Commission for Higher Education

Budget & Fiscal Policy Committee – Budget Policy & Process Revision Project

Timeframe: Completed by May 2012

Project Owners: Eileen O’Neill Odum, Mike Smith & Jason Dudich

Project Objective: 2013-2015 Higher Education budget instructions updated such that CHE has the data necessary to provide meaningful summary and analysis of the institutions’ biennial budget requests, that the Budget Agency receives its data requirements, that CHE will use the data submissions to calculate Performance Funding equations and other anticipated data needs, that data requested is at an appropriate level of detail and is limited to that which will be used and useful.

Project Goal: Project will be completed in such a manner as to demonstrate collaborative behavior to institutions, Budget Agency, and other key stakeholders. Project will be completed by the designated timeframe including time for feedback and review by the entire Commission. Project outcome will be error free and will result in significantly reduced rework by the institutions and CHE staff.

Anticipated Project Milestones:

 Project plan reviewed with Executive Committee for comment by 9/15/2011 COMPLETED

Stakeholders for Project documented by 9/19/2011 COMPLETED

Email announcing Project and requesting designated contacts/participants to Budget Agency, other stakeholders and institutions issued by 9/30/2011 COMPLETED

Meeting with Budget Agency & Legislative Fiscal Analysts to collect their input/best practices held by 10/15/2011 COMPLETED

Email to designated institution and other stakeholder participants to solicit their input sent by 12/15/2011 COMPLTED

Data categories and uses (eg. Capital analysis, etc.) documented by 1/31/2012 COMPLETED

Meet with institutions regarding data categories and uses by 2/14/12

Project Owners complete initial set of draft schedules by 2/29/2012

Set of draft schedules reviewed with Budget Agency and sent to institution and other stakeholder participants for comment by 3/5/2012

Comments received by institution and other stakeholder participants by 3/19/2012

Revised Budget process and schedules presented to full CHE at March 2012 Commission meeting for discussion and comment

2013-2015 Higher Education Budget instructions issued by 4/30/2012

EOO 12/20/2012