

AGENDA

Meeting of the Board for Proprietary Education

March 14, 2017
10:00 – 12:00

Indiana Commission for Higher Education
Kent Weldon Board Room
101 West Ohio Street, Suite 300
Indianapolis, IN 46204

(For Conference Call Participants)
1-877-422-1931 Conference Code: 2867447421

- I. Call to Order – 10:00 A.M. (*Eastern*)**
 - Roll Call of Members and Determination of Quorum**
 - Executive Director’s Report**
 - Consideration of the Minutes of the December 13, 2016 Board Meeting 1**
 - II. Business Items**
 - A. Academic Degree Programs**
 - 1. Harrison College: One Associate’s Degree Program at One Location, and One Associate’s Degree Program at Two Locations..... 5
 - A.A.S. in Electrical Engineering Technology 7
 - LPN to ASN17
 - B. Policy Item**
 - 1. Policy on Institutions Submitting Student Data 27
 - III. Information Item**
 - A. Update on Nursing Programs**
- OLD BUSINESS**
NEW BUSINESS
ADJOURNMENT

The next meeting of the Board is tentatively scheduled for **June 13, 2017, in Indianapolis, Indiana.**

This page intentionally left blank.

This page intentionally left blank.

STATE OF INDIANA
Board for Proprietary Education

Minutes of Meeting

Tuesday, December 13, 2016

I. CALL TO ORDER

The Board for Proprietary Education met in regular session starting at 10:00 a.m. at 101 West Ohio Street, Suite 300, Kent Weldon Board Room, with Chairman Sauer presiding.

ROLL CALL OF MEMBERS AND DETERMINATION OF A QUORUM

Members Present: Rod Haywood, Jr., Ken Konesco, Eric Ogle, Joe Pearson, and Ken Sauer.

Members Absent: None.

Guests Present: Connie Adelman, Mark Adkins, Jerry Ausburn, Tom Brouwer, John Funk, Stephe Guptill, Tiffany Hamlett, Wendy Kandel, Shawntel Landry, Marsha Moore, Brent Murphy, Jeffrey Rothenberg, Karen Swenson, Bill Thompson, and Barbara Wallace.

It was determined that there was a quorum for the December 13, 2016 Board meeting.

CONSIDERATION OF THE MINUTES OF THE September 13, 2016 BOARD MEETING

R-16-04.1 Resolved: That the Board for Proprietary Education hereby approves the Minutes of the September 13, 2016 regular meeting
(Motion – Konesco, second – Haywood, unanimously approved)

II. EXECUTIVE DIRECTOR'S REPORT

Dr. Sauer began by stating that the Commission received information the previous night that the United States Department of Education (USDOE), undersecretary Ted Mitchell released the final decision of Secretary King to sustain recognition of the Accrediting Council for Independent Colleges and Schools (ACICS). It is anticipated that ACICS will seek a “stay” of that decision from the courts. Dr. Sauer stated that the states should take a more active role in the triad between states, the federal government, and accrediting agencies.

Dr. Sauer updated the Board on MJS College of Nursing. The staff meet with several former students of MJS College, and as a result a meeting was conducted with Dr. Ibekie, the President of the institution. Ms. Toni Herron representing the Indiana State of Nursing (ISBN), stated that the Board of Nursing met with representatives of MJS College in a pre-settlement hearing the week before. At that meeting four different options were presented to MJS College to settle. None of the solutions were accepted by the institution. The Board of Nursing will now conduct a full administrative hearing on January 19, 2017. The Board of Nursing could vote to either withdraw accreditation or a lesser sanction. At the conclusion of her report, Dr. Sauer expressed appreciation for Ms. Herron's expertise and involvement with the Board.

Dr. Sauer reported that the Commission is progressing toward collecting unit records data from BPE authorized institutions as it has for many years from the public institutions and more recently from the private, non-profit institutions, in Indiana. A major step in this was having an Academic Program

Inventory of BPE authorized institutions.

Dr. Sauer reported a change in procedure, which would have the full Board review and authorize any new institutions that would have a physical presence in the State of Indiana.

III. TIME – SENSITIVE ACTION ITEMS

A. Academic Degree Programs

1. Bachelor of Arts in Early Childhood Education, Elementary Education, and Master of Education in Higher Education Administration to be offered by American College of Education.

Representing American College of Education was: Dr. Jerry Ausburn, Educational Leadership Chair, Tom Brouwer, Vice President of Regulatory Affairs and Compliance, Dr. Tiffany Hamlett, Teaching and Learning Chair, Karen Swenson, Senior Vice President of Regulatory Affairs and Compliance, and Dr. Marsha Moore, Program Chair.

Mr. Miller presented the staff report recommending that American College of Education be granted approval to offer two Baccalaureate degree programs, and one Master's degree program via distance education.

R-16-04.2 **RESOLVED:** That the Board for Proprietary Education approves by consent the following recommendation, in accordance with the background information provided in this agenda item.
(Motion – Ogle, second – Haywood, unanimously approved)

2. Associate of Applied Science in Collision Repair and Refinishing Service Management to be offered by Lincoln College of Technology at Indianapolis.

Representing Lincoln College of Technology was: John Funk, Director of Education, and Bill Thompson, Academic Dean.

Mr. Miller presented the staff report recommending that Lincoln College of Technology be granted approval to offer one Associate's degree program at one location.

R-16-04.3 **Resolved:** That the Board for Proprietary Education approves by consent the following recommendation, in accordance with the background information provided in this agenda item.
(Motion – Konesco, second – Pearson, unanimously approved)

3. Bachelor of Science in Radiological Science, and Master of Library Science to be offered by Radiological Technologies University VT at South Bend.

Representing Radiological Technologies University VT was: Brent Murphy, President, and Barbara Wallace, Librarian and Instructor.

Mr. Miller presented the staff report recommending that Radiological Technologies University VT be granted approval to offer one Baccalaureate degree program and one Master's degree program at one location.

R-16-04.4 **Resolved:** That the Board for Proprietary Education approves by consent the following recommendation, in accordance with the background information provided in this agenda item.
(Motion – Ogle, second – Konesco, unanimously approved)

4. Associate of Applied Science in Dental Assistant Specialist, Medical Assistant Specialist, and Medical Insurance Billing and Office Administration Specialist to be offered by Ross Medical Education Center at Lafayette.

Representing Ross Medical Education Center was: Wendy Kandel, Vice President of Compliance and Regulatory Affairs.

Mr. Miller presented the staff report recommending that Ross Medical Education Center be granted approval to offer three Associate's degree programs at one location.

R-16-04.5 **Resolved:** That the Board for Proprietary Education approves by consent the following recommendation, in accordance with the background information provided in this agenda item.
(Motion – Ogle, second – Konesco, unanimously approved)

5. Initial Institutional Authorization of St. Vincent College of Health Professions at Indianapolis.

Representing St. Vincent College of Health Professions was: Mark Adkins, Radiography Program Director, and Dr. Jeffrey Rothenberg, President.

Mr. Miller presented the staff report recommending that St. Vincent College of Health Professions be granted institutional authorization.

R-16-04.6 **Resolved:** That the Board for Proprietary Education approves by consent the following recommendation, in accordance with the background information provided in this agenda item.
(Motion – Ogle, second – Konesco, unanimously approved)

6. Associate of Applied Science in Radiography to be offered by St. Vincent College of Health Professions.

Representing St. Vincent College of Health Professions was: Mark Adkins, Radiography Program Director, and Dr. Jeffrey Rothenberg, President.

Mr. Miller presented the staff report recommending that St. Vincent College of Health Professions be granted approval to offer one Associate's degree program at one location.

R-16-04.7 **Resolved:** That the Board for Proprietary Education approves by consent the following recommendation, in accordance with the background information provided in this agenda item.
(Motion – Pearson, second – Haywood, unanimously approved)

IV. INFORMATION ITEM

Dr. Sauer introduced the Calendar of Tentative Meeting Dates of the Board.

DECISION ITEM

OLD BUSINESS

NEW BUSINESS

There was none.

V. ADJOURNMENT

The meeting was adjourned at 10:30 A.M.

Dr. Ken Sauer, Chairman

Date

BOARD FOR PROPRIETARY EDUCATION

Tuesday, March 14, 2017

DECISION ITEM A-1:

Harrison College:

One Associate's Degree Program at One Location and One Associate's Degree Program at Two Locations

Staff Recommendation

That the Board for Proprietary Education approve the Associate of Applied Science (A.A.S.) in Electrical Engineering Technology, and Associate of Science (A.S.) in Nursing in accordance with the background discussion in this agenda item and the Applications for Degree Approval.

Background

Institution Profile

Harrison College was formerly nationally accredited by the Accrediting Council for Independent Colleges and Schools (ACICS). Harrison College formally ended accreditation with ACICS on February 28, 2017. Harrison College is now pursuing USDOE recognized accreditation with Accrediting Bureau of Health Education Schools (ABHES). The institution has obtained Candidate status with ABHES. Accreditor site visits have been scheduled for the Harrison College campuses.

The institution has 10 campuses in Indiana: Anderson, Columbus, Elkhart, Evansville, Fort Wayne, Indianapolis, Indianapolis East, Lafayette, Northwest, and Terre Haute. The National Center for Education Statistics (NCES) lists a total enrollment of 3,040 students in the fall of 2015 at the Indianapolis campus. NCES lists student enrollment data as zero for the nine other Harrison College campuses in Indiana.

Degree Program Profiles

Associate of Applied Science (A.A.S) in Electrical Engineering Technology at Indianapolis

This program consists of 94 quarter credit hours, with 79% of the courses in the specialty. The Indianapolis program faculty consists of 4 individuals, of whom 3 are full-time, and the remaining individual is part-time. Of the 4 individuals, 1 has a

doctoral degree and 3 have a master's degree.

*Associate of Science (A.S.) in
Nursing at
Fort Wayne and Indianapolis East*

This program consists of 90 quarter credit hours, with 69% of the courses in the specialty. The Fort Wayne program faculty consists of 6 individuals, of whom 4 are full-time, and the remaining 2 are part-time. Of the 6 individuals, 4 have a Master's degree and 2 have a baccalaureate degree. The Indianapolis East program faculty consists of 5 individuals, of whom each is full-time. Of the 5 individuals, each has a Master's degree.

Supporting Documents

Degree Applications

Indiana Commission for Higher Education
Indiana Board for Proprietary Education

Out-of-State Institutions and
In-State Proprietary Institutions Offering Instruction in Indiana
with a Physical Presence in the State

DEGREE APPLICATION
(New or Renewal program)

Use the <tab> key to advance to the next field, or select a field by clicking the cursor.

Name of Institution Harrison College (Indianapolis Downtown)

Program name and
Suggested CIP Code: Electrical Engineering Technology 15.0303

Level of Degree (AAS, AS, AA, BAS, BA, BS, MBA, MAS, MA, MS, Ph.D.) AAS

Name of Person Preparing this Form Kristen Akers

Telephone Number 317-447-6893 Application Type

Date the Form was Prepared 1/13/2017 X Initial or Renewal
(Revise date after any revision)

I. PROGRAM OBJECTIVES: Describe what the program is designed to achieve and explain how it is structured in order to accomplish the objectives.

This program exposes students to a variety of fundamental skills utilized in entry-level electrical and electronics technician positions. Students are exposed to the theory of various electronics and electrical circuitry in a laboratory environment.

Program Objectives

Upon graduation, students will be able to:

1. Troubleshoot DC, AC, solid state, digital, and integrated circuits using test equipment and software simulations.
2. Apply various signal techniques to transmit and receive information in electronic communication systems.
3. Program and interface with a microcontroller to operate various devices, including liquid crystal displays and stepper motors.
4. Develop control systems using a programmable logic controller to interface with input and output devices.
5. Describe the operating system and physical components of a computer, including input and output devices.
6. Troubleshoot common network problems using industry-standard techniques and analysis tools.

II. PROGRAM STRUCTURE: List all courses in the program. Indicate course name, course number, and number of credit hours or clock hours for each course.

Name of Program: Electrical Engineering Technology

Total Course Hours: 94 Check one: Quarter Hours X
 Semester Hours _____
 Clock Hours _____

Tuition : \$29,610 Length of Program: 24 months

SPECIALTY COURSES:

<u>Course Number</u>	<u>Course Title</u>	<u>Course Hours</u>
ITS1500	Computer Systems and Emerging Technologies	4
ITS1000	Introduction to Technical Computer Concepts	4
ELT1150	DC Electronics	4
ELT1450	AC Electronics	4
ELT2500	Electronics Math	4
ITS1505	Computer Systems and Emerging Technologies II	4
ELT2150	Electronic Devices I	4
ELT1555	Networking for Electronics	4
ELT2450	Electronic Devices II	4
ELT2550	Digital Electronics I	4
ELT2900	Microprocessors	4
ITS2300	Strategies and Ethics for the IT Professional	4
ELT2950	Control Systems	4
EXT2650	Electronics Externship	4
GS1000	Success Strategies	6
ELT2750	Electronic Communication Systems I	4
ELT2850	Digital Electronics II	4
ELT1560	Introduction to C Programming	4

GENERAL EDUCATION / LIBERAL ARTS COURSES:

<u>Course Number</u>	<u>Course Title</u>	<u>Course Hours</u>
MAT1500	Introductory Algebra	4
MAT2000	College Algebra	4
COM1050	Composition I	4
PSY1060	Psychology	4
PHS2500	Physics	4

GENERAL EDUCATION / LIBERAL ARTS COURSES:

Course Number	Course Title	Course Hours
------------------	-----------------	-----------------

If applicable:
Number of Credit/Clock Hrs. in Liberal Arts: / Percentage:

III. LIBRARY: Please provide information pertaining to the library located in your institution.

1. Location of library; Hours of student access; Part-time, full-time librarian/staff:

Location: The Library is located on the campus at: 550 East Washington Street, Indianapolis, Indiana. All Harrison College students can also retrieve library resources and services from the Library website accessible at all times from any web-connected computer. The Library website at www.harrison.edu/library features links to a materials catalog and the online resources.

Hours: The library is fully staffed Monday - Thursday 8:00 AM – 8:00 PM and Friday 8:00 AM – 5:00 PM. In addition, live online librarian staffed chat reference is available during normal business hours.

Staff: One full-time librarian is available in the Library with the assistance of one full-time Learning Support Specialist who specializes in student technology, and one college work study employee who works 15-25 hours per week to provide library services in the evening. Students are also served by 12 full time professional librarians from other Harrison College campuses around the state who participate cooperatively in live chat and email reference, resource and collection development, and delivering instructional presentations.

2. Number of volumes of professional material:

The physical collection represents over 2,800 titles, picked specifically to support the program areas offered locally. This collection includes both circulating and reference materials. In addition, the library offers direct access to over 45,000 ebooks.

3. Number of professional periodicals subscribed to:

The campus provides access to over 30,621 electronic journal titles from a number of vendors, in addition to subscribing to 53 print journals chosen to support the various program areas, to meet the general education requirements of this campus, and to promote life-long learning.

4. Other library facilities in close geographical proximity for student access:

The Indianapolis Marion County Public Library Central Library is approximately 1.3 miles from the campus. There are 22 branches of the Indianapolis Marion County Public Library located throughout the city and county as well as an online catalog and databases available to card holders.

The Indiana University Purdue University Indianapolis (IUPUI) University Library is located 1.8 miles from the campus. As a state supported institution their library collections are available to all Indiana residents.

IV. FACULTY: Attach completed Instructor's Qualification Record for each instructor.
**** Include all required documentation pertaining to the qualifications of each instructor.**

Total # of Faculty in the Program:	4	Full-time:	3	Part-time:	1
Fill out form below: (PLEASE LIST NAMES IN ALPHABETICAL ORDER.)					

List Faculty Names (Alphabetical Order)	Degree or Diploma Earned	# Years of Working Experience in Specialty	# Years Teaching at Your School	# Years Teaching at Other	Check one:	
					Full- time	Part- time
Bailey, William C	PhD	20	0	19	X	
Lowry, Michael J	MS	35	0	10	X	
Perry, Joshua M	MS	13	0	6	X	
Shivani, Jagdesh K	MS	15	0	3		X

*Indiana Commission for Higher Education
Indiana Board for Proprietary Education*
**Supplementary Information on
Licensure, Certification, and Accreditation**

Institution: Harrison College
Degree Program: Electrical Engineering Technology
Locations: Indianapolis Downtown

State Licensure

Does a graduate of this program need to be licensed by the State to practice their profession in Indiana and if so, will this program prepare them for licensure?

No, graduates of this program do not need to be licensed by the State to practice their profession in Indiana.

If so, please identify

The specific license(s) needed: N/A

The State agency issuing the license(s): N/A

+++++

Professional Certification

What are the professional certifications that exist for graduates of similar program(s)?

Will a graduate of this program be prepared to obtain national professional certification(s) in order to find employment, or to have substantially better prospects for employment, in a related job in Indiana?

If so, please identify

Each specific professional certification:

The national organization issuing each certification:

Please explain the rationale for choosing each professional certification:

Please identify the single course or a sequence of courses that lead to each professional certification?

CompTIA A+ - Students are eligible to sit for this certification once they have successfully completed ITS1500 and ITS1505. This certification is issued by CompTIA. The rationale for choosing this certification is that CompTIA is a gold-standard, national organization that employers recognize. Our students will be well-prepared for this exam and will benefit from obtaining this certification by showing employers that they have mastered the basic IT concepts found within a CompTIA A+ certification.

Other possible certifications that students could obtain after graduating from this program include the Apprentice Electronics Technician (APP) and the Electronics Modules (EM1-5). These professional certifications are issued through Electronics Technicians Association (ETA) International. The rationale for choosing these certifications is that ETA is an internationally-recognized association that employers recognize. These certifications will show employers that our students are well-prepared and competent in

entry-level electronics concepts. Our ELT course code courses will lead to these ETA professional certifications.

+++++

Professional Industry Standards/Best Practices

Does the program curriculum incorporate professional industry standard(s) and/or best practice(s)?

If so, please identify

The specific professional industry standard(s) and/or best practice(s):

The organization or agency, from which the professional industry standard(s) and/or best practice(s) emanate:

Yes, the curriculum was created by Subject Matter Experts in the field of electronics who follow industry standards. Many ELT courses follow the same standards that Electronics Technicians Association (ETA) follows as they are the industry leader in the field. The best practices we followed from ETA are focused around Direct Current (DC), Alternating Current (AC), Analog and Digital concepts.

The ITS1500 and ITS1505 courses follow standards from the CompTIA organization.

+++++

Program Accreditation

Does this program need specialized accreditation in order for a graduate to become licensed by the State or to earn a national professional certification, so graduates of this program can work in their profession or have substantially better prospects for employment?

No, this program does not require specialized accreditation for licensure.

If so, please identify the specialized accrediting agency:

N/A

+++++

Transferability of Associate of Science Degrees

Since CHE/BPE policy reserves the Associate of Science designation for associate degrees whose credits apply toward meeting the requirements of a related baccalaureate degree, please answer the following questions:

Does a graduate of this A.S. degree program have the option to apply all or almost all of the credits to a related baccalaureate degree at your institution?

N/A

If so, please list the baccalaureate degree(s):

N/A

+++++

Job Titles

List specific job titles and broad job categories that would be appropriate for a graduate of this program:

This program offers graduates an opportunity to develop knowledge and skills that can help them pursue careers in a variety of entry-level electrical and electronics engineering technology positions, such as electronics technician, service technician, telecommunications technician and engineering technician.

This page intentionally left blank.

This page intentionally left blank.

Indiana Commission for Higher Education
Indiana Board for Proprietary Education

Out-of-State Institutions and
In-State Proprietary Institutions Offering Instruction in Indiana
with a Physical Presence in the State

DEGREE APPLICATION
(New or Renewal program)

Use the <tab> key to advance to the next field, or select a field by clicking the cursor.

Name of Institution Harrison College (Indianapolis East and Fort Wayne)

Program name and
Suggested CIP Code: LPN to ASN 51.3805

Level of Degree (AAS, AS, AA, BAS, BA, BS, MBA, MAS, MA, MS, Ph.D.) ASN

Name of Person Preparing this Form Kristen Akers

Telephone Number 317-447-6893 Application Type

Date the Form was Prepared January 10, 2017 ☒ Initial or Renewal
(Revise date after any revision) Revised February 27, 2017

I. PROGRAM OBJECTIVES: Describe what the program is designed to achieve and explain how it is structured in order to accomplish the objectives.

The LPN to ASN program is designed to achieve a seamless transition from vocational nursing to professional nursing. This bridge program will allow transfer credit for general education courses, as well as require a 10 credit hour transfer from nursing foundational and lower level medical-surgical courses from the students' practical nursing program.

Program Objectives

1. Provide safe, quality, evidence-based, patient-centered nursing care in a variety of healthcare settings to diverse patients across the lifespan.
2. Promote a culture of caring to provide compassionate, culturally-competent care.
3. Engage in critical thinking when making nursing judgments to provide and improve quality patient care.
4. Communicate and collaborate with members of the interdisciplinary team, the patient, and the patient's support persons.
5. Use information management principles, techniques, systems and patient care technology to communicate, manage knowledge, mitigate error and support decision-making.
6. Provide leadership in a variety of healthcare settings for diverse patient populations.
7. Assimilate professional, legal and ethical guidelines in practice as a professional nurse.

II. PROGRAM STRUCTURE: List all courses in the program. Indicate course name, course number, and number of credit hours or clock hours for each course.

Name of Program: LPN to ASN

Total Course Hours: 90 Check one: Quarter Hours X
 Semester Hours _____
 Clock Hours _____

Tuition : \$36,000 Length of Program: 18 months

SPECIALTY COURSES:

<u>Course Number</u>	<u>Course Title</u>	<u>Course Hours</u>
NUR1120	Transition to ASN Education	6
NUR1140	Mental Health Nursing/Adult Health and Illness Review	8
NUR1155	Developing Family/Pediatric Nursing	8
NUR2055	Adult Health and Illness III	8
NUR2105	Health Promotion and Management of Care	8
NUR2150	Transition to Nursing Practice	4
PHM1360	Vital Pharmacology	4
ANP1040	Human Anatomy & Physiology I	4
ANP1050	Human Anatomy & Physiology II	4
PHY1800	Microbiology	4
	Elective	4

GENERAL EDUCATION / LIBERAL ARTS COURSES:

<u>Course Number</u>	<u>Course Title</u>	<u>Course Hours</u>
COM2060	Composition II	4
MAT1500	Introductory Algebra	4
PSY1060	Psychology	4
PSY1470	Human Growth and Development	4
CHM1020	General Chemistry I	4
SPC1010	Presentation Skills	4
SOC1050	Sociology	4

If applicable:

Number of Credit/Clock Hrs. in Liberal Arts: _____

/ _____ Percentage: _____

III. LIBRARY: Please provide information pertaining to the library located in your institution.

1. Location of library; Hours of student access; Part-time, full-time librarian/staff:

Indianapolis East

Location: The Library is located at the Harrison College – Indy East campus at 8150 Brookville Road, Indianapolis, Indiana. All Harrison College students can also retrieve library resources and services from the Library website, accessible at all times from any web-connected computer. The Library website at <http://harrison.libguides.com/home/Library> features links to a materials catalog and the online resources.

Hours: Monday – Thursday 7:30 AM to 8:00 PM, and Friday 8:00 AM to 3:00 PM. In addition, live online librarian-staffed chat reference is available during normal business hours.

Staff: There is one full time librarian staffing the area with the assistance of two college work studies, each at 12-25 hours per week. Students are also served by over 15 full-time professional librarians from other Harrison College campuses around the state who participate cooperatively in live chat and email reference, resource and collection development, and delivering instructional presentations.

Fort Wayne

Location: The Library is located on the campus at: 6413 North Clinton Street, Fort Wayne, Indiana. All Harrison College students can also retrieve library resources and services from the Library website, accessible at all times from any web-connected computer. The Library website at <http://harrison.libguides.com/home/Library> features links to a materials catalog and the online resources.

Hours: The Library is fully staffed Monday – Thursday 8:15 AM – 5:30 PM, Friday 8:00 AM – 4:00 PM. In addition, live online librarian-staffed chat reference is available during normal business hours.

Staff: One full-time librarian is available in the Library with the assistance of one college work study student at 10-20 hours per week to cover lunches, meetings, or other times the librarian is out of the Library. Students are also served by over 15 full-time professional librarians from other Harrison College campuses around the state who participate cooperatively in live chat and email reference, resource and collection development, and delivering instructional presentations.

2. Number of volumes of professional material:

Indianapolis East

The physical collection represents over 850 titles, picked specifically to support the program areas offered locally. This collection includes both circulating and reference materials. In addition, the library offers direct access to over 134,000 ebooks.

Fort Wayne

The physical collection represents over 700 titles, picked specifically to support the program areas offered locally. This collection includes both circulating and reference materials. In addition, the Library offers direct access to over 134,000 ebooks.

3. Number of professional periodicals subscribed to:

Indianapolis East

The campus provides access to over 30,621 electronic journal titles from a number of vendors, in addition to subscribing to 30 print journals chosen to support the various program areas, to meet the general education requirements of this campus and to promote life-long learning.

Fort Wayne

The campus provides access to over 30,621 electronic journal titles from a number of vendors, in addition to subscribing to 30 print journals chosen to support the various program areas, to meet the general education requirements of this campus and to promote life-long learning.

4. Other library facilities in close geographical proximity for student access:

Indianapolis East

There are five library facilities within close proximity for students. They are: the University of Indianapolis (8.8 miles), Indiana University-Purdue University at Indianapolis (9.3 miles), Indianapolis Central Library (8.6 miles), Warren Township Branch (5.0 miles) and the Franklin Road Branch (2.7 miles).

Fort Wayne

The Indiana University-Purdue University at Fort Wayne Library is located approximately 3.5 miles from campus. This library provides access as a state-funded institution to materials onsite. The Allen County Public Library is located approximately 4.7 miles from campus. This library provides cards to any resident of Allen County. Materials are able to be utilized onsite by any.

Indianapolis East Campus Faculty

IV. FACULTY: Attach completed Instructor's Qualification Record for each instructor.
**** Include all required documentation pertaining to the qualifications of each instructor.**

Total # of Faculty in the Program:	5	Full-time:	5	Part-time:	0
---	---	-------------------	---	-------------------	---

Fill out form below: (PLEASE LIST NAMES IN **ALPHABETICAL** ORDER.)

List Faculty Names (Alphabetical Order)	Degree or Diploma Earned	# Years of Working Experience in Specialty	# Years Teaching at Your School	# Years Teaching at Other	Check one:	
					Full- time	Part- time
Baugh, Monica	MSN	14	6	8	X	
Bond-Price Lisa	MSN	28	2	0	X	
Day, Ronald	MSN	17	1	3	X	
Finkler, Dantra	MSN	8	3	3	X	
Phillips-Mitchell, Lynae	MSN	18	1	7	X	

Ft. Wayne Campus Faculty

Total # of Faculty in the Program:	6	Full-time:	4	Part-time:	2	
List Faculty Names (Alphabetical Order)	Degree or Diploma Earned	# Years of Working Experience in Specialty	# Years Teaching at Your School	# Years Teaching at Other	Check one:	
					Full- time	Part- time
Bauer, Marie	MSN RN	30	5 mos.	7	X	
Jenkins, Gretchen	MSN CNM	20	5 mos.	7	X	
Kelsaw, Claudette	MSN RN	26	5 mos.	6	X	
Maher, Amy	D.O. BSN RN	30	5 mos.	3	X	
Murphy, Juli	BSN RN	37	5 mos.	3		X
Washington, Monique	MSN RN	11	5 mos.	3		X

*Indiana Commission for Higher Education
Indiana Board for Proprietary Education*
**Supplementary Information on
Licensure, Certification, and Accreditation**

Institution: Harrison College
Degree Program: LPN to ASN
Locations: Indianapolis East Campus, Ft. Wayne Campus

State Licensure

Does a graduate of this program need to be licensed by the State to practice their profession in Indiana and if so, will this program prepare them for licensure?

Yes, upon successful completion of this program, the student will be prepared to sit for the NCLEX-RN exam.

If so, please identify

The specific license(s) needed: Registered Nurse (RN)

The State agency issuing the license(s): Indiana State Board of Nursing

+++++

Professional Certification

What are the professional certifications that exist for graduates of similar program(s)?

N/A

Will a graduate of this program be prepared to obtain national professional certification(s) in order to find employment, or to have substantially better prospects for employment, in a related job in Indiana?

N/A

If so, please identify

Each specific professional certification: N/A

The national organization issuing each certification: N/A

Please explain the rational for choosing each professional certification: N/A

Please identify the single course or a sequence of courses that lead to each professional certification?

N/A

+++++

Professional Industry Standards/Best Practices

Does the program curriculum incorporate professional industry standard(s) and/or best practice(s)?

Yes

If so, please identify

The specific professional industry standard(s) and/or best practice(s):

The organization or agency, from which the professional industry standard(s) and/or best practice(s) emanate:

The Harrison College School of Nursing has integrated items from the Mission Statement, Core Values, current professional standards, guidelines and competencies into our nursing program outcomes. The current program outcomes and course student learning outcomes were adopted by faculty in the fall of 2011, with final approvals, and ready for implementation in the fall of 2012. Our program outcomes guided the development of our course student learning outcomes (SLO's) that have remained in use since 2012. Current professional standards and competencies used to develop the Associate Degree program outcomes are from the NLN document Outcomes and Competencies (2010), IOM/QSEN Core Competencies, and Indiana Rules and Regulation for nurses. In October 2014, the Indiana Center for Nursing/Indiana Action Coalition Education Subcommittee developed a table that outlines competencies to facilitate seamless nursing education transitions from one level to the next in Indiana. The document **Competencies to Facilitate Seamless Nursing Educational Transition in Indiana** validates support of the Harrison College School of Nursing's use of the above professional standards to determine continued compliance with established professional standards, guidelines and competencies.

+++++

Program Accreditation

Does this program need specialized accreditation in order for a graduate to become licensed by the State or to earn a national professional certification, so graduates of this program can work in their profession or have substantially better prospects for employment?

Although not mandatory, programmatic accreditation is highly desirable and the pursuit of accreditation is supported by the program and governing organization.

If so, please identify the specialized accrediting agency:

When we begin enrolling in the LPN to RN Bridge program, we will seek candidacy status from the Accreditation Commission for Education in Nursing (ACEN) and will begin to prepare for the initial accreditation visit.

+++++

Transferability of Associate of Science Degrees

Since CHE/BPE policy reserves the Associate of Science designation for associate degrees whose credits apply toward meeting the requirements of a related baccalaureate degree, please answer the following questions:

Does a graduate of this A.S. degree program have the option to apply all or almost all of the credits to a related baccalaureate degree at your institution?

Yes

If so, please list the baccalaureate degree(s):

This program will allow for transfer of credits to Harrison College's RN to BSN program. Students can often transfer in all of their prior general education courses, leaving only the required nursing courses to complete their BSN degree. This benefits the student both in expense and time to completion.

+++++

Job Titles

List specific job titles and broad job categories that would be appropriate for a graduate of this program:

The title of Registered Nurse opens up many opportunities for the graduates of our program. RN's can practice in acute care facilities, long-term care facilities, ambulatory care, occupational health, correctional facilities, neighborhood clinics, school systems, end-of-life care, mental health clinics, outpatient surgery centers and almost anywhere health care is provided.

BOARD FOR PROPRIETARY EDUCATION

Tuesday, March 14, 2017

DECISION ITEM B-1:

Policy on Institutions Submitting Student Data

Staff Recommendation

That the Board for Proprietary Education adopt the *Policy on Institutions Submitting Student Data*.

Background

All Indiana public and private, non-profit institutions submit student data to the Indiana Commission for Higher Education Data Submission System (CHEDSS). The collected information is used by the Commission to ascertain Indiana's progress in completion and graduation rate goals.

The Indiana Board for Proprietary Education (IBPE), and its predecessor the Indiana Commission on Proprietary Education (ICOPE) have historically collected student data, however not in an electronic format and not consistent with data collected through CHEDSS.

Based on the goal of collecting comparable data for all three educational sectors and to help the Board carry out its responsibilities, the staff concludes that it would be appropriate to adopt the following policy:

Policy on Institutions Submitting Student Data

Board authorized institutions with a physical presence in Indiana shall submit electronic student record data through the Commission for Higher Education Data Submission System, with details to be worked out by Commission staff.

Supporting Documents

None.