



# Commission on Improving the Status of Children in Indiana

<b>Committee/Task Force:</b>	Education Outcomes Task Force		
<b>Date of Meeting:</b> (MM/DD/YYYY)	1/18/2019	<b>Time:</b>	10.00-12.00
<b>Minutes Prepared By:</b>	Nicola Singleton Administrative Assistant for Permanency & Practice Support, DCS	<b>Location:</b>	WebEx

## 1. Meeting Objective(s)

### 1. Review and Approval of Prior Meeting Minutes

- a. November, 2018

### 2. Status update of actions set from previous meeting:

a.	Attend Ed. Passport Subcommittee Meeting
b.	Followup with Jau Nae on topic of cross-taskforce conversation on Mental Health in schools
c.	Notify Julie if you need to be on the next CISC Exec meeting schedule
d.	Suggest contacts for the Equity Workgroup to Julie
e.	Share Christy's Social, Emotional, and Behavioral Health Plan with task force members for review

### 3. Subcommittee reports – To be conscientious of time, all co-chairs should be prepared to present their updates in less than 10 minutes.

#### a. Education Passport Model Update:

- i. Review of Flow Chart with EOTF members
- ii. Are there new members added to the subcommittee to support a full representation of the systems who primarily serve mobile youth?
- iii. Will the deadline of January, 2019 be attained or should it be revised?

#### b. School Discipline and Climate Update:

- i. An extension for the deadline to be moved to March, 2019 was granted by CISC Executive Director. The request for this extension was based on the belief that their report would be much more informed if they were able to review the student needs report that was published in December, 2018.

- ii. Has rural representation been added to the subcommittee members or do you need more suggestions of potential candidates to serve from this demographic?
- iii. What is the current status of the work the subcommittee is doing to complete the report of evidence based strategies for promoting a positive learning climate for all students?
  - 1. Are there any barriers that the EOTF members can offer assistance in overcoming?
    - a. Upon approval from DOE of Comprehensive Positive School Discipline Resource Guide recently submitted, this will be shared with the co-chairs of this subcommittee to help inform their research.
- iv. What is the current status of the work the subcommittee is doing to include the resource guide of implementation strategies to encourage information sharing among entities serving vulnerable youth in order to improve ed. outcomes?
  - 1. Will this resource guide include the use of the Indiana Information Sharing Application?
- c. Mental Health Support in Schools Update:
  - i. The recommendation/guidance for the SEL position in local schools was approved and endorsement granted by the CISC and it will be shared via the multiple organizations pertinent to the role, i.e. *Indiana Association of School Principals, Indiana Superintendent Association, Indiana Council of Community Mental Health Centers, Indiana School Health Network, etc.*
  - ii. Has there been progress regarding the evaluation partnership and what will be recommended to be evaluated to show effectiveness and sustainability of SEL designated individual in local schools?
    - 1. Communication with DOE is vital to understand the projected next phase of the SEL Division's goals.
  - iii. Have there been any results shared from the DMHA surveys of CMHCs received?
- d. Alternative Education Options Update
  - i. Potential Co-Chairs Kimb Stewart and Jamie Johnson have been contacted and awaiting acceptance of role
  - ii. Identified work of subcommittee:
    - 1. Objective 4.3: Recommend methods to incentivize schools to help vulnerable youth complete high school. The subcommittee will conduct a study of methods available to schools to incentivize graduation of vulnerable youth both in Indiana and other states with similar demographics and create a detailed report of methods that should be recommended to the CISC to seek their endorsement and approval. The report should include specific details of the methods recommended, an account of why these methods would be appropriate for the use in Indiana to incentivize the graduation of our at-risk populations, estimated costs (for each method) schools would incur if they chose to implement, and any information found showing the success the method has produced in other schools/states.

- 2. Objective 4.5: Support efforts to develop alternative educational options and resources for youth not able to survive/thrive in a traditional school setting. The subcommittee will use the information learned through the study conducted for objective 4.3 to identify barriers vulnerable youth have causing them to be unable to survive/thrive in a traditional school setting. Using the methods found to be successful and appropriate for Indiana's at-risk populations through the work of objective 4.3, the subcommittee will include details in the report to be offered to the CISC that include the identified barriers and how the recommended methods will overcome them. The report should also include any educational options or resources that are currently available or should be brought to Indiana.
- 3. The identified barriers and methods recommended should include details for schools in rural, urban, and suburban areas and diverse populations.
- 4. Since the work of objective 4.3 goes hand in hand with the work of objective 4.5, the EOTF members believe the recommendations offered for both should be in one report. The due dates for the report already on the strategic tracker will be updated once the subcommittee

chairs have had the opportunity to build their subcommittee and determine a date the report will be completed and ready for presentation to the CISC.

4. No Guest presentations were scheduled for this meeting. Are there any programs of interest that the task force members believe would be beneficial towards the achievement of our objectives?
5. Executive Director update
6. Communications (items CISC would like you to communicate out to your stakeholders, and items you would like communicated out to others)
  - a. Time Conscientious Agendas – Focus of 2019 is to ensure our task force meets the deadlines for all deliverables in an effort to achieve all of the EOTF’s objectives prior to the end of our charter timeline.
  - b. Reminder of charter and attendance policy – Beginning of the new year, time commitment, and expectations of EOTF members and subcommittee members
  - c. Social, Emotional, and Behavioral Health Plan was presented to the CISC with intention for possible legislation 2019 to be updated to reflect CISC to hold responsibility to maintain recommendations within. This will then be added to the responsibilities of the EOTF to review and monitor. Christy’s “cliffsnotes” for the plan have been placed in this meeting’s invite for assistance while reviewing.
7. Data Needs (identify any needs for data sharing or mapping, determine if someone in the Task Force has access to the needed data, if not, forward request to Data Sharing and Mapping Committee)
  - a. Foster Care and Homeless data from DOE will be ready in January – per HEA 1314. DOE and DCS will be meeting to review data and draft a remediation plan to submit to SBOE to assist them in writing their report due in April. This will be shared with the EOTF for thoughts via email prior to the March, 2019 meeting.
  - b. – For March – discussion around the data to come from the student needs report, the CMHC surveys, and foster & homeless reports and how we can use this information to identify education gaps needing extra support for our at-risk populations.
8. Next Meeting: March 15, 2019 – 10am to Noon – Location: TBD
9. Review action items identified in today’s meeting

## 2. Standing Members

Name	Organization	In Attendance (X indicates present)
Melaina Gant	Education Services Director, DCS	X
Christy Berger	DOE, Assistant Director, Social, Emotional, and Behavioral Wellness	X
Dr. Anita Silverman	Transitions, Director of Education	X
Jau Nae Hanger	President of Children’s Policy and Law Initiative of Indiana (CPLI)	X
Mary Beth Buzzard	Education Support Logansport Corrections	X
Susan Lightfoot	Henry County Probation	X
William Colteryahn	Vocational Rehabilitation Services	
Sabrena Suggs	Independent Mental Health Educator	
Dr. Theresa Ochoa	Indiana University	X
Dr. Terri Miller	Systems of Care	X
Allison Slatter	IAHE, Dept. of Government Affairs	X
Deepali Jani	DOE, McKinney-Vento Homeless Education State Coordinator	X
Brianna Morse	Indiana Department of Workforce Development	
Bethany Ecklor	DMHA, School and Community Based Programs Director	
Jill Johnson	Juvenile Division Chief, Marion County Public Defender Agency	X
Julie Whitman	Commission on Improving the Status of Children, Executive Director	X
Derek Grubbs	DOC, Director of Juvenile Education	X
Todd Bess	Indiana Association of Public School Principals	
Rebekah Gorrell	Executive Assistant to President of Mental Health America of Indiana	
Sarah Midura	Riley Hospital for Children	X
Gil Smith	DCS, Assistant Deputy Director of Field Operations	
Kristen Martin	Marion County Prosecutor’s Office	X

3. Staff/Guests		
Name	Organization	
Jake Griffin	Youth Voice	
Kimb Stewart		
Jamie Johnson		
4. Updates/Old Business		
Topic	Main Points	Recommendations/Decisions
<b>1. Review and Approval of Prior Meeting Minutes</b>	November, 2018	Approved
<b>2. Status update of actions set from previous meeting:</b>	a. Christy to attend Ed. Passport Subcommittee Meeting	Complete 12/6/18
	b. Julie to followup with Jau Nae on topic of cross-taskforce conversation on Mental Health in schools	Carried forward to next meeting
	c. Notify Julie if you need to be on the next CISC Exec meeting schedule	Complete 11/30/18 – This taskforce was on the agenda and successfully presented to CISC.
	d. Suggest contacts for the Equity Workgroup to Julie	Workgroup was formed. First meeting scheduled for Feb. Brenda Graves-Croom, DHMA. Jane Seagal. Julie still able to accept suggestions if anyone has anything to contribute.
	e. Share Christy's Social, Emotional, and Behavioral Health Plan with task force members for review	Christy provided her CliffsNotes on this plan. More info at this <a href="#">link</a> .
5. New Business/Presentations		
Topic	Main Points	Recommendations/Decisions
<b>3.a. Ed. Passport Subcommittee meeting</b>	i. Review of Flow Chart with EOTF members   Flow Chart	This subcommittee met on 12/7, worked on information needs flow chart, sent out to committee members and Christy for input. It shows guidelines for how to seek student information when they're not in school. What needs to happen when they change settings for their education records to follow them? Can this flow chart have another layer? We know what to get and what they need, but the mechanism of how is the big question and the task of the subcommittee. We need to develop an information sharing system but this may be too much for this subcommittee. Four models were provided as examples. Julie advised to use the recommendation guide template as you complete your research and submit it to the commission. Theresa advised she's aware the data sharing and mapping committee is already developing a system; that is what we would be recommending anyway. The legal guidance app is already available to inform on what we can get and share. Maybe this should be Phase 1 and Phase 2 requires a new set of people to work on the additional questions of is it feasible to create a system for records and who would design that and how much would it cost? We would need to sit down with Legal and talk about what we can keep/share, does it require an MOU, etc.? Is this a doable process?

		<p>Lost or misplaced records is an issue when kids change settings. Records requests can be filled in hours, but sometimes days, which hinders the process. Sometimes the records sent are incomplete, for example, missing the IEP. There is a lack of consistency. Logging into STN site to find school history is helpful in collating full educational records, but not all facilities have the benefit of being accredited and therefore able to do this. High school kids use Parchment to pull their own transcripts to go to college. Why can't we use something like this where all education records are fed into it and then we can pull the full records when we need them? This would be a very long term project if we could get them to buy in to using a central system, but this is what would be best for kids. Court system has something similar (odyssey) that has been going for 10 years and is now up to 80% usage. This can be the recommendation but there needs to be more research by the subcommittee. Security issue – it would need to be accessible only by authorized persons, i.e. teachers, any one authorized to use STN site and IIEP, as well as staff supporting the educational needs of children. Providing a solution like this will help reduce schools spending on individual databases or systems, and prevent kids from repeating credit due to lost records, etc.</p> <p>Theresa's group will write up what is needed, why it is needed, show examples of existing systems, and then wrap up this task.</p> <p>Probation doesn't necessarily need education records other than to pass them on to wherever the child goes.</p>
	ii. Are there new members added to the subcommittee to support a full representation of the systems who primarily serve mobile youth?	
	iii. Will the deadline of January, 2019 be attained or should it be revised?	Revise this date to March for Phase 1. Melaina updated the tracker during the meeting.
<b>3.b. School Discipline and Climate Update</b>	i. An extension for the deadline to be moved to March, 2019 was granted by CISC Executive Director. The request for this extension was based on the belief that their report would be much more informed if they were able to review the student needs report that was published in December, 2018.	Busy schedules have made it hard to get together. We appear to be duplicating some work from the Education Passport subcommittee about gathering and sharing records, incl. legality/security/privacy.
	ii. Has rural representation been added to the subcommittee members or do you need more suggestions of potential candidates to serve from this demographic?	We are still looking for rural representation. Need more suggestions please.
	iii. What is the current status of the work the subcommittee is doing to complete the report of evidence based strategies	Lots of research-based practice is available but evidence-based is hard to find.

	<p>for promoting a positive learning climate for all students?</p> <p>1. Are there any barriers that the EOTF members can offer assistance in overcoming?</p> <p>a. Upon approval from DOE of Comprehensive Positive School Discipline Resource Guide recently submitted, this will be shared with the co-chairs of this subcommittee to help inform their research.</p>	
	<p>iv. What is the current status of the work the subcommittee is doing to include the resource guide of implementation strategies to encourage information sharing among entities serving vulnerable youth in order to improve ed. outcomes?</p> <p>1. Will this resource guide include the use of the Indiana Information Sharing Application?</p>	<p>School discipline resource guide due for release in Feb after approval by DOE communications. Christy will share with this taskforce when it is available. Dr. Oliver is on this subcommittee and Kristen has requested she present this at the next taskforce meeting, but awaiting a response.</p>
<p><b>3.c. Mental Health Support in Schools Update</b></p>	<p>i. The recommendation/guidance for the SEL position in local schools was approved and endorsement granted by the CISC and it will be shared via the multiple organizations pertinent to the role, i.e. <i>Indiana Association of School Principals, Indiana Superintendent Association, Indiana Council of Community Mental Health Centers, Indiana School Health Network, etc.</i></p>	<p>We put together the list of suggested competencies and responsibilities for the SEL support position and presented that to CISC. This position is not defined, it will vary dependent on the district variables and what is already available in that area.</p>
	<p>ii. Has there been progress regarding the evaluation partnership and what will be recommended to be evaluated to show effectiveness and sustainability of SEL designated individual in local schools?</p> <p>1. Communication with DOE is vital to understand the projected next phase of the SEL Division's goals.</p>	<p>Now working on figuring out what is the data evaluation piece we need to put together.</p>
	<p>iii. Have there been any results shared from the DMHA surveys of CMHCs received?</p>	<p>None so far.</p>
<p><b>3.d. Alternative Education Options Update</b></p>	<p>i. Potential Co-Chairs Kimb Stewart and Jamie Johnson have been contacted and awaiting acceptance of role</p>	<p>Kimb and Jamie have accepted and are both in attendance today.</p>
	<p>ii. Identified work of subcommittee: 1. Objective 4.3: Recommend methods to incentivize schools to help vulnerable youth complete high school. The subcommittee will conduct a study of</p>	<p>Kim Stewart advised she has approval from her supervisor to be involved and is very excited. Jamie Johnson will co-chair.</p>

	<p>methods available to schools to incentivize graduation of vulnerable youth both in Indiana and other states with similar demographics and create a detailed report of methods that should be recommended to the CISC to seek their endorsement and approval. The report should include specific details of the methods recommended, an account of why these methods would be appropriate for the use in Indiana to incentivize the graduation of our at-risk populations, estimated costs (for each method) schools would incur if they chose to implement, and any information found showing the success the method has produced in other schools/states.</p> <p>2. Objective 4.5: Support efforts to develop alternative educational options and resources for youth not able to survive/thrive in a traditional school setting. The subcommittee will use the information learned through the study conducted for objective 4.3 to identify barriers vulnerable youth have causing them to be unable to survive/thrive in a traditional school setting. Using the methods found to be successful and appropriate for Indiana’s at-risk populations through the work of objective 4.3, the subcommittee will include details in the report to be offered to the CISC that include the identified barriers and how the recommended methods will overcome them. The report should also include any educational options or resources that are currently available or should be brought to Indiana.</p> <p>3. The identified barriers and methods recommended should include details for schools in rural, urban, and suburban areas and diverse populations.</p> <p>4. Since the work of objective 4.3 goes hand in hand with the work of objective 4.5, the EOTF members believe the recommendations offered for both should be in one report. The due dates for the report already on the strategic tracker will be updated once the subcommittee chairs have had the opportunity to build their subcommittee and determine a date the report will be completed and ready for presentation to the CISC.</p>	<p>What can we do to support starting up this subcommittee?</p> <p>Kimb and Jamie to meet with Christy and Melaina as a next step to discuss the listed objectives. We will set up a meeting.</p> <p>If any member of the taskforce has input for this subcommittee please contact Melaina, Christy, Kimb, or Jamie.</p>
<p><b>4. Guest Presentation</b></p>	<p>None scheduled for this meeting.</p>	<p>Are there any programs of interest that the task force members believe would be beneficial towards the achievement of our objectives?</p>
<p><b>5. Executive Director Update – Julie Whitman</b></p>		<p>Julie will be monitoring legislative bills that will impact kids. The Commission may endorse legislation this year. Send particular bill numbers to Julie if you think they’re a good fit for CISC and she can keep you in the loop. Keep</p>

		May 8 <sup>th</sup> date in mind for recommendations to CISC. Will be working with IYI this summer to work on strategic planning. Julie will add 2019 meeting dates to the website.
<b>6. Communications</b>	a. Time Conscientious Agendas – Focus of 2019 is to ensure our task force meets the deadlines for all deliverables in an effort to achieve all of the EOTF’s objectives prior to the end of our charter timeline.	Please keep future subcommittee updates to 10 minutes so we can fully cover all agenda items in the allotted time.
	b. Reminder of charter and attendance policy – Beginning of the new year, time commitment, and expectations of EOTF members and subcommittee members	The charter is included here so everyone is familiar. This taskforce has the maximum number of members for the reason that we have a large and varied population of kids we are trying to serve.   Charter
	c. Social, Emotional, and Behavioral Health Plan was presented to the CISC with intention for possible legislation 2019 to be updated to reflect CISC to hold responsibility to maintain recommendations within. This will then be added to the responsibilities of the EOTF to review and monitor. Christy’s “cliffsnotes” for the plan have been placed in this meeting’s invite for assistance while reviewing.	Please see Christy’s plan cliff notes. <a href="https://www.in.gov/children/files/SBOE%20plan%20DRAFT.pdf">https://www.in.gov/children/files/SBOE%20plan%20DRAFT.pdf</a>
<b>7. Data Needs</b>	(identify any needs for data sharing or mapping, determine if someone in the Task Force has access to the needed data, if not, forward request to Data Sharing and Mapping Committee)  a. Foster Care and Homeless data from DOE will be ready in January – per HEA 1314. DOE and DCS will be meeting to review data and draft a remediation plan to submit to SBOE to assist them in writing their report due in April. This will be shared with the EOTF for thoughts via email prior to the March, 2019 meeting.	Deepali advised she heard this might be July 2019. Update: Oct 2019.
	b. For March – discussion around the data to come from the student needs report, the CMHC surveys, and foster & homeless reports and how we can use this information to identify education gaps needing extra support for our at-risk populations.	We don’t have all ‘at risk’ data in one place so we won’t be able to look at the whole population, but we will have enough to work with.
<b>9. Review Action Items</b>	Review action items identified in today’s meeting	This is a new process we will be using moving forward. Action points noted during the meeting will be recapped at the end of the meeting so that everyone is aware of any tasks they need to complete before the next meeting.

6. Action Items (Include recommendations/queries for Executive Committee)

Action	Responsibility	Due Date
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Followup with Jau Nae on topic of cross-taskforce conversation on Mental Health Support in schools	Julie	3/15/2019	
Send Equity Workgroup suggestions to Julie – optional	All	3/15/2019	
Send rural representation to School Discipline and Climate Subcommittee - optional	All	3/15/2019	
Wrap up “Phase I” and write up the recommendations from the Education Passport Subcommittee	Theresa & Team	3/15/2019	
Share School Discipline Resource Guide with taskforce once it’s available	Christy	3/15/2019	
Meet with Kimb and Jamie on Alternative Education Options	Melaina & Christy	3/15/2019	
Suggest guests to present to this Taskforce - Are there any programs of interest that the task force members believe would be beneficial towards the achievement of our objectives? - optional	All	3/15/2019	
Contact Julie if you need updates on specific bills during this legislative session – optional	All	3/15/2019	
Add 2019 CISC meeting dates to the website	Julie	3/5/2019	
7. Adjournment			
<b>Action</b>		<b>Time</b>	
8. Next Meeting			
<b>Date:</b> (MM/DD/YYYY)	3/15/2019	<b>Time:</b> 10.00-12.00	<b>Location:</b> TBD
<b>Topics/Objective(s):</b>			