



Commission on Improving the Status of Children in Indiana

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| Committee/Task Force: | Education Outcomes Task Force | | |
| Date of Meeting: (MM/DD/YYYY) | 7/17/2020 | Time: | 10.00-12.00 |
| Minutes Prepared By: | Nicola Singleton Administrative Assistant for Permanency & Practice Support, DCS | Location: | Microsoft Teams |

1. Meeting Objective(s)

1. Review and approval of minutes from May 15th 2020, meeting – a copy of the draft minutes are uploaded into TEAMS files.
2. Status update of action items from last meeting

| Action | Responsibility |
|--|-----------------------------------|
| Subcommittees, please try to get something scheduled and get together to run through objectives prior to the next EOTF meeting | Subcommittee chairs and co-chairs |
| Fill out your templates and send annual reports to Julie Chairs/Co-Chairs | Christy and Melaina |
| Christy/Melaina to send DOE/DCS foster youth annual report | Christy and Melaina |

3. Subcommittee reports – To be conscientious of time, all co-chairs should be prepared to present their updates in less than 10 minutes.
 - a. Education Passport Model Update:**
 1. Notes from Gina: After committee discussion and a call with Julie Wittman to better identify focus for our work, we will be targeting access of educational records by partner agencies. There was some discussion regarding
 - 1) potentially identifying the information that is cross-collected and
 - 2) a review of the systems being used by all agencies to attempt to identify overlap
 - A. Considerations for the group on transitions moving forward:**
 - a. We will be focusing on the transfer of information separately from transfer of records**
 2. Transfer of permanent records is guided by statute and includes some “paper barriers” that negatively impact service provision in schools and supporting youth serving agencies
 3. Transfer of information can and should be immediate and follow the student. MOST of the time information needed is available electronically – the issue is access
 4. The transfer of historical student information will require further discussion (what is not available electronically but needed immediately)
 - b. We will be identifying a reasonable timeline and process for schools and guidance for partner agencies to articulate HOW to more effectively transfer information:**
 5. 85% of Indiana schools use 1 of 3 (Powerschool, Harmony, Skyward) student management systems (SMS) – we can contact the SMS and request assistance coaching schools on the access of need-to-know student info
 6. ID recommendation to schools who do NOT use one of these 3 SMS regarding the development of a process for need-to-know info sharing
 7. Educate service providers effectively in HOW to access available information (PD)
 - c. We will identify potential barriers to the transfer of student information school-to-school and school-to-agency (and hopefully develop strategies to address them)**

8. Regulation for records transfer (in many cases the entire record may not be needed “immediately”) – as a committee, let’s ID what is needed immediately and ID how to access that info in a more timely way
9. Time / manpower – waiting on the school to physically transfer a record creates a potentially unnecessary delay
10. Priority – the agency NEEDING the information has no control of the process to receive it
11. Local-control – this process currently looks different for each district and community partner

d. IN Info Sharing App

12. Critically eval what is available and what isn’t available but needed
13. Create a plan to promote the app for use with s schools and community partners

Next Steps:

14. Committee members are invited to participate in a ZOOM call with Debbie Dailey from the IDOE to discuss the LINK initiative – there is potential with the upgraded info sharing system at IDOE to better collaborate with partner agencies on info sharing and Debbie will discuss LINK and how we may use it to eliminate some of these challenges. **The call is scheduled for July 24th 2pm-3pm – Gina will forward calendar invite with Teams link**

b. School Discipline and Climate Update:

- i. Bart Doan (DWD) and Kwalfle Bradley (Gary Comm. Schools) have officially accepted to take the lead as co-chairs

c. Mental Health Support in Schools Update:

- i. Status Update: Bethany Ecklor

d. Post secondary education options

- i. Brianna Morse is working to get members on this team

4. How is COVID affecting our vulnerable youth and families? What supports could the Taskforce provide?

- a. Bethany could you share Change of Frequency at Home?

5. Executive Director Update – Julie will share out annual report and any other topics.

6. Communications (items CISC would like you to communicate out to your stakeholders, and items you would like communicated out to others)

7. Next meeting date, time, location – September 18th 10:00-12:00pm EST TEAMS

8. Review action items identified in today’s meeting

2. Standing Members

| Name | Organization | In Attendance (X indicates present) |
|---------------------|--|--|
| Melaina Gant | Education Services Director, DCS | X |
| Christy Berger | DOE, Assistant Director, Social, Emotional, and Behavioral Wellness | X |
| Dr. Anita Silverman | Director of Curriculum and Instruction for Options Charter Schools | X |
| Jau Nae Hanger | President of Children’s Policy and Law Initiative of Indiana (CPLI) | |
| Mary Beth Buzzard | Education Support Logansport Corrections | |
| Susan Lightfoot | Henry County Probation | |
| William Colteryah | Vocational Rehabilitation Services | |
| Sabrina Suggs | Independent Mental Health Educator | |
| Dr. Theresa Ochoa | Indiana University | |
| Dr. Terri Miller | Systems of Care | |
| Allison Slatter | IAHE, Dept. of Government Affairs | |
| Brianna Morse | Indiana Department of Workforce Development | X |
| Bethany Ecklor | DMHA, School and Community Based Programs Director | X |
| Janet Martinez | Marion County Public Defender Agency | |
| Julie Whitman | Commission on Improving the Status of Children, Executive Director | X |
| Derek Grubbs | DOC, Director of Juvenile Education | X |
| Todd Bess | Indiana Association of Public School Principals | |
| Rebekah Gorrell | Executive Assistant to President of Mental Health America of Indiana | |
| Sarah Midura | Riley Hospital for Children | |
| Gil Smith | DCS, Assistant Deputy Director of Field Operations | X |
| Kristen Martin | Marion County Prosecutor’s Office | |
| Gina Woodward | DOE Homeless Education Specialist | |
| Lisa Truitt | DOE Attendance Officer | X |

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| Michael Coleman | DWD | X |
| Dr. Susan Roberts | Nexus Point Consulting | |
| Shannon Chambers | Juvenile Probation Officer, Johnson Co. Probation | |
| 3. Staff/Guests | | |
| Name | Organization | |
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| 4. Updates/Old Business | | |
| Topic | Main Points | Recommendations/Decisions |
| 1. Review and approval of minutes | May 15 th 2020, meeting – a copy of the draft minutes are uploaded into TEAMS files. | Members to review and notify Christy within 2 weeks if any changes are required. |
| 2. Status update of action items from last meeting | Subcommittees, please try to get something scheduled and get together to run through objectives prior to the next EOTF meeting | Due ASAP. |
| | Fill out your templates and send annual reports to Julie Chairs/Co-Chairs. | Complete. |
| | Christy/Melaina to send DOE/DCS foster youth annual report. | Complete. |
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| 5. New Business | | |
| Topic | Main Points | |
| 3. Subcommittee Updates | a. Education Passport Model | <p>1. Notes from Gina Woodward: After committee discussion and a call with Julie Wittman to better identify focus for our work, we will be targeting access of educational records by partner agencies. There was some discussion regarding</p> <p>1) potentially identifying the information that is cross-collected and</p> <p>2) a review of the systems being used by all agencies to attempt to identify overlap</p> <p>A. Considerations for the group on transitions moving forward:</p> <p>a. We will be focusing on the transfer of information separately from transfer of records</p> <p>ii. Transfer of permanent records is guided by statute and includes some “paper barriers” that negatively impact service provision in schools and supporting youth serving agencies</p> <p>iii. Transfer of information can and should be immediate and follow the student. MOST of the time information needed is available electronically – the issue is access</p> <p>iv. The transfer of historical student information will require further discussion (what is not available electronically but needed immediately)</p> <p>b. We will be identifying a reasonable timeline and process for schools and guidance for partner agencies to articulate HOW to more effectively transfer information:</p> |

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| | | <ul style="list-style-type: none"> v. 85% of Indiana schools use 1 of 3 (Powerschool, Harmony, Skyward) student management systems (SMS) – we can contact the SMS and request assistance coaching schools on the access of need-to-know student info vi. ID recommendation to schools who do NOT use one of these 3 SMS regarding the development of a process for need-to-know info sharing vii. Educate service providers effectively in HOW to access available information (PD) <p>c. We will identify potential barriers to the transfer of student information school-to-school and school-to-agency (and hopefully develop strategies to address them)</p> <ul style="list-style-type: none"> viii. Regulation for records transfer (in many cases the entire record may not be needed “immediately”) – as a committee, let’s ID what is needed immediately and ID how to access that info in a more timely way ix. Time / manpower – waiting on the school to physically transfer a record creates a potentially unnecessary delay x. Priority – the agency NEEDING the information has no control of the process to receive it xi. Local-control – this process currently looks different for each district and community partner <p>d. IN Info Sharing App</p> <ul style="list-style-type: none"> xii. Critically eval what is available and what isn’t available but needed xiii. Create a plan to promote the app for use with schools and community partners <p>Next Steps:</p> <ul style="list-style-type: none"> xiv. Committee members are invited to participate in a ZOOM call with Debbie Dailey from the IDOE to discuss the LINK initiative – there is potential with the upgraded info sharing system at IDOE to better collaborate with partner agencies on info sharing and Debbie will discuss LINK and how we may use it to eliminate some of these challenges. The call is scheduled for July 24th 2pm-3pm – Gina will forward calendar invite with Teams link. |
| | <p>b. School Discipline and Climate</p> | <p>i. Bart Doan (DWD) and Kwafle Bradley (Gary Comm. Schools) have officially accepted to take the lead as co-chairs.</p> <p>Kwafle and Bart are looking at filling in a few gaps in terms of bringing folks into the group to replace those that have left. They intend to meet the 2nd week of August because schools is frantically trying to figure out what their plans are and attendance prior would have been spotty. We'll be re-evaluating how we approach our goals to ensure we're encapsulating a digital learning, racial equity focus as well. The first meeting will be more of a sounding board for how people are feeling about approaching some of these new challenges in 2020.</p> |
| | <p>c. Mental Health Support in Schools</p> | <p>i. Status Update: Bethany Ecklor</p> <p>Reached out to Bart, brainstorming ideas for subcommittee. Collecting feedback on the goals, created a tracker.</p> <p>Where does 21st C scholar program fall within this?</p> |

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| | | <p>Fits with post-secondary objectives – Brianna. CMHA put out an MOU after legislation. Bethany will share in Teams. CMHCs were asked to provide examples of MOUs they had with schools.</p> <p>1 pager for ACES and building resiliency in students? Trauma committee is working on a position statement for Commission to adopt as to when ACES questions are/are not appropriate. For survey purposes, fine. Not fine for diagnostic purposes in populations.</p> |
| | d. Post-Secondary Education Options | <p>i. Brianna Morse is working to get members on this team.</p> <p>Add Christine Singleton as a contact for 21st C Scholars. 21st C Scholars enrollment is automatic for all kids coming into care. Some laws see kids having their qualification revoked due to criminal record or other issues (e.g. truancy), which may not be their fault. Could expunged offenses enable kids to reapply or be reinstated? DOC Youth's records become expunged maybe we can try and look into if they go into JAG that will make them become re-eligible for 21st Century. Of course this would have to happen by their Junior Year. - Maybe we can change the policy like Julie said. Which counties/school districts are losing most kids in the scholar pipeline? CHE does great data work.</p> |
| 4. Covid-19 Impact | <p>How is COVID affecting our vulnerable youth and families? What supports could the Taskforce provide?</p> <p>a. Bethany could you share Change of Frequency at Home?</p> | <p>Mental health support for families stuck at home and managing mental health during the pandemic.</p> <p>https://changethefrequency.today/</p> <p>See the activity guide.</p> <p>Bethany to notify the group when it is published publically, so we can share further.</p> <p>Anita suggested any social media marketing should look at apps used by youth (Instagram, Snapchat, etc.), not just Text and Facebook which are likely to be used more by parents.</p> |
| 5. Executive Director Update | Julie Whitman will share out annual report and any other topics. | <p>Julie will be drafting a commission statement as requested by commission chair. It is not a black and white issue. Julie understands there are benefits to in person tuition, just as there are risks to reopening and any statement she drafts will reflect respect to all parties, including teachers.</p> <p>Commission meeting Aug 19th, will be requesting approval for final version of annual report.</p> <p>Exec commission meeting Aug 5th. Christy could present to commission on SEL/Wellness programs survey. Julie may add a tentative slot to draft agenda for Christy to present SEL roadmap, project aware work, etc.</p> <p>Annual report is now in design. Sent to co-chairs to review for errors.</p> <p>Family YES – Casey Family Programs, “Family Youth Engagement Summit”, 2 day event this fall pushed out to spring. Still want to do something virtual this fall, maybe youth led town hall. Julie will share info. Encourage youth or youth-serving programs to become involved.</p> <p>Commission website now shows Senator Denato as new member.</p> |
| 6. Communications | Items CISC would like you to communicate out to your stakeholders, and items you would like communicated out to others. | None. |
| 7. Set or remind next meeting date, time, location | | September 18 th 10:00-12:00pm EST TEAMS |

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| 8. Review action items identified in today's meeting | | Complete. |
| 9. Addendum – Recording in Teams | Discussed recording these meetings so we have information to refer back to. | Will be recording meetings in future, for those who cannot attend virtually so they can catch up later. This may also aide in note-taking for the minutes. Please note this should not discourage attendance as we still have the taskforce objectives on attendance to follow. |
| 6. Action Items (Include recommendations/queries for Executive Committee) | | |
| Action | Responsibility | Due Date |
| Review minutes from May and let Christy/Nic know if any changes are required. | All | 7/31/2020 |
| Review minutes from July prior to next meeting | All | 9/18/2020 |
| Subcommittees who have not yet had a meeting, please try to get something scheduled and get together to run through objectives prior to the next EOTF meeting | Bethany/Bart/Kwalfle/Brianna | 9/18/2020 |
| Bethany to notify the group when the 'Change the Frequency' mental health support for families during this pandemic is published so we can share further. | Bethany | Undefined |
| 7. Adjournment | | |
| Action | | Time |
| | | |
| 8. Next Meeting | | |
| Date: (MM/DD/YYYY) | 9/18/2020 | Time: 10.00-12.00 |
| Location: | Teams | |
| Topics/Objective(s): | Agenda TBC | |