

**Indiana Graduate Medical Education Board**

**Date:** Friday, May 19, 2023

**Time:** 11:00AM ET

**Location:** 101 West Ohio Street Ste #700, Indianapolis, IN 46204

**Virtual:** Microsoft Teams

**Meeting Minutes**

**Board Members Present:** Tricia Hern, Curt Ward, Rob McLin, Kevin Gebke, Clif Knight, Michelle Howenstine, Beth Wrobel, and Steve Becker (Virtual)

**Board Members Absent:** Rachel Shockley and Tom Sonderman

**Advisory Members Present:** Kristin Bredhold and Sarah Hopfer

**Staff Present:** Greg Harrell, Linda Bratcher, Tai Casmier, and Josh Garrison

**CALL TO ORDER**

The meeting was called to order by Dr. Hern at 11:00AM Eastern Time.

**ROLL CALL OF MEMBERS AND DETERMINATION OF QUORUM**

A quorum was determined to be in place.

**REVIEW OF PRIOR MEETING MINUTES**

Minutes from the February 17, 2023, meeting were reviewed. A motion was made to approve the minutes. It was seconded and passed 8-0.

**MINORITY HEALTH MONTH & BOWEN CENTER REPORT**

Beth Wrobel shared information about the Bowen Center Report and its contents, which was released in concert with Minority Health Month. Board members were appreciative and commented accordingly.

**FISCAL & LEGISLATIVE UPDATES**

Greg Harrell shared the results of the 2023 budget session, explaining the appropriations that the GMEB will receive during FY24 and FY25. He also provided a fiscal analysis on how the grant applications to be voted on by the board during the meeting would impact the budget.

**NEW BUSINESS**

**Expansion Grant Applications**

Transitional Year Application: *Parkview Health*

- Prior to the vote on the Parkview Transitional Program, a discussion ensued regarding the funding of Transitional and Preliminary Year programs. The Board determined that these one-year programs lead to training in specialty residency programs and do not meet the goals of the Board and should not receive funding. It was noted that the Internal Medicine preliminary years were approved in the past. However, the Board has determined that if applications increase as

expected, funding only programs in primary care and those mentioned in the RFP is prudent. A motion was made for the board not to vote on the Parkview Health Expansion application for the Transitional Year since it did not meet the RFP's listed specialty criteria. It was seconded and passed 8-0.

#### Expansion Application for Family Medicine: *Northwest Health*

- Beth Wrobel abstained from voting due to a conflict of interest. A motion was made for the board to approve the Northwest Health Expansion application for Family Medicine. It was seconded and passed 7-0.

#### Expansion Application for Psychiatry: *Community Health Network*

- Dr. Hern abstained from voting due to a conflict of interest. Dr. Ward assumed the role of board chair during discussion. A motion was made for the board to approve the Community Health Network Expansion application for Psychiatry and seconded, and it passed 7-0. It was recommended by Dr. Howenstine and others that a discussion ensue at a future board meeting about prioritizing existing programs vs new programs in grant awards. It was mentioned that our current scoring rubric does account for length of program.

### **Program Development Grant**

#### Program Development Application for Internal Medicine: *Northwest Health*

- Dr. Hern explained the Northwest Health Program Development application for Internal Medicine. A motion was made for the board to approve the application and seconded, and it passed 7-0. Dr. Becker did not vote due to technology issues.

### **Feasibility Grant Application**

#### Feasibility Application for Family Medicine: *Indiana Health Centers*

- Dr. Knight abstained from voting due to a conflict of interest. Dr. Ward made a motion to approve the Indiana Health Centers Feasibility application for Family Medicine. It was seconded by Beth Wrobel and passed 7-0.

### **Annual Reporting Cycles for Program Development and Expansion Grants**

The Annual Reporting Cycle proposals for Program Development and Expansion Grants were introduced by Dr. Hern. She cited that a working group of the board organized by Greg Harrell completed the work. The focus of the reporting structures is to simplify the reporting process and make the data provided by grantees easier to analyze and disseminate to stakeholders. During discussion, Dr. Howenstine asked if a question could be added to the Reporting Cycle proposal for Expansion Grants about how old a program is. Dr. Hern concurred and stated that this was a good suggestion; this information can also be found in their initial grant application. Rob McLin added that these reports will add data and detail which are being requested by legislators, such as the number of graduates and whether they are being retained in the state. Dr. Hern noted that these reporting structures are just applicable to the Program Development and Expansion Grants so far, not for Feasibility Grants. Dr. Knight commented that it would be beneficial to have these reports for Feasibility Grants as well. Greg Harrell responded that a similar report will be designed by staff for Feasibility Grants.

Dr. Ward motioned to approve both Annual Progress Reports for Program Development and Expansion Grants. The motion was seconded by Rob McLin and passed 8-0.

### **2024 Calendar Structure**

Dr. Hern described the 2024 Calendar Structure on which the board would vote. The proposed process would give a purpose for each board meeting during which the board would focus on specific orders of business, either approving expansion or development grants, or reviewing progress reports for expansion or development grants depending on the quarter. Beth Wrobel asked about programs that get their accreditation approval from ACGME beyond the deadline by which to apply for an expansion grant. Dr. Knight answered that the board should stick with the concept outlined on the 2024 Calendar Structure presented by Dr. Hern, but the board should simultaneously remain flexible with applicants based on extenuating circumstances. Dr. Hern transitioned by stating that the proposed calendar structure would require the specific timelines to be added to the grant RFPs.

Rob McLin motioned to approve the 2024 Calendar Structure on the condition that the board specify that 2024 Calendar Structure would allow the board to permit applicants to apply for grants beyond the established deadlines so long as an extenuating circumstance is present. The motion was seconded by Dr. Knight. The motion passed 8-0.

### **PUBLIC TESTIMONY**

There was no public testimony.

### **RECOGNITION OF STUDENT ADVISORY MEMBERS**

Dr. Hern requested that Greg read Resolutions from the board to Dr. Hopfer and Dr. Bredhold in which they were recognized for their service to the board and the State of Indiana.

### **NEXT MEETING**

The next meeting date is Friday, August 18, 2023, at 11:00AM Eastern Time.

### **ADJOURNMENT**

Beth Wrobel made a motion to adjourn, and it was seconded by Dr. Ward. The motion passed 8-0, and the meeting adjourned at 12:30PM Eastern Time.