

Indiana Graduate Medical Education Board

December 19, 2017

10:00 am Eastern

101 West Ohio Street

Kent Weldon Board Room

Indianapolis, IN 46204

Meeting Minutes

Board Members Present In-Person: Paul Haut, Tricia Hern, Peter Nalin, Tim Putnam, Tom Sonderman, Beth Wrobel

Board Members Calling-In: Steven Becker, Mark Cantieri , Donald Sefcik

Commission Staff Present: Eugene Johnson

CALL TO ORDER

The meeting was called to order at 10:04a.

ROLL CALL OF MEMBER AND DETERMINATION OF QUORUM

A roll of six Board members in attendance in person and two calling in was counted. A quorum was confirmed.

REVIEW OF PRIOR MEETING MINUTES

Tim Putnam called for a review of prior meeting minutes. Eugene Johnson noted that Peter Nalin had provided him with updates to the minutes prior to the meeting and that those updates were incorporated. Tim Putnam entertained a motion to approve the prior meeting minutes. Paul Haut moved to accept the minutes; Beth Wrobel seconded the motion. Motion passed 8-0.

FISCAL UPDATE

The Board's current fund balance was stated by Eugene Johnson as \$4,383,935.61

OLD BUSINESS

Eugene Johnson reported that Beth Wrobel and Steven Becker would be attending the 2018 GME Summit in Atlanta. Tim Putnam stated that he was happy that Indiana would have a presence and colleagues had confirmed that the Summit had great value. Tricia Hern noted that the Summit was a grassroots initiative and that the attendees ranged from physicians to other healthcare entities to government.

Tim Putnam asked Eugene Johnson to discuss the Board's administrative services request; Eugene Johnson responded that he would be talking with Commission for Higher Education staff to make sure

all was in order to post an RFP to solicit a bidder for the services. Eugene Johnson noted that he'd been asked about the estimated cost the Board was looking at and he stated the Board was looking to see what bidders submitted as their estimated costs to perform the services requested. Tim Putnam asked how long bidders would have to submit proposals; Eugene Johnson responded 45 to 60 days; Tim Putnam asked if the Board was ok with this timeframe and members responded favorably.

NEW BUSINESS

The Board discussed the Development and Expansion Grant application from Fort Wayne Medical Education Program. Tim Putnam noted that the application was a continuation of last years' grant. Tricia Hern stated that they did meet the match with first and second year classes of 12. The Board had questions about tracking which residents are named as residents funded by the Indiana GME Grants; Tricia Hern commented that moving forward this would be something that the administrative services person would monitor. The Board stated they wanted to request that the recipient notify them if the position that's funded by the grant is vacated at any point during the term of residency. Beth Wrobel asked if they wanted to track if the residents funded stay in Indiana; Tim Putnam commented that this will be something that will be trackable down the line. Beth Wrobel asked if there would ever be a level that the Board would not fund; Paul Haut asked for more information about Beth Wrobel's question. Beth Wrobel asked that, in the future, would there be a number that was too low to fund? Tim Putnam stated yes; Beth Wrobel asked what that number was; Tim Putnam commented it would depend on funds available and that eventually there would be a point where they only have so many dollars to give out; at that point they'd have to decide if they should reduce awards because all are worthy; fund only those that are worthy, etc. Paul Haut commented that it could be total but also funding could be based on the scoring by category. He stated that they aren't set up to establish a threshold; they likely would establish a threshold thru their scores.

Tim Putnam stated that at this point it's a rudimentary process; he commented that Southwestern Indiana is putting things together; he asked Steven Becker if he knew what their first-year number of residents could be as part of the consortium. Steven Becker stated in June 2019 they should have nine new residents starting and in 2020 they plan to have 12 for a total of 21 residents. He commented that the current plan is to have five family medicine and four psychiatry residents starting in 2018 and Emergency Medicine Residency going in 2021. Tricia Hern asked if they'd be eligible for Expansion Grants? Beth Wrobel commented that they wouldn't be at their cap; she stated this may be something they as a Board can start discussing in 2018 ahead of time.

Eugene Johnson commented that the Board had the ability to move funding amounts around if Feasibility Studies grant recipient were then moved to Development and Expansion and/or New Program Development contracts. He stated that one thing to consider if Feasibility Grant applicants were somehow given a preference over other entities who funded Feasibility Grants out of their own pockets, there could be a potential for those entities to have issues with using their own funds for a study yet not getting a preference for other GME expansion dollars. Tim Putnam commented that scenario is exactly what Indiana University School of Medicine did in Southwestern Indiana; they funded their own program feasibility study long before the GME Board and Fund were created. Tim Putnam commented that in 2018 they'd need to see how many feasibility grants turned into residency positions and this is something they'd need to discuss in the future.

The Board moved to discussion on the Feasibility Study Grant application from St. Vincent Emergency Physicians, Inc. Tim Putnam commented that the application is coming from a physician group that's typically not the group that'd offer residency programs. He asked what questions the Board had. Tom Sonderman stated that at a high-level view; St. Vincent's is probably not in an underserved area in Indianapolis metro; however they have multiple critical access hospitals and if this helped increase the pool of ER physicians in underserved areas that would be a plus. He commented that the infrastructure involved in a residency program from a private group is not exactly represented in the Board's scoring rubric and that'd be a concern.

Tim Putnam asked if the residency would be at a hospital; he stated he was assuming that the residency would take place at a hospital. He stated that the application would have been stronger had there been a supporting letter from one of the hospitals; he commented that maybe they are trying to pitch that. The Board discussed what the intent for the Feasibility Grant was. Tim Putnam stated that the Board could ask for a letter of clarification to see if they intended to offer the residency at a hospital and to request a letter of support to confirm. Peter Nalin asked if the application could be more complete if the institutions the Group plans to study with were provided and if those institutions said they will participate and collaborate with the feasibility study. He stated the application would also be more complete if it showed that the institutions were aware and said yes of the Group's desire to work with them; otherwise the Board could just be funding doctor/group conversations which doesn't translate into a feasibility study. He commented that the feasibility analysis piece is not really described in the proposal. He noted that in its current form the application reads incomplete or insufficient and it would be hard for him to score at this point. Other Board members commented that their scoring of the application would be harsh if they were to score it at all. Tim Putnam stated he'd send a letter asking for clarification and this could be discussed at the January 2018 Board meeting.

Beth Wrobel asked if this type of application should be from the hospital? Tim Putnam stated that would be best but that the group may be looking at this as a way to convince the hospital that this is a good idea; he stated the hospital can't be blindsided. He said isn't clear if the hospital knows or doesn't; he stated that if they didn't know, that would cause his scoring to be harsh. The Board engaged in additional discussion about the application; it was noted that the applications' financial statements led to questions about their revenue and expenses. Peter Nalin stated that overall he felt the application was well-intentioned but incomplete and insufficient. Tricia Hern commented that she wasn't sure who'd serve as the DIO and how they'd meet other institutional requirements of ACGME programs.

The Fort Wayne Medical Education Program scoring were discussed and scores announced by the aggregate for each category. The mean score was announced as 89.57. Tim Putnam called for a motion to approve the Fort Wayne Medical Education Program Feasibility Study Grant application. Beth Wrobel moved to approve the application; Tom Sonderman seconded. No discussion occurred. Fort Wayne Medical Education Program's application was approved by a vote of 8-0.

The Board continued discussing the applicant submitted by St. Vincent Emergency Physician Group. Members were not clear on how the residency would be structured, how funding would be allocated and what supports would be in place, among other questions. The Board agreed to send a letter to the Group requesting additional information about their Feasibility Grant request.

Tim Putnam discussed resident and student advisory members for the Board. He thanked Steven Becker for staying after the prior meeting and talking with the medical students who were in attendance. He

stated that it led the conversation about if the Board should have, or could they have, advisory members who are Residents or current medical students and asked does that add value to the Board. He stated that there could be a value from hearing their perspectives on what the Board discusses as well as having a voice to communicate to other students or medical residents as to what's going on in Indiana. Tricia Hern stated she'd reached out to Family Medicine Residency Program Directors to see if there was interest in residents serving in an advisory position. Mark Cantieri commented that they'd discussed having a medical student from each the Indiana University School of Medicine, Marian University College of Osteopathic Medicine and a resident as advisory members. He stated that a lot of the young men and women are getting involved in health policy; getting them involved helps build a future cadre of physicians that will have health policy expertise and experience. Tricia Hern stated she'd heard back from a few program directors who had residents that were interested and she received a few letters of interest from residents from Terre Haute and St. Vincent's.

Paul Haut commented that he felt from the medical student perspective if the students are being tied to their individual organizations it'd be somewhat formalizing that the students are a voice for students in the organization; he asked if they are wanted as a medical student voice or as a medical student voice for Indiana University School of Medicine and Marian University College of Osteopathic Medicine respectively. He said he thinks the resident voices could be more diverse, and there is value in hearing the voice of students but that the Board needs to be thoughtful about what advisory members would represent in the meetings; personal experience or something boarder. Tom Sonderman said his mind goes towards the medical students a bit; he noted they would be seeing the programs the Board is making available and the Board would be in a position to ask them "are these programs you find attractive; are they programs you would seek as your medical education career comes to an end and it's time for your residency? Beth Wrobel asked if this could be something where they have Town Hall meetings at schools and have a list of things they need to gather; she stated they'd need buy-in from both schools about when the Board meets and how that could conflict with each schools' schedule.

Tim Putnam stated he'd discussed this with Donald Sefcik and that it was strongly recommended not having a first or second-year student in this position because of the diligence of their schedules but third or fourth year gives them a bit more flexibility. Peter Nalin commented that he liked the idea of input and that it's a matter of timing; he stated that the administrative service entity could help with messaging and communication. Tim Putnam stated it was worthwhile to continue this discussion next month. Peter Nalin commented that he liked Mark Cantieri's idea of giving students experience in policy and advocacy. He stated that as they do an annual report, work with the Commission for Higher Education, and request potential additional funding from the state legislature, Mark Cantieri's point is not one to lose sight of as they strategize.

The Board discussed 2018 Grants. Peter Nalin asked if the Grants could be kept open thru June 30. Eugene Johnson responded that this is an option. Peter Nalin moved to extend the deadlines for the Board's Grant applications to the end of the current State fiscal year date of June 30, 2018. Tom Sonderman seconded the motion. Tim Putnam asked for any clarifications. Paul Haut asked if extending the deadline would preclude the Board from making modifications until the end of the application period. Peter Nalin said if needed he'd be willing to change the motion. Eugene Johnson commented that once the application is posted, live modifications would be hard if they have already received applications. Tim Putnam noted that Peter Nalin's point makes a lot of sense because it will tie the grant cycle to the fiscal year; if applications are due in the end of April, they can review and make any awards before the end of the fiscal year. He stated this year he thinks it makes sense to have the deadline at the

end of the fiscal year; going forward it makes sense to have applications due in April. Additional discussion took place and the Board felt comfortable extending the deadline. Peter Nalin amended his motion to make the deadlines March 31, 2018. Tom Sonderman seconded. The vote passed 8-0.

Tim Putnam asked for other new business. Eugene Johnson discussed the need for the Board to select a Chairperson in 2018. He stated that anyone interested in the position should notify him. Tim Putnam asked the Board to let Eugene Johnson know if they had interest. Paul Haut asked if the current Chair remains eligible. Eugene Johnson explained that the Indiana Code that discusses the role of Chair for the Board.

Tim Putnam informed the Board that the South Bend Medical Education Foundation would like a presentation from the Board to discuss the GME Expansion plan. He stated that Eugene Johnson would go to South Bend on January 17, 2018 to meet with that group. Beth Wrobel asked if she could also attend and help present; Tim Putnam stated that would be great and asked that if there were other volunteers please let him know. Eugene Johnson noted that both he and other Board members who plan to attend were invited to activities with Foundation members the night prior; however, as this could be seen as an entity who could apply for a grant looking to influence decision makers, he would decline and likely Board members would need to as well. Tim Putnam agreed with this.

Tim Putnam entertained a motion to adjourn. Peter Nalin moved to adjourn. Mark Cantieri seconded the motion. Motion passed 8-0. Meeting adjourned at 11:56a.