Commission on Improving the Status of Children in Indiana

Committee/Task Force:	Education Outcomes Task Force

Date of Meeting: (MM/DD/YYYY)	5/17/2019	**Time:**	10.00-12.00
Minutes Prepared By:	Nicola Singleton Administrative Assistant for Permanency & Practice Support, DCS	**Location:**	Park 100 / WebEx

1. Meeting Objective(s)

1. Review and approval of minutes from March, 2019 meeting

2. Status update of action items from last meeting

Action	Responsibility
Education Passport Subcommittee: Provide an overview without recommendations to CISC, but so that they're aware of next steps and what this subcommittee is working on. Julie would need a PowerPoint by May 3rd and make it brief, covering highlights and known next steps.	Theresa & Team
Melaina and Christy will set up meeting for Brandie Oliver with Todd and Kristen.	Melaina/Christy
Mental Health Support in Schools Subcommittee: ➢ Bethany happy to step up as co-chair and help more, just needs a refresher from Melaina and Christy on objectives of subcommittee, etc.	Melaina/Christy
Alternative Education Options: ➢ Melaina will follow up by email to get an update from Kimb	Melaina
Book a room for EOTF Meeting on 5/17/19	Nic
SEL/Positive School Discipline Guide: ➢ Any questions after having reviewed the School Discipline Model to Melaina or Christy by May 1st so that they can be passed to Brandie in advance.	All
Principals conferences are held in November. ➢ Request for proposals should be sent to Melaina so she can share with taskforce. Todd can add members to newsletter distribution list if you email him.	All/Todd/Melaina

3. Brandie Oliver– School Counseling Prof. at Butler presenting on SEL/Positive School Discipline Guide

4. Subcommittee reports – To be conscientious of time, all co-chairs should be prepared to present their updates in less than 10 minutes.
   a. Education Passport Model Update:

      i. Phase One Presented to CISC in May 8, 2019

      ii. Phase Two: Explore potential implementation Options

         1. Who will lead this subcommittee?

         2. What voices are needed to contribute?

         3. What funding options are available?

   b. School Discipline and Climate Update:

      i. What is the general idea of the information to be shared with the CISC in July regarding the positive school climate/school discipline objective?

      ii. What is the plan to address the task force's charge to stop the tide of bullying?

   c. Mental Health Support in Schools Update:

      i. Bethany Ecklor has been identified as the new co-chair and met with Dr. Terri Miller to learn how the subcommittee needs to move forward to the next phase of work.

      ii. Has a meeting been arranged to address next steps listed below:

         1. Identify an evaluation partnership

         2. What will be recommended to be evaluated to show effectiveness and sustainability of SEL designated individual in local schools?

            a. Communication with DOE is vital to understand the projected next phase of the SEL Division's goals.

      iii. What is current status of information learned through DMHA request to CMHCs?

   d. Alternative Education Options Update
      i. Kimb Stewart has accepted the role of co-chair and is working to identify her potential co-chair
      ii. Potential members to assist
      iii. What are the first steps that need to occur to begin the work

5. Are there any programs of interest that the task force members believe would be beneficial towards the achievement of our objectives?

6. Executive Director Update – Update on current legislation that has impact on education of vulnerable youth population

7. Communications (items CISC would like you to communicate out to your stakeholders, and items you would like communicated out to others)

8. Data Needs (identify any needs for data sharing or mapping, determine if someone in the Task Force has access to the needed data, if not, forward request to Data Sharing and Mapping Committee)
   a. Discussion around the data shared from the student needs report, the CMHC surveys, and foster & homeless reports and how we can use this information to identify education gaps needing extra support for our at-risk populations.

9. Set or remind next meeting date, time, location

10. Review action items identified in today's meeting

2. Standing Members		
Name	**Organization**	**In Attendance** (X indicates present)
Melaina Gant	Education Services Director, DCS	x
Christy Berger	DOE, Assistant Director, Social, Emotional, and Behavioral Wellness	
Dr. Anita Silverman	Transitions, Director of Education	X
Jau Nae Hanger	President of Children's Policy and Law Initiative of Indiana (CPLI)	
Mary Beth Buzzard	Education Support Logansport Corrections	X
Susan Lightfoot	Henry County Probation	X (phone)
William Colteryahn	Vocational Rehabilitation Services	
Sabrena Suggs	Independent Mental Health Educator	
Dr. Theresa Ochoa	Indiana University	
Dr. Terri Miller	Systems of Care	X (phone)
Allison Slatter	IAHE, Dept. of Government Affairs	X
Deepali Jani	DOE, McKinney-Vento Homeless Education State Coordinator	
Brianna Morse	Indiana Department of Workforce Development	X
Bethany Ecklor	DMHA, School and Community Based Programs Director	X
Jill Johnson	Juvenile Division Chief, Marion County Public Defender Agency	
Julie Whitman	Commission on Improving the Status of Children, Executive Director	X
Derek Grubbs	DOC, Director of Juvenile Education	
Todd Bess	Indiana Association of Public School Principals	X
Rebekah Gorrell	Executive Assistant to President of Mental Health America of Indiana	
Sarah Midura	Riley Hospital for Children	
Gil Smith	DCS, Assistant Deputy Director of Field Operations	X
Kristen Martin	Marion County Prosecutor's Office	

3. Staff/Guests	
Name	**Organization**
Jake Griffin (phone)	Youth Voice
Brandie Oliver	Associate Professor, School of Counseling, Butler University

4. Updates/Old Business		
Topic	**Main Points**	**Recommendations/Decisions**
1. Review and Approval of Prior Meeting Minutes	March, 2019	Approved.
2. Status update of actions set from previous meeting:	Education Passport Subcommittee: Provide an overview without recommendations to CISC, but so that they're aware of next steps and what this subcommittee is working on. Julie would need a PowerPoint by May 3rd and make it brief, covering highlights and known next steps.	This subcommittee did put their recommendations to the commission and were approved for the first phase. Ready to move to next phase.
	Melaina and Christy will set up meeting for Brandie Oliver with Todd and Kristen.	Completed. Todd and Kristen will fill us in later.
	Mental Health Support in Schools Subcommittee: ➢ Bethany happy to step up as co-chair and help more, just needs a refresher from Melaina and Christy on objectives of subcommittee, etc.	Bethany has agreed to co-chair. Will fill us in later.

	Alternative Education Options: ➢ Melaina will follow up by email to get an update from Kimb	Melaina and Christy will follow up with Kimb.
	Book a room for EOTF Meeting on 5/17/19	Completed.
	SEL/Positive School Discipline Guide: ➢ Any questions after having reviewed the School Discipline Model to Melaina or Christy by May 1st so that they can be passed to Brandie in advance.	The Taskforce did not receive any additional or specific questions for Brandie, so she will present what she has brought with her and answer any questions that come up later.
	Principals conferences are held in November. Request for proposals should be sent to Melaina so she can share with taskforce. Todd can add members to newsletter distribution list if you email him.	Deadline is July 31st. Todd to send Melaina a link and she will share with the Taskforce so everyone knows how they can apply and submit a proposal.

Topic	Main Points	
3. Brandie Oliver – School of Counseling Professor at Butler University	Presenting on SEL/Positive School Discipline Guide	https://www.doe.in.gov/school-improvement/siresourcehub/positive-behavioral-interventions-supports-pbis See 1-page handout. Comprehensive Positive School Disc[i...] Comprehensive Positive School Discipline Resource Guide PDF > There are lots of clickable links within this pdf document that provide more sites and information. comprehensive-positive-school-disciplin[...] Research-Based Equitable School Discipline Model Policy-2019 research-based-equitable-school-discipl[...] FAQ: Empowering Educators (page 22-26) has some really helpful visuals! A Table of Contents would be useful so you can find what you need rather than having to read the whole 38 pages before finding what you want. Make SPACE for Learning resource is available as a guide with strategies for rolling out these kinds of practices across the classroom/school/school corporation tailored to each environment that requires it. This is a great free resource to utilize, especially in cases where funding was not granted.

		Melaina thinks 1-page handout is great and should be included in a DOE update to schools that might draw them into reading the full guide – Brandie will redo the handout before completing this.
		Gil confirmed there are currently three modules for foster parents on TIC that they are asked to take within the first 18 months. More TIC is in the process of being embedded into front end training for foster parents.
		https://www.doe.in.gov/sites/default/files/sebw/sel-competencies-final.pdf
		sel-competencies-final
		Some competency names were changed. Competency framework for different grade levels and youth developmental stages. Another really great document that will be shared and used by many!
4. Subcommittee Reports		
4.a. Education Passport Model Update:	i. Phase One Presented to CISC in May 8, 2019	
	ii. Phase Two: Explore potential implementation Options 1. Who will lead this subcommittee? 2. What voices are needed to contribute? 3. What funding options are available?	Leadership will depend on the model or format we're going to be looking at. The dream is a large database. Another option is school-to-school cooperation where information is transferred via form, for example. Anita willing to work with someone who has access to data. John Keller at DOE would be ideal candidate because shared data throughout Indiana schools would naturally sit in that agency anyway. He already discussed at legislative session that they are working on something when Bill507 came up (proposed Statewide data system). It would be great to know what they've already spent $5.5M on developing. That kind of system would be a years-long endeavor. There are different systems in use in different corporations for reasons such as priority features and benefits; a statewide system could be seen as mandating a specific system, which could put people off. Marybeth is willing to stay on the subcommittee. Julie, Melaina, and Christy to meet with John Keller. Survey to schools – What are your most ideal features if a statewide system were to be implemented? Let's figure out first steps before we get into leadership.
4.b. School Discipline and Climate Update:	i. What is the general idea of the information to be shared with the CISC in	Brandie's report will be presented. Here are all the ways we are supporting that work.

	July regarding the positive school climate/school discipline objective?	
	ii. What is the plan to address the task force's charge to stop the tide of bullying?	Address "student engagement' as an umbrella under which bullying occurs. Cyber bullying also needs to be addressed. Schools need to build their own policy to have good support in assisting in cases where students are hurt from cyber bullying. Subcommittee meeting target date June 10th. If anyone has anything to add please get in touch with Todd.
4.c. Mental Health Support in Schools Update:	i. Bethany Ecklor has been identified as the new co-chair and met with Dr. Terri Miller to learn how the subcommittee needs to move forward to the next phase of work.	
	ii. Has a meeting been arranged to address next steps listed below: 1. Identify an evaluation partnership 2. What will be recommended to be evaluated to show effectiveness and sustainability of SEL designated individual in local schools? a. Communication with DOE is vital to understand the projected next phase of the SEL Division's goals.	This will be presented to Commission in July as the last agenda was too full. We were looking to partner with Lilly in order to utilize grants, but after some research Julie thinks this might not be as good a resource as originally thought. They were not going to publish results of evaluations and counseling initiatives, but might share some lessons learned if Julie were to attend their events. Bethany to present to this taskforce what Project Aware is about at our next meeting and will bring evaluation reports from their grants. Next CISC meeting after July will be mid-August – IOYI report from Bethany could be reviewed and presented to Commission. Will come back to what is the different between Screeners and assessments; Also different are anonymous surveys, which gets population data, whereas a screener gets shallow individual data, and an assessment gets deeper individual data. Julie would like to see the Code for parental consent and see the legislative language from Bethany. Bethany to provide her Venn diagram to Julie and team.
	iii. What is current status of information learned through DMHA request to CMHCs?	
4.d. Alternative Education Options Update:	i. Kimb Stewart has accepted the role of co-chair and is working to identify her potential co-chair ii. Potential members to assist iii. What are the first steps that need to occur to begin the work	Not in attendance. Melaina and Christy to follow-up.
5. Beneficial Programs	Are there any programs of interest that the task force members believe would be beneficial towards the achievement of our objectives?	None at this time.

6. Executive Director Update	Update on current legislation that has impact on education of vulnerable youth population	Legislative update available on the CISC website. Reorganized Senate Bills and House Bills by topic. Looking for clarity on a couple of bills that seemingly contradict each other on whether a specific fund can be used for mental health support. There is a final Bill list for all those that went through. Next Commission meeting is July 10th Strategic Planning kickoff is Monday. Julie will update what the process is going to look like and how this taskforce will be involved.
7. Communications	Items CISC would like you to communicate out to your stakeholders, and items you would like communicated out to others	Time to start working on our Annual Report – we have a template to fill out. Deadline is Sept 1st. Melaina will draft it from Subcommittee chairs input, will compare to last year's report to identify progress and changes, then will have taskforce review it before forwarding it on to Julie's. Deadline for report to be in to Julie is June 7th. Homeless and foster care data reports through HEA1314 should have been shared with you from Melaina, but they are also available on the CISC website.
8. Data Needs	Identify any needs for data sharing or mapping, determine if someone in the Task Force has access to the needed data, if not, forward request to Data Sharing and Mapping Committee) a. Discussion around the data shared from the student needs report, the CMHC surveys, and foster & homeless reports and how we can use this information to identify education gaps needing extra support for our at-risk populations.	
9. Next Meeting	Set or remind next meeting date, time, location	Next meeting July 19th – Will try to get the same room here at Park 100 – May need to reschedule due to members' alternative commitments.
10. Actions	Review action items identified in today's meeting	

6. Action Items (Include recommendations/queries for Executive Committee)		
Action	**Responsibility**	**Due Date**
Follow-up with Kimb Stewart regarding the Alternative Education Options Subcommittee	Melaina / Christy	7/19/19
Send the link for Principals Conference to Melaina for sharing among the Taskforce members	Todd / Melaina	7/19/19
Include some of Brandie's SEL resources on public DCS website	Melaina / Nic	7/19/19
Try to arrange a meeting with John Keller regarding DOE database systems and anything in development	Julie / Melaina / Christy	7/19/19
Prepare to present to the Taskforce members about Project Aware	Bethany	7/19/19
Send Venn diagram and legislative language/code for parental consent to Julie	Bethany	7/19/19
Deadline for content/contributions to next Commission Meeting is July 1st.	All	7/1/19
Create draft Annual Report by June 7th. Final deadline for the report is Sept 1st.	Melaina / Christy	6/7/19

Check and confirm a suitable date for the next Taskforce meeting	Melaina	<mark>7/1/19</mark>

7. Adjournment	
Action	**Time**

8. Next Meeting				
Date: (MM/DD/YYYY)	7/19/2019	**Time:**	10.00-12.00	**Location:**	Park 100, Room TBD
Topics/Objective(s):				