

MEMORANDUM

To: Those Concerned
From: Teresa Lubbers
Commissioner
Date: May 3, 2012
Subject: Commission Meeting

Enclosed are agenda materials for the May Commission meeting. The meeting schedule is as follows:

Thursday, May 10, 2012

Indiana Center for Applied Technology (ICAT)
1500 N. Chestnut Street
Vincennes, IN 47591

(Eastern time)

- 3:30 – 5:00 p.m. Academic Affairs Committee Meeting, Room 110**
- Student Success Committee Meeting, Room 142**
- 5:00 – 5:15 p.m. Bus Transport to President's Home**
- 5:15 – 6:00 p.m. Reception, President Helton's Home**
1623 Burnett Lane, Vincennes
- 6:00 – 6:15 p.m. Bus Transport back to ICAT**
- * 6:30 - 9:00 p.m. Dinner Working Session (*public meeting*)**
Room 142

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Friday, May 11, 2012

Indiana Center for Applied Technology (ICAT)
1500 N. Chestnut Street
Vincennes, IN 47591

(Eastern time)

*** 7:45 - 8:45 a.m. Breakfast Working Session** *(public meeting)*,
Room 110

*** 9:00 a.m. - 12:00 p.m. Commission Meeting** *(public meeting)*
Room 142

12:00 p.m. Lunch, Room 144

If you have questions, suggestions, or need a reasonable accommodation, please contact this office.

* The Commission for Higher Education abides by the Indiana Open Door Law (Indiana Code 5-14-1.5). All business meetings are open to the public. (Meals will not be provided.)

*INDIANA COMMISSION FOR HIGHER EDUCATION
101 West Ohio Street, Suite 550
Indianapolis, Indiana 46204*

**DINNER WORKING SESSION AGENDA
Thursday, May 10, 2012
6:30 - 9:00 p.m. (Eastern Daylight Time)**

Vincennes University
Indiana Center for Applied Technology (ICAT)
Room 142
1500 N. Chestnut Street
Vincennes, IN 47591
Phone: 1-812-888-4208

DISCUSSION TOPICS

1. President Richard Helton Presentation
2. Committee Report Outs
 - a. Academic Affairs – Ken Sauer
 - Distance Education Policy
 - Bachelor of Applied Science Programs
 - Approach Towards Regional Campuses
 - b. Budget and Fiscal Policy – Jason Dudich
 - Efficiency Metrics
 - c. Student Success – Jason Bearce
 - 21st Century Scholars

BREAKFAST WORKING SESSION AGENDA

Friday, May 11, 2012

7:45 – 8:45 a.m. (Eastern Daylight Time)

Vincennes University

Indiana Center for Applied Technology (ICAT)

Room 110

1500 N. Chestnut Street

Vincennes, IN 47591

Phone: 1-812-888-4208

DISCUSSION TOPICS

1. Procurement Policy – Shane Hatchett
2. ICHE, COPE, SSACI Merger Language – Teresa Lubbers

AGENDA

Commission for Higher Education

COMMISSION MEETING

Vincennes University
Indiana Center for Advanced Technology (ICAT)
Room 142
1500 N. Chestnut Street
Vincennes, IN 47591
Phone: 812-888-4208

Friday, May 11, 2012

- I. CALL TO ORDER -- 9:00 a.m. (Eastern time)**
- II. ROLL CALL OF MEMBERS AND DETERMINATION OF A QUORUM**
- III. CHAIR'S REMARKS**
- IV. COMMISSIONER'S REPORT**
- V. CONSIDERATION OF THE MINUTES OF THE MARCH COMMISSION MEETING1**
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- Master of Social Work to be offered by Indiana University Indianapolis
- Masters in Educational Leadership to be offered by Indiana University Bloomington
- Bachelor of Science in Mathematics to be offered by Indiana University East
- Bachelor of Arts and Bachelor of Science in Business Administration to be offered by Ball State University
- Master of Science in Technology to be offered by Purdue University Calumet
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- Bachelor of Science in Business Administration to be offered by Indiana University East at New Castle
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- Indiana University – Kokomo Campus: Health and Wellness Center Renovation - \$4,000,000
- Vincennes University – Vincennes Campus: Art Center - \$3,800,000
- Vincennes University – Vincennes Campus: Vanderburgh Residence Hall Renovation - \$3,060,000

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IX. OLD BUSINESS

X. NEW BUSINESS

XI. ADJOURNMENT -- Approximately 12:00 p.m.

The next meeting of the Commission will be on June 8, 2012, in Terre Haute.

**State of Indiana
Commission for Higher Education**

Minutes of Meeting

Friday, March 9, 2012

I. CALL TO ORDER

The Commission for Higher Education met in regular session starting at 9:00 a.m. at Ivy Tech Community College, Illinois Fall Creek Center, Community Room, 50 W. Fall Creek Parkway, N. Drive, Indianapolis, Indiana, with Chair Ken Sendelweck presiding.

II. ROLL CALL OF MEMBERS AND DETERMINATION OF A QUORUM

Members Present: Gerald Bepko (via conference call), Dennis Bland, Carol D’Amico, Susana Duarte de Suarez, Jud Fisher, Keith Hansen, Chris LaMothe, Marilyn Moran-Townsend, Chris Murphy, Eileen O’Neill Odum, George Rehnquist, Kent Scheller, Ken Sendelweck and Mike Smith.

III. CHAIR’S REPORT

Mr. Sendelweck invited Dr. Kaye Walter, Chancellor, Ivy Tech Indianapolis, to give some welcoming remarks. Dr. Walter welcomed Commission members on campus.

Mr. Sendelweck reminded the Commission members of the upcoming H. Kent Weldon Conference on Monday, April 16th, which will be held at the Sheraton City Center Hotel in Downtown Indianapolis. The invitations will be sent electronically next week; the registrations should be completed by Friday, April 6th. Mr. Sendelweck invited Ms. Teresa Lubbers, Commissioner, Commission for Higher Education, to speak about the Agenda for the Conference.

Ms. Lubbers said that the Conference will be a combination of the three conferences usually held every year: Trustees Conference, Student Leadership Conference and Faculty Leadership Conference. The reason for this is to have more opportunity to talk about the “*Reaching Higher, Achieving More*” document. Ms. Lubbers said that Mr. Charles Kolb, President of the Committee for Economic Development, will be the keynote speaker in the morning, and in the afternoon the attendees will be divided into groups. Ms. Lubbers said that the Conference will help the Commission with implementation of “*Reaching Higher, Achieving More.*”

Mr. Sendelweck announced that the Student Nominating Committee was still accepting applications for the student position on the Commission for Higher Education. The application is available on the Commission’s website, and the deadline for submitting an application is March 16th. Mr. Sendelweck added that any questions should be directed to Ms. Rosemary Price at the Commission for Higher Education.

IV. COMMISSIONER'S REPORT

Ms. Lubbers noted that today was the final day of the legislative season. There was considerable focus on higher education issues, which was somewhat unusual, considering that this was not a budget session. This provided an opportunity for higher education to highlight some important issues. In his State of the State address, Governor Daniels called attention to the issue of Credit Creep, building momentum for the passage of HB 1220, establishing the standard of 120 credit hours required for the Bachelor's degree and 60 credit hours for an Associate degree. This bill also allows the Commission to build on its current statutory authority to approve or disapprove new programs, and to include the elimination of existing programs.

Ms. Lubbers spoke about SB 182, which calls on the Commission to develop a common numbering system through the Indiana Core Transfer Library and to work with the institutions on the creation of a general education transfer core of at least 30 credit hours. Ms. Lubbers added that 29 states already have some kind of a general education core. The Commission will work with the institutions to insure the implementation of SB 182 and to move seamless transfer between institutions.

Ms. Lubbers also mentioned HB 1270, which is a government restructuring bill. In order to streamline the work of various branches of higher education, the General Assembly concurred that this bill would dissolve the State Student Assistance Commission of Indiana (SSACI) and would bring financial aid under the Commission for Higher Education. The Commission on Proprietary Education (COPE) will change its name to the Board of Proprietary Education. The bill preserves the composition of the current COPE Board. The Commission for Higher Education will provide staff for BPE, and an Associate Commissioner for the Commission will serve as an Executive Director of BPE. All of the current staffing that exists for those positions will remain in place. This change will officially take effect on July 1st.

Ms. Lubbers spoke about the first meeting of Indiana's College Completion Council that took place on February 21st. This group was envisioned in the Complete College America grant as a way to integrate the completion efforts of Indiana institutions with the state's 60 percent attainment goal. The group is comprised of college and university presidents, including all seven public systems, seven private institutions, and two Indiana-based proprietary schools, Harrison College and ITT. The group considered the draft of "*Reaching Higher, Achieving More,*" and more specifically began discussion on how to set institutional degree targets. The Commission is working with the schools to determine next steps in establishing and promoting the targets that are geared toward meeting the 2025 attainment goal.

In conclusion, Ms. Lubbers thanked members of the Commission and representatives from the institutions for their work on the "*Reaching Higher, Achieving More.*" Ms. Lubbers pointed out that this had been an extensive process that invited a broad range of stakeholders, both to develop and edit the document. Ms. Lubbers also said that this is a living document that will require ongoing attention; new issues will emerge and modifications may be necessary. However, the Commission believes this is a thoughtful and bold blueprint for the Commission and for Indiana's higher education system.

V. CONSIDERATION OF THE MINUTES OF THE DECEMBER 2011 COMMISSION MEETING

Mr. Murphy noted that his name was omitted from the list of the CHE members who were absent at the February meeting.

R-12-02.1 RESOLVED: That the Commission for Higher Education hereby approves the Minutes of the February 2012 regular meeting, as amended (Motion – LaMothe, second – Moran-Townsend, unanimously approved)

VI. DISCUSSION ITEMS

A. Update of the Higher Education Landscape Report from the Military Family Research Institute at Purdue University West Lafayette

Dr. Ken Sauer, Senior Associate Commissioner, Research and Academic Affairs, Commission for Higher Education, introduced this item. He said that when the Commission's staff first became aware of the Military Family Research Institute (MFRI) two years ago, it realized what a great resource it is, not only to Indiana, but nationwide, in trying to help the service members, active duty reservists, and veterans to have easier transition to college and careers.

Dr. Sauer noted that the Commission has been working with the MFRI on a project that focuses at ACE's (American Council on Education) military credit recommendations. ACE has an elaborate procedure translating military training courses and experiences into college credit. Dr. Sauer also pointed out that the Commission worked on this issue through STAC (State Transfer and Articulation Committee), and the progress that has been made. Dr. Sauer mentioned HB 1116, which has passed the legislature, and which will mandate institutions to accept ACE's credit recommendations.

Dr. Sauer introduced Dr. Shelley MacDermid Wadsworth, Director, Military Family Research Institute, Purdue University.

Dr. MacDermid Wadsworth began her presentation by saying that MFRI is charged with the mission of making a difference for families that serve, and this mission is not limited to higher education. Even though their outreach efforts focus primarily on Indiana, their research mission is global, and the goal is to introduce ideas in Indiana that can be applied elsewhere in the country.

Dr. MacDermid Wadsworth spoke about five strategic goals of the MFRI: supporting military communities, meaning those who serve in the military and their families; strengthening civilian communities; generating important knowledge; influencing programs, practices and policies; and sustaining a vibrant learning organization.

Dr. MacDermid Wadsworth said that MFRI's dream is to make Indiana a leader in the nation as a place for military and veteran families to leave from to serve, to return to after the service, and to pursue productive lives as civilians. Dr. MacDermid Wadsworth said that MFRI has already served over 600 military children with programming to help them deal with deployment and reintegration. At least one other

state is using the programming that was developed by the MFRI and has been recognized as the best practice.

Dr. MacDermid Wadsworth said that the MFRI operates community mobilization meetings in ten regions that involve over 700 citizens. They have placed materials and programming that serve military families and educate communities about them; have given small grants to military and civilian groups that have served over 6,000 people, and have trained over 500 military and civilian behavioral health providers to serve military families.

Dr. MacDermid Wadsworth acknowledged the work of Dr. Stacie Hitt, Director of Operation Diploma, as well as the support of Purdue University's leadership. Operation Diploma works to strengthen and generate activities in higher education institutions throughout the state.

Dr. MacDermid Wadsworth showed the results of the studies the MFRI has done to find out where Indiana institutions are at in their policies and programs supporting student service members and veterans. This was first done in 2008; then in 2010, and the 2012 study is currently underway.

Dr. MacDermid Wadsworth presented slides showing the results of the survey on awarding credit for military experience or courses taken while in the military. Another slide showed the results of the survey on service members reapplying for admission upon returning after being deployed. Next slide showed an improvement in numbers of veterans using the G.I. Bill or vocational rehabilitation. Several other slides dealt with tuition reimbursement to the service members who were deployed in mid-semester. These students were given the extensions to complete the course requirements.

Dr. MacDermid Wadsworth mentioned that staff and administrators at public institutions reported significantly more services than those at private, not-for-profit institutions. Dr. MacDermid Wadsworth said that military student enrollment has increased by 25 percent on average. 80 percent of two- and four-year schools have connected with the MFRI for various resources to support student service members and veterans. Yellow Ribbon participation increased by 63 percent, and student veterans organizations have increased by 300 percent.

Dr. MacDermid Wadsworth also mentioned that veterans' resource centers at IUPUI, IU and Indiana State University benefit more than 1,700 student service members, as well as veterans and their families. Priority tutoring hours have been offered at Ball State University (BSU) and University of Evansville. Online veterans' orientation modules have been created at BSU, and PU Calumet has created priority registration. More universities now have clear military information on their website and also award specific credit for military training and experience, as well as conduct regular awareness training.

Dr. MacDermid Wadsworth stated that Indiana has become a leader in the nation for its efforts; this has been done collaboratively with institutions. She noted that the MFRI is still working on creating the equivalencies between the ACE military training information and the Core Transfer Library. There is work going on to document student service members and veterans on Indiana campuses to see how

they are doing in colleges. Dr. MacDermid Wadsworth pointed out that although these students are academically well prepared and performing as well as their civilian counterparts, they are less optimistic about graduating, and one of the goals of the MFRI is to change that.

Dr. MacDermid Wadsworth acknowledged the support the MFRI received from Lilly Endowment, Inc. She also thanked several veterans who helped create the initiative.

Mr. Fisher asked whether the MFRI works with Red Cross. Dr. MacDermid Wadsworth responded in affirmative, saying that they do this more through the outreach team. Mr. Fisher mentioned a Red Cross program at the Ivy Tech-Muncie campus. Dr. MacDermid said that they will study upon it.

Ms. Moran-Townsend asked whether there is real persistence among veterans. Dr. MacDermid Wadsworth responded that some service members know that they may be deployed again, which makes studying very challenging. Most of these students are older and have family priorities.

Mr. Bland asked whether they have a model program. He also asked whether there is a correlation between a level of services provided by the institution and having veterans among the administrative staff. Dr. MacDermid Wadsworth said she did not have the answer to the second question. She added that there are many veterans among Purdue faculty and leadership, as, probably, in every institution.

With regard to model institutions, continued Dr. MacDermid Wadsworth, there are many models in the country that seem to be promising, but provide very little data. A lot of them still do not track the performance and the progress of their student service members and veterans.

Ms. Duarte de Suarez referred to a slide on special assistance for veterans' family members, which showed a significant drop in numbers since 2008. Dr. MacDermid Wadsworth responded that this was due to the difference in answers given to the survey questions. Also, between 2008 and 2010 the VA has clarified the transferability of VA benefits.

Ms. Duarte de Suarez asked what should be done to insure retention and completion for service members. Dr. MacDermid Wadsworth responded that the transfer credit issue is important. Institutions have an obligation to review the training that students have received. Dr. MacDermid Wadsworth said that STAC has been very supportive and eager to work on this effort; and ACE could help, as well.

Mr. LaMothe complimented Dr. MacDermid Wadsworth on the work she and her colleagues did, and asked about their funding. Dr. MacDermid responded that the MFRI was created in 2000 through the competitive funding process run by the Department of Defense (DOD). They recently received three significant grants from Lilly Endowment, which constitute their predominant funding, even though they still have funding from the DOD.

Ms. Lubbers asked whether a college credit or degree granted to a service member while he is still in the service has any credibility when he leaves the service. Dr. MacDermid responded that it depends on whether the degree itself is worthwhile.

Dr. D’Amico asked whether the veterans are getting credit for their life experiences in the military. Dr. MacDermid Wadsworth responded that prior to the war institutions in Indiana would give undistributed credit for military experience. STAC has been working on turning this into a specific course credit, and the MFRI is trying to make it easier for institutions. Dr. D’Amico asked whether the MFRI has documentation on the number of credits that have been given for the life experiences. Dr. MacDermid responded that they could make a list of about 70 schools to show what they do in regard to this issue.

B. Presentation on Distance Education, Including Costs and Fees

Dr. Sauer introduced this item. He said that in the past couple of meetings the Commission focused on issues related to cost of distance education and the rationale for fees that were charged for distance education programs. The goal is to bring to the Commission a policy on distance education of the context of the overall program approval guidelines. Dr. Sauer pointed out that even though there has been a lot of discussion, and a lot of information was received from the institutions within Indiana, it was important to get a perspective from outside the state.

Dr. Sauer introduced Dr. Russ Poulin, Deputy Director, Research and Analysis, WCET – WICHE (Western Interstate Commission for Higher Education) Cooperative for Educational Technologies.

Dr. Poulin began his presentation by giving a brief history of WICHE. He said that among their members are institutions, state agencies, corporations and non-profit organizations. He added that they have members throughout the U.S. and Canada, and in a few other countries, as well.

Dr. Poulin spoke about the online education survey. This is a project in which his office partnered with the Campus Computing Project, noted for its surveys of Chief Information Officers of colleges across the U.S. Dr. Poulin said they received lots of information about enrollment in distance education and other issues. Dr. Poulin mentioned that they are still working on some of this data, but the Commission members are the first to see the new results that were updated since the last time the survey was published.

Dr. Poulin said that 199 institutions filled out the survey; 154 of them are public institutions. Separate questions were asked about the tuition and fees. In some states fees include tuition, so Dr. Poulin wanted to make it clear that those two were separated in their survey. The institutions were asked whether the students in their online programs pay the same total tuition (not including special fees) as students in the on-campus programs, and the vast majority of the institutions responded affirmatively. Next Dr. Poulin showed a slide where these numbers were broken down for public universities, and further broken down by the highest degrees these universities offer. The two-year institutions tended to stay with what the regular tuition was; for those offering four-year degrees and above it looks a little different.

The chart Dr. Poulin presented next showed the universities that answered negatively to the previous question. The majority of these universities were charging more for distance education courses, but some of them were charging less. Another chart

showed the tuition and fees that the institutions were charging for online programs. Some of the universities were charging over \$200 more and some the same amount or less. Dr. Poulin presented a chart showing the percentage of the operational budget for online courses and programs that comes from the tuition and fees charged to students.

Dr. Poulin presented a chart that shows the percentage of the tuition and fee revenues from online courses and programs revert back to the academic units that offer these courses and programs. Another chart showed the special fees not charged to students in on-campus programs, but charged to students in online programs. There are various types of special fees; depending on the university, some apply to some of the courses, some to all of the courses.

Dr. Poulin spoke about another study they conducted in collaboration with NHEMS (National Center for Higher Education Management Systems), which is a step-by-step procedure that enables institutional leaders to analyze the costs of alternative modes of instruction. This was last updated in 2002. Dr. Poulin said that most of the findings from that study showed at least initial higher cost for the distance courses.

One of the main points Dr. Poulin wanted to make is that the biggest costs of technology mediated education is faculty. Dr. Poulin pointed out that there is a thought that just by using technology the cost of the distance education courses could come down; however, unless it is possible to keep the “people costs” the same, the overall costs are going to be higher, and that is the issue that should be recognized.

Dr. Poulin mentioned that the reason the survey has not been updated since 2002 is that people do not want to know the answers to some of these questions. The second point Dr. Poulin wanted to make is that it is possible to control costs, but only if it is a stated goal.

Dr. Poulin said that there are five major things that a faculty member does: designs the course, instructs the course, teaches the course, does the tutoring, and does the assessment. Dr. Poulin went over the Cost and Price in Higher Education sheet. He spoke about various costs involved with teaching on-campus. He compared the faculty roles for teaching on-campus versus teaching distance education courses.

Dr. Poulin gave some examples of various models. One is a “cost plus model” that many universities are using. It includes the costs for faculty on-campus, plus the cost of technology, plus some fees going back to the department, plus some student support initiative. Another example is continuing education, where the universities do not pay a full price to the faculty for teaching, so the overall cost is lower. There is an “open university model” that is used by some institutions with large enrollment. For the large enrollment courses a faculty team is used to develop that course, but then the course is being taught by “tutors”, people who are paid less for teaching the curriculum.

Dr. Poulin spoke about ways of cost savings. He mentioned some of the interstate collaborations that are sharing courses, doing joint degree programs: Washington Online and Illinois ICE. He talked about the Open University of the United Kingdom Model, where the same course is being taught to several universities; this initiative is quite popular in the East. Dr. Poulin mentioned the National Center for Academic

Transformation that applied the University of UK Open Model to specific sections within a class or within the university. Dr. Poulin also mentioned some other models, like WGU and Kentucky's Community & Technical Colleges Learn on Demand, where students can start whenever they want.

Ms. Odum asked what college, in Dr. Poulin's opinion, was doing the best job of balancing two tasks: having more educated adults and not pushing costs. Dr. Poulin responded that there are a couple of models he would like to highlight. One is Charter Oak College in Connecticut, which is a small adult-focused college. They know what their mission is, are used to working with adults, and are trying to push toward completion.

The other one, which is a slightly different model, is Colorado Community Colleges Online. They partner with some institutions, using very cost-effective models in terms of developing curriculum. They contract with faculty, who teach it; the students are enrolled with the institution; most student services are offered by the institution, and a credit goes to the institution.

Ms. Moran-Townsend asked whether Dr. Poulin has seen Common Core courses offered online commonly. Dr. Poulin responded that he has not, but added that in Georgia, which is one of the leaders in developing a common core curriculum, they were able to come up with a way to have a significant number of classes that were available at a distance.

Mr. Smith commented on the importance of measuring outcomes, as well as transparency and visibility of the learning objectives and learning outcomes from distance based programs. He asked how it is possible to find out this information, as well as the degree completions rates, at some online colleges, for example, at WGU (Western Governors University). Dr. Poulin responded that his company is working on a project called Transparency by Design. They worked with WGU, Capella University and a few other universities attempting to obtain information about the outcomes. Dr. Poulin said that on many universities' websites it is hard to find this information; even though institutions are supposed to report this data to the accrediting agencies, they are not always providing WICHE with this information.

As to the graduation rates, continued Dr. Poulin, he and his colleagues tried to develop a measure called Learner Progress. They include transfer students and those who are not only first-time first-year students in the total number. Dr. Poulin said that his impression is that for the most part, in distance education, universities retention is still behind that of on-campus. Dr. Poulin added that blended courses seem to have much better results; "blended" means that some of the on-campus classes are replaced with online ones.

Ms. Lubbers added that, regarding WGU in Indiana, the graduation rates are over 40 percent, and it depends on the sector to which they are being compared. But their graduation rates are comparable, and are close to Indiana's most selective institutions.

Dr. Scheller asked whether the Technology Costing Methodology is available and whether updates are forthcoming. Dr. Poulin responded that the Methodology is available online, and people can download it; it does need updating.

VII. DECISION ITEMS

A. Academic Degree Programs

1. Bachelor of Science in Civil Engineering Technology To Be Offered by Indiana State University at Terre Haute

Dr. Jack Maynard, Provost, Indiana State University, introduced this proposal.

Dr. Brad Sims, Dean, College of Technology, presented the details of this proposal.

Ms. Kimberly Pearson, Deputy Commissioner of Human Resources, Indiana Department of Transportation, gave a brief presentation in support of the proposal.

Ms. Odum asked why 47 hours were dedicated to general education, with only one elective course.

Dr. Robert English, Associate Dean, College of Technology, Indiana State University, responded that the general education requirements are at the university level. Dr. Maynard added that their general education requirements are from 42 to 50 hours, and they have reduced these requirements for two credit hours, to keep them more manageable. Dr. Maynard said that they keep a balance between the general and special studies. They are also trying to let their students be more flexible, which is possible to do only with general studies.

Ms. Odum was surprised that nine electives should be selected from general education, instead of letting the students complete the core without those nine hours, and then go into the list of electives within the civil engineering program.

Dr. Scheller asked from what courses those nine hours of upper division integrative electives are chosen. Dr. Maynard responded that the general courses are chosen from arts and humanities. Dr. Scheller asked whether the engineering technology department does not have a set of integrative electives. Dr. Maynard responded that they can present these courses to be approved. Dr. English added that the department does have one.

Ms. Odum asked whether any of them are listed in the presented program as the electives. Dr. English responded that they have only one elective course. Dr. Maynard said that some time ago the University reviewed their programs of general education and had to change some of the courses in order to realign their resources. At present they have a new program of foundation studies, in which they are trying to balance and control their resources and have more options.

Mr. LaMothe asked about the zero cost mentioned in this program. Dr. Maynard responded that the University is not asking for any additional resources from the state, but allocating the resources internally. They will hire a new faculty member to teach civil engineering technology, but they already have resources for this.

Mr. Hansen asked how this degree compares to the plan of study of civil engineering technology across the nation and how it compares to ABET's (Accreditation Board for Engineering and Technology) ideal accredited program. Dr. Sims responded that the

faculty who designed this program are accessing the civil engineering technology programs across the country, with a mix of ISU's own existing courses, so that there would be no duplication. The faculty also went through ABET's accreditation a year or two ago.

Mr. Hansen asked how the Bachelor in Engineering Technology degree, approved in October, is different from this program. Dr. Sims responded that the B.S. in Engineering Technology was designed as a transfer program for Ivy Tech's Associate in Engineering Technology.

Mr. LaMothe asked whether a similar program is being offered anywhere else in Indiana. Dr. Sauer responded that in this particular case this would be the first Baccalaureate Civil Engineering Technology program to be accredited by ABET.

Mr. Smith thanked ISU for a very clearly planned program so well connected to the state's needs. He also appreciated INDOT's (Indiana Department of Transportation) presence at the meeting and their support of this program. Dr. D'Amico joined Mr. Smith in his acknowledgements.

Dr. Sauer gave the staff recommendation.

R-12-02.2 RESOLVED: That the Commission for Higher Education approves the *Bachelor of Science in Civil Engineering Technology* to be offered by Indiana State University at Terre Haute, in accordance with the background discussion in this agenda item and the *Abstract*, February 24, 2012 (Motion – Murphy, second – Fisher, unanimously approved)

2. Master of Science in Modeling, Simulation, and Visualization To Be Offered by Purdue University Calumet at Hammond

Dr. Ralph Rogers, Vice Chancellor for Academic Affairs, Purdue University Calumet, presented this proposal.

Mr. LaMothe asked whether there was a similar degree program at the main campus. Dr. Rogers responded in negative. He added that their emphasis is in applications, while at the main campus they tend to be developing the tools. Dr. Rogers said this is an emerging area, and they have expertise in it. They have great faculty members who are recognized around the world for their work.

Mr. Murphy said that this kind of talent is underestimated. He said that he is involved with several companies who are looking for people with this kind of education and expertise. Mr. Murphy complemented PU Calumet for undertaking this growing area. Dr. Rogers said that they were trying to be very conservative with their numbers of potential employment, but they are sure they will be able to continually attract the students. He added that this is creating the workforce of the 21st century, and will be an attraction to new businesses.

Dr. Sauer gave the staff recommendation.

R-12-02.3 RESOLVED: That the Commission for Higher Education approves the *Master of Science in Modeling, Simulation and Visualization* to be offered by Purdue University Calumet at Hammond, in accordance with the background discussion in this agenda item and the *Abstract*, February 24, 2012 (Motion – Murphy, second – Rehnquist, unanimously approved)

B. Capital Projects

1. North Campus Residence Hall – Indiana State University

Mr. Jason Dudich, Associate Commissioner and CFO, Commission for Higher Education, presented this item. He noted that this project was presented as a discussion item during the February 2012 Commission Meeting.

He pointed out that on p. 39 of the Agenda book, on the second line of the second paragraph, the word “reaming” should be replaced with the word “remaining”.

R-12-02.4 RESOLVED: That the Commission for Higher Education recommends approval to the State Budget Agency and the State Budget Committee the following project: *North Campus Residence Hall at Indiana State University* (Motion – Scheller, second – Rehnquist, unanimously approved)

2. Kelly School of Business Expansion and Renovation – Phase I at the Indiana University Bloomington Campus

Dr. Tom Morrison, Vice President of Capital Projects and Facilities, Indiana University, presented this item.

Dr. Morrison thanked the Commission for allowing this project to move forward within one month, considering that there will be no Commission meeting in April. He said that the gifts on this project were finalized in January; the Board of Trustees approved this project in February; and now the University is ready to bid on this project.

Mr. Smith asked whether the architects have been selected for this project. Dr. Morrison responded in the affirmative.

Mr. Dudich gave the staff recommendation.

Mr. Sendelweck also noted the Commission’s moving out of precedence with the approval of this project on the same month of its presentation, adding that, given the funding aspect of this project, this is well justified.

R-12-02.5 RESOLVED: That the Commission for Higher Education recommends approval to the State Budget Agency and the State Budget Committee the following project: *Kelly School of Business Expansion and Renovation – Phase I at the Indiana University Bloomington Campus* (Motion – Scheller, second – Smith, unanimously approved)

C. Commission Approval of *Reaching Higher, Achieving More*

Ms. Lubbers and Mr. Jason Bearce, Associate Commissioner, Strategic Communications and Initiatives, jointly presented this item.

Ms. Lubbers said “*Reaching Higher, Achieving More*” is a strategic plan that will give the Commission the direction it needs for the next several years. Ms. Lubbers stated that the process started last summer with a series of meetings with college and university presidents throughout the state of Indiana, followed by a fall retreat and a series of meetings with key stakeholders. Important input was given by Commission members who provided the counsel needed to develop this document.

As indicated by its name, continued Ms. Lubbers, this is not a stand-alone new strategic plan. The name “*Reaching Higher, Achieving More*” shows the desire to build on the important work of “*Reaching Higher,*” which moved Indiana from an access to a success agenda.

Ms. Lubbers explained that the Commission focused on developing student-centered plans, recognizing the changing needs and demographics of Hoosier students. The plan also recognizes Indiana’s diverse landscape of public and private institutions, each filling a unique role within the state’s higher education system. With these in mind, the Commission ensured that its plan is aligned with the workforce needs of the state.

Building on “*Reaching Higher,*” the new plan focuses on completion of degrees and certificates, productivity to ensure affordability, and quality to promote academic rigor.

Ms. Lubbers pointed out that the Commission understands the challenge of tackling all three elements at the same time; however, to leave any of them out would not put Indiana where it needs to be in the future. The document concluded with the metrics that will be used to measure actions and progress.

Ms. Lubbers stated that the Commission is committed to the goal of 60 percent of Hoosiers having postsecondary credentials by 2025, which means that Indiana has to go from 33 percent where it is right now. Ms. Lubbers said that by 2018 Indiana needs to be at 45 percent. To achieve the 60 percent attainment goal, the plan is focused on increasing completion, especially on-time completion. Indiana four-year institutions should achieve at least a 50 percent on-time completion rate and two-year campuses’ on-time rate should be at least 25 percent.

Finally, said Ms. Lubbers, the Commission looked at the production goal itself, which means the necessity to double the number of degrees and certificates produced in Indiana. Currently a little over 60,000 degrees/certificates are produced per year, and by 2025 Indiana needs to have 120,000 degrees/certificates.

Mr. Jason Bearce, Associate Commissioner for Strategic Communications and Initiatives, highlighted the main points in the document.

Ms. Odum expressed concern over finishing the adoption of statewide general education common core courses by 2013. Ms. Lubbers pointed out that the Commission has been working with the institutions on meeting this goal, as required by the recently passed state mandate.

Dr. Sauer added that the institutions have been working on student learning outcomes. He also said that half of the campuses are part of the LEAP (Liberal Education and America's Promise) campus action network, and the others are either moving to become a part of the network, or are in tune with LEAP goals. Dr. Sauer assured Ms. Odum that it would not be difficult to get all Indiana campuses to use the LEAP essentially for learning outcomes as a framework in agreeing on what outcomes students ought to master as part of at least 30- hour common core. Ms. Lubbers added that the universities are committed to achieving the goal, and they indicated that this date was not an unrealistic one to set.

Ms. Odum requested to have a high level project plan for each of the items that the Commission is committing to accomplish. Ms. Lubbers agreed that this will be done in cooperation with the Academic Affairs Committee.

Ms. Moran-Townsend expressed profound gratitude for the Commission staff, the Commissioner, and for all the talent and passion that have been put in the development of this document. She added that she also realizes how much work has to be done to create a culture in Indiana that values higher education.

Mr. Bearce acknowledged particular contributions of Ms. Moran-Townsend and Dr. Bepko as co-chairs of the Academic Affairs Committee.

Mr. Hansen, Mr. Bland, Mr. LaMothe, and Mr. Murphy thanked Ms. Lubbers and everybody who was involved in creation of the document.

Mr. Sendelweck summed up the discussion by saying that this document is a great road map for higher education in Indiana. He thanked the Commissioner and her staff for helping the Commission get to this point. He also thanked Ms. Moran-Townsend and Dr. Bepko for their work, and acknowledged Mr. Murphy, who led the Commission in creating the first "*Reaching Higher*" document.

R-12-02.6 RESOLVED: That the Commission for Higher Education adopts the proposed *Reaching Higher, Achieving More* strategic plan and works collectively with Indiana's higher education community and other partners to realized the aspirations and strategies contained therein (Motion – Moran-Townsend, second – Fisher, unanimously approved)

VIII. INFORMATION ITEMS

- A. Status of Active Requests for New Academic Degree Programs
- B. Capital Improvement Projects on Which Staff Have Acted

C. Capital Improvement Projects Awaiting Action

Mr. Sendelweck and Mr. Dudich confirmed, even though those projects have been approved by the legislature, they do not have appropriated funds, and this is why these projects are still awaiting action. Mr. Sendelweck added that the Commission has asked the universities to re-submit those projects according to the submission process in the 2013-15 biennium.

IX. NEW BUSINESS

There was none.

X. OLD BUSINESS

There was none.

XI. ADJOURNMENT

The meeting was adjourned at 12:15 p.m.

Ken Sendelweck, Chair

Jud Fisher, Secretary

COMMISSION FOR HIGHER EDUCATION

Friday, May 11, 2012

DISCUSSION ITEM A:

Master Capital Plan for Indiana University – Regional Campuses

Background

At the request of several Commission members, staff has asked all of the public postsecondary institutions to provide an overview of their long term master capital plan. The goal is to provide Commission members with information regarding major capital projects that are planned for each campus in order to understand the impact of such projects as they are submitted to the Commission for review.

Indiana University will present their long term master capital plan for regional campuses to the Commission during the May 2012 meeting.

The remaining institutions will be asked to present their long term master capital plans to the Commission during meetings occurring from June 2011 through August 2012.

COMMISSION FOR HIGHER EDUCATION

Friday, May 11, 2012

DISCUSSION ITEM B: Johnson A Residence Hall Renovation – Ball State University

Staff Recommendation That the Commission for Higher Education discuss the following project: *Johnson A Residence Hall Renovation – Ball State University*. Staff is continuing review and analysis of this project and will provide a recommendation at a later date.

Background By statute, the Commission for Higher Education must review all projects to construct buildings or facilities costing more than \$500,000, regardless of the source of funding. Each repair and rehabilitation project must be reviewed by the Commission for Higher Education and approved by the Governor, on recommendation of the Budget Agency, if the cost of the project exceeds seven hundred fifty thousand dollars (\$750,000) and if any part of the cost of the project is paid by state appropriated funds or by mandatory student fees assessed all students. Such review is required if no part of the project is paid by state appropriated funds or by mandatory student fees and the project cost exceeds one million five hundred thousand dollars (\$1,500,000). A project that has been approved or authorized by the General Assembly is subject to review by the Commission for Higher Education. The Commission for Higher Education shall review a project approved or authorized by the General Assembly for which a state appropriation will be used. All other non-state funded projects must be reviewed within ninety (90) days after the project is submitted to the Commission.

The Trustees of Ball State University seeks authorization to proceed with the renovation of Johnson A Residence Hall at the Muncie campus. The planned renovation will include upgrades to the exterior and interior of the building including: masonry work, roof and window replacement, lighting and electrical replacement, improved residential room layouts and a new multi-story structure to add additional housing space. The expected cost of the project is \$35,700,000. BSU is exploring the option of issuing revenue bonds or using cash reserves to fund the project depending upon market conditions.

Supporting Document *Johnson A Residence Hall Renovation – Ball State University, May 11, 2012.*

JOHNSON A RESIDENCE HALL RENOVATION BALL STATE UNIVERSITY

Project Description

DESCRIPTION OF THE PROJECT

During 2001 and 2002, a comprehensive study of residential and dining units was undertaken as part of a process that led to the creation of the overall residence hall and dining renovation plan. As part of this plan, major renewal of many of the halls as well as the construction of new residence halls has been recommended. The first new residence hall, Park Hall, opened for occupancy for the fall semester 2007, followed by the Thomas J. Kinghorn Residence Hall in the fall of 2010. The DeHority Complex also underwent a complete renovation and reopened in fall 2009. A complete renovation of Studebaker East Complex is now underway, with completion anticipated this summer.

The University recently completed a master plan study of the residential area on the north side of campus to determine the best approach towards improving existing residence halls in that area. Through this study, and subsequent discussions, it was determined that the Johnson A building should be renovated and expanded as the next step in the phased implementation of the University's comprehensive housing and dining replacement and renewal plan.

The four-story Johnson A building first opened to students in 1967 as a part of the Johnson Complex, which also includes the Johnson B and Carmichael buildings. Johnson A currently houses approximately 459 students in Botsford and Swinford Halls, situated in two residential towers. A one-story section of the building contains public spaces, residence hall director apartments and dual front desks.

Johnson A will require a complete renovation similar to the improvements made at Studebaker East. The existing building exterior at the two residential towers will be replaced with a more energy-efficient masonry wall assembly, roof and windows. Lighting, plumbing, mechanical and electrical systems will be replaced throughout the building which will add air conditioning, energy efficient equipment and lighting as well as compatibility with the University's geothermal system. The interior renovations will include improved residential layouts such as bathrooms with more privacy, social and study lounges, kitchenettes, meeting rooms, and other student amenities.

The existing one-story portion of the building will be replaced with a multi-story structure which will add approximately 130 beds to the facility and connect the upper floors. This addition will allow for the reorganization of first floor amenities such as a single, secure entry point, central front desk and administrative offices, wheelchair accessible lounges, meeting rooms, mechanical spaces and a loading dock. New passenger elevators and a freight elevator will be installed to improve vertical circulation through the building.

The project cost of \$35,700,000 will be funded by Housing and Dining Renewal and Replacement funds which are generated by residence hall and dining student charges. The University would also like to keep open the option to fund this project through the issue of Housing and Dining Student Revenue Bonds, the debt service for which would come from the Housing and Dining Renewal and Replacement funds. This decision will be driven by the interest rate environment at the time the funds are needed.

It is anticipated that renovation of the complex will begin in December 2012 and be completed by June 2014.

NEED AND EXPECTED CONTRIBUTION TO EDUCATIONAL SERVICES

The University's residence hall system has the capacity to house approximately 7,300 students when all halls are open. Currently, Studebaker East Complex is offline for renovation, leaving approximately 6,900 beds available for the current academic year. In addition, 533 university apartment units are also available for upper division students and students with families. One of the strong distinguishing characteristics of Ball State University is the strong residential experience that is offered. Roughly one-third of the student population resides in campus housing.

Most of the University's housing and dining facilities were constructed in the 1960's, when the student population was nearly tripling in size. After more than forty years of continuous use, major upgrading is necessary in spite of normal ongoing maintenance that has been a high priority for all these years. Most basic systems, finishes, furnishings, kitchen equipment, etc. have exceeded, reached, or are reaching the end of their expected life cycles, and must be upgraded. In the intervening years, building codes and student expectations have changed, thus requiring different approaches and requirements. Students and their parents have high expectations for both the housing and dining experience. With more than 2.6 million square feet of residence and dining facilities available on the campus, this renewal effort continues to be critical to the university.

In 2001, the University engaged the services of Anderson/Strickler, a firm that specializes in helping higher education institutions develop research-based and actionable plans for campus housing. This research involved student surveys about their expectations for housing/dining, a comprehensive review of the University's current housing/dining options, and an analysis of the off-campus rental market. From this research, a plan was developed which recommended the major renewal of many of the halls as well as the construction of new residence halls to provide the types of facilities desired by students attending college today. It was concluded that in some instances the level of remodeling necessary to meet all of the requirements is cost prohibitive, and funds would be better used by investing in new facilities that enhance the campus environment by creating more human-scale living conditions, and by improving the living/learning environment for students. In the last five years, the University has opened two new residence halls, Park Hall and Thomas J. Kinghorn Residence Hall, and renovated the Woodworth Commons dining facility, DeHority Complex and Studebaker East Complex (projected for completion Summer 2012). The plan includes the eventual demolition of LaFollette Complex.

Each of these projects was funded by housing and dining renewal and replacement reserves that were set aside over time for these specific purposes. The renovation of Johnson A building will also be funded by housing and dining renewal and replacement reserves, either directly or by the issue of housing revenue bonds, the debt service for which will come from these reserves.

EXPLANATION OF ANY UNIQUE FUNDING FEATURES

At the current time, the University's long-range plan calls for using cash from the Housing and Dining Renewal and Replacement Account to pay for this project. However, based on the then current interest rate environment, it may be more attractive to issue Housing and Dining Facility Student Revenue Bonds in an amount not to exceed \$36 million (the slight increase covers the transaction costs). In this case, the Housing and Dining Renewal and Replacement Account would serve as the source of funds for repaying the debt.

PROJECT SUMMARY

REPAIR & REHABILITATION

Johnson A Residence Hall Renovation

INSTITUTION: Ball State University CAMPUS: Muncie

PROJECT TITLE: Johnson A Residence Hall Renovation BUDGET AGENCY NO.: D-1-12-2-01
INSTITUTION'S PRIORITY: _____

PROJECT SUMMARY DESCRIPTION (ATTACHMENT A)

SUMMARY OF NEED AND NET CHANGE IN CONTRIBUTION TO EDUCATIONAL SERVICES PROVIDED BY INSTITUTION (ATTACHMENT B)

SPACE DATA (ATTACHMENT C)

PROJECT SIZE: 178,401 GSF 105,840 ASF 59% ASF/GSF

NET CHANGE IN CAMPUS ACADEMIC/ADMINISTRATIVE SPACE: -0- ASF

TOTAL PROJECT BUDGET (ATTACHMENT D)

TOTAL ESTIMATED COST: \$ 35,700,000 \$/GSF \$200

ANTICIPATED DATE OF PROJECT COMPLETION: June 2014

ANTICIPATED SOURCES OF FUNDING (ATTACHMENT E)

<u>Housing and Dining Renewal & Replacement Funds</u>	\$ <u>35,700,000</u>
TOTAL BUDGET	\$ <u>35,700,000</u>

ESTIMATED CHANGE IN ANNUAL OPERATING BUDGET AS A RESULT OF THIS PROJECT (ATTACHMENT F)

\$ N/A () INCREASE () DECREASE_____

NOTE: SEE ATTACHMENTS FOR SUPPORTING INFORMATION REQUEST TO BE SUBMITTED WITH PROJECT SUMMARY FORM.

COMMISSION FOR HIGHER EDUCATION

Friday, May 11, 2012

DECISION ITEM A-1: Policy on Approving Distance Education Programs: Fees and Programs Offered by Regional Campuses

Staff Recommendation

That the Commission for Higher Education approve the *Policy on Approving Distance Education Programs: Fees and Programs Offered by Regional Campuses* dated May 3, 2012.

Background

The proposed policy on approving distance education programs consists of two major components: a section dealing with fees and a section on distance education programs offered by Indiana University and Purdue University regional campuses.

A long-standing concern of the Commission has been the additional cost paid by Indiana residents who pursued degree programs through distance education. This concern pre-dates by some time the intensive discussion of distance education fees over the past six months. At its December 2011 meeting, the Commission discussed a presentation made by Indiana University, Purdue University, and Ball State University on the costs and pricing of distance education programs. In February of this year, the Commission discussed tuition and fees associated with four proposed master's programs. Two months ago, the Commission discussed a lengthy presentation on the costs and pricing of distance education programs made by Russ Poulin, Deputy Director for Research and Analysis at the WICHE Cooperative for Educational Technologies (WCET).

The Commission has also had many conversations about the role of the Indiana University and Purdue University regional campuses. In August of last year, for example, Indiana University presented to the Commission the major findings of its *Blueprint* report, which focused on the future of its regional campuses. In March 2012, the Commission specifically discussed, in the context of several references to the *Blueprint* report, the role of regional campuses in delivering distance education programs. At that same meeting, the Commission adopted *Reaching Higher, Achieving More*, which calls for, under its "Productivity" heading, the championing of state and institutional policies that "promote interinstitutional collaboration."

Supporting Document

Policy on Approving Distance Education Programs: Fees and Programs Offered by Regional Campuses dated May 4, 2012.

Indiana Commission for Higher Education

**Policy on Approving Distance Education Programs:
Fees and Programs Offered by Regional Campuses**

May 4, 2012

Students are increasingly embracing and seeking access to quality distance education certificate and degree programs. Several key, nationwide findings of the report *Going the Distance: Online Education in the United States, 2011* – a collaborative effort of the Babson Survey Research Group and the College Board – support this conclusion:

- Over 6.1 million students were taking at least one online course during the fall 2010 term, an increase of 560,000 students over the previous year and 4.5 million, or 280 percent, over fall 2002;
- The 10% growth rate for online enrollments far exceeds the 2% growth in the overall higher education student population;
- Fall 2010 online enrollment accounted for 31 percent of total enrollment in degree-granting postsecondary institutions (in fall 2002, online enrollment accounted for ten percent of total enrollment); and
- Thirty-one percent of higher education students now take at least one course online.

In growing recognition of this reality, and consistent with the strategic agenda of *Reaching Higher, Achieving More*, the policy described below, which would be applied to action on certificate and degree programs proposed for delivery via distance education, is formulated with two intertwined objectives in mind: (1) containing instructional fees for students, especially undergraduates and (2) establishing as a deliberate goal for distance education, the realization of instructional productivity gains through the use of technology.

This policy takes effect for all new programs approved by the Commission after its May 2012 meeting. With the expectation that technology can reduce instructional costs, the Commission intends to revisit this policy in the future to consider potential modifications.

Fees for Distance Education Programs

1. As a general principle, the Commission urges institutions to offer distance education courses and degree programs at the lowest possible cost to Indiana residents, enabling students to graduate with minimal debt.

Undergraduate Programs

2. Instructional fees (tuition and technology fees) for Indiana residents enrolled in a program offered through distance education should not exceed the instructional fees for Indiana residents enrolled in the same program offered on-campus.
3. Instructional fees (tuition and technology fees) for Indiana residents enrolled in a program offered through distance education should be lower than the instructional fees for non-Indiana residents enrolled in the same program offered through distance education.

Graduate Programs

4. Instructional fees (tuition and technology fees) for Indiana residents enrolled in a program offered through distance education should be lower than the instructional fees for non-Indiana residents enrolled in the same program offered through distance education.

Distance Education Programs Offered by Indiana University and Purdue University Regional Campuses

1. The Commission places priority on the approval of distance education degree programs that are commonly offered, can broaden access, can demonstrate cost savings, and are offered in collaboration with multiple regional campuses to avoid duplication of effort, where collaboration involves a coordinated strategy toward utilizing the distributed expertise of faculty, aligning curricula, scheduling course offerings, and providing academic and student support services.
2. Other distance education program proposals may be considered by the Commission, if the proposed program draws upon resources that are uniquely available to a regional campus, thus making it difficult or even impossible to offer in collaboration with other regional campuses, in which case the regional campus will be deemed to have a distinctive mission in that program area.
3. Distance education programs approved for regional campuses at or prior to the May 2012 Commission meeting, should be reviewed by Indiana University and Purdue University in the context of the expectation for collaboration described in policy component #1.

COMMISSION FOR HIGHER EDUCATION

Friday, May 11, 2012

DECISION ITEM A-2:

Degree Programs To Be Offered Statewide via Distance Education Technology on Which Staff Propose Expedited Action

Staff Recommendation

That the Commission for Higher Education approve by consent the following degree programs to be offered statewide via distance education, in accordance with the background information provided in this agenda item:

- Master of Science in Technology Management to be offered by Indiana State University
- Bachelor of Science in Psychology to be offered by Indiana University East
- Master of Public Affairs to be offered by Indiana University Bloomington
- Master of Science in Computer Science to be offered by Purdue University West Lafayette
- Master of Social Work to be offered by Indiana University Indianapolis
- Masters in Educational Leadership to be offered by Indiana University Bloomington
- Bachelor of Science in Mathematics to be offered by Indiana University East
- Bachelor of Arts and Bachelor of Science in Business Administration to be offered by Ball State University
- Master of Science in Technology to be offered by Purdue University Calumet
- Bachelor of Science in Political Science to be offered by Indiana University East

Background

Long-standing concerns about the cost to students of pursuing distance education programs led to a reluctance by the Commission and staff to place distance education program requests on the Commission's agenda for action until more was known about this topic and a policy that might guide decision-making. This has led to a backlog of ten requests for distance education degree programs.

Because of the extended conversation that has taken place in recent months and the development of a proposed policy toward fees and programs offered by Indiana University and Purdue University regional campuses, all ten of the pending distance education degree requests have been placed on the agenda for action.

Four of the pending requests are for baccalaureate programs, three of which are for IU East programs (Psychology, Mathematics, and Political Science) and one from Ball State University (Business Administration). All four programs require 120 semester hours of credit and have articulation agreements with Ivy Tech Community College.

The six remaining programs are all professional master's programs. Two of these are from IU Bloomington, while one each are from Indiana State University, IUPUI (IU), Purdue University Calumet, and Purdue University West Lafayette.

Supporting Documents

- (1) *Background Information on Academic Degree Programs on Which Staff Propose Expedited Action, April 27, 2012*
- (2) *Policy for New Academic Degree Programs on Which Staff Propose Expedited Action, September 2, 2004*

**Background Information on Academic Degree Programs To Be Offered Statewide
via Distance Education Technology on Which Staff Propose Expedited Action**

April 27, 2012

CHE 11-22 Master of Science in Technology Management to be offered by Indiana State University

Proposal received on June 20, 2011
CIP Code: Federal – 151501; State – 151501
Projected Annual Headcount: 50; FTEs: 28; Degrees:22
New State Funds Requested, Actual:
Year 1: \$ 0
Year 2: \$ 0
Year 3: \$ 0
Year 4: \$ 0
Year 5: \$ 0

CHE 11-32 Bachelor of Science in Psychology to be offered by Indiana University East

Proposal received on October 28, 2011
CIP Code: Federal – 420101; State – 42101
Projected Annual Headcount: 50; FTEs: 50; Degrees: 20
New State Funds Requested, Actual:
Year 1: \$ 0
Year 2: \$ 0
Year 3: \$ 0
Year 4: \$ 0
Year 5: \$ 0

CHE 11-33 Master of Public Affairs to be offered by Indiana University Bloomington

Proposal received on October 28, 2011
CIP Code: Federal – 440401; State – 440401
Projected Annual Headcount: 140; FTEs: 119; Degrees: 40
New State Funds Requested, Actual:
Year 1: \$ 0
Year 2: \$ 0
Year 3: \$ 0
Year 4: \$ 0
Year 5: \$ 0

CHE 11-34 Master of Science in Computer Science to be offered by Purdue University West Lafayette

Proposal received on November 4, 2011
CIP Code: Federal – 110101; State – 110101
Projected Annual Headcount: 100; FTEs: 25; Degrees: 15
New State Funds Requested, Actual:
Year 1: \$ 0
Year 2: \$ 0
Year 3: \$ 0
Year 4: \$ 0
Year 5: \$ 0

CHE 12-02 Master of Social Work to be offered by Indiana University Indianapolis

Proposal received on January 4, 2012
CIP Code: Federal – 440701; State – 440701
Projected Annual Headcount: 208; FTEs: 162; Degrees: 64
New State Funds Requested, Actual:
Year 1: \$ 0
Year 2: \$ 0
Year 3: \$ 0
Year 4: \$ 0
Year 5: \$ 0

CHE 12-08 Masters in Educational Leadership to be offered by Indiana University Bloomington

Proposal received on February 29, 2012
CIP Code: Federal – 130401; State – 130401
Projected Annual Headcount: 70; FTEs: 70; Degrees: 60
New State Funds Requested, Actual:
Year 1: \$ 0
Year 2: \$ 0
Year 3: \$ 0
Year 4: \$ 0
Year 5: \$ 0

CHE 12-09 Bachelor of Science in Mathematics to be offered by Indiana University East

Proposal received on February 29, 2012
CIP Code: Federal – 301801; State – 301801
Projected Annual Headcount: 20; FTEs: 20; Degrees: 10
New State Funds Requested, Actual:
Year 1: \$ 0
Year 2: \$ 0
Year 3: \$ 0
Year 4: \$ 0

Year 5: \$ 0

CHE 12-13 Bachelor of Arts and Bachelor of Science in Business Administration to be offered by Ball State University

Proposal received on March 2, 2012
CIP Code: Federal – 520101; State – 520101
Projected Annual Headcount: 190; FTEs: 120; Degrees: 30
New State Funds Requested, Actual:
Year 1: \$ 0
Year 2: \$ 0
Year 3: \$ 0
Year 4: \$ 0
Year 5: \$ 0

CHE 12-15 Master of Science in Technology to be offered by Purdue University Calumet

Proposal received on April 12, 2012
CIP Code: Federal – 151501; State – 151501
Projected Annual Headcount: 80; FTEs: 66; Degrees: 80
New State Funds Requested, Actual:
Year 1: \$ 0
Year 2: \$ 0
Year 3: \$ 0
Year 4: \$ 0
Year 5: \$ 0

CHE 12-16 Bachelor of Science in Political Science to be offered by Indiana University East

Proposal received on April 30, 2012
CIP Code: Federal – 451001; State – 451001
Projected Annual Headcount: 40; FTEs: 40; Degrees: 20
New State Funds Requested, Actual:
Year 1: \$ 0
Year 2: \$ 0
Year 3: \$ 0
Year 4: \$ 0
Year 5: \$ 0

Policy for New Academic Degree Programs on Which Staff Propose Expedited Action

September 2, 2004

Pursuant to the Commission's desire to expedite action on new academic degree program requests whenever possible, the staff has identified a set of factors, which though not exhaustive, suggest when a request might be considered for expedited action by consent and when a request would require Commission consideration prior to action. With respect to the latter, the presence of one or more of the following factors might suggest a significant policy issue for which Commission attention is needed before action can be taken:

- Consistency with the mission of the campus or institution
- Transfer of credit
- New program area
- New degree level for a campus
- Accreditation
- Unnecessary duplication of resources
- Significant investment of state resources

In the absence of these factors or an objection from another institution, Commission staff will propose expedited action on new program requests. Examples of situations that pose no policy issues for the Commission include, but are not limited to:

- Adding a second degree designation to an existing program (e.g. A.S. to an A.A.S.)
- Delivering an on-campus program to an off-campus site through faculty available on-site or traveling to the site
- Adding a degree elsewhere in a multi-campus system to a new campus within the system.

All requests to offer new academic degree programs must continue to be accompanied by a full program proposal, unless otherwise specified in the guidelines. It is only after a proposal is received that a determination will be suggested as to how the request might be handled.

COMMISSION FOR HIGHER EDUCATION

Friday, May 11, 2012

DECISION ITEM A-3: Academic Degree Programs on Which Staff Propose Expedited Action

Staff Recommendation

That the Commission for Higher Education approve by consent the following degree programs, in accordance with the background information provided in this agenda item:

- Bachelor of Science in Business Administration to be offered by Indiana University East at New Castle
- Bachelor of Arts in History to be offered by Purdue University-North Central at Westville
- Associate of Fine Arts to be offered by Ivy Tech Community College-Bloomington at Bloomington
- Bachelor of Science in Psychology to be offered by Purdue University-North Central at Westville
- B.S. in Psychology to be offered by Indiana University East at Lawrenceburg

Background

At its August and September 2004 meetings, the Commission for Higher Education began implementing a new policy on new academic degree programs on which staff proposes expedited action. These programs meet the criteria identified in that policy and are hereby presented for action by consent, in accordance with the aforementioned policy and the information presented in the supporting documents.

Supporting Documents

- (1) *Background Information on Academic Degree Programs on Which Staff Propose Expedited Action, April 27, 2012*
- (2) *Policy for New Academic Degree Programs on Which Staff Propose Expedited Action, September 2, 2004*

Background Information on Academic Degree Programs on Which Staff Propose Expedited Action

April 27, 2012

CHE 11-31 Bachelor of Science in Business Administration to be offered by Indiana University East at New Castle

Proposal received on October 28, 2011
CIP Code: Federal – 520201; State – 520201
Projected Annual Headcount: 28; FTEs: 28; Degrees: 13
New State Funds Requested, Actual:
Year 1: \$ 0
Year 2: \$ 0
Year 3: \$ 0
Year 4: \$ 0
Year 5: \$ 0

This program requires 120 semester hours of credit and represents a baccalaureate completion opportunity for Ivy Tech associate degree graduates.

CHE 12-03 Bachelor of Arts in History to be to be offered by Purdue University-North Central at Westville

Proposal received on January 6, 2012
CIP Code: Federal – 540199; State – 540199
Projected Annual Headcount: 17; FTEs: 29; Degrees: 10
New State Funds Requested, Actual:
Year 1: \$ 0
Year 2: \$ 0
Year 3: \$ 0
Year 4: \$ 0
Year 5: \$ 0

This program requires 120 semester hours of credit and expands the baccalaureate opportunities for students in the region. An articulation agreement has been developed for Ivy Tech associate degree graduates.

CHE 12-04 Associate of Fine Arts to be offered by Ivy Tech Community College-Bloomington at Bloomington

Proposal received on January 31, 2012
CIP Code: Federal – 500702; State – 500702
Projected Annual Headcount: 61; FTEs: 50; Degrees: 14
New State Funds Requested, Actual:
Year 1: \$ 62,711
Year 2: \$ 27,943
Year 3: \$ 5,630
Year 4: \$ 0
Year 5: \$ 0

This program expands the associate degree opportunities for students in the region and will articulate with the IUPUI Bachelor of Fine Arts degree.

CHE 12-05 Bachelor of Science in Psychology to be offered by Purdue University-North Central at Westville

Proposal received on February 8, 2012
CIP Code: Federal – 420101; State – 420101
Projected Annual Headcount: 52; FTEs: 42; Degrees: 11
New State Funds Requested, Actual:

Year 1: \$ 0
Year 2: \$ 0
Year 3: \$ 0
Year 4: \$ 0
Year 5: \$ 0

This program requires 120 semester hours of credit and expands the baccalaureate opportunities for students in the region. An articulation agreement has been developed for Ivy Tech associate degree graduates.

CHE 12-10 Bachelor of Science in Psychology to be offered by Indiana University East at Lawrenceburg

Proposal received on February 29, 2012
CIP Code: Federal – 420101; State – 420101
Projected Annual Headcount: 28; FTEs: 28; Degrees: 14
New State Funds Requested, Actual:

Year 1: \$ 0
Year 2: \$ 0
Year 3: \$ 0
Year 4: \$ 0
Year 5: \$ 0

This program requires 120 semester hours of credit and represents a baccalaureate completion opportunity for Ivy Tech associate degree graduates

Policy for New Academic Degree Programs on Which Staff Propose Expedited Action

September 2, 2004

Pursuant to the Commission's desire to expedite action on new academic degree program requests whenever possible, the staff has identified a set of factors, which though not exhaustive, suggest when a request might be considered for expedited action by consent and when a request would require Commission consideration prior to action. With respect to the latter, the presence of one or more of the following factors might suggest a significant policy issue for which Commission attention is needed before action can be taken:

- Consistency with the mission of the campus or institution
- Transfer of credit
- New program area
- New degree level for a campus
- Accreditation
- Unnecessary duplication of resources
- Significant investment of state resources

In the absence of these factors or an objection from another institution, Commission staff will propose expedited action on new program requests. Examples of situations that pose no policy issues for the Commission include, but are not limited to:

- Adding a second degree designation to an existing program (e.g. A.S. to an A.A.S.)
- Delivering an on-campus program to an off-campus site through faculty available on-site or traveling to the site
- Adding a degree elsewhere in a multi-campus system to a new campus within the system.

All requests to offer new academic degree programs must continue to be accompanied by a full program proposal, unless otherwise specified in the guidelines. It is only after a proposal is received that a determination will be suggested as to how the request might be handled.

COMMISSION FOR HIGHER EDUCATION

Friday, May 11, 2012

DECISION ITEM B: Capital Projects for Which Staff Proposes Expedited Action

Staff Recommendation

That the Commission for Higher Education approve by consent the following capital project(s), in accordance with the background information provided in this agenda item:

- Indiana University – Kokomo Campus: Health and Wellness Center Renovation- \$4,000,000
- Vincennes University – Vincennes Campus: Art Center- \$3,800,000
- Vincennes University – Vincennes Campus: Vanderburgh Residence Hall Renovation- \$3,060,000
- Vincennes University – Vincennes Campus: Morris Residence Hall Renovation- \$4,250,000

Background

Staff recommends the following capital project be recommended for approval in accordance with the expedited action category originated by the Commission for Higher Education in May 2006. Institutional staff will be available to answer questions about these projects, but the staff does not envision formal presentations. If there are questions or issues requiring research or further discussion, the item could be deferred until a future Commission meeting.

Supporting Document

Background Information on Capital Projects on Which Staff Propose Expedited Action, May 11, 2012

Background Information on Capital Projects on Which Staff Proposed Expedited Action
May 11, 2012

**A-6-12-2-16 Indiana University – Kokomo Campus: Health and Wellness Center Renovation
Project Cost: \$4,000,000**

The Trustees of Indiana University request authorization to proceed with the renovation of the Health and Wellness Center on the Kokomo campus. The project will renovate and convert 23,498 gross square feet of space in the lower level of the IUK library for health and wellness services. Currently, IUK offers various health, physical education and recreation classes off campus through use of space contracts with the YMCA and health clubs. The renovation and conversion of this space will allow these services and classes to be located on campus at a central location resulting in savings to IUK. The project is estimated to cost \$4,000,000 will be funded through campus renovation funds (\$2.7M) and private gift funds (\$1.3M).

**E-1-12-1-01 Vincennes University – Vincennes Campus: Art Center
Project Cost: \$3,800,000**

The Trustees of Vincennes University request authorization to proceed with the construction of a new Art Center on the Vincennes campus. The project will replace the current Art Annex which has become inadequate to provide educational services to students studying art. The new facility will house up-to-date equipment and technologies for art education along with a small gallery to display student's art work. The new facility will incorporate energy efficiency measures and will reduce operating costs compared to the current facility. The project is estimated to cost \$3,800,000 will be funded through university reserves (\$2.9M) and endowment funds (\$900K).

**E-1-12-2-04 Vincennes University – Vincennes Campus: Vanderburgh Residence Hall
Renovation
Project Cost: \$3,060,000**

The Trustees of Vincennes University request authorization to proceed with the renovation of Vanderburgh residence hall at the Vincennes Campus. The project will include a complete upgrade of the HVAC system to improve air quality, control and comfort. In addition there will be a partial electrical system upgrade and complete replacement of exterior windows. These renovations will result in energy efficiencies and reduce operating costs of the facility. Currently, Vanderburgh Hall houses 432 students in 216 rooms in a space of 113,161 gross square feet. The project is estimated to cost \$3,060,000 will be funded through the issuance of revenue bonds supporting by Housing Operations revenues.

**E-1-12-2-04 Vincennes University – Vincennes Campus: Morris Residence Hall Renovation
Project Cost: \$4,250,000**

The Trustees of Vincennes University request authorization to proceed with the renovation of Morris residence hall at the Vincennes Campus. The project will include a complete upgrade of the HVAC system to improve air quality, control and comfort. In addition there will be a complete electrical system upgrade, new ADA compliance changes and an upgrade to the facility's exterior skin. These renovations will result in energy efficiencies and reduce operating costs of the facility. Currently, Morris Hall houses 378 students in 189 rooms in a space of 73,789 gross square feet. The project is estimated to cost \$4,250,000 will be funded through the issuance of revenue bonds supporting by Housing Operations revenues.

COMMISSION FOR HIGHER EDUCATION

Friday, May 11, 2012

DECISION ITEM C: Administrative Item on Which Staff Propose Expedited Action

Staff Recommendation

That the Commission for Higher Education approve by consent the following administrative item in accordance with the background information provided in this agenda item:

- Procurement Policy and Guidelines

Background

Pursuant to IC 21-18-5, the Commission is exempt from the procurement policies and regulations in IC 5-22. The Commission's current procurement policy was developed in April 2004 and must be updated to reflect changes in statute and state policy. A proposed procurement policy is attached.

Supporting Documents

Procurement Policy and Guidelines, May 11, 2012

PROCUREMENT POLICY & GUIDELINES

1. DEFINITIONS

Commission. Commission for Higher Education and any administrative units or subdivisions therein.

Commodity. Goods that are purchased, generally tangible in nature (includes printing services).

Contract. A legal agreement that binds two or more parties to specific terms.

Grant. A competitively-awarded distribution to a non-profit organization or agency for which no services or goods are provided in return.

Letter of Agreement (LOA). An agreement between the Commission and a vendor to provide reimbursement for a service provided that does not exceed \$5,000 or last longer than thirty (30) days. Typically used to retain speakers and reimburse non-employees for travel; may contain provisions regarding honoraria.

Memorandum of Understanding (MOU). An agreement between two or more state instrumentalities that codifies an arrangement for the provision of services and/or financial support.

Request for Proposal/Quote (RFP/Q). A formal solicitation for bidding on a project or service to allow competitive awarding to occur.

Professional Services. Any contract that lasts for a period longer than ninety (90) days and procures a service from a vendor or individual.

Utilities. Services required for the Commission to operate such as telephone and data services.

2. POLICY STATEMENT

The Commission exercises its exemption from the State of Indiana's public purchasing requirements as permitted by IC 21-18-5 (c.f. IC 5-22-1-2). This document is intended to be the Commission's comprehensive procurement policy by which all employees shall abide.

2.1 PROCUREMENT TIERS

Procurement is divided into tiers based on the type of purchasing taking place. The following categories are used: Professional Services and Commodities, Grants, Travel, and Utilities. Each Tier is determined by a dollar threshold that specifies what action is to take place. Purchases may not be artificially divided to avoid the requirements of each Tier.

2.1.1 Professional Services and Commodities

Professional services and commodities purchases are divided into three tiers. Where applicable, Tier 2 and 3 commodities bidding shall include IN-ARF and PEN Products in the minimum bid count; however, more than three bids may be solicited. The Commission will utilize Indiana Department of Administration's negotiated Quantity Purchase Agreements (QPA) when the prices for those agreements are competitive;

however, the Commission reserves the right to purchase any item at a more competitive price outside of the QPA when it is determined that the QPA is not competitive or in the Commission's best interest.

Tier 1 – less than \$5,000 – not awarded competitively. For Tier 1 professional services, a Letter of Agreement is signed by both parties to memorialize the arrangement and a purchase order is issued to encumber the funds. Procurement of Tier 1 commodities requires only a purchase order. When permissible, purchases less than \$500 will be procured using the agency credit card.

Tier 2 – \$5,000 to \$49,999 – awarded competitively through a minimum of three (3) e-mail or telephone solicitations. There is no minimum timeframe for letting bids. If there are less than three (3) vendors who offer a Tier 2 professional service or commodity, the requestor must certify the contract cannot be awarded competitively and justify the vendor selected. Once awarded, a contract will be created and a purchase order will be issued to encumber the funds.

Tier 3 – \$50,000 or more – awarded competitively through a formal RFP/Q. A minimum of three solicitations are required and must be in writing. The bid must be let for a minimum of seven (7) business days (excludes weekends and state holidays); the letting period should take into account the scope and cost of the project so as to give vendors adequate time to appropriately respond. Once awarded, a contract will be created and a purchase order will be issued to encumber the funds.

2.1.2 Grants

Grant awards are divided into two tiers.

Tier 1 – less than \$25,000 – awarded competitively through e-mail or telephone solicitations. A grant award agreement will be created and a purchase order will be issued to encumber and disburse the funds.

Tier 2 – \$25,000 or more – awarded competitively through a formal RFP. A minimum of three solicitations are required and must be in writing. The bid must be let for a minimum of fifteen (15) business days (excludes weekends and state holidays); the letting period should take into account the scope and cost of the grant so as to give applicants adequate time to appropriately create a proposal. Once competitively awarded, a grant award agreement will be created and a purchase order will be issued to encumber and disburse the funds.

2.1.3 Travel

Travel purchases are governed by the Indiana Department of Administration (IDOA) and the Office of Management and Budget. Applicable policies can be located on IDOA's website and in various Financial Management Circulars. The Commission shall abide by these policies. When permissible, travel pre-purchases for transportation, lodging, and registration will be procured through the use of the agency travel credit card. No travel advances shall be provided to any Commission member or staff. Original receipts, including pre-paid lodging, are required for reimbursement.

Mileage shall not be reimbursed for intra-city travel unless approved in writing by the Commissioner or an approved designee.

2.1.4 Utilities

Utilities will be procured, when possible through the use of the agency credit card or a purchase order with payment terms of Net 30 days.

2.2 PROCEDURES

Commission staff are authorized to develop appropriate procedures to enforce and execute the provisions of this policy. These procedures may be updated from time to time as necessary due to technology and statutory changes.

2.2.1 Contracts

Contracts shall contain the agency's approved boilerplate language unless approved by the Office of the Attorney General or other counsel. Procurement contracts shall not be signed unless they are initiated by the Commission and its staff. Contracts may contain a vendor's contract language provided it does not violate statute or other obligations. Contracts are not fully executed until the Commissioner or an approved designee signs them. One (1) original of the contract shall be maintained by the Commission and one (1) sent to the contractor. Upon completion of the contract, the Contractor shall certify that the contract is complete and all work is final. No contract or grant award agreement shall be issued without prior review by the Commissioner and Chief Financial Officer or their designees.

Contracts should generally not exceed two (2) years in length unless specifically tied to a grant or there is a justifiable business reason to do so.

Grant award contracts where the Commission is a grantee shall use the appropriate language of the Grantor provided it does not violate statute. In instances where a conflict exists, an Addendum may be used to rectify the violation. Only the Commissioner or an approved designee can approve grant award contracts where the Commission is a grantee.

A sample contract and grant award contract is appended to this document (Appendix I and II).

2.2.2 Memoranda of Understanding

Interagency agreements shall be formalized through Memoranda of Understanding. Any obligation of funds shall be clearly enumerated in addition to specific requirements to receive those funds. Memoranda shall follow the Office of Management and Budget's guidelines as required by various financial management circulars. Memoranda of Understanding shall be signed by respective agency heads or and the State Budget Director or their designees.

2.2.2 Requisitions

The procurement process begins with the initiation of a requisition that is ultimately approved by the Associate Commissioner and CFO or approved designee. Upon final approval, the purchase is completed using the agency credit card or the requisition is expedited to a purchase order and dispatched. Any obligation of funds requires a purchase order. Funds shall be encumbered to ensure adequate budget exists and that funds are not overcommitted. A purchase order must be issued **prior** to any obligation of funds. For purchases which result in the acquisition of a capital asset as established by standard accounting procedures for the State of Indiana, all relevant asset information will be included with the purchase order to create a clear audit trail of activity from acquisition to payment.

[2.2.2 Request for Proposals/Quotes](#)

Requests for Proposals/Quotes shall generally follow the prescribed formats appended to this document (Appendix III and IV) as applicable. RFP/Qs shall not be written to specify a specific model or procedure unless there is sufficient business justification; comparable substitutions should always be permitted to promote competitive bids and participation. Each bid will be scored accordingly and all documentation will be retained with agency accounting and procurement files.

[2.2.3 Preferences](#)

Pursuant to IC 5-22-1-2 and 21-18-5, only the following commodity purchase preferences are applicable to state educational educations and, consequently, the Commission:

- IC 5-22-15-21 – U.S. Manufactured Preference (*absolute*)
- IC 5-22-15-16 – Recycled Products Preference (*price*)
- IC 5-22-15-20.5 – Buy Indiana Preference (*price*)

Commission staff shall maintain policies and procedures that are consistent with this statute and subsequent revisions.

[2.2.4 Approval Authority](#)

Only the Commissioner, the Chief Financial Officer, or their designees have final approval authority to obligate funds. Designees must have written authority on file. No other member of the Commission or the Commission staff may obligate funding outside of this approval route.

[2.2.5 Expenditures in Excess of \\$50,000](#)

Any expenditure that exceeds \$50,000 must be approved by the Commission unless that expenditure was approved as a line item of the regular budget submission to the Commission. Expenditures may not be artificially divided to avoid this or any other requirement.

[2.3 CONFLICTS OF INTEREST](#)

No Commission member or staff shall take part in the awarding of a contract or the procurement of goods and services in which there is a known conflict of interest as disclosed per Commission policies. In such instances, the person in question shall be excluded from the awarding process. No information on the status or competitive nature of other bids shall be shared with a person who is known to have a conflict of interest.

[2.4 ADMINISTRATIVE EMERGENCIES](#)

Any time the Commissioner makes a written determination that an administrative emergency exists, Section 2.1 may be suspended to expedite procurement.

A sample Administrative Emergency Waiver is appended to this document (Appendix V).

[3. SCOPE OF POLICY](#)

All sections, in their entirety, apply to all Commission members and employees.

4. POLICY INFORMATION AND HISTORY

Effective date: June 01, 2012

References IC 4-13-2

and Authority: IC 5-22

IC 21-18-5-2

Commission Bylaws, Article VIII

Revisions: Second – supersedes policy dated April 08, 2004 and any other guidelines not contained herein.

Approvals:

Teresa Lubbers, *Commissioner*

Date approved by *Commission for Higher Education*

COMMISSION FOR HIGHER EDUCATION

Friday, May 11, 2012

INFORMATION ITEM A: Status of Active Requests for New Academic Degree Programs

<u>Institution and Site</u>	<u>Program Title</u>	<u>Date Received</u>	<u>Status</u>
1. ISU	Ph.D. in Health Sciences	05/12/2011	Under CHE review.
2. ISU-Statewide via Dist. Educ. Tech.	M.S. in Technology Management	06/20/2011	On-campus only approved 2/10/12; Dist. Ed. on May agenda for action.
3. IU South Bend	M.A. in Teaching/Elementary Education	06/29/2011	Under CHE review.
4. Purdue @ IUPUI	B.S. in Neuroscience	07/13/2011	Awaiting additional information.
5. IU East @ New Castle	B.S. in Business Administration	10/28/2011	On May agenda for action.
6. IU East – Statewide via Dist. Educ. Tech.	B.S. in Psychology	10/28/2011	On May agenda for action.
7. IU Bloomington – Statewide via Dist. Educ. Tech.	Master of Public Affairs	10/28/2011	On May agenda for action.
8. Purdue-West Laf.-Statewide via Dist. Educ. Tech.	M.S. in Computer Science	11/04/2011	On May agenda for action.
9. IU-Northwest	B.S. in Dental Hygiene	01/04/2012	Awaiting additional information.
10. IUPUI-Statewide via Dist. Educ. Tech.	Master of Social Work	01/04/2012	On May agenda for action.
11. Purdue-North Central	B.A. in History	01/06/2012	On May agenda for action.
12. ITCCI-Bloomington	Associate of Fine Arts	01/31/2012	On May agenda for action.
13. Purdue-North Central	B.S. in Psychology	02/08/2012	On May agenda for action.
14. IU through its IUPUI campus	B.A. in Medical Humanities and Health Studies	02/29/2012	Under CHE review.
15. IU Kokomo	Bachelor of Applied Science	02/29/2012	Under CHE review.
16. IU Bloomington-Statewide via Dist. Ed. Tech.	Masters in Educational Leadership	02/29/2012	On May agenda for action.
17. IU East-Statewide via Dist. Ed. Tech.	B.S. in Mathematics	02/29/2012	On May agenda for action.
18. IU East at Lawrenceburg	B.S. in Psychology	02/29/2012	On May agenda for action.
19. IU East	Bachelor of Applied Science	02/29/2012	Under CHE review.
20. IU East	M.A. in English	02/29/2012	Under CHE review.
21. BSU-Statewide via Dist. Educ. Tech.	B.S./B.A. in Business Administration	03/02/2012	On May agenda for action.
22. Purdue Calumet-Statewide via Dist. Ed. Tech.	M.S. in Technology	04/12/2012	On May agenda for action.
23. IU East – Statewide via Dist. Ed. Tech.	B.S. in Political Science	04/30/2012	On May agenda for action.

COMMISSION FOR HIGHER EDUCATION

Friday, May 11, 2012

INFORMATION ITEM B: Capital Improvement Projects on Which Staff Have Acted

In accordance with existing legislation, the Commission is expected to review and make a recommendation to the State Budget Committee for:

- (1) each project to construct buildings or facilities that has a cost greater than \$500,000;
- (2) each project to purchase or lease-purchase land, buildings, or facilities the principal value of which exceeds \$250,000;
- (3) each project to lease, other than lease-purchase, a building or facility, if the annual cost exceeds \$150,000; and
- (4) each repair and rehabilitation project if the cost of the project exceeds (a) \$750,000, if any part of the cost of the project is paid by state appropriated funds or by mandatory student fees assessed all students, and (b) \$1,000,000 if no part of the cost of the project is paid by state appropriated funds or by mandatory student fees assessed all students.

Projects of several types generally are acted upon by the staff and forwarded to the Director of the State Budget Agency with a recommendation of approval; these projects include most allotments of appropriated General Repair and Rehabilitation funds, most projects conducted with non-State funding, most leases, and requests for project cost increase. The Commission is informed of such actions at its next regular meeting. During the previous month, the following projects were recommended by the Commission staff for approval by the State Budget Committee.

I. REPAIR AND REHABILITATION

*E-1-12-1-05 Vincennes University
Administration Building and Governor Hall Renovation
Project Cost: \$1,600,000*

The Trustees of Vincennes University request authority to proceed with the renovation of the Administration Building and Governor Hall at the Vincennes University main campus. The buildings require roof replacement and repairs, in addition to various renovations to make them ADA-compliant. A connector will also be added to allow safer and more convenient travel between the buildings by students, faculty and staff. The estimated cost of the project is \$1,600,000 and will be funded through institutional reserves.

*E-1-12-1-07 Vincennes University
Physical Education Complex Roof Replacement
Project Cost: \$1,200,000*

The Trustees of Vincennes University request authority to proceed with the replacement of the Physical Education Complex Roof at the Vincennes University main campus. The existing roof was built in 1971, replaced in 1994 and has reached the end of its lifecycle. The new roof will improve energy efficiency and prevent further water damage to interior spaces. The estimated cost of the project is \$1,200,000 and will be funded through institutional reserves.

E-1-12-1-06 Vincennes University
Ebner Building Renovation
Project Cost: \$2,000,000

The Trustees of Vincennes University request authority to proceed with the renovation of the Ebner Building at the Vincennes University main campus. The original building was built in 1907 and has had several additions constructed over the last 105 years. The existing HVAC and electrical systems is in need of updating to handle newer technological and instructional needs. The renovation will result in operational savings which will be reinvested in the institution. The estimated cost of the project is \$2,000,000 and will be funded through institutional reserves.

II. NEW CONSTRUCTION

D-1-12-1-01 Ball State University
New Construction of Greenhouse
Project Cost: \$1,000,000

The Trustees of Ball State University request authority to proceed with the construction of a new greenhouse at the Ball State University campus. The original building was built in 1965 (1,787 GSF) which houses the Wheeler Orchid Collection and Species Bank and is utilized by students and faculty in the Biology Department for research and related coursework. The current facility has reached its capacity and the condition of the building can no longer support greenhouse operations. The new greenhouse (3,124 GSF) will provide space for exhibits, dedicated greenhouse space, auxiliary space, offices, etc. The estimated cost of the project is \$1,000,000 and will be funded through gift funds provided specifically for this project.

E-1-12-1-02 Vincennes University
Baseball Field Relocation
Project Cost: \$900,000

The Trustees of Vincennes University request authority to proceed with the relocation of the current baseball field on Vincennes University's main campus. The existing field is in the center of campus which frequently results in broken windows and property damage. The new full-size, collegiate-level field will include a press box, public restrooms, and concessions. In addition, the relocation of the baseball field will create new open space for future development. The estimated cost of the project is \$900,000 and will be funded through endowment gifts.

III. LEASES

None.

IV. LAND ACQUISITION

None.

COMMISSION FOR HIGHER EDUCATION

Friday, May 11, 2012

INFORMATION ITEM C: Capital Improvement Projects Awaiting Action

Staff is currently reviewing the following capital projects. Relevant comments from the Commission or others will be helpful in completing this review. Three forms of action may be taken.

- (1) Staff Action. Staff action may be taken on the following types of projects: most projects funded from General Repair and Rehabilitation funding, most lease agreements, most projects which have been reviewed previously by the Commission, and many projects funded from non-state sources.
- (2) Expedited Action. A project may be placed on the Commission Agenda for review in an abbreviated form. No presentation of the project is made by the requesting institution or Commission staff. If no issues are presented on the project at the meeting, the project is recommended. If there are questions about the project, the project may be removed from the agenda and placed on a future agenda for future action.
- (3) Commission Action. The Commission will review new capital requests for construction and major renovation, for lease-purchase arrangements, and for other projects which either departs from previous discussions or which pose significant state policy issues.

I. NEW CONSTRUCTION

A-7-09-1-09 Indiana University Northwest
Tamarack Hall Replacement and Ivy Tech Community College – Northwest
Project Cost: \$45,000,000
Submitted the Commission on January 21, 2011

The Trustees of Indiana University request authorization to replace Tamarack Hall with a new 106,065 assignable square foot facility in a unique building plan incorporating programs from Tamarack Hall at Indiana University Northwest and Ivy Tech Community College – Northwest under one structure. The expected cost of the project is \$45,000,000 and would be funded from 2009 General Assembly bonding authority. This project was not recommended by the Commission as part of the biennial budget recommendation.

STATUS: The project is being held by the Commission until funds are identified to support the project.

A-9-09-1-12 Indiana University Southeast
New Construction of Education and Technology Building
Project Cost: \$22,000,000
Submitted the Commission on January 19, 2010

The Trustees of Indiana University requests authority to proceed with the new construction of the Education and Technology Building on the Indiana University Southeast campus. The new building would be a 90,500 GSF facility and provide expanded space for the IU School of Education and Purdue University College of Technology. The expected cost of the project is \$22,000,000 and would be funded from 2009 General Assembly bonding authority. This project was not recommended by the Commission as part of the biennial budget recommendation.

STATUS: The project is being held by the Commission until funds are identified to support the project.

B-1-08-1-02

Purdue University
Animal Disease Diagnostic Laboratory BSL-3 Facility
Project Cost: \$30,000,000
Submitted to the Commission on July 9, 2007

Purdue University seeks authorization to proceed with the construction of the Animal Disease Diagnostic Laboratory BSL-3 Facility on the West Lafayette campus. The expected cost of the project is \$30,000,000 and would be funded from 2007 General Assembly bonding authority. This project was not recommended by the Commission as part of the biennial budget recommendation.

STATUS: The project is being held by the Commission until funds are identified to support the project.

B-2-09-1-10

Purdue University Calumet Campus
Gyte Annex Demolition and Science Addition (Emerging Technology Bldg)
Project Cost: \$2,400,000
Submitted to the Commission on August 21, 2008

The Trustees of Purdue University seeks authorization to proceed with planning of the project Gyte Annex Demolition and Science Addition (Emerging Technology Bldg) on the Calumet campus. The expected cost of the planning of the project is \$2,400,000 and would be funded from 2007 General Assembly bonding authority. This project was not recommended by the Commission as part of the biennial budget recommendation.

STATUS: The project is being held by the Commission until funds are identified to support the project.

B-4-09-1-21

Purdue University North Central
Student Services and Activities Complex A&E
Project Cost: \$1,000,000
Submitted to the Commission on October 29, 2008

The Trustees of Purdue University seeks authorization to proceed with planning of the project Student Services and Activities Complex. The expected cost of the planning of the project is \$1,000,000 and would be funded from 2007 General Assembly bonding authority. This project was

recommended by the Commission as part of the biennial budget recommendation.

STATUS: The project is being held by the Commission until funds are identified to support the project.

C-1-07-2-01

Indiana State University
Renovation of Life Science/Chemistry Lab Phase II
Project Cost: \$4,500,000
Submitted to the Commission on March 22, 2012

The Trustees of Indiana State University seek authorization to proceed with renovation of lab space located at the Terre Haute campus. The renovation would complete the overall renovation of the Life Science/Chemistry Labs in the Science building to provide for current instructional technologies, meet laboratory safety guidelines and meet ADA standards. The expected cost of the project is \$4,500,000 and would be funded from 2007 General Assembly bonding authority. This project was not recommended by the Commission as part of the biennial budget recommendation.

STATUS: The project is currently under review by Commission staff.

D-1-05-1-02

Ball State University
Boiler Plant Project (Revised)
Project Cost: \$3,100,000
Submitted to the Commission on February 1, 2011

The Trustees of Ball State University seeks authorization to proceed with the continuation of the Boiler Plant Project (Geothermal Project) by beginning Phase II. Original General Assembly authorization (2005) for the project was \$48 million and thus far \$44.9 million has been approved by CHE and the State Budget Committee. The expected cost of the project is \$3,100,000 and would be funded from 2005 General Assembly bonding authority.

STATUS: The project is being held by the Commission until funds are identified to support the project.

D-1-12-2-01

Ball State University
Renovation of Johnson A Residence Hall
Project Cost: \$35,700,000
Submitted to the Commission on April 4, 2012

The Trustees of Ball State University seeks authorization to proceed with the renovation of Johnson A Residence Hall at the Muncie campus. The planned renovation will include upgrades to the exterior and interior of the building including: masonry work, roof and window replacement, lighting and electrical replacement, improved residential room layouts and a new multi-story structure to add additional housing space. The expected cost of the project is \$35,700,000. BSU is exploring the option of issuing revenue bonds or using cash reserves to fund the project depending upon market conditions.

STATUS: The project is currently under review by Commission staff.

F-0-08-1-03

Ivy Tech Community College of Indiana
Bloomington New Construction A&E
Project Cost: \$20,350,000
Submitted to the Commission on February 12, 2011

Ivy Tech Community College of Indiana seeks authorization to proceed with the expenditure of Architectural and Engineering (A&E) planning funds for a New Construction project at the ITCCI Bloomington campus. The expected cost of the project is \$20,350,000 and would be funded from 2009 General Assembly (\$20,000,000) and 2007 General Assembly (\$350,000) bonding authority. This project was not recommended by the Commission as part of the biennial budget recommendation.

STATUS: The project is being held by the Commission until funds are identified to support the project.

F-0-12-1-02

Ivy Tech Community College of Indiana
Indianapolis Fall Creek Expansion – Phase III (Final Phase)
Project Cost: \$23,098,100
Submitted to the Commission on March 21, 2012

The Trustees of Ivy Tech Community College of Indiana seeks authorization to proceed with the final phase of the Indianapolis Fall Creek Expansion project. The final phase of the project will include: upgrade to infrastructure (HVAC, plumbing, electrical, safety and code compliance); the build out of three floors of the Ivy Tech Corporate College and Conference Center for a Center for Instructional Technology; and additional classrooms, labs, offices and student support. The expected cost of the project is \$23,980,100 and would be funded from 2007 General Assembly bonding authorization. This project was not recommended by the Commission as part of the biennial budget recommendation.

STATUS: The project is being held by the Commission until funds are identified to support the project.

II. REPAIR AND REHABILITATION

III. LEASES

None.