

## ELKHART COUNTY GOVERNMENTAL POSITION VACANCY NOTICE

### DEPUTY PUBLIC DEFENDER

DEPARTMENT: Public Defender's Office

HIRING RATE: \$88,343-\$139,999 / year based on education and position related experience.

#### BENEFITS OFFERED:

- Health, Dental, Vision, Life and Disability Insurance
- FREE Primary Care Health Clinic
- Supplemental Insurance and Employee Assistance Program
- Retirement PENSION and Deferred Compensation 457b
- 14 Paid Holidays Annually
- Generous Paid Vacation and Sick Time
- Eligible Employer of the Public Service Loan Forgiveness Program

POSITION TO BE FILLED: ASAP

HOURS & DAYS OF WORK: Minimum 40 hours/week - no private practice

LOCATION OF POSITION: Elkhart County

TRAVEL REQUIREMENTS: Within County (please complete driving page on application)

#### JOB SUMMARY:

Required to provide legal services to all clients, to whom the Public Defender's Office is appointed. Attorneys may also provide legal assistance in Child in Need of Services; Parental Termination matters and delinquencies as needed. Conduct client interviews, both in and out of the correctional facilities, process trials, assist in locating witnesses, draft appropriate motions and general correspondence as needed.

#### JOB REQUIREMENTS:

- Law degree (J.D.) from an accredited law school
- Must be admitted to practice law in the State of Indiana
- Felony Caseload Position
- Criminal Law Experience preferred, but not mandatory
- Bi-lingual (Spanish) abilities helpful
- Pre-employment background check

Contact Jeffrey Majerek @ 574-538-3811 for more detailed information

Elkhart County Human Resources  
117 N. Second Street, Goshen, IN 46526  
Telephone: (574) 535-6725 FAX: (574) 535-6750

APPLICATIONS ACCEPTED UNTIL POSITION IS FILLED

Elkhart County is an Equal Opportunity Employer