



Commission on Improving the Status of Children in Indiana Committee/Task Force Minutes

Committee/Task Force:	Communication		
Date of Meeting: (11/8/2018)	11/8/2018	Time:	9:00 am
Minutes Prepared By:	Kathryn Dolan	Location:	ISDH, Larkin Conference Room, 3 rd Floor, 2 N. Meridian
1. Meeting Objective(s)			
Consider promotion of upcoming newsworthy items			
2. Standing Members			
Name	Organization	In Attendance (X indicates present)	
Kathryn Dolan, chair	Indiana Supreme Court	X	
Courtney Arango	Office of the Governor	X	
Samantha Holifield	Indiana House of Representatives, Republican Caucus		
Dave Bursten	Indiana State Police		
Mark Carnell	Indiana Public Defender Council	X	
Jim Gavin	Indiana Family and Social Services Administration		
Victoria Klimczak	Indiana House of Representatives, Republican Caucus		
William McCleery	Office of the Indiana Attorney General	X	
Gabrielle McLemore	Indiana Senate Democrat Communications Director		
Erin Murphy	Department of Child Services		
Jennifer O'Malley	Indiana State Department of Health	X	
Zach Osowski	Indiana Prosecuting Attorneys Council	X	
Isaac Randolph	Indiana Department of Correction		
Holly Stachler	DOE Director of Communications	Emailed in advance unable to attend	
Will Wingfield	Indiana Criminal Justice Institute	X	
3. Staff/Guests			
Name	Organization		
Julie Whitman	CISC Director		
Haley Loquercio	Supreme Court, Intern		
Ashley Hungate	Indiana Management Performance Hub		
Tyler Brown	Indiana Management Performance Hub; calling in		

Submitted by:

Date: []



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4. Updates/Old Business			
Topic	Main Points	Recommendations/Decisions	
Approval of minutes from previous meeting	Need formal approval of minutes from 9-13-18		
5. New Business/Presentations			
Topic	Main Points	Recommendations/Decisions	
Previous CISC meeting- any follow up?	Commission voted to create a time-limited "work group," for about 6 months, to determine how to create equity within CISC goals; report about CHINs as victims of juvenile prostitution; app hit 50,000 interactions	<p>HL to follow up on Kristin's photos from meeting</p> <p>Julie to send 2019 CISC calendar to KD to send to rest of team</p> <p>Next full CISC meeting is December 19, Conference room A</p>	
Guest Speakers from Indiana Management Performance Hub	<p>App shares information about how to get information and cuts down legal and technical hurdles while a child is interacting with multiple government agencies/systems – vetted legal tool. MOU was signed by Commission members to allow Data Sharing Committee to update app annually; Only gets monthly analytic reports on usage for phone apps not web usage.</p> <p>Tyler: working with agencies to understand how this app is being used; 50,000 interactions is a good buzz opportunity</p> <p>Julie: target audience is professionals who work with children in any setting; update will add a Foster Parent icon, specifically for foster parent; update will also separate Mental Health icon from overall Health due to different processes (these updates will be done in the coming months by attorneys in each agencies)</p> <p>Will: why does the app not allow for the specific agency to help their own people get access to their own records? -- answer: too complicated</p>	<p>KD: how do we determine who exactly is using this app in finite numbers? Send out a survey? – answer, Julie: average about 150 returning users per month; could embed survey in app?; put demo of app in Feb Commission meeting; embed app in agency training</p> <p>Ashley: high turnover for these professions, so recommends continued marketing/plugging for new people</p> <p>KD: CISC Com group needs to dig into their own people to see who is using this app- can we get any feedback</p> <p>Courtney: Ask people for an anecdote about usage, re-send what we sent during first release; legal person AND HR people need to be identified so that this can become embedded in trainings; target probation officers, troopers, FCM's.</p> <p>KD: can we compare pregnancy apps with info-sharing app?</p> <p>Will W: can anyone from IOT compare for context? – answer: no, there are too many apps</p> <p>Ashley: will research find out context/number of government apps</p>	



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Consider App promotion at 50K interaction mark	Previous action: put out a press release after initial launch; looking for next opportunity to communicate app success. Struggle between internal and external communication – who needs to know? Public? DCS? Probation Officers?				
Review media list	Working well, and media are attending -- 81 people on media list as of 11/8/18		Julie will send to KD to send out to the rest of group		
Discuss next CISC meeting, photo opportunities and communication membership attendance	Is anyone able to have someone from their staff to have pictures?		Attorney general will again have Kristin attend CISC meeting		
Other child-centered items	Good opportunity for sharing information within our own committee about any issues that relate to children's matters		<i>We will add this topic to every agenda to share info</i>		
6. Action Items (Include recommendations/queries for Executive Committee)					
Action		Responsibility		Due Date	
		Dolan			
7. Adjournment					
Action				Time	
8. Next Meeting					
Date: (MM/DD/YYYY)	January 10 and every other second Thurs following.	Time:	9:00 am	Location:	IGCN, Indiana State Police Boardroom, use the west elevators and go to the third floor. The conference room entrance will be visible as soon as you exit the elevator.
Topics/Objective(s):					

Submitted by:

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