



Commission on Improving the Status of Children in Indiana Committee/Task Force Minutes

Committee/Task Force:	Communication		
Date of Meeting: (MM/DD/YYYY)	05/10/18	Time:	9:00 am
Minutes Prepared By:	Kathryn Dolan	Location:	IGCS, 5 th Floor West, ATG hosting
5. New Business/Presentations			
Topic	Main Points	Recommendations/Decisions	
Expanding Committee membership	Committee recommends inviting PIOs from government agencies to join Communication meetings. Report on status.		
Annual Report	Status of development and key dates		
Keeping communication member engagement at meetings	Any reports from April meeting? June 20 is next meeting	Recommend that Communication members attend Commission meetings	
Top 5 Promotions	CJ Rush recommends Comm group considers top 5 points the Commission should promote		
Consider upcoming newsworthy items	Possibilities include Annual Report, CISC app, etc.		
Media list	Review media list and any press contacts		
6. Action Items (Include recommendations/queries for Executive Committee)			
Action	Responsibility	Due Date	
Set next communication meeting locations	Dolan		
Add Communication members and J Whitman to each agency press release lists and social media sites	All members		
Invite new members	Whitman/Dolan		
Bring ideas to Whitman on Annual Report	All		
7. Adjournment			
Action			Time
8. Next Meeting			
Date: (MM/DD/YYYY)	May 10 and every other second Thurs following.	Time:	9 am
		Location:	
Topics/Objective(s):			

Submitted by: _____

Date: []