



## INDIANA COMMISSION *for* HIGHER EDUCATION

### Perkins Secondary Reserve Grant

#### I. Overview

The Strengthening Career and Technical Education for the 21st Century Act (Perkins V) requires that funds be used to foster innovation or promote the development, implementation and adoption of programs of study or career pathways aligned with state identified high-skill, high-wage, or in-demand occupations or industries. The Perkins Reserve Grant is a competitive grant awarded annually to CTE districts. For the 2023-2024 grant cycle, the Indiana Commission for Higher Education will award up to \$1.25 million to eligible secondary recipients. The maximum award amount for each individual grant is \$125,000.

#### **Project Period**

The Reserve Grant will run from January 15, 2024 to June 30, 2025. Applicants must encumber all funds prior to the end of the grant period and will not be given a grant extension. Funds must be expended by September 30, 2025.

#### **Deadline**

The deadline for submission is Friday, December 1, 2023 at 5 PM EST. Applications will be reviewed by order received and notifications of decisions will be sent by January 12, 2024.

#### **Grant Usages**

Reserve Grants can be used for any activity that is allowable under Section 135 of Perkins. Priority will be given to districts that are focused on accomplishing one of the following:

- Developing or expanding a program of study. Additional consideration will be given to schools focused on high priority areas aligned with Next Level Jobs programs.
- Providing professional development designed to improve performance (student outcomes) within a program of study on one or more of the measures of program quality
- Activities/strategies designed to address a performance gap that exists between special population groups.
- Developing or expanding opportunities for students to participate in Modern Youth Apprenticeships and/or Registered Apprenticeship programs.

### II. Grant Eligibility and Evaluation Criteria

#### **Eligibility**

All secondary CTE districts are eligible to apply for the Reserve Grant. Each District applying must identify a gap that the grant will be used to address. The gap may be:

- A gap between one Perkins recipient and another recipient
- A local performance gap between two different student groups
- A gap between local performance and state performance levels
- A gap between local/regional labor market demand and district enrollments

CTE districts that are designated as rural according to the census data provided by the Department of Education will receive additional consideration according to the selection rubric.

The maximum amount a district can request in their application is \$125,000. The Commission will determine the individual grant awards and may fund the entirety of an applicant's request or partially fund a request.

### **Evaluation Criteria**

Each application will be scored using the rubric found on Page 3. Applicants are encouraged to include the following items when developing their application:

- Clearly defined best practice activities that demonstrate a high likelihood of success. Activities chosen should be innovative and proven to have a high-impact.
- Activities and strategies aimed at impacting high priority programs of study, such as the ones aligned with the Next Level Jobs program.
- Activities and strategies with a specific and detailed budget. This would include quotes for contracted services as well as new equipment.
- Activities and strategies with the potential to significantly impact a district's student outcomes within the measures of program quality (credential attainment, dual credit attainment, WBL participation).
- Activities and strategies that include close collaboration with local workforce boards and other stakeholders. This could include the development of work-based learning partnerships.

Additional factors, reflected in the rubric, that will be considered include the length of time since the district last received a Reserve Grant and the portion of unspent funds from the applicant's Perkins distribution during the prior fiscal year.

### **III. Application Submission and Review Process**

Reserve Grant applications can be submitted within Indy Grants. A guide for submitting the application has been shared with all Area CTE Directors. Questions can be directed to:

Laura Tucker

Director of CTE Grant Administration and Monitoring:

[LTucker@che.in.gov](mailto:LTucker@che.in.gov)

All proposals will be reviewed by the Commission's CTE team and scored based on the evaluation rubric. Notification of award status will be emailed to the point of contact listed in the proposal.

**Reserve Grant Selection Rubric**

<b>Eligibility</b>		<b>Maximum Points</b>
Gap Identified	6-Well developed response; including targeted goals connected to data 4-Adequately developed response. Broad goal with minimal data 2-All parts addressed, but information or data is lacking	6
Rural	3-One or more sending schools defined as rural remote 2-One or more sending schools defined as rural distant 1-One or more sending schools defined as rural fringe 0-Do not meet 50% rural threshold	3
Need	3-No recent grant 2-Reserve grant (21-22) 1-Reserve grant (22-23)	3
22-23 Perkins Basic Distribution	3-0% unspent 2-Up to 5% unspent 1-Between 5 and 10% unspent	3
<b>Activities/Strategies</b>		
Proposed strategy(ies) to address performance gap	8-Well developed 6-Adequately developed 4-Marginally developed 2-Poorly developed	8
Budget and Sustainability	3-High Detail 2-Moderate Detail 1-Lacks Detail	3
Programs of Study Impacted	3-High priority areas 2-Moderate priority area 1-Lower priority area	3
Plan to collaborate with local workforce boards and stakeholders		3
Plan for increased access to high value credentials (including college credit attainment)		6
Plan for increased access to WBL		6
Support for special population (including non-trad) students		6
<b>Total Points</b>		<b>50</b>