



# Commission on Improving the Status of Children in Indiana

<b>Committee/Task Force:</b>	Communication		
<b>Date of Meeting:</b> (MM/DD/YYYY)	01/10/2019	<b>Time:</b>	9:00am
<b>Minutes Prepared By:</b>	Kathryn Dolan	<b>Location:</b>	Indiana Government Center North, Indiana State Police Boardroom (west elevator, third floor)

**1. Meeting Objective(s)**

Discuss upcoming annual report  
Consider promotion of upcoming newsworthy items

**2. Standing Members**

Name	Organization	In Attendance (X indicates present)
Kathryn Dolan, chair	Indiana Supreme Court	X
Courtney Arango	Office of the Governor	
Samantha Holifield	Indiana House of Representatives, Republican Caucus	
Dave Bursten	Indiana State Police	X
Mark Carnell	Indiana Public Defender Council	
Jim Gavin	Indiana Family and Social Services Administration	X
Victoria Klimczak	Indiana House of Representatives, Republican Caucus	
William McCleery; Chris Proffitt	Office of the Indiana Attorney General	
Gabrielle McLemore	Indiana Senate Democrat Communications Director	
Erin Murphy	Department of Child Services	Noelle Russel X
Jennifer O'Malley	Indiana State Department of Health	
Zach Osowski	Indiana Prosecuting Attorneys Council	
Isaac Randolph	Indiana Department of Correction	
Holly Stachler	DOE Director of Communications	
Will Wingfield	Indiana Criminal Justice Institute	X
Christy Berger	DOE	X
Tamara Weaver	ATG	X
Melissa Gustafson for C Proffitt	ATG	X

**3. Staff/Guests**

Name	Organization
Julie Whitman	CISC Director

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4. Updates/Old Business

Topic	Main Points	Recommendations/Decisions
Approval of minutes from previous meeting	Need formal approval of minutes from 11/08/2018	

5. New Business/Presentations

Topic	Main Points	Recommendations/Decisions
Survey letter	Review and assist so the letter can be distributed	Tamara and Christy here to discuss YRBS is administered by CDC Yes anonymous. CDC selects sample of schools, CDC does not break it down more than to the state level. 48 schools selected. Parents have to give permission for kids to take survey. Comm group recommends using letterhead w all signatures, yes add McCormick and Box signature. Name actual principal/supertendent in letter
Previous CISC meeting – any follow up?		Julie gives report to comm members.
Discuss 2018-2019 CISC annual report		Rep Frizell was going to help change due date of report—wants to push it to Sept 1. Review timeline.
Discuss info-sharing app	Previous action: Members investigating any stakeholders using app.	Capt Bursten recommends another round of announcing the app. Seems like an onboarding HR matter since there is turnover in the jobs who may use this. There are 150 returning users each month. Update coming.
Review media list		Whitman did interview w/ Indy WISH-TV 8. Also, Radio One interview, Capt Burstein recommends the ISP Radio Show as well. Whitman will work w Capt Burstein to get on the show.
Discuss next CISC meeting, photo opportunities and communication membership attendance		Feb 20, 2019- Gavin will ask
Other child-centered items		none

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<b>6. Action Items (Include recommendations/queries for Executive Committee)</b>					
<b>Action</b>		<b>Responsibility</b>		<b>Due Date</b>	
Choose location for next meeting		Dolan		Due at meeting	
<b>7. Adjournment</b>					
<b>Action</b>				<b>Time</b>	
<b>8. Next Meeting</b>					
<b>Date:</b> (MM/DD/YYYY)	03/14/2019 and every other second Thursday following	<b>Time:</b>	9:00am	<b>Location:</b>	TBD at meeting
<b>Topics/Objective(s):</b>					