

**Out-of-State Institutions and
In-State Proprietary Institutions Offering Instruction in Indiana
with a Physical Presence* in the State:**

Application for Initial Institutional Authorization

1. Name of Institution: **Zakat Foundation Institute**

Address of campus:

**2680 E. Main St., Suite 123
Plainfield, IN 46168**

2. The institution is accredited by or seeking accreditation from:

Distance Education Accreditation Commission

See Certification of Completion – “Preparing for Accreditation” in attachment “ZFI-Admin Docs”

3. Provide information on the current status of any approvals needed by licensing boards.
N/A

4. The institution has its principal campus in the State of: **Indiana**

5. Provide the institution’s most recent Federal Financial Responsibility Composite Score, whether published online, provided in written form by the U.S. Department of Education, or calculated by an independent auditor using the methodology prescribed by the U.S. Department of Education.

See attached **Financial Status and Supporting Documents**

6. The institution submits the following information for each certificate and diploma program to be offered [Do not submit degree programs; these require a separate application]:

<u>CIP Code</u>	<u>Program Name</u>	<u>Level</u>	<u>Length</u>	<u>Cr. or Cl. Hrs.</u>	<u>Indicate Annual or Cr. Hr. Tuition</u>
30.2001	Graduate Certificate in Humanitarian Philanthropy	Post-Baccalaureate	12 Months`	18 Credit Hours	100% Scholarship Based Tuition

7. The institution is submitting payment in the amount of \$1,000.00 (check made out to the State of Indiana).

See attached **Financial Status and Supporting Documents**

8. Provide a copy of the most recent inspection report from the local municipal or rural Indiana fire department. **See Attachment: ZFI- Admin Docs**

9. Provide documentation of liability insurance to cover students.

Pending Receipt. ETA – 1-29-21

10. If your institution is incorporated in the State of Indiana, please include a current copy of your *Articles of Incorporation* as filed with the Indiana Secretary of State. If your main campus is located out-of-state but you have a physical presence in Indiana, then you must provide a copy of the *Certificate of Authority*. For further information visit the Indiana Secretary of State webpage at: <http://www.in.gov/sos/business/2426.htm>

See Attachment: ZFI- Admin Docs

11. For-profit institutions must list the names and addresses of the institution's stockholders owning 5% or more of stock in the institution or corporation.

N/A

12. Provide the latest published Financial Responsibility Composite Score (FRCS), or if a newer U.S. DOE FRCS has been issued attach the letter.

See attached Financial Status and Supporting Documents

13. Attach a copy of your current or proposed catalog, institutional student contract, or enrollment agreement. The Statement of Authorization and Indiana Uniform Refund Policy is required in all catalogs, and may be appropriate for inclusion in other documents such as institutional student contract, enrollment agreements and other materials.

See Attached Catalogue

14. Campus director information:

Name of Campus Director: Sobia Khan

Title of Campus Director: E-Librarian and Head of Administration

Phone Number of Campus Director: 317-502-7075

Email of Campus Director: sobia.khan@zfinstitute.com

I affirm that the information submitted on this form is true and correct to the best of my knowledge and that all supportive statements and documents are true and factual:

Person submitting this form: **Abbas Barzegar**

Position title of person submitting this form: **Academic Director**

Phone number contact of person submitting this form: **404-825-0336**

Email contact of person submitting this form: **abbarz@iu.edu**