

December 19, 2016

Teresa Lubbers, Commissioner  
Indiana Commission for Higher Education  
101 W. Ohio St. #300  
Indianapolis, IN 46204

Dear Commissioner Lubbers,

Your institution recently submitted an application to HLC to extend the time allotted for compliance with HLC Policy Assumed Practice B.2, specifically in regard to qualifications for faculty providing dual credit instruction.

HLC has approved your request for an extension to come into compliance with the revised Assumed Practice until September 1, 2022. HLC will retain a copy of the plan and, during the next regularly-scheduled accreditation review that occurs **after** the extension date noted above, instruct the peer review team to verify that the plan has been completed.

**Special Note:** *As HLC reviewed applications from institutions seeking extensions, it became clear that it was important to accommodate faculty who might be assigned to teach dual credit during the extension period, but who were not assigned to teach dual credit at the time of the application's submission and as a result, not referenced in the application. As such, the extension will include these faculty (if applicable), and the period granted to all institutions receiving an extension will be **September 1, 2022** (the maximum allowed), whether the full time period was originally requested or not. Institutions should ensure to develop and maintain a plan on file for each of these faculty members to come into compliance with HLC's faculty qualification expectations by the extension deadline.*

Please contact the institution's HLC staff liaison with any questions.

Sincerely,

Higher Learning Commission

Cc: Ken Sauer, Senior Associate Commissioner and Chief Academic Officer  
Sunil Ahuja, Vice President for Accreditation Relations  
Tom Bordenkircher, Vice President for Accreditation Relations  
Stephanie Brzuzy, Vice President for Accreditation Relations  
Barbara Johnson, Vice President for Accreditation Relations  
Jeffrey Rosen, Vice President for Accreditation Relations  
Linnea Stenson, Vice President for Accreditation Relations

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Indiana State University  
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Purdue University Northwest  
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