Indiana Commission for Higher Education
Indiana Board for Proprietary Education

Out-of-State Institutions and
In-State Proprietary Institutions Offering Instruction in Indiana
with a Physical Presence in the State

DEGREE APPLICATION
(New or Renewal program)

Use the <tab> key to advance to the next field, or select a field by clicking the cursor.

Name of Institution
Radiological Technologies University VT

Program name and Suggested CIP Code:
Integrative & Functional Medicine (CIP Code: 51.0001)

Level of Degree (AAS, AS, AA, BAS, BA, BS, MBA, MAS, MA, MS, Ph.D.)
MS

Name of Person Preparing this Form
Betsy Datema

Telephone Number
574-232-2408

Date the Form was Prepared
4/5/2019

Application Type
Initial or Renewal

I. PROGRAM OBJECTIVES: Describe what the program is designed to achieve and explain how it is structured in order to accomplish the objectives.

This program of study that prepares individuals to assume roles as health/wellness professionals in private business and industry, community organizations, and health care settings. Includes instruction in personal health, community health and welfare, nutrition, epidemiology, disease prevention, fitness and exercise, and health behaviors (Classification of Instructional Programs et al National Center for Education Statistics, 2019.)

The fulfilment of our mission and goals through an integrated curriculum insures students attain the following learning outcomes:

✓ Students will display effective management and communication skills, both verbal and written
✓ Students will demonstrate critical thinking and problem-solving skills
✓ Students will demonstrate professional work standards
✓ Students will acquire the professional tools and experience for an entry level position in Integrative Wellness positions: Practitioner (for those who are medical and/or allied health licensed-certified), Counselor, Educator/Facilitator, Consultant, Researcher
✓ Providing students with higher educational and training opportunities that are flexible and accessible.
✓ Providing higher educational and training opportunities that are current with technology and career demands.
✓ Providing faculty members that have demonstrated expertise in their respective domain, both professionally and academically.
✓ Delivering educational support services that meet student life demands and schedules.
✓ Building within students a value for life-long learning and education.
✓ Teaching students how to evaluate, to analyze, and to synthesize information to become more skillful at creating solutions in a career environment.
✓ Providing educational resources in a manner that effectively uses current technology.
✓ Offering our programs at times and at places that are accessible to students—on campus, off campus, and at those sites best served by state of the art technologies.
✓ Apply lifestyle and nutritional assessment techniques into multiple health practices.
✓ Prepares individuals to assume roles as health/wellness professionals.
✓ Understand sensory analysis in a scientific discipline.
✓ Prepare and pass the ANSI® Nationally Accredited Food Safety Manager Exam.
✓ Prepare and pass the ServSafe® Food Allergens Exam.
✓ Understand the role genetics and nutraceutical science plays in nutrition.
✓ Understand and apply integrative nutrition therapies and practices into clinical nutrition.
✓ Apply nutritional psychology theory into the healing process.
✓ Understand the role nutrition plays in food systems and dietary management.
✓ Apply ethical and professional care and practices into nutrition and health.

Students progress through the curriculum and meet course learning objectives that culminate in the accomplishment of the above learning outcomes. Additionally, the program provides graduates with knowledge and skills to advance in the fields of integrative science and practice.
II. PROGRAM STRUCTURE: List all courses in the program. Indicate course name, course number, and number of credit hours or clock hours for each course.

Name of Program: _________________

Master of Science in Integrative & Functional Medicine with Concentrations in Integrative & Functional Oncology, Lifestyle Medicine, Nutrition, Nutrigenomics, Nutrition & Wellness Counseling, and Food Science Studies

Total Course Hours: 36

Check one:

Quarter Hours
Semester Hours X
Clock Hours

Tuition: $32,000

Length of Program: 2 years (4 semesters)

SPECIALTY COURSES:

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<tr>
<th>Course Number</th>
<th>Course Title</th>
<th>Course Hours</th>
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</thead>
<tbody>
<tr>
<td>NUT500</td>
<td>Integrative &amp; Functional Nutrition I</td>
<td>3 Credits</td>
</tr>
<tr>
<td>NUT501</td>
<td>Integrative &amp; Functional Nutrition II</td>
<td>3 Credits</td>
</tr>
<tr>
<td>NUT502</td>
<td>Nutrition Assessment</td>
<td>3 Credits</td>
</tr>
<tr>
<td>NUT510</td>
<td>Intro to Nutritional Psychology</td>
<td>3 Credits</td>
</tr>
<tr>
<td>MP590</td>
<td>Medical &amp; Professional Ethics</td>
<td>1 Credit</td>
</tr>
<tr>
<td>HP519</td>
<td>Public Law &amp; Policy</td>
<td>1 Credit</td>
</tr>
<tr>
<td>SCI603</td>
<td>Food Safety, Sanitation &amp; Food Allergens</td>
<td>1 Credit</td>
</tr>
<tr>
<td>GASTP505</td>
<td>Food &amp; The Senses</td>
<td>3 Credits</td>
</tr>
<tr>
<td>LM500</td>
<td>Lifestyle Medicine Foundations</td>
<td>2 Credits</td>
</tr>
<tr>
<td>NUT503</td>
<td>Diet, Genes &amp; Nutrition</td>
<td>3 Credits</td>
</tr>
<tr>
<td>LM509</td>
<td>Research Studies</td>
<td>1 Credit</td>
</tr>
</tbody>
</table>

Electives (12 credits required) Could be a mix or any courses listed among the concentrations or all courses within a concentration earns that concentration.
<table>
<thead>
<tr>
<th>Course Number</th>
<th>Course</th>
<th>Hours</th>
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<tbody>
<tr>
<td>NUT504</td>
<td>Functional Nutrition &amp; Nutraceutical Sciences</td>
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<tr>
<td>NUT505</td>
<td>Micronutrients, Phytochemical &amp; Health</td>
<td>3 Credits</td>
</tr>
<tr>
<td>NUT506</td>
<td>Functional Foods &amp; Health</td>
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</tr>
<tr>
<td>LM501</td>
<td>Physical Activity &amp; Health</td>
<td>2 Credits</td>
</tr>
<tr>
<td>LM508</td>
<td>Integrative Weight Management</td>
<td>1 Credit</td>
</tr>
<tr>
<td>LM502</td>
<td>Health &amp; Wellness Coaching</td>
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<th>Hours</th>
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<tr>
<td>NUT512</td>
<td>Nutrition for Mental Health</td>
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<tr>
<td>NUT513</td>
<td>Food &amp; Emotions</td>
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<tr>
<td>NUT514</td>
<td>Eating Disorders</td>
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<td>LM502</td>
<td>Health &amp; Wellness Coaching</td>
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<td>LM508</td>
<td>Integrative Weight Management</td>
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</tr>
<tr>
<td>LM507</td>
<td>Alcohol &amp; Addiction Therapy</td>
<td>1 Credit</td>
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<thead>
<tr>
<th>Course Number</th>
<th>Course</th>
<th>Hours</th>
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<tbody>
<tr>
<td>LM501</td>
<td>Physical Activity &amp; Health</td>
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<tr>
<td>LM502</td>
<td>Health &amp; Wellness Coaching</td>
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<tr>
<td>LM503</td>
<td>Sleep Health &amp; Wellness</td>
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<td>LM504</td>
<td>Emotional Wellness</td>
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<tr>
<td>LM505</td>
<td>Mindfulness</td>
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<tr>
<td>LM506</td>
<td>Smoking &amp; Tobacco Cessation Therapy</td>
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</tr>
<tr>
<td>LM507</td>
<td>Alcohol &amp; Addiction Therapy</td>
<td>1 Credit</td>
</tr>
<tr>
<td>LM508</td>
<td>Integrative Weight Management</td>
<td>1 Credit</td>
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<td>Credits</td>
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<td>ONC500</td>
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<td>ONC501</td>
<td>Introduction to Medical Oncology</td>
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<td>ONC502</td>
<td>Introduction to Surgical Oncology</td>
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<td>NUT507</td>
<td>Nutrition Oncology</td>
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<tr>
<td>SCI601</td>
<td>Bioactive Food Components</td>
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<tr>
<td>LM508</td>
<td>Integrative Weight Management</td>
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<table>
<thead>
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<tbody>
<tr>
<td>SCI600</td>
<td>Intro to Nanoscience &amp; Nanotechnology</td>
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<tr>
<td>SCI601</td>
<td>Bioactive Food Components</td>
<td>2</td>
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<tr>
<td>SCI602</td>
<td>Genomic Screening</td>
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<tr>
<td>NUT507</td>
<td>Nutrition Oncology</td>
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<tr>
<td>GASTP502</td>
<td>Principals of Neurophysiology</td>
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<table>
<thead>
<tr>
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<th>Course Title</th>
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<tr>
<td>SCI601</td>
<td>Bioactive Food Components</td>
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<tr>
<td>GASTP500</td>
<td>Food Ethnography</td>
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<td>GASTP501</td>
<td>Gastronomy Science</td>
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</tr>
<tr>
<td>GASTP504</td>
<td>Agroecology</td>
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Number of Credit/Clock Hrs. in Specialty Courses: 36 / 36 Percentage: 100%

Number of Credit/Clock Hrs. in General Courses: 0 / 0 Percentage: 0%

If applicable:
Number of Credit/Clock Hrs. in Liberal Arts: 0 / 0 Percentage: 0%

III. **LIBRARY:** Please provide information pertaining to the library located in your institution.

1. **Location of library; Hours of student access; Part-time, full-time librarian/staff:**
Library services at Radiological Technologies University – VT (RTU) consist of a physical library located at 100 E. Wayne Street, Suite 140, South Bend, IN 46601 including books and periodicals which apply to the fields of Nanomedicine, Medical Physics, Medical Dosimetry, Medical Health Physics, Medical Imaging, Radiologic Science, Radiologic Technology, Radiation Therapy, Nutrition, Food Science, and Lifestyle Medicine. RTU also subscribes to EBSCO’s Discovery Service platform, which provides access to RTU’s entire online library collection through a single entry point. These online resources include Full-text journals, electronic books, tutorials, subject guides, current news, and career development information.

The library is staffed by a part-time Librarian. The Librarian holds a Master’s Degree in Library Science and supervises and manages the library and instructional resources. The Librarian also provides support to both faculty and students in the use of library resources and works to integrate library resources into all phases of the University’s educational programs.

Students and faculty may access the online library platform 24 hours a day, seven days a week. The on-site library is accessible to students at any time they are on the campus. Students who study remotely may have access to on-site library resources by having requested materials sent to them.

2. **Number of volumes of professional material:**
Thousands of volumes through the online library. In addition to open access collections and databases in areas such as business, health and medicine, Information Technology, Security, Law and Criminal Justice, The Medline Full Text collection provides access to journals covering a wide range of subjects within the biomedical and health fields with coverage dating back to 1949. In addition, the University subscribes to the International Journal of Radiation Oncology/Biology/Physics, Medical Dosimetry Journal, and the College Edition of Health and Life Sciences Subject Collection through Elsevier, which provides access to over 1,357 journals.

3. **Number of professional periodicals subscribed to:**
Thousands of volumes through the online library. The Medline Full Text collection provides access to journals covering a wide range of subjects within the biomedical and health fields with coverage dating back to 1949. In addition, the University subscribes to the International Journal of Radiation Oncology/Biology/Physics, Medical Dosimetry Journal, and the College Edition of Health and Life Sciences Subject Collection through Elsevier, which provides access to over 1,357 journals.
4. Other library facilities in close geographical proximity for student access:
While students are on campus, the South Bend Public Library is within a block of the campus. The online library, which houses thousands of periodicals and resources, is available 24/7 from any student location.

IV. FACULTY: Attach completed Instructor’s Qualification Record for each instructor. **Include all required documentation pertaining to the qualifications of each instructor.**

<table>
<thead>
<tr>
<th>Total # of Faculty in the Program:</th>
<th>11</th>
<th>Full-time:</th>
<th>2</th>
<th>Part-time:</th>
<th>9</th>
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Fill out form below: (PLEASE LIST NAMES IN ALPHABETICAL ORDER.)

<table>
<thead>
<tr>
<th>List Faculty Names (Alphabetical Order)</th>
<th>Degree or Diploma Earned</th>
<th># Years of Working Experience in Specialty</th>
<th># Years Teaching at Your School</th>
<th># Years Teaching at Other</th>
<th>Check one:</th>
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<tbody>
<tr>
<td>Ake, Maureen</td>
<td>MS, Marriage &amp; Family Therapy</td>
<td>7</td>
<td>0</td>
<td>0</td>
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<tr>
<td>Beebe, Maureen</td>
<td>MS, Nutritional Sciences</td>
<td>8</td>
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<td>2</td>
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<tr>
<td>Brock, Bonnie</td>
<td>MS, Public Health</td>
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<tr>
<td>Dubanewicz, Michael</td>
<td>MS, Education in Administration</td>
<td>14</td>
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<td>14</td>
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<tr>
<td>Kunselman, Shawna</td>
<td>MS- Applied Clinical Nutrition</td>
<td>4</td>
<td>0</td>
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<tr>
<td>Landes, Debra</td>
<td>MS-Counselor Education</td>
<td>14</td>
<td>0</td>
<td>14</td>
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<tr>
<td>Letfullin, Renat</td>
<td>Ph.D-Laser Physics</td>
<td>16</td>
<td>8</td>
<td>16</td>
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<tr>
<td>Murphy, Brent</td>
<td>MS, Medical Physics; MBA</td>
<td>30</td>
<td>10</td>
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<tr>
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<td>4</td>
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<tr>
<td>Turner, Cheryl</td>
<td>Ed.D, Education</td>
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<td>3</td>
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<tr>
<td>Wilson-Kendall, Dawn</td>
<td>Doctorate of Chiropractic</td>
<td>11</td>
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<td>11</td>
<td>X</td>
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</table>
Institution: Radiological Technologies University
Degree Program: Master of Science in Integrative & Functional Medicine
Locations: South Bend, IN

State Licensure
Does a graduate of this program need to be licensed by the State to practice their profession in Indiana and if so, will this program prepare them for licensure?

Graduates of this program do need to be licensed by the State of Indiana to practice their health profession regulated by the Medical Licensing Board-Professional Licensing Agency in Indiana within specific regulated practice professions if they hold themselves out to be and/or practice within the following regulated areas: Chiropractic, Dietitian, Medical (Physician & Osteopathic Physician), Pharmacy, Podiatric Medicine, Physician Assistant, Psychology, Behavioral Health & Human Services: Social Work, Marriage & Family Therapy, Mental Health Counselor, Addiction Counselor.

If the graduate intends to practice dietetics within the state of Indiana, the graduate must have a state license in Dietetics (Certified Dietitian) from the Indiana Dietetics Certification Board. This program does not qualify graduates to apply for state licensure unless they have passed the national certification exam of Registered Dietitian (RD) or Registered Dietitian Nutritionist (RDN) Certification by the Commission of Dietetic Registration, the credentialing agency of the Academy of Nutrition & Dietetics and completed the necessary requirements required of that board.

If the graduate intends to practice Lifestyle Medicine in combination with an active medical and/or healthcare license with usage of the title of Lifestyle Medicine within advertising and promotion-practice purposes, the graduate must have an active/valid medical and/or health license within one of the following areas granted by the Medical Licensing Board by the State of Indiana Professional Licensing Agency: Chiropractic, Dietitian, Medical (Physician & Osteopathic Physician), Pharmacy, Podiatric Medicine, Physician Assistant, Psychology, Behavioral Health & Human Services: Social Work, Marriage & Family Therapy, Mental Health Counselor, Addiction Counselor.

This program does not meet the requirements to apply or become a Registered Dietitian.

If so, please identify: Medical Licensing Board of the State of Indiana
The specific license(s) needed: Chiropractic, Dietitian, Medical (Physician & Osteopathic Physician), Pharmacy, Podiatric Medicine, Physician Assistant, Psychology, Behavioral Health & Human Services: Social Work, Marriage & Family Therapy, Mental Health Counselor, Addiction Counselor
The State agency issuing the license(s): State of Indiana- Medical Licensing Board: Professional Licensing Agency

+-------------------------------------------------------------------+
Professional Certification
What are the professional certifications that exist for graduates of similar program(s)?

The program and concentrations will align itself for possible eligibility for board certification (excluding internship/externship hours not supplied or supervised by the university including additional courses which may be required by the rendering board) as:

- Registered Nutritional Consulting Practitioner (RNCP)
  - International Organization of Nutritional Consultants
- Certified Clinical Nutritionist
  - Clinical Nutrition Certification Board
- Practitioner Member
  - American Holistic Health Association
- Certified Nutrition Professional
- Certified Holistic Nutritionist
  - National Association of Nutrition Professionals
- Certified Lifestyle Medicine Physician
- Certified Lifestyle Medicine Professional
- Certified Lifestyle Medicine Practitioner
  - American College of Lifestyle Medicine

Will a graduate of this program be prepared to obtain national professional certification(s) in order to find employment, or to have substantially better prospects for employment, in a related job in Indiana?

Yes.

If so, please identify: **Food Safety Manager, Food Allergens**
Each specific professional certification: **Nationally Certified Food Safety Manager (CPFM) and Food Allergens**
The national organization issuing each certification: **ANSI® (American National Standards Institute) Nationally Accredited Certification through National Restaurant Association Education Foundation®**
The State of Indiana Department of Health recognizes the ServSafe® Credential and is valid for 5 years of use.
State of Indiana Department of Health Rule 410 IAC 7-22 requires passing the proctored Food Manager Certification exam from an ANSI® accredited program.

Please explain the rational for choosing each professional certification:

**Food Safety Manager Certification**
State of Indiana Department of Health Rule 410 IAC 7-22 requires passing the proctored Food Manager Certification exam from an ANSI® accredited program.

**National Association of Nutrition Professional Certification**
Credibility: Board certification indicates that you meet the educational and ethical standards required by a professional credentialing body.
Assurance: For your clients, insurance companies, the medical community, and other complementary practitioners, board certification proves that you are aware of and conduct your business within your
legal scope of service and standards of professional conduct. Professional certification also provides validation of your educational and professional qualifications.

**Clinical Nutrition Certification Board**
The Certified Clinical Nutritionist (CCN) Examination establishes reputable standards of excellence through the creation of a quality examination based on a validated scope of practice which appropriately represents the field of clinical nutrition.

**International Organization of Nutritional Consultants**
Registered Nutritional Consulting Practitioner (RNCP) designation given by the International Organization of Nutritional Consultants (IONC) to a qualified healthcare professional that specializes in maintaining or restoring biochemistry and physiology in the body for optimum health and well-being.

**American College of Lifestyle Medicine**
The goal of the American College of Lifestyle Medicine is to educate interested physicians, health and allied health professionals about Lifestyle Medicine. To set a common standard/language for Lifestyle Medicine protocols globally. To differentiate between the evidence-based Lifestyle Medicine professionals and the non-evidence-based Lifestyle Medicine practitioners. To set a global Lifestyle Medicine benchmark. To attract health insurance funding for evidence-based Lifestyle Medicine (by requiring that any fund receivers be formally certified). To “legitimize” Lifestyle Medicine and have the American Board of Lifestyle Medicine (ABLM) certification recognize by the American Board of Medical Specialties

Please identify the single course or a sequence of courses that lead to each professional certification.

**ANSI® (American National Standards Institute) Nationally Accredited Certification Exam**
Degree Program: Master of Science in Integrative & Functional Medicine -Concentration(s): Nutrition, Nutrition & Wellness Counseling, Lifestyle Medicine, Integrative & Functional Oncology, Nutrigenomics, Food Science Studies. Course: FS500- Food Safety, Sanitation, Food Allergens. ServSafe® Food Safety & Sanitation Manager Exam (CPFMI) and ServSafe® Food Allergens. To become ServSafe Food Safety certified, you must pass the ServSafe Manager Certification Exam with a score of 75% or higher. Two states — Rhode Island and Massachusetts — currently require food operators to provide food-allergen training for their employees. But many more will soon be taking similar action. National Restaurant Association Education Foundation, 2019. This program complies with the State of Indiana Department of Health Rule 410 IAC 7-22 requires passing the proctored Food Manager Certification exam from an ANSI® accredited program.

**Certified Clinical Nutritionist (CCN)**
Degree Program: Master of Science in Integrative & Functional Medicine -Concentration(s): Nutrition, Nutrition & Wellness Counseling.
The Clinical Nutrition Certification Board (CNBC) is a 501(c)(3) non-profit tax-exempt certification agency which provides professional training, examination and certification for health care practitioners. The discipline of Human Clinical Nutrition applies principles derived from current biochemical and physiological scientific knowledge for the purpose of promoting optimal health while recognizing biochemical individuality. The Certified Clinical Nutritionist assesses a person’s nutritional needs to achieve normal physiological function. Assessment includes the use of appropriate test and
observations such as case history, anthropomorphic measurements, physical signs, laboratory tests, and nutrition/lifestyle analysis to determine an educational nutrition program. Assessment also provides the basis for referral to a licensed physician, or other health care professional. The educational protocol may include, among other information, nutrition / lifestyle modification, nutritive supplementation, understanding of physiological/biochemical pathways, and evoking of regenerative processes. Michigan requires Statistics coursework for licensure. New York State requires undergraduate degrees lacking 3 years clinical experience to complete the 900 hour internship. Optional coursework but recommended: Medical Terminology, Practice Management/Insurance Codes, HIPPA requirements. (Not offered by Radiological Technologies University.) Clinical Nutrition Certification Board, 2019. Radiological Technologies University will be seeking to become a board-approved school. Eligibility to apply for a review the college program must first become state recognized by the Department of Education and approved by a United States Department of Education or International Equivalent accreditation board.

**Registered Nutritional Consulting Practitioner (RNCP)**
Degree Program: Master of Science in Integrative & Functional Medicine -Concentration(s): Nutrition, Nutrition & Wellness Counseling.
This designation given by the International Organization of Nutritional Consultants (IONC) to a qualified healthcare professional that specializes in maintaining or restoring biochemistry and physiology in the body for optimum health and well-being. As a guideline RNCPs must complete a minimum 1000 hours of training in Natural Nutrition from an approved Educational facility before being granted RNCP designation. These hours are primarily comprised of in class or on-line teaching hours but may also include case studies, exams, reports and assignment. International Organization of Nutritional Consultants, 2019. Radiological Technologies University will be seeking to become a board-approved school. Eligibility to apply for a review the college program must first become state recognized by the Department of Education and approved by a United States Department of Education or International Equivalent accreditation board.

**American Holistic Health Association Practitioner Member**
Degree Program: Master of Science in Integrative & Functional Medicine -Concentration(s): Nutrition, Nutrition & Wellness Counseling, Lifestyle Medicine, Integrative & Functional Oncology, Nutrigenomics, Food Science Studies.
The purpose to obtain practitioner member status is to encourage your patients/clients to follow a holistic approach to creating wellness and work in partnership towards an integrative approach to wellness. This membership requires formal training to have prepared the practitioner member for health services and/or health-wellness education. American Holistic Health Association, 2019. Radiological Technologies University will be seeking to become a board-approved school. Eligibility to apply for a review the college program must first become state recognized by the Department of Education and approved by a United States Department of Education or International Equivalent accreditation board.

**Holistic Nutritionist-Board Certified (HN-BC) or Nutrition Professional (NP)**
Degree Program: Master of Science in Integrative & Functional Medicine -Concentration(s): Nutrition, Nutrition & Wellness Counseling, Lifestyle Medicine, Integrative & Functional Oncology, Nutrigenomics, Food Science Studies.
The National Association of Nutrition Professionals brings credibility to Holistic and Integrative Nutrition. Board certification indicates that you meet the educational and ethical standards required by a professional credentialing body. It provides assurance: for clients, insurance companies, the
medical community, and other complementary practitioners, board certification proves that you are aware of and conduct your business within your legal scope of service and standards of professional conduct. Professional certification also provides validation of your educational and professional qualifications. Exception for New Graduates: Those who have newly graduated from a NANP-approved program may apply to sit for the exam without providing documentation of 500 contact hours. The candidate will be allowed two (2) years from the date of his/her exam in which to provide this documentation. Until such time, the candidate will be able to use the title, “Board Certified in Holistic Nutrition® (Cand.).” National Association of Nutrition Professionals, 2019. Radiological Technologies University will be seeking to become a board-approved school. Eligibility to apply for a review the college program must first become state recognized by the Department of Education and approved by a United States Department of Education or International Equivalent accreditation board.

*Lifestyle Medicine Physician, Lifestyle Medicine Professional or Lifestyle Medicine Practitioner*

Degree Program: Master of Science in Integrative & Functional Medicine- Concentration: Lifestyle Medicine.

The American College of Lifestyle Medicine rationale for Lifestyle Medicine certification is:
To educate interested physicians, health and allied health professionals about Lifestyle Medicine. To set a common standard/language for Lifestyle Medicine protocols globally. To differentiate between the evidence-based Lifestyle Medicine professionals and the non-evidence based Lifestyle Medicine practitioners. To set a global Lifestyle Medicine benchmark. To attract health insurance funding for evidence-based Lifestyle Medicine (by requiring that any fund receivers be formally certified). To “legitimize” Lifestyle Medicine and have the American Board of Lifestyle Medicine (ABLM) certification recognize by the American Board of Medical Specialties. To certify as a Lifestyle Medicine Physician: You must be board-certified by a medical specialty board recognized by the American Board of Medical Specialties (ABMS) or the American Osteopathic Association (AOA) for US based physicians or you must be credentialed as a physician in your country of residence for physicians outside the USA. Your certification will be issued by the ABLM for US/Canada based physicians, and by the International Board of Lifestyle Medicine (IBLM) for physicians outside North America.
To certify as a Lifestyle Medicine Professional one must hold a degreed title in: PhD or Master’s degree in a health or allied health discipline, or a Doctor of Nursing Practice, or a certified and licensed Physician Assistant, or a Doctor of Optometry, or a Doctor of Podiatry, or Doctor of Chiropractic, or Doctor of Psychotherapy, or a Doctor of Exercise Physiology, or Doctor of Occupational Therapy, or a Doctor of Pharmacy, or a Doctor of Physiotherapy, or a Doctor of Psychology, or a Doctor of Dentistry; Your certification will be issued by the ACLM for US/Canada based health practitioners, and by the IBLM for people outside North America. To certify as a Lifestyle Medicine Practitioner: You must be currently licensed to practice as an RN or RD and/or must hold a bachelor level degree in nursing or dietetics. Your certification will be issued by the ACLM for US/Canada based nurses. The IBLM does not certify bachelor level health practitioners. Radiological Technologies University will be seeking to become a board-approved school. Eligibility to apply for a review the college program must first become state recognized by the Department of Education and approved by a United States Department of Education or International Equivalent accreditation board.
**Professional Industry Standards/Best Practices**

Does the program curriculum incorporate professional industry standard(s) and/or best practice(s)?

The program incorporates professional industry standards.

If so, please identify:

- Apply lifestyle and nutritional assessment techniques into multiple health practices.
- Prepares individuals to assume roles as health/wellness professionals.
- Understand sensory analysis in a scientific discipline.
- Prepare and pass the ANSI® Nationally Accredited Food Safety Manager Exam.
- Prepare and pass the ServSafe® Food Allergens Exam.
- Understand the role genetics and nutraceutical science plays in nutrition.
- Understand and apply integrative nutrition therapies and practices into clinical nutrition.
- Apply nutritional psychology theory into the healing process.
- Understand the role nutrition plays in food systems and dietary management.
- Apply ethical and professional care and practices into nutrition and health.

The specific professional industry standard(s) and/or best practice(s):

**Food Safety Manager/Food Allergens**

ANSI® (American National Standards Institute) Nationally Accredited Certification through National Restaurant Association Education Foundation®

The State of Indiana Department of Health recognizes the ServSafe® Credential and is valid for 5 years of use. State of Indiana Department of Health Rule 410 IAC 7-22 requires passing the proctored Food Manager Certification exam from an ANSI® accredited program.

**International Organization of Nutritional Consultants**

Registered Nutritional Consulting Practitioner (RNCP) designation given by the International Organization of Nutritional Consultants (IONC) to a qualified healthcare professional that specializes in maintaining or restoring biochemistry and physiology in the body for optimum health and well-being.

**National Association of Nutrition Professionals**

Credibility. Board certification indicates that you meet the educational and ethical standards required by a professional credentialing body. Assurance. For your clients, insurance companies, the medical community, and other complementary practitioners, board certification proves that you are aware of and conduct your business within your legal scope of service and standards of professional conduct. Validation of your educational and professional qualifications.

**American Holistic Health Association**

Graduate from the Master of Science in Integrative & Functional Medicine program. Work in partnership with your patients/clients. Encourage your patients/clients to follow a holistic approach.
to creating wellness. Have completed formal training that prepared you for the health services you offer.

**American College of Lifestyle Medicine**

To certify as a Lifestyle Medicine Physician:
You must be board-certified by a medical specialty board recognized by the American Board of Medical Specialties (ABMS) or the American Osteopathic Association (AOA) for US based physicians. You must be credentialed as a physician in your country of residence for physicians outside the USA.

To certify as a Lifestyle Medicine Practitioner: You must be currently licensed to practice as an RN or RD and must hold a bachelor level degree in nursing or dietetics. The certification will be issued by the ACLM for US/Canada based nurses. The IBLM does not certify bachelor level health practitioners.

The organization or agency, from which the professional industry standard(s) and/or best practice(s) emanate:

- **Registered Nutritional Consulting Practitioner (RNCP)**
  - International Organization of Nutritional Consultants
- **Certified Clinical Nutritionist**
  - Clinical Nutrition Certification Board
- **Practitioner Member**
  - American Holistic Health Association
- **Certified Nutrition Professional**
- **Certified Holistic Nutritionist**
  - National Association of Nutrition Professionals
- **Certified Lifestyle Medicine Physician**
- **Certified Lifestyle Medicine Professional**
- **Certified Lifestyle Medicine Practitioner**
  - American College of Lifestyle Medicine

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**Program Accreditation**

Does this program need specialized accreditation in order for a graduate to become licensed by the State or to earn a national professional certification, so graduates of this program can work in their profession or have substantially better prospects for employment?

Yes- board certification.

If so, please identify the specialized accrediting agency:

- International Organization of Nutritional Consultants
- Clinical Nutrition Certification Board
- American Holistic Health Association
- National Association of Nutrition Professionals
- American College of Lifestyle Medicine
Transferability of Associate of Science Degrees
Since CHE/BPE policy reserves the Associate of Science designation for associate degrees whose credits apply toward meeting the requirements of a related baccalaureate degree, please answer the following questions:

Does a graduate of this A.S. degree program have the option to apply all or almost all of the credits to a related baccalaureate degree at your institution?

This is not applicable.

If so, please list the baccalaureate degree(s):

Job Titles
List specific job titles and broad job categories that would be appropriate for a graduate of this program:

Clinical Dietitian, Correctional Food Service Supervisor, Dietary Manager, Dietitian, Nutritionist, Outpatient Dietitian, Pediatric Clinical Dietician, Registered Dietician, Registered Dietitian (Dietitian title used for those who have passed the Registered Dietitian Exam.)
29-1031.00 - Dietitians and Nutritionists et al ONetOnline, 2019.

Certified Dietary Manager (CDM), Cook Chill Technician (CCT), Diet Assistant, Diet Clerk, Diet Tech (Diet Technician), Diet Tech (Dietetic Technician), Diet Technician Registered (DTR), Dietary Aid, Dietary Aide, Dietary Manager.
29-2051.00 - Dietetic Technicians et al ONetOnline, 2019.

Adjunct Faculty, Assistant Professor, Associate Professor, Didactic Program in Dietetics Program Director (DPD Program Director), Dietetics Professor, Family and Consumer Sciences Professor (FACS Professor), Food and Nutrition Professor, Instructor, Lecturer, Professor.
25-1192.00 - Home Economics Teachers, Postsecondary et al ONetOnline, 2019.

Chief Wellness Officer, Executive Wellness Programs Director, Fitness and Wellness Director, Fitness Coordinator, Fitness Director, Fitness Supervisor, Fitness/Wellness Director, Group Fitness Manager (GFM), Recreational Sports Director, Wellness Director.
11-9039.02 - Fitness and Wellness Coordinators et al ONetOnline, 2019.

Apprise Counselor, Assistant Director of Nutrition and Wellness Programs, Chief Program Officer, Community Health Outreach Worker, Community Health Program Coordinator, Community Health Program Representative (Community Health Program Rep), Community Health Promoter, Community Health Worker (CHW), Community Nutrition Educator, HIV CTS Specialist (Human Immunodeficiency Virus Counseling and Testing Services Specialist).
21-1094.00 - Community Health Workers et al ONetOnline, 2019.
Aerobics Instructor, Fitness Coordinator, Fitness Director, Fitness Instructor, Fitness Specialist, Fitness Trainer, Group Exercise Instructor, Group Fitness Instructor, Personal Trainer, Yoga Instructor.  
39-9031.00 - Fitness Trainers and Aerobics Instructors et al ONetOnline, 2019.

Clinical Director, Health Information Management Corporate Director, Health Information Management Director, Health Manager, Mental Health Program Manager, Nurse Manager, Nursing Director, Practice Administrator, Program Manager.  
11-9111.00 - Medical and Health Services Managers et al ONetOnline, 2019.

Assistant Professor, Associate Professor, Clinical Education Academic Coordinator, Clinical Professor, Clinical Sciences Professor, Instructor, Lecturer, Occupational Therapy Professor, Physical Therapy Professor, Professor.  
25-1071.00 - Health Specialties Teachers, Postsecondary et al ONetOnline, 2019.

Assistant Professor; Associate Professor; Coach; Health and Physical Education Professor (HPE Professor); Health, Physical Education, and Recreation Professor (HPER Professor); Instructor; Kinesiology Professor; Physical Education Professor (PE Professor); Professor; Sports Management Professor.  
25-1193.00 - Recreation and Fitness Studies Teachers, Postsecondary et al ONetOnline, 2019.

Medical Director, Occupational Medicine Physician, Occupational Physician, Preventive Medicine Physician, Primary Clinician, Public Health Director, Public Health Officer, Public Health Physician, Regional Medical Director, Residency Director. (Valid medical license required.)  
29-1069.09 - Preventive Medicine Physicians et al ONetOnline, 2019.

Doctor (Dr), Doctor of Naturopathic Medicine, Naturopathic Doctor, Naturopathic Oncology Provider, Naturopathic Physician, Physician. (Valid Doctor of Naturopathy license and passage of national Naturopathic Medicine exam required.)  

Clinical Director, Health Information Management Corporate Director, Health Information Management Director, Health Manager, Mental Health Program Manager, Nurse Manager, Nursing Director, Practice Administrator, Program Manager.  
11-9111.00 - Medical and Health Services Managers et al ONetOnline, 2019.
1. What is the digital format of student transcripts? 
   Transcripts are stored through RTU’s learning management system (LMS). Official transcripts are sent as hard copies on secure transcript paper.
2. Is the institution using proprietary software, if so what is the name? 
   RTU uses Sycamore Campus as it's LMS provided by Sycamore Education.
3. Submit a sample student transcript. 
   A sample official transcript is attached.

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Student Records 
Institutions that have Previously Operated 
1. Are all student transcripts in a digital format? 
   All student transcripts are in digital format. 

   • If not what is the percentage of student transcripts in a digital format? 

   • What is the beginning year of digitized student transcripts? 
     2009 

   • Are student transcripts stored separately from the overall student records? 
     Student transcripts are stored through the learning management system and backed up in multiple locations.

2. How are the digital student records stored? 
   Student records are stored through the online LMS and stored on the LMS provider’s servers across the United States. Data at the end of each term is downloaded and stored on the RTU server located at 100 E. Wayne Street, Suite 140 South Bend, IN 46601.

   • Where is the computer server located? 
     On RTU’s campus and digitally on servers across the United States through RTU’s LMS.

   • What is the name of the system that stores the digital records? 
     Sycamore Campus

3. Where are the paper student records located? 
   Paper student records are stored on campus at 100 E. Wayne Street, Suite 140 South Bend, IN 46601 in the administrative offices. Files are stored in fireproof filing cabinets protected with locking mechanisms.

4. What is the beginning year of the institutional student record series? 
   2009

5. What is the estimated number of digital student records held by the institution? 
   Approximately 313 records
6. What is the estimated number of paper student records held by the institution?
   Student records from RTU are digital. RTU retains paper records of the student file including paperwork, forms, and application materials. Approximately 313 paper records are held.

7. Aside from digital and paper, does the institution maintain student records in other formats such as microfiche?
   No.
   • If so, what is the most significant format?
   • If so, what is the estimated number of student records maintained in that format?

8. Does the institution maintain a staff position that has overall responsibility and authority over student records?
   The President and CEO has overall responsibility and authority over student records.
   • If so, what is the name, title, and contact information for that individual?
     Brent D. Murphy, MS, MBA, DABR
     President and CEO
     Email: bmurphy@rtuvt.edu
     Phone: 574-232-2408

9. Has the institution contracted with a third party vendor such as Parchment to have student records digitized, maintained, and serviced?
   No.

10. Approximately what is the average number of requests for student records or verification of attendance does the institution receive in a day and week?
    Approximately 1 per week.

   All Institutions

11. Is there anything that the Commission should consider with regard to the institutional student records?
    No comments at this time.
<table>
<thead>
<tr>
<th>Enrollment Projections (Headcount)</th>
<th>Year 1</th>
<th>Year 2</th>
<th>Year 3</th>
<th>Year 4</th>
<th>Year 5</th>
</tr>
</thead>
<tbody>
<tr>
<td>Full-Time</td>
<td>10</td>
<td>20</td>
<td>30</td>
<td>40</td>
<td>40</td>
</tr>
<tr>
<td>Part-Time</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Total</td>
<td>10</td>
<td>20</td>
<td>30</td>
<td>40</td>
<td>40</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Enrollment Projections (FTE*)</th>
<th>Year 1</th>
<th>Year 2</th>
<th>Year 3</th>
<th>Year 4</th>
<th>Year 5</th>
</tr>
</thead>
<tbody>
<tr>
<td>Full-Time</td>
<td>10</td>
<td>20</td>
<td>30</td>
<td>40</td>
<td>40</td>
</tr>
<tr>
<td>Part-Time</td>
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<td>0</td>
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<td>0</td>
</tr>
<tr>
<td>Total</td>
<td>10</td>
<td>20</td>
<td>30</td>
<td>40</td>
<td>40</td>
</tr>
</tbody>
</table>

| Degrees Conferred Projections     | 0      | 10     | 10     | 20     | 20     |

Degree Level: MS
CIP Code: - 51.0001; State - 000000

FTE Definitions:
Undergraduate Level: 30 Semester Hrs. = 1 FTE
Undergraduate Level: 24 Semester Hrs. = 1 FTE
<table>
<thead>
<tr>
<th>Fall 2015</th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>COURSE NO.</td>
<td>COURSE TITLE</td>
<td>GRADE</td>
<td>CRED</td>
<td>QPts</td>
</tr>
<tr>
<td>MP503</td>
<td>DIAGNOSTIC RADIOLOGY</td>
<td>B</td>
<td>3</td>
<td>9</td>
</tr>
<tr>
<td>MP590</td>
<td>MEDICAL &amp; PROFESSIONAL ETHICS</td>
<td>A</td>
<td>1</td>
<td>4</td>
</tr>
<tr>
<td>MP502</td>
<td>RADIATION BIOLOGY</td>
<td>B</td>
<td>3</td>
<td>9</td>
</tr>
<tr>
<td>MP501</td>
<td>RADIATION DOSIMETRY</td>
<td>C</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>MP599 S8</td>
<td>SEMINARS SESSION 8</td>
<td>P</td>
<td>1</td>
<td>4</td>
</tr>
<tr>
<td><strong>Term: EHRS</strong></td>
<td>8</td>
<td>QPts</td>
<td>26</td>
<td>GPA 3.25</td>
</tr>
<tr>
<td><strong>Cumulative: EHRS</strong></td>
<td>8</td>
<td>QPts</td>
<td>26</td>
<td>GPA 3.25</td>
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<table>
<thead>
<tr>
<th>Spring 2016</th>
<th></th>
<th></th>
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<tbody>
<tr>
<td>COURSE NO.</td>
<td>COURSE TITLE</td>
<td>GRADE</td>
<td>CRED</td>
<td>QPts</td>
</tr>
<tr>
<td>MP504</td>
<td>NUCLEAR MEDICINE</td>
<td>A</td>
<td>3</td>
<td>12</td>
</tr>
<tr>
<td>MP615</td>
<td>PROTON THERAPY</td>
<td>A</td>
<td>2</td>
<td>8</td>
</tr>
<tr>
<td>MP505</td>
<td>RADIATION ONCOLOGY I</td>
<td>A</td>
<td>3</td>
<td>12</td>
</tr>
<tr>
<td>MP508</td>
<td>RADIOLOGICAL INSTRUMENTATION</td>
<td>A</td>
<td>2</td>
<td>8</td>
</tr>
<tr>
<td>MP599 S10</td>
<td>SEMINARS SESSION 10</td>
<td>P</td>
<td>1</td>
<td>4</td>
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<tr>
<td><strong>Term: EHRS</strong></td>
<td>11</td>
<td>QPts</td>
<td>44</td>
<td>GPA 4.00</td>
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<tr>
<td><strong>Cumulative: EHRS</strong></td>
<td>19</td>
<td>QPts</td>
<td>70</td>
<td>GPA 3.68</td>
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<tr>
<td><strong>Cumulative Program: EHRS</strong></td>
<td>19</td>
<td>QPts</td>
<td>70</td>
<td>GPA 3.68</td>
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<table>
<thead>
<tr>
<th>Summer 2016</th>
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<tbody>
<tr>
<td>COURSE NO.</td>
<td>COURSE TITLE</td>
<td>GRADE</td>
<td>CRED</td>
<td>QPts</td>
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<tr>
<td>MD588</td>
<td>CLINICAL TREATMENT PLANNING I</td>
<td>B</td>
<td>2</td>
<td>6</td>
</tr>
<tr>
<td>MP520</td>
<td>COMPUTER SYSTEMS IN MEDICINE</td>
<td>B</td>
<td>2</td>
<td>6</td>
</tr>
<tr>
<td>MATH501</td>
<td>MATHEMATICAL METHODS</td>
<td>A</td>
<td>3</td>
<td>12</td>
</tr>
<tr>
<td>MP506</td>
<td>RADIATION ONCOLOGY II</td>
<td>A</td>
<td>3</td>
<td>12</td>
</tr>
<tr>
<td>MP599 S4</td>
<td>SEMINARS SESSION 4</td>
<td>P</td>
<td>1</td>
<td>4</td>
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<tr>
<td><strong>Term: EHRS</strong></td>
<td>11</td>
<td>QPts</td>
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<td>GPA 3.64</td>
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<tr>
<td><strong>Cumulative: EHRS</strong></td>
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<td>QPts</td>
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<td>GPA 3.67</td>
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<tr>
<td><strong>Cumulative Program: EHRS</strong></td>
<td>30</td>
<td>QPts</td>
<td>110</td>
<td>GPA 3.67</td>
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Fall 2016

<table>
<thead>
<tr>
<th>COURSE NO.</th>
<th>COURSE TITLE</th>
<th>GRADE</th>
<th>CRED</th>
<th>QPts</th>
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</thead>
<tbody>
<tr>
<td>MATH502</td>
<td>ADVANCED MATHEMATICAL METHODS</td>
<td>A</td>
<td>2</td>
<td>8</td>
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<tr>
<td>MHP510</td>
<td>HEALTH PHYSICS/RADIATION SAFETY</td>
<td>A</td>
<td>3</td>
<td>12</td>
</tr>
<tr>
<td>MP613</td>
<td>NUCLEAR ONCOLOGY</td>
<td>A</td>
<td>3</td>
<td>12</td>
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<tr>
<td>MP501</td>
<td>RADIATION DOSIMETRY</td>
<td>A</td>
<td>4</td>
<td>16</td>
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<td>MP599 S6</td>
<td>SEMINARS SESSION 6</td>
<td>P</td>
<td>1</td>
<td>4</td>
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<tr>
<td>MHP601</td>
<td>SHIELDING DESIGN</td>
<td>A</td>
<td>2</td>
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</tbody>
</table>

Term: EHRS 15 QPts 60 GPA 4.00
Cumulative: EHRS 45 QPts 170 GPA 3.78
Cumulative Program: EHRS 45 QPts 170 GPA 3.78

Spring 2017

<table>
<thead>
<tr>
<th>COURSE NO.</th>
<th>COURSE TITLE</th>
<th>GRADE</th>
<th>CRED</th>
<th>QPts</th>
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</thead>
<tbody>
<tr>
<td>MP699</td>
<td>CLINICAL INTERNSHIP</td>
<td>P</td>
<td>4</td>
<td>16</td>
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</tbody>
</table>

Term: EHRS 4 QPts 16 GPA 4.00
Cumulative: EHRS 49 QPts 186 GPA 3.80
Cumulative Program: EHRS 49 QPts 186 GPA 3.80

DEGREE AWARDED

MM/DD/YYYY  Master of Science in ABC

***** END OF RECORD *****

Elizabeth M Datema
Office of the Registrar

Brent D. Murphy, MS, DABR
President
KEY TO TRANSCRIPT OF ACADEMIC RECORDS

I. Grade and Credit Point System

The following grades are considered in computing semester or cumulative grade averages. Course hours with a grade of "F" are counted when computing grade point averages but do not count toward the earned hours required for degrees.

Graduate Courses

<table>
<thead>
<tr>
<th>Grade</th>
<th>Description</th>
<th>Undergraduate Courses</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>(4.0 Pts) Excellent</td>
<td>A</td>
</tr>
<tr>
<td>B</td>
<td>(3.0 Pts) Good</td>
<td>B</td>
</tr>
<tr>
<td>C</td>
<td>(2.0 Pts) Unsatisfactory</td>
<td>WF (0.0 Pts) Withdrawn – Failing</td>
</tr>
<tr>
<td>D</td>
<td>(0.0 Pts) Unsatisfactory</td>
<td>D</td>
</tr>
</tbody>
</table>

Failing grades are those listed above "D".

Repeated Courses

Repeated courses are counted in the Radiological Technologies University grade point average and may also be counted in the student's primary program GPA (Student Program GPA), depending on the policies of the student's program. The first attempt to complete a course is listed as attempted credits not earned.

The following grades are not considered in computing semester or cumulative grade point averages:

- AU Audit - No Credit
- I Incomplete/Pending
- T Denotes credits transferred from another Institution
- W Withdrawn
- R Repeated Course

Abbreviations and Symbols

- EHRS Credit hours earned
- QPQ Quality Points Earned
- GPA Grade point average (computed by dividing QPQ by EHRS)

Credit Types

- Regular Credit – All Radiological Technologies University credit is reported in terms of semester hours.

II. Record Format

The "Official Transcript" standard format lists course history, grade and GPA information in chronological order sorted by the student's career level. The "Official Transcript with Enrollment" provides the same information as the standard transcript but also includes all courses in which a student is currently enrolled or registered. "Official Transcript" or "Official Transcript with Enrollment" (Without career level designation) indicates that the document contains all work completed at Radiological Technologies University-VT.

The RTU GPA reflects the student's GPA according to standard university wide rules. A Semester RTU GPA and a cumulative to date RTU GPA are calculated at the end of each semester. The overall RTU GPA summary statistics are reflected at the end of each student career level.

The Student Program GPA is calculated according to the rules determined by the student's primary academic program at the time of printing. The cumulative Student Program GPA summary statistics are reflected at the end of each student career level and are based on the student's last active primary program at that level.

III. Transfer, Test and Special Credit

Courses accepted in transfer from other institutions are listed under a Transfer Credit heading. Generally, a grade of "T" (transfer grade) is assigned and course numbers, titles and credit hours assigned reflect RTU Equivalents. Transfer hours with a grade of "T" are not reflected in the cumulative grade averages; however, the hours are included in the "His Earned" field.

IV. Accreditation

This Institution is authorized by: Indiana Board of Proprietary Education, 101 West Ohio Street, Suite 670 Indianapolis, Indiana 46204-1984.

This Institution is accredited by the Accrediting Commission of Career Schools and Colleges (ACCSC), 2101 Wilson Boulevard, Suite 302 Arlington, VA 22201. Phone (703) 247-4212. Website: www.accscc.org. ACCSC is recognized by the U.S. Department of Education.

This Institution is accredited by the Joint Review Committee on Education in Radiologic Technology, 20 North Wacker Drive, Suite 2850 Chicago, Illinois 60606-3182. Phone (312) 704-5300. Email: mail@jrcert.org

V. Validation

A transcript issued by Radiological Technologies University VT is official when it displays a signature and is printed on Radiological Technologies University paper. The official University transcript is printed on SCIRP-SAFE® Security paper and does not require a raised seal.

VI. Registrar Contact

Questions about the content of this record should be referred to the Office of the Registrar where it was printed.