APPLICATION AND AGREEMENT TO SERVE
FOR STUDENT POSITION on the INDIANA COMMISSION for HIGHER EDUCATION

Dear Student Applicant:

The 2018 Student Nominating Committee would like to thank you for your interest in the student member position on the Indiana Commission for Higher Education. We are pleased to accept your application.

Applications will be accepted via email (preferred), regular mail, express mail or fax (see Agreement to Serve for details). **Candidates must submit applications, letters of recommendation and a signed Agreement to Serve by Friday, April 6, 2018.** Applications postmarked or received via email after midnight on that date will not be accepted.

The Student Nominating Committee will review all applications and conduct a preliminary selection meeting to determine which applicants will be given an interview with the Committee. If you are chosen for an interview, you will be notified on **Friday, April 13, 2018** to select a time. All applicants will receive notification as to whether or not the Committee has selected him or her for the Governor’s consideration.

**Student interviews will be held on Friday, April 20, 2018** at the Indiana Commission for Higher Education main office, located at 101 West Ohio Street, Suite 300, Indianapolis IN 46204. Applicants will be responsible for travel expenses and parking fees. No alternative interview dates will be offered.

You may view additional information about the Indiana Commission for Higher Education online at [www.che.in.gov](http://www.che.in.gov).

Thank you!

Members of the 2018 Student Nominating Committee
APPLICATION FOR STUDENT POSITION
on the INDIANA COMMISSION for HIGHER EDUCATION

HISTORY

Created in 1971 by an act of the General Assembly and signed into law by then Governor Edgar Whitcomb, the Indiana Commission for Higher Education is in its fourth decade of service to the State of Indiana.

PURPOSES

The general purposes signed by law to the Indiana Commission for Higher Education are:

(1) to plan and to coordinate Indiana’s state-supported system of post-high school education, taking into account the plans and interests of independent colleges and universities;
(2) to define the educational missions of public colleges and universities;
(3) to review both operating budget and capital budget appropriation requests from public institutions;
(4) to approve or disapprove for public institutions the establishment of any new branches, campuses, extension centers, colleges or schools;
(5) to approve or disapprove for public institutions the offering of any additional associate, baccalaureate or graduate degree or certificate program of two semesters or more in duration;
(6) to review all programs of public institutions and make recommendations to the governing board of the institution, the Governor, and the General Assembly concerning the funding and the disposition of these programs; and,
(7) to distribute student financial aid from state aid programs.

STUDENT POSITION DEFINITION

The student member may be a full-time or part-time undergraduate or graduate student, must be enrolled through the spring 2020 semester at an Indiana public institution of higher education, and reside in the State of Indiana. The student member will be responsible to convene with and serve as a full voting member of the Indiana Commission for Higher Education, which meets approximately 20-25 days out of each year. Commission meetings are usually scheduled on the Wednesday and Thursday coinciding with the second Thursday of the month and normally involve an overnight stay at the meeting site. Commission members also serve on sub-Committees of the Commission; the student member serves on the Student Success and Completion Committee and is responsible for participating in monthly meetings in correlation with Commission meetings. The student appointment begins on July 1, 2018 and terminates on June 30, 2020.

APPLICATION DEADLINE

Applications will be accepted via email (preferred), regular mail, express mail or fax (see Agreement to Serve for details). Candidates must submit applications, letters of recommendation and a signed Agreement to Serve by Friday, April 6, 2018. Applications postmarked or received via email after midnight on that date will not be accepted.
APPLICATION for STUDENT POSITION
on the INDIANA COMMISSION for HIGHER EDUCATION

NAME______________________________________________________________

UNIVERSITY/COLLEGE CURRENTLY ATTENDING______________________________________

CAMPUS ADDRESS___________________________________________________________

P.O. OR STREET____________________________________ CITY STATE ZIP

CAMPUS PHONE______________________________________________________________

HOME ADDRESS_____________________________________________________________

P.O. OR STREET____________________________________ CITY STATE ZIP

HOME PHONE__________________________________________

EMAIL ADDRESS____________________________________________________________

GRADE POINT AVERAGE_______________CREDIT HOURS CARRYING__________________

CREDIT HOURS CARRIED (PREVIOUS SEMESTER)____________________________________________

SEMESTERS ATTENDED AT CURRENT UNIVERSITY (CIRCLE)     1    2    3    4    5   6    7

MAJOR & DEGREE SOUGHT__________________________________________________________
APPLICATION for STUDENT POSITION
on INDIANA COMMISSION for HIGHER EDUCATION
(continued)

PLEASE LIST PERTINENT ACTIVITIES (ON- AND OFF-CAMPUS; INCLUDE SERVICE DATES)

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APPLICATION for STUDENT POSITION
on INDIANA COMMISSION for HIGHER EDUCATION
(continued)

PLEASE LIST AWARDS OR HONORS RECEIVED

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APPLICATION for STUDENT POSITION
on INDIANA COMMISSION for HIGHER EDUCATION
(continued)

PLEASE DESCRIBE YOUR HIGHER EDUCATION GOALS
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WHY DO YOU SEEK THE GOVERNOR’S APPOINTMENT TO THE COMMISSION FOR
HIGHER EDUCATION?  (Continue your response on a separate sheet, if necessary.)
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PLEASE PROVIDE TWO LETTERS OF RECOMMENDATION - (One must be from faculty)

101 West Ohio Street, Suite 300 • Indianapolis, Indiana 46204-4206 • 317.464.4400 • www.che.in.gov
AGREEMENT TO SERVE

The 2018 Student Nominating Committee would like to thank you for your interest in the student member position on the Indiana Commission for Higher Education. We are pleased to accept your application. It is important that you understand the conditions of the appointment, should you be selected by the Governor to serve.

The student member may be a full-time or part-time undergraduate or graduate student, must be enrolled through the spring 2020 semester at an Indiana public institution of higher education, and reside in the State of Indiana. The student member will be responsible to convene with and serve as a full voting member of the Indiana Commission for Higher Education, which meets approximately 20-25 days out of each year. Commission meetings are usually scheduled on the Wednesday and Thursday coinciding with the second Thursday of the month and normally involve an overnight stay at the meeting site. Commission members also serve on sub-Committees of the Commission; the student member serves on the Student Success and Completion Committee and is responsible for participating in monthly meetings in correlation with Commission meetings.

The student appointment begins on July 1, 2018 and terminates on June 30, 2020.

Besides the student representative, the Commission consists of one faculty representative, one representative from each of the nine congressional districts in the State of Indiana and three at-large members. The Commission elects its own officers and sets its own agenda. Notification of meetings, along with the agenda, is distributed approximately one week prior to the meetings. For any Commission hosted events and meetings, the Indiana Commission for Higher Education will pay for overnight lodging and provide mileage and parking reimbursements. All meals are provided. Members of the Indiana Commission for Higher Education are also entitled to receive a salary per diem of $100 per day, pursuant to IC 21-18-3-7.

If you are willing to serve in this capacity, sign this agreement form and return it, along with the application and two letters of recommendation, to:

Ms. Liz Walker  
Planning and Program Manager  
Indiana Commission for Higher Education  
101 West Ohio Street, Suite 300  
Indianapolis, IN 46204  
Phone: 317-232-1030  
Fax: 317-464-4410  
Email: lwalker@che.in.gov

Name_________________________________________ (please print)

Signature______________________________________ (no digital signature accepted)

Date__________________________________________