

Question and Answer Document

Please submit your questions in the form below by the date and time established in the RFP.

#	RESPONDENT'S QUESTION	STATE'S RESPONSE
	What date can the vendor expect to have all the material from the printers?	No later than July 21st -- no set deadline, this is dependent on when everything is updated on our end and printed
	How are the Scholar Guides, More Magazines and College Success Guides packaged (singles or pks of 5 or 10 etc.) ?	Scholar Guides will be banded (not shrink-wrapped) in quantities of 25. Learn More Magazines shrink-wrapped and in quantities of 25. College Success Guides will be banded in quantities of 10.
	Will the Scholar Guides, More Magazines and College Success Guides packaged be stacked on a skid or in cartons ?	The magazines are skidded, packed and then are pallet-wrapped. Because the scholar guides are thicker, they'll be boxed.
	Can this work be performed by a affiliated company	Preference will be given to Indiana companies. Other states are welcome to apply, but work must be performed within the US.
	Can this work be performed outside of Indiana - Michigan	Yes, but preference will be given to companies in Indiana.
	For the Letter in C. Services Sought, item 2 - is it printed in color or black/white?	Black and white.
	For the Letter in C. Services Sought, item 3 - are any slip sheets or additional envelopes needed to separate guides,magazines, etc by grade and/or version?	Items are bundled by grade level/version. Each cover is different. Scholar Guides will be banded (not shrink-wrapped) in quantities of 25. Learn More Magazines shrink-wrapped and in quantities of 25. College Success Guides will be banded in quantities of 10.
	What are the dimensions (including thickness) and weight of each item listed in #10. How many are packed in each carton?	Please see attachment labeled "Dimensions."
	What is Partner Marketing Material (C. Services Sought, item 10)? What are dimensions (including thickness) and weight? Will each school receive the same exact item(s) and quantity?	1) INvestED 8.5 x 11 Flier (Partner(s) Promo) – 5,000 - One Sided, 8.5 x 11 (2 per school) 2) Next Generation Teacher 4 x 9" Rack Cards -- 10,000 3) Next Generation Teacher 12" x 18" posters – 2,000 (2 posters per school) 4) DWD - TBD -- 5,000 (2 per school)
	Are any of the items shrink-wrapped? If so how many/pack?	Learn More Magazines will be shrink-wrapped in packs of 25.
	Are you requesting any type of freight estimate ?	We expect a freight estimate with each fulfillment proposal.