



Commission on Improving the Status of Children in Indiana

Committee/Task Force:	Communication		
Date of Meeting: (MM/DD/YYYY)	03/14/2019	Time:	9:00am
Minutes Prepared By:	Kathryn Dolan	Location:	Democratic Caucus Room, Statehouse (4 th floor, access given by 3 rd floor Caucus Receptionist, Donna)

1. Meeting Objective(s)

Discuss upcoming annual report
 Discuss info-sharing app data update
 Discuss updates for IN.gov and possible Commission Logo

2. Standing Members

Name	Organization	In Attendance (X indicates present)
Kathryn Dolan, chair	Indiana Supreme Court	X
Courtney Arango	Office of the Governor	
Samantha Holifield	Indiana House of Representatives, Republican Caucus	
Dave Bursten	Indiana State Police	
Mark Carnell	Indiana Public Defender Council	X
Jim Gavin	Indiana Family and Social Services Administration	
Victoria Klimczak	Indiana House of Representatives, Republican Caucus	
William McCleery; Chris Proffitt	Office of the Indiana Attorney General	Lauren Houck in attendance
Gabrielle McLemore	Indiana Senate Democrat Communications Director	X
Erin Murphy	Department of Child Services	X
Jennifer O'Malley	Indiana State Department of Health	
Zach Osowski	Indiana Prosecuting Attorneys Council	X
Isaac Randolph	Indiana Department of Correction	
Holly Stachler	DOE Director of Communications	
Will Wingfield	Indiana Criminal Justice Institute	X

3. Staff/Guests

Name	Organization
Julie Whitman	CISC Director
Bailey Hayes	Indiana Senate Democrats Intern

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4. Updates/Old Business

Topic	Main Points	Recommendations/Decisions
Approval of minutes from previous meeting	Need formal approval of minutes from 1/10/2019	Approved.

5. New Business/Presentations

Topic	Main Points	Recommendations/Decisions
IN.Gov New Templates	State Agencies and CISC will be moving to the new template. Julie will need to decide CISC's move.	
Previous CISC meeting – any follow up?	Indy 211 and the FFSA Neurocenter opening were discussed. General CISC projects were also discussed.	No media follow up is needed.
Discuss 2018-2019 CISC annual report	Timeline was handed out. Communication committee members have been taking photos of Commission meetings which is appreciated and will be helpful in annual report. On August 14, the full Commission will vote on Annual Report. Most likely will distribute report after that meeting.	We will need photos of Commission members for annual report. Using photos of older children in addition to younger kids is recommended for this year's annual report.
Discuss info-sharing app data update	Foster families will have their own tab within the app. App continues to be updated but is not ready to be promoted yet.	
Commission logo	Good discussion among Communications Committee members about CISC having its own logo. Members discussed pros and cons.	Decision: Time is not ripe for creating a logo
Talking Points	SB 266 and HB 1075 mention the Commission. Talking points may be needed in the future.	CISC-Committee members wonder whether CISC members could be involved with any ceremonial bill signing the Governor may have for child legislation
Review media list	Committee provided Julie with feedback about updated media list.	
Discuss next CISC meeting, photo opportunities and communication membership attendance	Next full Commission meeting will be on May 8 in the State Library Authors' Room, followed by a lunch and learn. DCS will take pictures of meeting, and Kathryn will take pictures of lunch and learn.	
Other child-centered items	DSC alerts Committee of potential May 2 foster film watch party.	

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6. Action Items (Include recommendations/queries for Executive Committee)					
Action		Responsibility		Due Date	
Choose location for next meeting		Dolan		Due at meeting	
7. Adjournment					
Action				Time	
8. Next Meeting					
Date: (MM/DD/YYYY)	05/09/2019 and every other second Thursday following	Time:	9:00am	Location:	IPAC Conference Room – Suite E-205 in Gov Center South
Topics/Objective(s):					