



# Commission on Improving the Status of Children in Indiana

<b>Committee/Task Force:</b>	Equity, Inclusion, and Cultural Competence Committee		
<b>Date of Meeting:</b> (MM/DD/YYYY)	5.11.2021	<b>Time:</b>	1:00pm- 3:00pm
<b>Minutes Prepared By:</b>	Brittany Simmons	<b>Location:</b>	Zoom
1. Meeting Objective(s)			
2. Standing Members			
<b>Name</b>	<b>Organization</b>	<b>In Attendance</b> (x indicates present)	
Kimberly Acoff	Indiana Youth Group		
Kenneth Allen	Indiana Youth Services Association	X	
Rhonda Bayless	Centers of Wellness for Urban Women		
Tarrell Berry	Indiana Department of Education		
Yalonda Brown	Indiana Youth Institute	X	
Erin Busk	Indiana Department of Education	X	
Brenda Graves-Croom	FSSA: Division of Mental Health and Addiction	X	
Valerie Davidson	Meridian Diversity Consulting, LLC	X	
Ellis Dumas	Indiana Department of Child Services	X	
Jill English	Child Advocates	X	
Carol Franklin	Phoenix Family and Community Services		
Gurinder Hohl	Immigrant Welcome Center		
Timike Jones	Indiana Coalition Against Domestic Violence	X	
Manpreet Kaur	Indiana Criminal Justice Institute	X	
Esther Lewis	Holistic Evolution, Inc.	X	
George Middleton	The George Middleton Group		
Tim Nation	Peace Learning Center		
Chris Paulsen	Indiana Youth Group		
Shirley Payne	Indiana State Department of Health		
Lun Pieper	Indiana Office of Judicial Administration	X	
Adam Pitt	Indiana Department of Education		
Calvin Roberson	Indiana Minority Health Coalition	X	
Mark Russell	Indianapolis Urban League		
Guadalupe Pimentel Solano	Central Indiana Community Foundation		
Meghan Smith	Indiana Family and Social Services Administration	X	
Jessica Strong	Hamilton Center	X	
Tashi Teuschler	Indiana Office of Court Services	X	
Jessica Tomasino	Indiana Family and Social Services Administration		
Latrece Thompson	Indiana Department of Child Services	X	
Adrian Warren	Radio One Indianapolis	X	
Julie Whitman	Commission on Improving the Status of Children	X	

3. Staff/Guests		
Name	Organization	
None		
4. Updates/Old Business		
Topic	Main Points	Recommendations/Decisions
N/A		
5. New Business/Presentations		
Topic	Main Points	Recommendations/Decisions
Welcome and Introductions		
Review of March 2021 Meeting Minutes	<ul style="list-style-type: none"> <li>Group was asked if there were any revisions needed.</li> </ul>	Minutes were approved with no corrections noted
CISC Co-Chair Meeting Update	<ul style="list-style-type: none"> <li>Tashi provided an update on the recent Commission Chair Meeting held on 4/23/21.</li> <li><b>Task force challenges.</b> The most common challenge for task forces was people being busy and having a hard time sustaining or starting the subcommittee work.</li> <li><b>Committee challenges.</b> The most common challenge for committees was feeling unclear on their role about the commission and the task forces, specifically whether to generate their own work or wait for assignments. All committees currently have at least one project in the pipeline. <ul style="list-style-type: none"> <li>The committees are there to support the work of the taskforce. Our Committee can look at the task of each Task Force and Committee and make suggestions about how we can help which can be found on the Teams page in the Commission Documents folder.</li> </ul> </li> <li><b>Implementation.</b> There was a suggestion of looking for workflows into which Commission resources/recommendations/processes can be integrated. The Commission will continue to explore ways of ensuring that the approval of a tool/idea/recommendation is not the last thing to happen. Julie will have a MSW intern in the fall to work on this.</li> <li><b>Feedback on Commission resources.</b> Folks agreed that it would be great to have a study of whether and how Commission resources are being used. Funding is being sought to do this. There were suggestions about capturing web analytics. This could lead into an evaluation of the Commission's overall impact.</li> </ul>	Submit potential co-chair names by Tuesday, May 18 for consideration by Commission

	<ul style="list-style-type: none"> <li>• <b>Annual report.</b> An updated annual report is being worked on and each group due to Julie by <b>end of day June 1.</b></li> <li>• <b>Terms for chairs:</b> Co-chair term limit are four years (or two- can choose not to accept re-appointment to your role after your first term ends.) Tashi is not accepting reappointment. We will need to find a new co-chair. The process in place requires leadership of this Committee to submit names to Julie to present to the Executive Committee. The CISC will choose the next co-chair.</li> </ul>	
<p>Sub-Committee Report Outs and Discussion</p>	<ul style="list-style-type: none"> <li>• Common Language: having discussions about re-working the document- what to say/not to say- requested by the Commission and how to incorporate some training/education to include/provide with the resources being developed</li> <li>• Framework: provide additional examples using equity guide from different disciplines; Group determined the following examples: <ul style="list-style-type: none"> <li>○ DCS- utilizing their existing group to identify a policy within their agency to create an example;</li> <li>○ FSSA- in the process of creating committees to address equity; can discuss using that group to review a policy using the equity guide;</li> <li>○ JDAI- using this process with a JDAI county to review youth probation rules to use as an example;</li> <li>○ CJI- will discuss with leadership reviewing a grant solicitation and scoring criteria using this process;</li> </ul> </li> <li>• Goal: have one example done by July Committee meeting to share at the August Commission meeting <ul style="list-style-type: none"> <li>○ View recording from the Commission meeting to get familiar with the process</li> <li>○ Timike, Meghan, Brenda, Latrece, Tashi, Brittany, and Manpreet offered to assist; if additional members would like to assist, please reach out to the chairs or staff to the Committee</li> </ul> </li> <li>• Curriculum: discussed creating a trainer development plan as a resource for existing and new trainers on topics related to equity, inclusion, and cultural competence; Committee members were asked to provide any relevant materials that could be helpful</li> </ul>	<p>Sub-Committees will continue developing resources, etc. to support the work of the Commission in advancing EICC</p> <p>Primary focus is to create additional examples using the Equity Guide framework in other disciplines</p>

Deliverables for June 2021 CISC meeting	<ul style="list-style-type: none"> <li>None</li> </ul>	Written report will be provided			
Updates from Commission	<ul style="list-style-type: none"> <li>No update; Julie not present</li> </ul>				
6. Action Items (Include recommendations/queries for Executive Committee)					
<b>Action</b>		<b>Responsibility</b>		<b>Due Date</b>	
<ul style="list-style-type: none"> <li>Submit suggestions for Committee co-chair to Tashi</li> </ul>		Members		5/18/2021	
<ul style="list-style-type: none"> <li>Email link to Equity Guide example video &amp; request additional assistance</li> </ul>		Brittany		5/21/2021	
<ul style="list-style-type: none"> <li>Send at least 1 training, webinar, etc. to share to increase awareness and knowledge around EICC</li> </ul>		Members		7/13/2021	
<ul style="list-style-type: none"> <li>Create summary document of Task Force and Committee goals/tasks so our Committee can explore ways to support</li> </ul>		Chairs		7/13/2021	
7. Adjournment					
<b>Action</b>				<b>Time</b>	
Adjourn				3:00pm	
8. Next Meeting					
<b>Date:</b> (MM/DD/YYYY)	July 13, 2021	<b>Time:</b>	1:00pm- 3:00pm	<b>Location:</b>	Zoom
<b>Topics/Objective(s):</b>	Review of May meeting minutes, Sub-Committee Reports; Commission Updates; Deliverables for August CISC meeting				