



**INDIANA COMMISSION** *for*  
**HIGHER EDUCATION**

Indiana Board for Proprietary Education

# AGENDA

Thursday, March 7, 2019

101 West Ohio Street, Suite 300  
Indianapolis, IN 46204-4206  
Tele: 317-464-4400 | Fax: 317-464-4410

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# AGENDA

## Meeting of the Board for Proprietary Education

March 7, 2019  
1:00 a.m. – 3:00 p.m.

Indiana Commission for Higher Education  
Kent Weldon Board Room  
101 West Ohio Street, Suite 300  
Indianapolis, IN 46204

Join Zoom Meeting  
<https://zoom.us/j/411633900>  
+1 646 876 9923, or +1 408 638 0968, or  
+1 669 900 6833  
Meeting ID: 411 633 900

- I. **Call to Order – 1:00 P.M. (Eastern)**
  - Roll Call of Members and Determination of Quorum**
  - Executive Director’s Report**
  - Consideration of the Minutes of the January 31, 2019 Board Meeting ..... 1**
  
- II. **Business Item**
  - A. Academic Degree Programs
    - 1a. Northpoint Bible College and Graduate School: Institutional Authorization ..... 3
    - Application for Institutional Authorization ..... 5
  
    - 1b. Northpoint Bible College and Graduate School: One Master’s Degree Program at One Location ..... 7
    - M.A. in Practical Theology..... 9
  
- III. **Discussion Items**
  - A. In-depth Institutional Reviews
    - 1. American Nation University .....27
  
    - 2. Fortis College .....29

**DECISION ITEM  
OLD BUSINESS  
NEW BUSINESS  
ADJOURNMENT**

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The next meeting of the Board is tentatively scheduled for June 6, 2019, **in Indianapolis, Indiana.**

**STATE OF INDIANA**  
**Board for Proprietary Education**

**Minutes of Meeting**

**Thursday, January 31, 2019**

**I. CALL TO ORDER**

The Board for Proprietary Education met in regular session starting at 1:00 p.m. (Eastern) at 101 West Ohio Street, Suite 300, Kent Weldon Board Room, with Chairman Sauer presiding.

**ROLL CALL OF MEMBERS AND DETERMINATION OF A QUORUM**

*Members Present:* Joe Pearson, Jean Putnam, Ken Sauer, and Anne Shane.

*Members by Phone:* Ken Konesco

*Members Absent:* Stefany Deckard and Rod Haywood, Jr.

*Guests Present:* Jerry Ausburn, Thomas Brouwer, Tiffany Hamlett, and Stephanie Hinshaw.

It was determined that there was a quorum for the January 31, 2019 Board meeting.

**CONSIDERATION OF THE MINUTES OF THE December 5, 2018 BOARD MEETING**

**R-19-01.1**      **Resolved:** That the Board for Proprietary Education hereby approves the Minutes of the December 5, 2018 regular meeting (Motion – Pearson, second – Shane, unanimously approved)

**II. EXECUTIVE DIRECTOR'S REPORT**

Ken Sauer began by welcoming Board members present. This is an unusual time for a Board meeting; however; we will be keeping with the schedule of quarterly staff meetings in the future. With several high-profile institutional closures, this meeting was called to review information on all of the authorized institutions and to review data of closed institutions. The intent of the meeting was not to come to any specific policy or rule, but to do a detailed review and then think of steps that may be taken in the future. The agenda does include one academic program proposal. The agenda would be changed with the program proposal coming first and then a discussion of institutional information.

**III. TIME – SENSITIVE ACTION ITEMS**

**A. Academic Degree Program**

1. Mater of Education in Special Education to be offered by American College of Education via distance education.

Representing American College of Education were: Jerry Ausburn, Ed.D., Assistant Provost; Thomas Brouwer, Director of Regulatory Affairs and Compliance; Tiffany Hamlette, Ph.D., Teaching and Learning Department Chair; and Stephanie Hinshaw, Senior Vice President of Academic Affairs.

Ross Miller presented the staff report recommending that American College of Education be granted approval to offer the one Master of Education via distance education.

**R-19-01.02**      **Resolved:** That the Board for Proprietary Education approves by consent the following recommendation, in accordance with the background information provided in this agenda item.  
(Motion – Putnam, second - Shane, unanimously approved)

#### IV. DISCUSSION

##### A. Reviewing Available Data Sources

1. Staff presentation of institutional enrollment for Fiscal Year 2015 through Fiscal Year 2018.
2. Staff presentation of institutional Federal Financial Responsibility Composite Scores (FRCS).
3. Staff presentation of corporate structure/ownership of BPE authorized for-profit institutions with headquarters outside of Indiana.
4. Staff presentation of U.S. Department of Education letters to the Commission.
5. Staff presentation of accrediting agency letters to the Commission.
6. Staff presentation of information from the National Association of State Administrators and Supervisors of Private Schools (NASASPS).
7. Staff presentation of media articles on the topic of BPE authorized institutions.
8. Staff presentation of NCLEX pass rates in each educational sector by institution.

##### B. Overview of Timelines for Selected Closed Institutions

1. Staff presentation of Brightwood College timeline prior to closure.

##### C. Exploring Potential Actions for Institutions in Danger of Closing

1. Discussion on teach-out plans, transfer of earned credits, and similar programs at other institutions.

##### D. Actions Taken for Closed Institutions

1. Discussion on securing student academic and financial records.
2. Discussion on providing information to the public.

#### V. INFORMATION ITEM

##### DECISION ITEM

##### OLD BUSINESS

##### NEW BUSINESS

There was none.

#### VI. ADJOURNMENT

The meeting was adjourned at 3:00 P.M.

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Dr. Ken Sauer, Chairman

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Date

**BOARD FOR PROPRIETARY EDUCATION**

Thursday, March 7, 2019

**BUSINESS ITEM A-1 a:**

**Northpoint Bible College and Graduate School:  
Institutional Authorization**

**Staff Recommendation**

That the Board for Proprietary Education approve the Northpoint Bible College and Graduate School institutional authorization in accordance with the background discussion in this agenda item and the Application for Institutional Authorization.

**Background**

**Institution Profile**

Northpoint Bible College and Graduate School has specialized accreditation by The Association for Biblical Higher Education Commission on Accreditation (ABHE). The ABHE accredits Northpoint Bible College and Graduate School at Haverhill, Massachusetts, and Grand Rapids, Michigan. The National Center for Education Statistics (NCES) lists a total enrollment of 365 students in the fall of 2017 at the Haverhill, Massachusetts campus. NCES does not presently list enrollment data for the Grand Rapids, Michigan campus. Northpoint Bible College at Haverhill, Massachusetts has a published Financial Responsibility Composite Score of 1.7. Northpoint Bible College and Graduate School is seeking Board institutional authorization for a campus in Muncie, Indiana.

**Supporting Document**

Application for Institutional Authorization

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**Out-of-State Institutions and  
In-State Proprietary Institutions Offering Instruction in Indiana  
with a Physical Presence\* in the State:**

**Application for Initial Institutional Authorization**

1. Name of Institution: Northpoint Bible College and Graduate School
2. Address of campus: 320 S. Main Street, Haverhill, MA 01835
3. The institution is accredited by or seeking accreditation from:  
(Must be an accrediting agency that is recognized by the U.S. Department of Education or Secretary of Education)  
 We hold accreditation with The Association for Biblical Higher Education (ABHE). ABHE is a CHEA accrediting agency.
4. Provide information on the current status of any approvals needed by licensing boards.  
Not Applicable
5. The institution has its principal campus in the State of: MA
6. The institution submits the following information for each certificate and diploma program to be offered  
 [Do not submit degree programs; these require a separate application]:

**Annual or**

**Credit Hour**

CIP Code	Program Name	Level	Length	CR or CL Hrs	Tuition
39-0201	Master of Arts in Practical Theology	Graduate	2 years full-time	Credit Hours	\$435.00 Credit Hour

7. The institution is submitting payment in the amount of \$1,000.00 (check made out to the State of Indiana).
8. Provide a copy of the most recent inspection report from the local municipal or rural Indiana fire department.
9. Provide documentation of liability insurance to cover students.
10. If your institution is incorporated in the State of Indiana, please include a current copy of your *Articles of Incorporation* as filed with the Indiana Secretary of State. If your main campus is located out-of-state but you have a physical presence in Indiana, then you must provide a copy of the *Certificate of Authority*. For further information visit the Indiana Secretary of State webpage at: <http://www.in.gov/sos/business/2426.htm>
11. For-profit institutions must list the names and addresses of the institution's stockholders owning 5% or more of stock in the institution or corporation.  
Not Applicable
12. Attach a copy of your current or proposed catalog, institutional student contract, or enrollment agreement. The Statement of Authorization and Indiana Uniform Refund Policy is required in all.

This has been incorporated into our financial contract (copy provided) and into our student handbook page 52. catalogs, and may be appropriate for inclusion in other documents such as institutional student contract, enrollment agreements and other materials. See Appendix I

13. List the name of institutional director, phone number, and e-mail address:

Rev. Kyle Holt  
765-288-7309 (office)  
785-730-8446 (cell)  
KyleHolt@MUNCIEGT.ORG

**I affirm that the information submitted on this form is true and correct to the best of my knowledge and that all supportive statements and documents are true and factual:**

Person submitting this form: Dr. Daniel W. Howell

Position title of person submitting this form: Chief Academic Officer, Northpoint Bible College and Graduate School

Phone number contact of person submitting this form: 978-478-3450 (office) 401-419-2605 (cell)

Email contact of person submitting this form: dhowell@northpoint.edu

**BOARD FOR PROPRIETARY EDUCATION**

Thursday, March 7, 2019

**BUSINESS ITEM A-1 b:**

**Northpoint Bible College and Graduate School:  
One Master’s Degree Program at One Location**

**Staff Recommendation**

That the Board for Proprietary Education approve the Master of Arts (M.A.) in Practical Theology in accordance with the background discussion in this agenda item and the Application for Degree Approval.

**Background**

**Institution Profile**

Northpoint Bible College and Graduate School has specialized accreditation by The Association for Biblical Higher Education Commission on Accreditation (ABHE). The ABHE accredits Northpoint Bible College and Graduate School at Haverhill, Massachusetts, and Grand Rapids, Michigan. The National Center for Education Statistics (NCES) lists a total enrollment of 365 students in the fall of 2017 at the Haverhill, Massachusetts campus. NCES does not presently list enrollment data for the Grand Rapids, Michigan campus. Northpoint Bible College at Haverhill, Massachusetts has a published Financial Responsibility Composite Score of 1.7. Northpoint Bible College and Graduate School is seeking Board institutional authorization for a campus in Muncie, Indiana.

**Degree Program Profile**

*Master of Arts (M.A.) in  
Practical Theology at  
Muncie*

This program consists of 48 semester credit hours, with 100 percent of the courses in the specialty. All students complete 27 semester hours in the core curriculum. Students then choose between one of four concentrations. The Muncie faculty consists of 14 individuals, of whom 3 are full-time, and the remaining 11 are part-time. Each individual has a doctoral degree.

**Supporting Document**

Degree Application

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Indiana Commission for Higher Education  
Indiana Board for Proprietary Education

Out-of-State Institutions and  
In-State Proprietary Institutions Offering Instruction in Indiana  
with a Physical Presence in the State

**DEGREE APPLICATION**

*(New or Renewal program)*

Use the <tab> key to advance to the next field, or select a field by clicking the cursor.

Name of Institution: Northpoint Bible College and Graduate School

Program name and

Suggested CIP Code: 39.0201

Level of Degree (AAS, AS, AA, BAS, BA, BS, MBA, MAS, MA, MS, Ph.D.)

**Master of Arts in Practical Theology**

Name of Person Preparing this Form Dr. Daniel W.  
Howell

Telephone Number 978-478-  
3450

**Application Type**

Date the Form was Prepared 1/7/19

**Initial** or Renewal

(Revise date after any revision)

**I. PROGRAM OBJECTIVES: Describe what the program is designed to achieve and explain how it is structured in order to accomplish the objectives.**

The Master of Arts in Practical Theology degree is a forty-eight (48) hour program. A student will select one of four concentrations within this program: Church Planting and Revitalization, Pastoral Leadership Development, Preaching, or Spiritual Formation. This particular program will be offered by cohort. Each cohort will meet three (3) times a year for one week. The scheduling for the cohort is as follows: Years One and Two: Fall, Spring, and Summer and Year Three: Fall and Spring with participation in graduation at the end of the Spring Semester.

Each cohort covers two courses for a total of sixteen (16) courses. Each course is twenty hours of seat time, either Monday/Tuesday, 8 a.m. – 12.00 p.m. // 1.00 p.m. – 5.00 p.m. and Wednesday 8.00 a.m. – 12.00 p.m. or Wednesday 1.00 p.m. – 5.00 p.m. and Thursday/Friday 8 a.m. – 12.00 p.m. // 1.00 p.m. – 5.00 p.m. Each course is divided in Pre-Course, Course, and Post-Course work. Pre-Course is normally reading and book reviews/reflections, Course work can consist attendance, discussion, student presentations, and Post-Course work can consist of larger papers/projects, discussion boards, reflections, and completion of reading. Each course consists of 1,200 – 1,400 pages of reading and thirty-five to forty (35-40) pages of writing. In addition to these reading/writing criteria, each professor then assigns an additional twelve-hour (12) practical project that immediately benefits the student in their specific context of ministry. This brings the total “seat-time” to thirty-two (32) hours.

Below are the program outcomes that are applicable to all concentrations. In addition, each concentration has its own outcomes. With each concentration there is a written statement of expectation of the student should be able to do with the degree/concentration.

**OVERALL EDUCATIONAL OUTCOMES FOR  
MASTERS OF PRACTICAL THEOLOGY**

The student will:

1. Understand the biblical basis for Christian doctrine and the historical development of the Church and its ministries.

2. Demonstrate a biblically based knowledge of complex issues confronting the contemporary Church.
3. Utilize critical reasoning skills in areas of Christian thought and practice.
4. Acquire linguistic, historical, and critical tools and skills for interpreting Scripture.
5. Demonstrate the development of a biblical world-view in thought, ministry, and life.
6. Develop effective communication skills and methods.
7. Plan for personal spiritual development and demonstrate knowledge of the importance of personal spiritual formation, spiritual disciplines, and various Christian spiritualities.
8. Develop awareness of the relationship between Pentecostal orthodoxy and orthopraxy empowered by the Holy Spirit.

#### CONCENTRATION OUTCOMES: CHURCH PLANTING AND REVITALIZATION

Statement of Expectation: After completing the Master of Arts in Practical Theology with a concentration in Church Planting and Revitalization the student will be equipped to lead church planting and church revitalization efforts. Students will be able to articulate a solid biblical theology for the purpose of the Church and its mission. Students will understand the strategic and historic role healthy churches play in the overall mission of God and what they need to do in their local context to effectively proclaim the gospel. They will acquire a solid understanding of the need to integrate sound biblical doctrine and Spirit empowered Pentecostal ministry. They will be equipped with current best practices to lead, plant and/or revitalize a healthy church, or church organization.

1. Recognize and articulate a solid biblical theology of the strategic role of the church in fulfilling the mission of God.
2. Understand and evaluate the historic key role strong church plants and church planting initiatives have played in the Great Commission in American denominations and the Assemblies of God in particular.
3. Develop an awareness of and articulate how cross-cultural, multi-ethnic, and multi-generational trends affect the vitality and viability of a church's ministry and witness.
4. Understand, integrate, and design a ministry plan incorporating current best practices to plant, or revitalize, a healthy, fully funded and multiplying church.
5. Learn and describe leadership skills to implement lasting change in personal ministry context.
6. Create a prospectus to implement a spirit-empowered gospel centered church that effectively reaches people, makes disciples, and multiplies its witness for Christ.

#### CONCENTRATION OUTCOMES: PASTORAL LEADERSHIP

Statement of Expectation: The Pastoral Leadership Development concentration encourages church ministry organization leaders to make courageous, intentional choices to grow deeper and influence wider. Students who take this concentration will rediscover their calling, develop their unique contribution, and effectively deploy other leaders. Graduates will infuse core paradigms, synthesize leadership theory, cultivate into Bible centered leaders, and acquire the ability to effectively build and lead ministry teams.

The student will:

1. Rediscover and articulate his/her calling and giftedness to make their unique contribution in any organization.
2. Define, understand, and utilize leadership emergent theory to build leaders, create teams, and improve their organizational setting.
3. Demonstrate the ability to identify potential ministerial leaders and create a leadership development series to provide quality leaders in a local ministry context.

#### CONCENTRATION OUTCOMES: PREACHING

Statement of Expectation: The preaching concentration is designed to enable pastors, missionaries, evangelists and ministerial students preach with *greater confidence*. This confidence grows in the preacher who develops the skills necessary to connect the truth of the biblical text to the needs of the modern listener. Upon completion of this degree the graduate of the preaching concentration should have developed skills in how to: practice genre sensitive biblical interpretation, build sermons that maintain listener interest and engage in audience analysis.

The students will:

1. Articulate a biblical theology of preaching.
2. Practice genre sensitive exegesis in sermon preparation.
3. Build sermons that are true to the biblical text and well organized.
4. Analyze listeners and cultural trends that impact preaching effectiveness.
5. Preach sermons that maintain listener interest.

#### CONCENTRATION OUTCOMES: SPIRITUAL FORMATION

Statement of Expectation: After completing the Master of Arts in Practical Theology with a concentration in Christian spirituality/discipleship the student will have a biblical and historical understanding of discipleship/spirituality which will lead them to the development of their own personal theology of discipleship. This personal theology should act as the foundation for the student's future ministry. This concentration will engage the student in the development of their own personal spirituality. Upon completion of this degree the student will be prepared to effectively engage in local church ministry of group or personal Christian education, discipleship, spiritual formation, or mentoring.

The student will:

1. Explain key emphasis of major spiritual movements, developments and practices throughout biblical and church history.
2. Summarize the spiritual lives and practices of influential people throughout biblical and church history.
3. Identify and integrate spiritual thinking, disciplines, spirituality, and theological rationale of past Christian spiritual movements and individuals into a 21<sup>st</sup> setting.
4. Express, investigate, interpret, and appraise concepts, facets, and practices of and for congregational spiritual renewal.
5. Validate when, how, and why participation in the spiritual formation concentration has fostered and developed the student's personal spiritual life.

**II. PROGRAM STRUCTURE:** List all courses in the program. Indicate course name, course number, and number of credit hours or clock hours for each course.

Name of Program: \_\_\_\_\_ Master of Arts in  
 Practical Theology

Total Course Hours: 48 Check one: Quarter Hours \_\_\_\_\_  
 Semester Hours XXX  
 Clock Hours \_\_\_\_\_

Tuition :	\$435.00 Hour	Length of Program: cohort based - 2.5 years full time/ 18 hours years 1 and 2; 12 hours year 3f
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**Specialty Courses**

<b>Required Courses (all concentrations)</b>		<b>27 Credits</b>
Course Number	Course Title	Course Hours
BI 5331	Unity of the Bible	3
BI 5322	Old Testament Theology	3
BI 5352	New Testament Theology	3
PT 5381	Spiritual Formation	3
BI 5351	Introduction to Hermeneutics	3
BI	Bible/Theology Elective	3
TH5382	Pentecostal Foundations for Theology and Ministry	3
TH5384	Theological Thinking, Research, and Writing	3
PT6392	Internship: Ministry Planning and Development	3
<b>Church Planting Concentration</b>		<b>21 Credits</b>
PT5321	A Biblical Theology of Church Planting and Healthy Churches	3
PT5322	Missional Ministry and Cultural Realities	3
PT5323	Church Planting LAUNCH Intensive	3
PT5324	Principles for Funding Your Ministry	3
PT5383	Biblical and Theological Foundations for Spiritual Formation	3
PT6322	Church Growth and Revitalization	3
PT6332	Leading Lasting Change	3
PT6333	Church Multiplication – Churches Planting Churches	3
<b>Spiritual Formation Concentration</b>		<b>21 Credits</b>
PT5371	Studies in Pre-Reformation Spirituality	3
PT5372	Studies in Reformation and Post-Reformation Spirituality	3
PT6330	Personal Spirituality and the Ministry	3
PT6327	Leading Congregational Change	3
PT6328	21 <sup>st</sup> Century Discipleship	3
PT6329	Readings in Spiritual Hagiography	
<b>Preaching Concentration</b>		<b>21 Credits</b>

PT5351	Exegetical Foundations for Preaching	3
PT5352	Theology, History, and the Practice of Preaching	3
PT5353	Expository Preaching	3
PT5354	Narrative Preaching	3
PT6306	Preaching for Spiritual Formation	3
PT6307	Preaching to Modern Listeners	3
PT6308	Preaching the Great Themes	3
<b>Leadership Concentration</b>		<b>21 Credits</b>
PT5382	Leadership Discovery: The Call of God	3
PT5385	Leadership Development: Spiritual Formation	3
PT5386	Leadership Declaration: Contribution and Convergence	3
PT5387	Bible Centered Leadership	3
PT6324	Biblical Leadership Models	3
PT6325	Leadership Deployment: Team Leadership	3
PT6326	Leadership and Organizational Culture	3

### General Education/Liberal Arts

Course Number	Course Title	Course Hours
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Not Applicable – Not a BA Program

Number of Credit/Clock Hrs. in Specialty Courses: 48 / \_\_\_\_\_ Percentage: 100  
\_\_\_\_\_

Number of Credit/Clock Hrs. in General Courses: n/a / \_\_\_\_\_ Percentage: n/a  
\_\_\_\_\_

If applicable:

Number of Credit/Clock Hrs. in Liberal Arts: n/a / \_\_\_\_\_ Percentage: n/a  
\_\_\_\_\_

**III. LIBRARY: Please provide information pertaining to the library located in your institution.**

**1. Location of library; Hours of student access; Part-time, full-time librarian/staff:**

On campus library  
1 Full time librarian  
11 part-time

There will be no library on-site as this is a master's cohort and students could potentially not just come from Indiana, but from surrounding states such as Ohio Illinois, Michigan. As with other cohorts, our librarian works with colleges or seminaries in order for our students to have library privileges. We will attempt to work with Ball State in Muncie, IN, Anderson College in Anderson, IN and the Christian Theological Seminary in Indianapolis, IN.

Our site students have full access to the books in library as well as the following databases through EBSCO: ATLA, Old Testament Abstracts, New Testament Abstracts, Religion and Philosophy.

**2. Number of volumes of professional material:  
49,730 total volumes**

**3. Number of professional periodicals subscribed to:  
Through databases (ATLA and Ebscohost): over 1,200**

**On-site – 43 print**

**4. Other library facilities in close geographical proximity for student access:**

We will attempt to gain library privileges at colleges/universities such as: Ball State University, Muncie IN; Anderson University, Anderson, IN, Indiana Wesleyan, Marion, IN; Taylor University, Upland, IN; Grace College, Winona Lake, IN; or Christian Theological Seminary, Indianapolis, IN

**IV. FACULTY:** Attach completed Instructor's Qualification Record for each instructor.  
**\*\* Include** all required documentation **pertaining to the qualifications of each instructor.**

<b>Total # of Faculty in the Program:</b>	14	<b>Full-time:</b>	4	<b>Part-time:</b>	10
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**Fill out form below: (PLEASE LIST NAMES IN ALPHABETICAL ORDER.)**

List Faculty Names (Alphabetical Order)	Degree or Diploma Earned	# Years of Working Experience in Specialty	# Years Teaching at Your School	# Years Teaching at Other	Check one:	
					Full-time	Part-time
Bongiorno, Kenn	Doctorate of Ministry	20+as pastor; 5 as adjunct	5	18		XXX
Crabtree, Daniel	Doctorate of Ministry – Preaching	22+	6	0	XXX	
DeMello, Kate	Ph D – Education	8	8	0		XXX
Drost, Paul	Doctorate of Ministry	28	4	0		XXX
Holt, Kevin	Doctorate of Ministry	25 pastoral experience	New Hire	0		XXX
Howell, Daniel	Doctorate of Ministry – Christian Spiritual Formation	16	16	0	XXX	
Iseman, Kelly	Ph D – Theology – New Testament Studies	2	2	0		XXX
Leonard, Sanejo	Doctorate of Ministry – Christian Spiritual Formation	8	2	8		XXX
Ricci, David	Ph D – New Testament Studies (ABD) complete	10	10	0	XXX	

	Dec. '18					
Walters, Ken	PhD – Theology	23	3	20		XXX
Warner, Steve	Doctorate of Ministry	28	3	5		XXX
Williams, Don	DMin Asbury Seminary – Spiritual Formation	15	First	3		XXX
Winney, George	Ph D – Intercultura l Studies	12	2	0		XXX
Vick, JP	PhD – Organizatio nal Leadership; DMin Preaching	6	1	4		XXX

**Supplementary Information on  
Licensure, Certification, and Accreditation**

Institution: **N/A**  
Degree Program: **N/A**  
Locations: **N/A**

**State Licensure**

Does a graduate of this program need to be licensed by the State to practice their profession in Indiana and if so, will this program prepare them for licensure? **N/A**

If so, please identify **N/A**  
The specific license(s) needed: **N/A**  
The State agency issuing the license(s): **N/A**

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**Professional Certification**

What are the professional certifications that exist for graduates of similar program(s)? See below for explanation.

Will a graduate of this program be prepared to obtain national professional certification(s) in order to find employment, or to have substantially better prospects for employment, in a related job in Indiana: **See below for explanation.**

If so, please identify  
Each specific professional certification: **See below for explanation.**

The national organization issuing each certification: **See below for explanation.**

Please explain the rationale for choosing each professional certification: **See below for explanation.**

Please identify the single course or a sequence of courses that lead to each professional certification? **See below for explanation.**

There is no direct denominational/professional certification attached to this program. While Northpoint Bible College and Graduate School is aligned with the Assemblies of God denomination, this particular degree is **not** required for any of the three levels of credentialing for the Assemblies of God (Certification, License, Ordination). Many of our students already have credentialing prior to entering this program.

If a student does not have any credentials with the Assemblies of God and so desires, this degree will fulfill educational requirements for the second and third tiers of the credentialing process. For example, if a student does not have any type of credentialing and earns this degree, they can apply for the second level of the credentialing process (Licensing). This degree would also meet the educational requirements for the third. Between each level of the credentialing process, there is a two-year active ministry requirement. In order to meet all educational qualifications, the student would need to take a History and Polity of the Assemblies of God course.  
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through either the national office, the district office, or with us. The reality is, it is much less expensive and less work to meet this requirement through the national or district office than through an educational institution such as Northpoint Bible College and Graduate School.

This purpose of this degree is to enhance the practitioner’s ability to fulfill their particular vocational calling. For the vast majority of our students, since this is vocational in nature, they would not pursue a terminal degree, particularly a PhD.

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**Professional Industry Standards/Best Practices**

Does the program curriculum incorporate professional industry standard(s) and/or best practice(s)?

See below for explanation.

If so, please identify

The specific professional industry standard(s) and/or best practice(s):

See below for explanation.

The organization or agency, from which the professional industry standard(s) and/or best practice(s) emanate:

See below for explanation.

Northpoint Bible College and Graduate School is aligned with the Assemblies of God. As such, Northpoint, prepares men and women for ministry within the Assemblies of God. However, we have students from non-denominational churches, other Pentecostal denominations, and a few from other denominations. The industry standards herein reflected are that of the Assemblies of God. The Assemblies of God is a Bible school movement. The traditional path to ministry and credentialing within the Assemblies of God is through the 4-year Bible college. All of our colleges/universities began as Bible colleges preparing individuals for vocational ministry but in recent decades, most of our institutions have expanded into liberal arts colleges that have kept a department for ministry preparation. Northpoint Bible College and Graduate School however has a singular focus, that of full-time ministry preparation. We are not a liberal arts college.

Some of our denominational colleges offer a variety of ministry related master’s degrees and four offer either a DMin or PhD in specific areas of ministry. Our master’s degree in practical theology is typical in that it is there to help men and women become better in (1) their field of vocational ministry and (2) the field of study concerning leadership. Northpoint’s master’s degree is atypical in that (1) our program is forty-eight (48) hours, and (2) our concentration is twenty-hours, 7 courses in a specific field of study, and (3) the denomination’s other schools do not offer a program specifically in (a) church planting and revitalization, (b) spiritual formation, or (c) preaching.

As explained below, if one of our students pursued a Doctor of Ministry (DMin) or PhD from one of our denominational schools, the credits would transfer according to each school’s policy, though some bridge classes, as answered below, may be necessary.

Would a graduate of the degree program be able to earn a doctoral degree at another institution?

The entrance requirements for divinity, theological, or biblical studies differ between seminaries and denominations. In addition it must be determined whether, in the field of divinity, is a student pursuing a terminal degree for ministry preparation or to teach in a collegiate setting? As well, each Assemblies of God college may have varying requirements to teach depending upon the program in which one is teaching and the demands of accreditation bodies. All of these factors weigh on what type of a degree a student pursues.

The typical required degree for entrance into a seminary PhD program in theology or practical theology is the Master of Divinity. Master of Divinity degrees vary in hours between seventy-two to ninety-six (72-96) hours. If a student applies to a seminary for a Doctor of Ministry (DMin) or PhD in theology or practical theology, they would more than likely be required to take bridge hours since the program Northpoint Bible College and Graduate School is offering is a forty-eight (48) hour program. The answer to the question is yes, the degree would pave the way, but more than likely bridge hours would need to be completed for full acceptance into a PhD or DMin. This has nothing to do with accreditation or type of degree, but rather the number of hours required for entrance into a DMin or PhD.

In terms of acceptance into a PhD in Practical theology, there are not too many seminaries that offer a PhD in Practical Theology. Terminal degrees in ministry or even to teach ministry related courses at the undergraduate/graduate/doctoral level is typically based on experience, expertise, and level/area of study. Most DMin programs now offer specialty emphasis as opposed to just general/broad courses in ministry. Individuals can now earn a DMin in such specialties as, but not limited to pastoral leadership, organizational leadership, preaching, youth or children ministries, spiritual formation, church planting/revitalization, or preaching. By its very nature the Doctor of Ministry is a practical ministry related degree.

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**Program Accreditation**

Does this program need specialized accreditation in order for a graduate to become licensed by the State or to earn a national professional certification, so graduates of this program can work in their profession or have substantially better prospects for employment? **N/A**

If so, please identify the specialized accrediting agency: **N/A**

+++++

**Transferability of Associate of Science Degrees**

Since CHE/BPE policy reserves the Associate of Science designation for associate degrees whose credits apply toward meeting the requirements of a related baccalaureate degree, please answer the following questions:

Does a graduate of this A.S. degree program have the option to apply all or almost all of the credits to a related baccalaureate degree at your institution? **N/A**

If so, please list the baccalaureate degree(s): **N/A**

+++++

**Job Titles** N/A

1. What is the digital format of student transcripts? PDF
2. Is the institution using proprietary software, if so what is the name? Sonis
3. Submit a sample student transcript.

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**Student Records**

*Institutions that have Previously Operated*

1. Are all student transcripts in a digital format?  
No.

If not what is the percentage of student transcripts in a digital format?  
Transcripts prior to 1970 are not digitized. As a percentage of the overall number of students Northpoint has had in its history, it is small. Transcripts from 1970-Present are digitized.

What is the beginning year of digitized student transcripts?  
1970.

Are student transcripts stored separately from the overall student records?  
Yes

2. How are the digital student records stored?

Records can be accessed digitally through our student information system - Sonis and Blackbaud. The Institution began with Blackbaud in 2001 and transferred to Sonis in Spring 2017. Only records from 2012 were transferred from Blackbaud to Sonis.

Where is the computer server located? Offsite, Jenzabar Data Center

What is the name of the system that stores the digital records? Sonis and Blackbaud

3. Where are the paper student records located? Fire safe file cabinets in Registrar's Office
4. What is the beginning year of the institutional student record series? 1924
5. What is the estimated number of digital student records held by the institution? We have digitized the paper copies of the student records. However, 8,400 student records are stored in Blackbaud
6. What is the estimated number of paper student records held by the institution? All students since 1924. We still keep a complete paper copy of all student records in addition to all information in Sonis and Blackbaud.
7. Aside from digital and paper, does the institution maintain student records in other formats such as microfiche? No

If so, what is the most significant format? N/A

If so, what is the estimated number of student records maintained in that format? N/A

8. Does the institution maintain a staff position that has overall responsibility and authority over student records? Yes

If so, what is the name, title, and contact information for that individual?

Registrar: Mrs. Amy Maranville: [amaranville@northpoint.edu](mailto:amaranville@northpoint.edu): 978-478-3453

9. Has the institution contracted with a third party vendor such as Parchment to have student records digitized, maintained, and serviced? No
10. Approximately what is the average number of requests for student records or verification of attendance does the institution receive in a day and week? Less than 1 per day, less than 5 per week.

*All Institutions*

11. Is there anything that the Commission should consider with regard to the institutional student records?

No

## Program Description

### **Projected Headcount and FTE Enrollments and Degrees Conferred**

Report headcount and FTE enrollment and degrees conferred data in a manner consistent with the Commission's Student Information System

Report a table for each campus or off-campus location at which the program will be offered

If the program is offered at more than one campus or off-campus location, a summary table, which reports the total headcount and FTE enrollments and degrees conferred across all locations, should be provided.

Round the FTE enrollments to the nearest whole number

If the program will take more than five years to be fully implemented and to reach steady state, report additional years of projections.

Submit one table for each campus in which the program will be offered.

Projected Headcount and FTE Enrollments and Degrees Conferred								
Date 2019-2023 – This is cohort based with new cohorts starting every third year.								
Institution/Location: Northpoint Bible College and Graduate School, Haverhill, MA								
Program: Master of Arts in Practical Theology								
				Year 1	Year 2	Year 3	Year 4	Year 5
				FY2019	FY2020	FY2021	FY2022	FY2023
Enrollment Projections (Headcount)								
	Full-Time			20	20	40	20	20
	Part-Time			0	0	0	0	0
	Total			20	20	40	20	20
Enrollment Projections (FTE*)								
	Full-Time			12	12	24	12	12
	Part-Time			0	0	0	0	0
	Total			12	12	24	12	12
Degrees Conferred Projections				0	0	20	0	0
Degree Level: Master								
CIP Code: - 39-0201; State – MA (home state)								
<b>FTE Definitions:</b>								
Undergraduate Level: 30 Semester Hrs. = 1 FTE								
Undergraduate Level: 24 Semester Hrs. = 1 FTE								



Northpoint Bible College  
320 South Main Street  
Haverhill, MA 01835

Start Date: 08/24/2013

01/10/2019

Page 1 of 1

Degree Conferred: Master of Arts Master of Arts in Practical Theology 12/20/2017

Course	Grade	Cr Rec	GPA	Course	Grade	Cr Rec	GPA
<b>2013/14 Fall</b>				<b>Cumulative Summary</b>			
BI 5321	Introduction to the Bible	A+ <sub>-</sub>	3.00	2016/17 Spring			
BI 5351	Advanced Hermeneutics	A <sub>-</sub>	3.00	PT 5371	Pre-Reformation Spirituality	A+ <sub>-</sub>	3.00
<b>Semester Summary</b>		6.00	4.00	PT 5383	Foundations for Spiritual	A <sub>-</sub>	3.00
<b>Cumulative Summary</b>		6.00	4.00				
<b>2013/14 Spring</b>				<b>Semester Summary</b>			
PT 6301	Preaching & Teaching Through a Book of the Bible	A <sub>-</sub>	3.00			6.00	4.00
TH 5301	Lukan Theology	A+ <sub>-</sub>	3.00	<b>Cumulative Summary</b>			
<b>Semester Summary</b>		6.00	4.00			48.00	3.94
<b>Cumulative Summary</b>		12.00	4.00	<b>2017/18 Fall</b>			
<b>2014/15 Fall</b>				PT 5372	Reformation and Post Reformation Spirituality	A <sub>-</sub>	3.00
PT 5381	Spiritual Formation	A <sub>-</sub>	3.00	PT 6330	Personal Spirituality and the Ministry	A <sub>-</sub>	3.00
PT 6302	Church and Culture	A <sub>-</sub>	3.00	PT 6391 D	Internship	A+ <sub>-</sub>	3.00
<b>Semester Summary</b>		6.00	4.00	<b>Semester Summary</b>		9.00	4.00
<b>Cumulative Summary</b>		12.00	4.00	<b>Cumulative Summary</b>		57.00	3.95
<b>2014/15 Spring</b>				<b>TOTAL CREDITS INCLUDING TRANSFERS:</b>			
PT 6305	Preaching through the Bible (Ezra/Nehemiah)	A <sub>-</sub>	3.00	57.00			
PT 6321	Leadership	A <sub>-</sub>	3.00	* Course not included in GPA calculation			
<b>Semester Summary</b>		6.00	4.00				
<b>Cumulative Summary</b>		24.00	3.93				
<b>2015/16 Fall</b>							
PT 6351	Advanced Homiletics	A <sub>-</sub>	3.00				
TH 5381	Foundations of Theological Thinking	A <sub>-</sub>	3.00				
<b>Semester Summary</b>		6.00	3.85				
<b>Cumulative Summary</b>		30.00	3.91				
<b>2015/16 Spring</b>							
PT 6361	Models of Ministry	A+ <sub>-</sub>	3.00				
TH 5382	Pentecostal Foundations for Theology and Ministry	A <sub>-</sub>	3.00				
<b>Semester Summary</b>		6.00	4.00				
<b>Cumulative Summary</b>		36.00	3.93				
<b>2016/17 Fall</b>							
BI 5322	Old Testament Theology	A <sub>-</sub>	3.00				
PT 5383	Foundations for Spiritual Formation	A <sub>-</sub>	3.00				
<b>Semester Summary</b>		6.00	4.00				
<b>Cumulative Summary</b>		42.00	3.94				

In accordance with the Family Educational Rights and Privacy Act of 1974, as amended, transcripts may not be released to a third party without the written consent of the student. This transcript is considered official only with a signature and the raised seal of the College.



FLUORESCENT FIBERS BECOME VISIBLE WHEN HELD UNDER ULTRAVIOLET LIGHT

A GHOST MARK IS VISIBLE ON THE BACK WHEN HELD TO LIGHT

# Northpoint Bible College

Office of the Registrar

320 South Main Street Haverhill, MA 01835

Phone: 978-478-3400 Fax: 978-478-3406

Web: www.northpoint.edu Email: registrar@northpoint.edu

## Mission Statement

Northpoint Bible College exists to teach and train students for excellent Pentecostal ministry in fulfillment of the Great Commission.

## Accreditation and Affiliation

Northpoint Bible College, formerly Zion Bible College until 2013, was established in 1924 and holds accreditation with the Association for Biblical Higher Education (ABHE), (formerly known as the Accrediting Association of Bible Colleges), 5850 T.G. Lee Blvd. Ste. 130, Orlando, FL 32822; (407) 207-0808. The ABHE is a member of the Council on Higher Education Accreditation (CHEA). Northpoint Bible College is also approved by the Department of Higher Education in the Commonwealth of Massachusetts and the State of Michigan as a degree-granting higher education institute. In 1999, Northpoint was granted affiliation with the Assemblies of God of Springfield, Missouri under the auspices of the Alliance for A/G Higher Education (AAGHE).

## Programs

### Haverhill, Massachusetts

- Certificate – A one-year Certificate in Biblical Studies is available to students who complete the prescribed 33 credit hours of Bible, Theology, and General Education.
- Associate in Arts – A 60 credit two-year Associate's degree in Bible and Theology with a concentration in Ministry was first available in the Fall 2013.
- Diploma – Until 1994, the three-year Diploma in Biblical Studies (96 credit hours) was the highest level of study offered. The final class eligible for diplomas was the Class of 2003.
- Bachelor of Arts – Northpoint was approved to grant Bachelor's degrees in Biblical Studies by the Department of Higher Education for the State of Rhode Island in 1994 and by the Commonwealth of Massachusetts in 2008. The program is 128 credits in Biblical Studies with a secondary major available in Pastoral Ministry, World Missions, Urban Ministry, Christian Education (Church Ministry, Children and Family Ministry and Youth Ministry), and Music and Worship Ministry. These were formerly available as minors prior to August 2010.
- Master of Arts – In the Fall 2013 a two-year 48 credit hour Master's degree in Practical Theology began to be offered with a focus in Church Planting and Revitalization.

- ETA Diploma – Northpoint is a member of the Evangelical Training Association (ETA) and is approved to offer ETA certificates to those who complete graduation requirements. ETA is a nationally recognized, interdenominational agency for the promotion of higher standards for Christian educators.

### Grand Rapids, Michigan (beginning September 2012)

- Associate in Arts – A 62 credit two-year Associate's degree in Ministry Leadership is available through the Michigan campus.
- Bachelor of Arts – Approved by the State of Michigan in 2012, a 125 credit Bachelor's degree is available in Ministry Leadership.

## Academic Calendar

The College's academic year is divided into two semesters (Fall and Spring) consisting of fifteen weeks each semester. The semester hour represents one class period of fifty minutes per week for one semester. A summer session of accelerated (week-long) classes is also offered.

## Transfer Credits

To transfer eligible courses into the college, a student must submit an official transcript for review and obtain a grade of "C-" or higher. Transfers are recorded as "PASS" but are not included in the GPA calculation. The last 30 hours must have been taken in residence in order to be eligible for a Certificate, Diploma, or Degree.

## Academic Probation

Students must maintain a minimum grade of C (2.0). When a student falls below the minimum for a semester, he/she is placed on academic probation and must limit class work to the prescribed academic load for his/her course of study. Students on academic probation are required to take Study Skills.

## Graduation

All graduates must complete the prescribed credits for their program.

Honors for Baccalaureate degrees are defined as follows:

Graduating with Honors	3.5 to 3.69 GPA
Graduating with High Honors	3.7 to 3.89 GPA
Graduating with Highest Honors	3.9 to 4.00 GPA

## Course Numbering

The following codes are used in identifying classes:

Academic Departments	1986-2001	Fall 2001 to Present
Dept. of Biblical Studies	BI	OT or NT
Dept. of Christian Education	CE	CE
Dept. of Communication	CM	CM
Dept. of English	EN	EN
Dept. of Resource Mgmt.	FI	FI
Dept. of History	HI	HI
Dept. of Language	LA	LA
Dept. of Ministry Foundations		MF
Dept. of Missions	MI	MI
Dept. of Music	MU	MU
Dept. of Physical Education	PE	PE
Dept. of Philosophy	PH	PH
Dept. of Pastoral Ministry	PM	PM
Dept. of Psychology	PS	PS
Dept. of Science	SC	SC
Dept. of Sociology	SS	SS
Dept. of Theology	TH	TH

## Numbering of Courses (until Spring 2001):

The first digit - the year the course is usually offered

The second digit - the number of course credits and weekly meetings

The third digit - an arbitrary selection to identify the course

## Beginning Fall 2001:

The first digit indicates the year the course is usually offered.

The second digit indicates the number of credit hours.

The third digit indicates the general category of study.

0 = Elective	5 = Prophets/Methodology
1 = Introductory Courses	6 = Language
2 = Law/Gospels/Admin.	7 = Counseling/Psychology
3 = History/Social Science	8 = Theology/Philosophy
4 = Writing	9 = Internship

The fourth digit is an arbitrary selection to identify the course.

## Grading System

The following grading and grade point scales are followed:

Letter Grade	Numeric Value	Grade Points per semester hour
A+	97-100 (Fall 2001)	4.0
A	93-96	4.0
A-	90-92	4.0
B+	87-89	3.0
B	83-86	3.0
B-	80-82	3.0
C+	77-79	2.0
C	73-76	2.0
C-	70-72	2.0
D+	67-69 (Fall 2010)	1.0
D	65-69 (prior to Fall 2010)	1.0
D	63-66 (Fall 2010)	1.0
D-	60-62 (Fall 2010)	1.0
F	64 & Below (prior to Fall 2010)	0.0
F	60 & Below (Fall 2010)	0.0
F**	Repeated Course	Not computed
P	Pass	Not computed
W	Withdrew	Not computed
WP	Withdrew Passing	Not computed
WF	Withdrew Failing	Not computed
Inc	Incomplete	Work Pending
Aud	Audit	No Credit

A failure cancels any credit. Required courses must be repeated for graduation. The initial failure (F\*\*) is not computed in the GPA when the course is retaken and passed.

Release of academic records indicates that the student is in good academic and financial standing unless otherwise indicated.

## **BOARD FOR PROPRIETARY EDUCATION**

Thursday, March 7, 2019

### **DISCUSSION ITEM A-1:**

### **In-Depth Review of American National University**

#### **Background**

At its January 2019 meeting, the Board discussed Financial Responsibility Composite Scores (FRCS), institutional multi-year student headcounts, and NCLEX pass rates in the context of how these metrics might portend unanticipated institutional closures. In light of these discussions, the Board has requested American National University to appear before the Board and respond to its precipitous decline in enrollment, which has already prompted Board staff to request an electronic copy of transcripts for current and past students.

#### **Supporting Documents**

Supporting Documents to be Distributed

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## **BOARD FOR PROPRIETARY EDUCATION**

Thursday, March 7, 2019

### **DISCUSSION ITEM A-2:**

#### **In-Depth Review of Fortis College**

##### **Background**

At its January 2019 meeting, the Board discussed Financial Responsibility Composite Scores (FRCS), institutional multi-year student headcounts, and NCLEX pass rates in the context of how these metrics might portend unanticipated institutional closures. In light of these discussions, the Board has requested Fortis College to appear before the Board and respond to its low Composite Scores and low NCLEX pass rates.

##### **Supporting Documents**

Supporting Documents to be Distributed