



INDIANA COMMISSION *for*  
HIGHER EDUCATION

# Indiana Board for Proprietary Education

## AGENDA

Thursday, March 23, 2023

101 West Ohio Street, Suite 300  
Indianapolis, IN 46204-4206

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# AGENDA

**Meeting of the Board for Proprietary Education**  
Indiana Commission for Higher Education

March 8, 2023  
12:00 P.M. – 12:00 P.M.

Indiana Commission for Higher Education  
Kent Weldon Board Room  
101 West Ohio Street, Suite 300  
Indianapolis, IN 46204

Microsoft Teams meeting  
**Join on your computer, mobile app or room device**

[Click here to join the meeting](#)

**Or call in (audio only)**

[+1 317-552-1674](tel:+13175521674), [139125306#](tel:+139125306) Phone Conference ID: 139 125 306#

- I. **Call to Order – 10:00 A.M. (Eastern)**
  - Roll Call of Members and Determination of Quorum**
  - Executive Director’s Report**
  - Consideration of the Minutes of December 1, 2022, Board Meeting ..... 1**
  - Consideration of the Minutes of March 8, 2022, Board Meeting ..... 5**
  
- II. **Decision Items**
  - A. Initial Institutional Authorization
    - 1. Keystone Nursing Academy: Institutional Authorization at One Location ..... 9
  
  - B. Academic Degree Programs
    - 1. American College of Education: One Doctor of Education and One Education Specialist Degree Programs Offered Through Distance Education .....11
  
    - 2. South College: Program to be Offered at Indianapolis .....13
  
- III. **INFORMATION ITEM**
  - OLD BUSINESS**
  - NEW BUSINESS**
  - ADJOURNMENT**
  - ADJOURNMENT**

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The next meeting of the Board is tentatively scheduled for **June 7, 2023, in Indianapolis, Indiana.**

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**STATE OF INDIANA**  
**Board for Proprietary Education**

**Minutes of Meeting**

**Thursday, December 1, 2022**

**I. CALL TO ORDER**

The Board for Proprietary Education met in a regular session starting at 10:00 A.M. (Eastern) at 101 West Ohio Street, Suite 300, Kent Weldon Board Room, with Chairman Sauer presiding.

**ROLL CALL OF MEMBERS AND DETERMINATION OF A QUORUM**

*Members Present:* Scott Bogan; Ken Konesco (virtual); Jean Putnam (In-person and virtual); Ken Sauer, Ph.D.; and Anne Shane (virtual).

*Members Absent:* Rod Haywood, Jr.

*Guests:* Mark Adkins; Brad Adams, Ph.D. (virtual); Carly Barkowski; AK Buss (virtual); Kenneth Davis, Ph.D.; Shetani Frye; Megan Guess; Kim Hall, Ph.D. (virtual); Toni Herron; Dr. Amer Khan; Lynn Patton; John Tucker, Ph.D.; Zulfiqar Satti, Ph.D.; Steve South (virtual); Turner South (virtual).

It was determined that there was a quorum for the December 1, 2022, Board meeting.

**CONSIDERATION OF THE MINUTES OF THE September 14, 2022, BOARD MEETING**

**R-22-12.01**      **Resolved:** The Board for Proprietary Education hereby approves the Minutes of the September 14, 2022, regular meeting (Motion – Konesco, second – Bogan, unanimously approved)

**II. EXECUTIVE DIRECTOR'S REPORT**

Ken Sauer, Ph.D. began by announcing that the American College of Education appears in a Newsweek article regarding the best online learning schools. The institution appears as number two on the list of two hundred institutions that were compared.

The Commission for Higher Education received a grant from the National Governors Association (NGA). A dozen states had been selected to participate in the Community of Practice on skills-based hiring. The real focus of this is on learning and employment records. Presentations on digital wallets, digital credentials, and the community of practice culminated in October. NGA invited the 12 states that had participated in the community of practice to apply for a grant.

The formal project is to start soon with a team representing the Department of Education, Department of Workforce Development, Chamber of Commerce, Indiana Economic Development Corporation, and the Governor's office. Part of the team will also represent Western Governors University, which is in partnership with Ivy Tech Community College and Goodwill Industries.

### III. TIME-SENSITIVE ACTION ITEM

#### A. Academic Degree Programs

1. Associate of Applied Science in Surgical Technology to be offered by Ascension St. Vincent College of Health Professions.

Representing Ascension St. Vincent College of Health Professions: Mark Adkins, Dean of Accreditation and Compliance/Radiography Program Director; and Carly Barkowski, Surgical Technology Program Director.

Ross Miller presented the staff report recommending that Ascension St. Vincent College of Health Professions be granted approval to offer one associate degree program.

**R-22-12.02**      **Resolved:** The Board for Proprietary Education approves the following recommendation by consent, per the background information provided in this agenda item.  
(Motion – Putnam, second – Shane, Konesco – Abstention, motion approved)

2. Associate of Applied Science in Medical Laboratory Technician to be offered by Denmark College.

Representing Denmark College: Megan Guess, Campus Director; and Shetani Frye, Medical Assistant Instructor.

Ross Miller presented the staff report recommending that Denmark College be granted approval to offer one associate degree program.

**R-22-12.03**      **Resolved:** The Board for Proprietary Education approves the following recommendation by consent, per the background information provided in this agenda item.  
(Motion – Konesco, second – Shane, unanimously approved)

3. Certificate in Licensed Practical Nursing to be offered by South College.

Representing Indiana State Board of Nursing: Toni Herron, Nursing Education Compliance Officer.

Representing South College: Brad Adams, COO; Kim Hall, Vice Chancellor for Institutional Advancement and Effectiveness; Lynn Patton, Associate Dean of Nursing Indianapolis; Steve South, Chancellor; and Turner South, Campus President.

Ross Miller presented the staff report recommending that South College be granted approval to offer one certificate program.

**R-22-12.04**      **Resolved:** The Board for Proprietary Education approves the following recommendation by consent, per the background

information provided in this agenda item.  
(Motion – Konesco, second – Putnam, unanimously approved)

4. Associate of Applied Science in Information Systems and Cybersecurity Management, Associate of Applied Science in Logistics, Warehousing, and Supply Chain Management, Bachelor of Science in Healthcare Administration and Leadership, Bachelor of Science in Information Systems and Cybersecurity Management, and Bachelor of Science in Logistics, Warehousing, and Supply Chain Management to be offered by Stellar Career College.

Representing Stellar Career College: Ak Buss, Registrar; Kenneth Davis, Director of Externship and Placement; Amer Khan, Director of Academic Affairs and Distance Education; John Tucker, Director of Curriculum Development; and Zulfiqar Satti, President.

Ross Miller presented the staff report recommending that Stellar Career College be granted approval to offer two associate and three baccalaureate degree programs.

**R-22-12.05**      **Resolved:** The Board for Proprietary Education approves the following recommendation by consent, per the background information provided in this agenda item.  
(Motion – Shane, second – Bogan, unanimously approved)

**IV.    DECISION ITEM  
         INFORMATION ITEM  
         OLD BUSINESS  
         NEW BUSINESS**

There was none.

**VI.    ADJOURNMENT**

The meeting was adjourned at 12:15 P.M.

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Dr. Ken Sauer, Chairman

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Date

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**STATE OF INDIANA**  
**Board for Proprietary Education**

**Minutes of Meeting**

**Wednesday, March 8, 2023**

**I. CALL TO ORDER**

The Board for Proprietary Education met in a regular session starting at 10:00 A.M. (Eastern) at 101 West Ohio Street, Suite 400, Kent Weldon Board Room, with Chairman Sauer presiding.

**ROLL CALL OF MEMBERS AND DETERMINATION OF A QUORUM**

*Members Present:* Scott Bogan (in-person); Rod Haywood, Jr. (virtual); Ken Konesco (virtual); Jean Putnam (virtual); and Ken Sauer, Ph.D. (in-person).

*Members Absent:* Anne Shane

*Guests:* Scott Bailey, Ed.D. (virtual); Rebecca Bartle (in-person); Thomas Brouwer (in-person); Stephie Guptill, Ed.D. (in-person); Brandon Hunt (in-person); Lynn Patton, D.N.P. (in-person); Ted Richardson, Ph.D. (virtual); Turner South (in-person); and Randi Steward (in-person).

Since it was determined that there was no quorum for the March 8, 2023 Board meeting, all actions taken were unofficial and would need to be confirmed at a subsequent Board meeting.

**CONSIDERATION OF THE MINUTES OF THE December 1, 2022, BOARD MEETING**

Jean Putnam asked that the minutes for the December 1, 2022 meeting reflect that she was present in person.

**R-23.03.01      Resolved:** The Board for Proprietary Education hereby approves the Minutes of the December 1, 2022, regular meeting.  
(Motion – Bogan, second – Konesco, unanimously approved, but absent a quorum, the matter needs to be confirmed at a subsequent Board meeting)

**II. EXECUTIVE DIRECTOR’S REPORT**

Ken Sauer, Ph.D. began by announcing that Plante Moran had submitted their initial review of the financial health of BPE-authorized institutions. Plante Moran also advised and reviewed the financial material submitted by Keystone Nursing Academy. Plante Moran would advise the Commission regarding what materials institutions seeking initial authorization need to submit for review.

Keystone Nursing Academy had submitted pictures of the classrooms, lab facilities, and equipment. It should be considered to include in the institutional or as appropriate, programmatic authorization, some of the visual material for all institutions as they come forward.

At the June BPE business meeting, it is anticipated that a nursing report will be in place.

**III. TIME-SENSITIVE ACTION ITEM**

## A. Initial Institutional Authorization

1. Initial institutional authorization of Keystone Nursing Academy at Indianapolis.

Representing Indiana State Board of Nursing: Toni Herron, Nursing Education Compliance Officer.

Representing Keystone Nursing Academy: Rebecca Bartle, Program Director; Brandon Hunt, Adjunct Faculty; and Randi Steward, Instructor.

Ross Miller presented the staff report recommending that Keystone Nursing Academy be granted initial institutional authorization at one location.

**R-23-03.02**      **Resolved:** The Board for Proprietary Education approves the following recommendation by consent, per the background information provided in this agenda item.  
(Motion – Bogan, second – Haywood, unanimously approved, but absent a quorum, the matter needs to be confirmed at a subsequent Board meeting.)

## A. Academic Degree Programs

1. Doctor of Education in Early Childhood Education and Education Specialist in Early Childhood Education to be offered at the American College of Education.

Representing American College of Education: Scott Bailey, Ed.D., Assistant Provost, Education Professions; Thomas Brouwer, Director of Regulatory Affairs and Compliance; and Stephe Guptill, Ed.D., Regulatory Compliance Manager.

Ross Miller presented the staff report recommending that American College Education be granted approval to offer one Doctor of Education and one Education Specialist.

**R-23-03.03**      **Resolved:** The Board for Proprietary Education approves the following recommendation by consent, per the background information provided in this agenda item.  
(Motion – Konesco, second – Bogan, unanimously approved, but absent a quorum, the matter needs to be confirmed at a subsequent Board meeting.)

2. Associate of Science in Surgical Technology to be offered by South College.

Representing South College: Lynn Patton, D.N.P., Interim Dean of Academic and Student Services/Associate Dean of Nursing Indianapolis; Ted Richardson, Ph.D., Chief Academic Officer; and Turner South, Campus President.

Ross Miller presented the staff report recommending that South College be granted approval to offer one associate of science degree program with one stipulation: to hire one additional instructor with surgical technology credentials to teach specialty courses.

The instructor qualification record and transcript of the highest degree earned are to be submitted to the Commission prior to the start of the third quarter of the program.

**R-23-03.04**      **Resolved:** The Board for Proprietary Education approves the following recommendation by consent, per the background information provided in this agenda item.  
(Motion – Putnam, second – Konesco, unanimously approved, but absent a quorum, the matter needs to be confirmed at a subsequent Board meeting.)

**IV.    DECISION ITEM  
      INFORMATION ITEM  
      OLD BUSINESS  
      NEW BUSINESS**

There was none.

**VI.    ADJOURNMENT**

The meeting was adjourned at 12:15 P.M.

\_\_\_\_\_  
Dr. Ken Sauer, Chairman

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Date

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**BOARD FOR PROPRIETARY EDUCATION**

Thursday, March 23, 2023

**DECISION ITEM A-1:**

**Keystone Nursing Academy: Initial Institutional Authorization**

**Staff Recommendation**

That the Board for Proprietary Education grant Keystone Nursing Academy in Indianapolis institutional authorization in accordance with the background discussion of this agenda item and the Application for Institutional Authorization.

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**BOARD FOR PROPRIETARY EDUCATION**

Thursday, March 23, 2023

**BUSINESS ITEM B-1:**

**American College of Education:  
One Education Specialist Degree Program and One Doctorate  
Degree Program are Offered Exclusively through Distance  
Education**

**Staff Recommendation**

That the Board for Proprietary Education approves the Doctor of Education (Ed.D.) in Early Childhood Education, and Education Specialist (Ed.S.) in Early Childhood Education in accordance with the background discussion of this agenda item and the Applications for Degree Approval.

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**BOARD FOR PROPRIETARY EDUCATION**

Thursday, March 23, 2023

**DECISION ITEM B-2:**

**South College:**  
**One Associate Degree Program at One Location or Distance**  
**Education**

**Staff Recommendation**

That the Board for Proprietary Education approves the Associate of Science (A.S.) in Surgical Technology in accordance with the background discussion of this agenda item and the Application for Degree Approval.

Stipulation:

To hire one additional instructor with surgical technology credentials to teach specialty courses. The instructor qualification record and transcript of the highest degree earned are to be submitted to the Commission prior to the start of the third quarter of the program.