New Program Proposal Form
For BPE Authorized Institutions

Associates of Applied Science in Surgical Technology
To Be Offered by Ascension St. Vincent College of Health Professions at Indianapolis Campus

Degree Award Level[2]: Associate Degree

Mode of Delivery (In-person or Online[3]): In-person Only

Career Relevant/Out-of-Classroom Experiences[4]: Clinical

Suggested CIP Code[5] for Program: 51.0909

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INDIANA COMMISSION *for*
HIGHER EDUCATION
che.IN.gov

1. <u>PROGRAM OBJECTIVES</u>: Describe what the program is designed to achieve and explain how it is structured in order to accomplish the objectives.

Program Objectives

The Surgical Technologist Program is designed to teach the objectives and goals below, which will prepare the student for entry level employment as a Certified Surgical Technologist and to pass their national certifying exam administered by the National Board of Surgical Technology and Surgical Assisting (NBSTSA). The Surgical Technology Program is structured to teach the students the recommended curriculum listed by the Association of Surgical Technologists (AST) as required by the Accrediting Bureau of Health Education Schools (ABHES). This curriculum will be taught didactically, practiced in the skills operating room lab and practiced during clinical rotations. The curriculum is structured to teach the students the basic skills needed to be a surgical technologist including didactic understanding and clinical practice of patient care, medical terminology, basic anatomy and physiology, surgical microbiology, surgical pharmacology and surgical procedures. The curriculum is listed herein in Section II.

Program Goals and Outcomes

The Surgical Technology Program is committed to offering the highest quality education in surgical technology available. That commitment is carried out through the educational process and through the performance standards students are expected to meet. To measure the effectiveness of the education process, the Surgical Technology Program has established broad <u>Goals</u> and specific <u>Outcomes</u>, which are the foundation of a comprehensive Assessment Plan that details how these <u>Goals</u> and <u>Outcomes</u> are assessed annually.

Goal 1. Students will be <u>clinically competent</u>.
> 1.1 Students will be able to use anatomy and physiology to anticipate surgical needs and be able to assist the surgeon.
> 1.2 Students will use clinical judgement, teamwork and accountability.
> 1.3 Students will be able to know the appropriate setup for each procedure setup.

Rationale: Clinical competency is the performance of clinical procedures independently and without direction from external sources. Competent practice of scrubbing is built on a solid foundation of knowledge acquired through rigorous didactic learning and applied clinically under actual conditions. Most patients are not able to judge the competency of caregivers and instead trust that surgical procedures are performed to diagnostic standards. As such, the program expects students to balance the technical performance of scrubbing procedures with attending to the patient's needs and their readiness to respond to emergent situations.

Goal 2. Students will demonstrate patient <u>safety</u>.
> 2.1 Students will be able to apply principles of surgical technology to maintain a safe environment for oneself, surgical team and the patient.
> 2.2 Students will take all precautions to ensure safety against bloodborne pathogens.
> 2.3 Students will be to apply principles of infection control.

Rationale: Rationale: Surgical technologists are in direct contact with patients and their safety is always the priority. Students will be able to maintain a safe environment for the patients and surgical team including oneself. Maintaining a safe environment includes blood borne pathogens and infection control.

Goal 3. Students will demonstrate the ability to <u>critically think</u>.
> 3.1. Students will be able to adapt to unusual circumstances.
> 3.2. Students will be able to adapt to varying patient conditions.

Rationale: Competent practice of scrubbing requires the adaptation to unusual circumstances and varying patient conditions. This adaptation comes from the ability to think critically. True competency is achieved not by remembering facts or approaching clinical practice as a set of recipes to be recalled, but rather by the application of critical thinking to achieve understanding of why surgical technologists do what we do. In short, to uphold the public trust in the delivery of surgical technology services, Surgical Technologists must be able to think critically to achieve mastery of the profession.

Goal 4: Students will **communicate** effectively.
      4.1. Students will communicate in an effective and professional manner.
      4.2. Students will be able to advocate for patients to care team members.

Rationale: Surgical Technologists communicate daily with a variety of individuals, from surgeons, anthologists, surgical teammates and patients. The manner and complexity of communication will likewise vary with each situation. Surgical technologists must be able to communicate effectively to improve patient care, assure patient safety, advance interdisciplinary teamwork, and improve patient satisfaction.

Goal 5: The program will prepare students to challenge the **National Board of Surgical Technology and Surgical Assisting (NBSTSA) Certifying Exam.**
      5.1 An adequate percentage of program graduates will successfully pass the NBSTSA examination on the first attempt upon graduation.
      5.2. Program graduates will demonstrate *overall* mastery on the NBSTSA exam.

Rationale: Upon graduation, successful completion of the CST examination is necessary to obtain a certification to be a Certified Surgical Technologist, which allows you to work safely anywhere in the US. We realize the CST exam is not a measure of clinical competency, but the exam is a critical step in the pathway to professional practice. As such, we expect our students to be highly prepared to take the CST exam upon graduation.

Goal 6: The program will maintain a **positive learning environment**.
      6.1. Students will express satisfaction with clinical education sites.
      6.2. Students will express satisfaction with academic courses.
      6.3. Graduating students will express overall satisfaction with the program prior to graduation.
      6.4. Alumni will express overall satisfaction with the program quality.

Rationale: To maximize learning and facilitate competent application of knowledge, the classroom and clinical environments in which students learn must be positive. Students must feel free to ask questions, be self-directed, and make mistakes without compromising patient and personnel safety. Only then can learning truly take place.

Goal 7: The program will demonstrate a **positive effect on the community**.
      7.1. Students will graduate from the program.
      7.2. Program graduates actively seeking employment will be gainfully employed.
      7.3. Employers of program graduates will express overall satisfaction with graduate quality.

Rationale: Rationale: The program is ever mindful of our role to safeguard the community by graduating only highly skilled surgical technologists who, when hired following graduation, fulfill a need to deliver quality care. The program is committed to assuring that the Ascension St. Vincent Health community and other providers are well served by hiring our graduates.

PROGRAM STRUCTURE: List all courses in the program. Indicate course name, course number, andnumber of credit hours or clock hours for each course.

Total Course Hours: _____1,951_____

Check one: Quarter Hours _____

Semester Hours __X__

Clock Hours _____

Tuition: _____$4,600_____

Length of Program: _____17 Months_____

Special Fees: $391 (Textbooks, Printed Resources)

SPECIALTY COURSES:

Course Number	Course Title	Course Hours
SURG 111	Medical Terminology	2.0
SURG 112	Patient Care	2.5
SURG 113	Anatomy & Physiology I	8.0
SURG 114	Fundamentals of Surgical Technology	9.0
SURG 121	Anatomy & Physiology II	4.5
SURG 122	Surgical Procedures I	8.0
SURG 131	Surgical Microbiology	6.0
SURG 132	Surgical Procedures II	13.0
SURG 133	Surgical Pharmacology	5.0
SURG 139	Surgical Practicum I	1.5
SURG 211	Capstone	5.0
SURG 219	Surgical Practicum II	10.5

GENERAL EDUCATION / LIBERAL ARTS COURSES:

Course Number	Course Title	Course Hours
Transferred	Communications	3.0
Transferred	Mathematics	3.0
Transferred	Humanities/ Sociology/ Psychology	3.0
Transferred	Computer Science/ Information Systems	3.0
Transferred	Natural/ Physical Sciences	3.0

Number of Credit/Clock Hrs. in Specialty Courses: 75.0   /   1,951   Percentage: 89.7%

Number of Credit/Clock Hrs. in General Courses: 15.0   /   225   Percentage: 10.3%

If applicable:
Number of Credit/Clock Hrs. in Liberal Arts: N/A   /   N/A   Percentage: N/A

2. LIBRARY: Please provide information pertaining to the library located in your institution.

    a. Location of library; Hours of student access; Part-time, full-time librarian/staff:
A physical library is maintained at Ascension St. Vincent Indianapolis Hospital that serves the entire Ascension St. Vincent state-wide system. Likewise, online knowledge-based resources exist to meet the clinical, research, and educational needs of physicians, associates and students. Online resources are available 24/7 on all networked computers anywhere in Ascension St. Vincent. In the Ascension St. Vincent Indianapolis Hospital library, 10 networked PCs are available for physician, associate and student use. The library also provides group and individual quiet study space. The physical library is open Monday through Friday from 8a-4p. The student is also able to access the Library via badge access from 6a-8a and 4p-6p. The physical library at Ascension St. Vincent Indianapolis is staffed by a fulltime librarian.

b. Number of volumes of professional material:
   The physical library collection contains 1,785 books. Although the main collection is clinical in focus, the library also contains special collections in leadership, research, and spirituality. More than 200 of the clinical books are available full text online in Ovid and Medline via the hospital's intranet.

c. Number of professional periodicals subscribed to:
   The library's online A-Z listing contains links to over 1,100 full text journals. Access to the full text articles is also made available through links in Ovid and Medline via the hospital's intranet. A listing of all subscribed electronic and print resources is included below.

St. Vincent Library Electronic Resources
CINAHL Nursing & Allied Health journal index
ClinicalKey Elsevier medical books/journals
Ovid Medical and EBM databases including Medline and Cochrane
UpToDate Clinical decision support
Library Catalog Book locator tool
EBSCO Publication Finder Journal locator tool
AccessMedicine Medical ebooks
Neil M Davis Abbreviations
R2 ebooks
StatRef ebooks
Inspire Multi-disciplinary databases
Pubmed Medline
ProceduresConsult medical procedures for Medical Education
Lippincott Procedures & Advisor Nursing and Allied Health resource
LexciComp Pharmacy & Patient Education
JAMAEvidence Evidence-based medicine Resource

St. Vincent Hospital Library Journals
Radiology/Radiography/Imaging/Ultrasound/Echo/MRI/CT
AACN Bold Voices electronic 2005-
Academic Radiology electronic 2007-
Acta Radiologica electronic 1999-2015
Angiology electronic 1999-2014
Australasian Radiology electronic 1998-2013
BMC Medical Imaging electronic 2001-
BMC Medical Physics electronic 2001-
Cancer Imaging electronic 2014-
Cardiovascular Ultrasound electronic 2003-
Circulation: Cardiovascular Imaging electronic 2008-
Clinical Imaging electronic 2007-
Clinical Physiology & Functional Imaging electronic 1998- 1 yr delay for full text
Clinical Radiology electronic 2007-
Computer Methods and Programs in Biomedicine electronic 2007-
Computerized Medical Imaging and Graphics electronic 2997-
Contemporary Diagnostic Radiology electronic 2000-
Current Problems in Diagnostic Radiology electronic 2007-

Diagnostic and Interventional Imaging electronic 2012-
Digestive Endoscopy electronic 2000- 1 yr delay for full text
Echocardiography electronic 2003- 1 yr delay for full text
EJNMMI Research electronic 2011-
European Journal of Nuclear Medicine and Molecular Imaging electronic 1997- 1 yr delay for full text
European Journal of Radiology electronic 2007-
Gastrointestinal Endoscopy electronic 2007-
Gastrointestinal Endoscopy print 1990-2007
Health Physics The Radiation Safety Journal electronic 1999-
IET Image Processing electronic 2007-
The Imaging Science Journal electronic 1999- 1 yr delay for full text
Imaging Update electronic 1999-
International Journal of Image and Graphics electronic 2001- 1 yr delay for full text
International Journal of Radiation Biology electronic 1997- 18 month delay for full text
Investigative Radiology electronic 1996-
JACC Cardiovascular Imaging electronic 2008-
Journal of Cardiovascular Computed Tomography electronic 2007-
Journal of Cardiovascular Magnetic Resonance electronic 2008-
Journal of Medical Imaging and Radiation Sciences electronic 2008-
Journal of Medical Imaging & Radiation Oncology electronic 2008- 1 yr delay for full text
Journal of Neurosurgery electronic 2008-
Journal of Neurosurgery print 1980-
Journal of the American College of Radiology electronic 2007-
Journal of the American Society of Echocardiography electronic 2007-
Journal of Therapeutic Ultrasound electronic 2013-
Journal of Thoracic Imaging electronic 2000-
Journal of Vascular and Interventional Radiology electronic 2007-
Journal of X-Ray Science and Technology electronic 1997- 6 month delay for full text
Magnetic Resonance Imaging electronic 2007-
Magnetic Resonance Imaging Clinics of North America electronic 2007-
Medical & Biological Engineering & Computing electronic 2003- 1 yr delay for full text
Molecular Imaging electronic 2002-
Molecular Psychiatry electronic 1997- 1 yr delay for full text
Neuro-ophthalmology electronic 1998- 18 month delay for full text
Oral Surgery, Oral Medicine, Oral Pathology and Oral
Radiology
electronic 2012-
Oral Surgery, Oral Medicine, Oral Pathology and Oral
Radiology and Endodontology
electronic 2007-
Orbit electronic 1997- 18 month delay for full text

d. Other library facilities in close geographical proximity for student access:
The Indianapolis Public Library – Central Library
40 East St. Clair Street
Indianapolis, IN 46204

Indiana State Public Library
315 West Ohio Street
Indianapolis, IN 46202

4. <u>FACULTY</u>: Attach completed Instructor's Qualification Record for each instructor. **** Include** <u>all required documentation</u> **pertaining to the qualifications of each instructor.**					
Total # of Faculty in the Program:	**1**	**Full-time:** **1**	**Part-time:** **0**		
Fill out form below: (PLEASE LIST NAMES IN <u>ALPHABETICAL</u> ORDER.)					

List Faculty Names (Alphabetical Order)	**Degree or Diploma Earned (M.S. in Mathematics)**	**# Years of Working Experience in Specialty**	**# Years Teaching at Your School**	**# Years Teaching at Other**	**Check one:**	
					Full-time	**Part-time**
Carly Nowaczyk	BS, RN, CST	5	0	0	X	

5. **Rationale for the Program**

    a. Institutional Rationale (Alignment with Institutional Mission and Strengths)

- Why is the institution proposing this program and how does it build upon institutional strengths?

Ascension St. Vincent College is proposing a Surgical Technology Program to help produce more highly trained Certified Surgical Technologists that our community desperately needs. In creating this program, not only would the program help the workforce but ultimately patients that are in of need surgery, that our current operating rooms cannot staff, causing patient delays. The Surgical Technology Program builds upon our institutional strengths through serving our community needs through making positive differences in lives and delivery of care. Our current institution other programs currently produce highly trained individuals that are making a positive impact on the community healthcare systems.

- How is it consistent with the mission of the institution and how does this program fit into the institution's strategic plan (please provide a link to the strategic plan)?

The Ascension St. Vincent College's Mission statement is as follows.
Our Mission is to make a positive difference in the lives and health delivery status of our students, the people we serve, and the community. This is accomplished through a commitment of excellence by our faculty and staff, Advisory Board, and the sponsoring institutions in the delivery of quality training and education opportunities in surgical sciences. We will display compassion and dignity to all. Our paradigms will be open to all aspects of education that do not violate the Mission or Core Values of our sponsoring and affiliated institutions.

The Surgical Technology Program is an extension of the College's Mission Statement by meeting a critical healthcare need of the patients we serve. The CST Program will be modeled after highly successful Radiography, Diagnostic Sonography and Cardiac Sonography programs in upholding the institution's commitment of excellence.

The College's strategic plan is to develop new healthcare programs that address professions where significant shortages of skilled professionals exist. The College is likewise committed to developing programs that will lead to a meaningful career and provide a living wage.

    b. State Rationale: General

- How does this program address state priorities as reflected in the Commission's most recent strategic plan *Reaching Higher In a State of Change*?

Ascension St. Vincent Surgical Technology Program goals align with the priorities that are reflected in the

Commission's most recent strategic plan. The Reaching Higher Education Strategic Plan emphasizes "With new and growing pressures emerging, driving our systems of higher learning to respond and adapt to the needs of learners today to adjust to the expanding and diversifying economy." The Surgical Technology Program creation was to support the growing pressures needed in our healthcare system. Ascension St. Vincent College Surgical Technology Program will be the only hospital-based surgical tech program in Indiana that will award students an associate degree. Having a degree along with completion of the Surgical Technology Program will help prepare students for the rapid change in today's job market and transformation of skill needed to be highly skilled surgical technologists. A strong education background and skill training is essential because jobs of today and tomorrow require higher levels of critical and creative thinking.

Even beyond supporting the Reaching Higher Education Strategic Plan globally, the CST Program support key metrics in the state's blueprint, specifically *Pathways and Transitions, Affordability* and *Community Engagement*.

Pathways and Transitions: A key difference between associate degree Surgical Technology Programs compared to Certification Surgical Technology Programs is the additional required general education college level courses that help students obtain a strong educational background. General education courses help students develop higher level of thinking and prepares them to continue onto a bachelor's degree if they desire. The Surgical Technology Program being an associate degree, builds on the strengths of higher education while fostering innovation to encourage learning as continual for both human development and career success. The program is a bridge for individuals who have a certification who want to obtain an associate degree to further their education. Ascension St. Vincent College Surgical Technology Program goal is to create an emphasis on educational pipelines by helping move learners from one phase of education and careers to the next, while assuring their successful passage through each phase. The program strives to focus on the mindset of a commitment to lifelong learning and continuing education.

Affordability: Stated in the Commission's most recent strategic plan, "States and institutions are facing expectations to prove the value of a credential in terms of wage outcomes and job placement—all in relation to the issues of affordability and student debt". Ascension St. Vincent College Surgical Technology Program aims to be affordable for all students by keeping the tuition and fees low. The program is the most affordable Surgical Technology associate degree program in the state of Indiana which supports the mission of the Commission's most recent strategic plan. The entire 17-month program costs a student $4,600 for their tuition in addition to their materials and book fees. This also allows for more equity and diversity by reaching students who could not otherwise afford college and have an opportunity to higher education and lifelong success. Along with being financially affordable for more students, Ascension St. Vincent College structures their programs to assist learners in completing college courses and programs on time. The structure of the 17-month program will foster a very high on-time completion rate and will build on the success of the college's other established programs: Radiography Program, Diagnostic Medical Sonography Program and Cardiac Sonography Program.

Community Engagement: With the college being owned by Ascension St. Vincent, there is an integration between the college and employer to benefit both the learner and hiring organization and their values. Ascension St. Vincent has a strategic initiative and commitment known as *ABIDE*, which stands for Appreciation, Belongingness, Inclusivity, Diversity and Equity. ABIDE initiative is to increase and diversify the workforce that better reflects our demographics. "We are committed to promoting and explaining the ABIDE framework and Ascension's commitment to stand against racism and systemic injustice. Inclusivity and Diversity are demonstrations of Ascension's Mission, Values and commitment to social justice. Inclusion is active and culturally transformative. Within Ascension, inclusion shows up in how we value differences,

welcome individuals to serve with us, and ensure that each associate has the opportunity to attain their full potential and flourish in dignity as human persons. This requires a mutually safe space for conversation focused on changing hearts and minds." Additionally, Ascension St. Vincent College has recently developed the Allied Health Immersive Pipeline (AHIP) initiative. This is a commitment of the college to promote healthcare opportunities to minorities and marginalized communities in Indiana. As an example, the college recently hosted a career day for students at Metropolitan School District of Lawrence Township high school students. In which the college hosted the students for a hands-on experience to learn more about each programs career field. Another instance of the college continuing promote healthcare opportunities is by participating in the 2022 Education Summit and College & Career Fair sponsored by the Indiana Latino (http://indianalatinoinstitute.org/upcomingevents/). This event helped promote medical career opportunities to a minority of high school Latino students in Central Indiana. AHIP welcomes all students but especially targets minority and underrepresented youth. Allied Health Immersive Pipeline (AHIP) is an extension of Ascension's ABIDE program and is committed to Connecting Kids to Careers in Healthcare toward the goal of providing an opportunity for to earn a living wage in a meaningful allied health career.

    c.   State Rationale: Equity-Related

- How does this program address the Equity section of *Reaching Higher In a State of Change* (see pages 15-17), especially with respect to considerations of race/ethnicity, socioeconomic status, gender, and geography?

Achievement gaps are result of income status, ethnicities, race and gender. In 2018, Commission released its first College Equity report showing opportunity and completion gaps for the underrepresented and at-risk population. The report did show that the achievement gaps were over halfway closed for low-income and minority learners, but significant gaps remain. Ascension St. Vincent College Surgical Technology Program helps lessen the achievement gaps through community outreach and by hosting events for local high school students to help inspire their educational pathways beyond high school through the college's Allied Health Immersive Pipeline (AHIP) initiative. These events show students that there are affordable programs and options available.

    d.   Evidence of Labor Market Need

- National, State, or Regional Need
  - Is the program serving a national, state, or regional labor market need? Please describe.

The Ascension St. Vincent Surgical Technology Program will be serving a national, state and regional labor market need. The state of current operating rooms is strained when it comes to the lack of Surgical Technologists and desperate for skilled, trained Surgical Technologists with experience in multiple surgical specialties. The Indiana Department of Workforce Development predicts a 11.2% growth in CST jobs in Indiana by 2028, one of the fastest growing occupations tracked by IDWD (https://ddwsuat.dwd.in.gov/home/lmi). Additionally, the U.S. Bureau of Labor Statistics predicts a rapid 6% increase in job outlook between 2020-2030 (https://www.bls.gov/ooh/healthcare/surgical-technologists.htm). Locally, Ascension St. Vincent statewide currently has over 21 CST positions open which takes anywhere from 84 to 146 days to fill. Furthermore, the CST position vacancies is a barrier to returning to pre-pandemic surgical case numbers that were limited due to the previous covid restrictions. The shortage of CSTs is taking a toll on current surgical

technologists by forcing them to work more shifts and cover more call for emergent surgeries which further results in hospitals hiring travel surgical technologists to fill their staffing needs.

    e.   Placement of Graduates

- Please describe the principal occupations and industries, in which the majority of graduates are expected to find employment.

Surgical Technologist's primary occupations are currently in the operating room assisting surgeons in surgery and labor and delivery, managing sterility and setting up for surgical procedures as Certified Surgical Technologists (CIP 51.0909). Additionally, CSTs also support sterile processing departments which is responsible for sterilizing instruments for surgery which includes hospitals, surgery centers or medical offices.

- If the program is primarily a feeder for graduate programs, please describe the principal kinds of graduate programs, in which the majority of graduates are expected to be admitted.

Ascension St. Vincent College does not anticipate the Surgical Technology Program to be a primary feeder for graduate programs.

    f.   Job Titles

- List specific job titles and broad job categories that would be appropriate for a graduate of this program.

Certified Surgical Technologist (CST), Surgical Technologist (ST).

6. Information on Competencies, Learning Outcomes, and Assessment

    a. Program Competencies or Learning Outcomes

- List the significant competencies or learning outcomes that students completing this program are expected to master, which will be included in the Indiana Credential Registry.

To successfully complete the Ascension Surgical Technology program, graduates must the following goals.

Competent Practice
1. Apply knowledge of anatomy and physiology to competently anticipate surgical needs and maintain patient safety.
2. Apply surgical values in which one uses clinical judgment, teamwork and accountability to be a competent surgical technologist.
3. Evaluate and anticipate the needs of the procedure to setup and assist during surgery.
4. Apply problem solving and critical thinking skills in the academic and clinical settings.

Safety
5. Apply principles of surgical technology to maintain a safe environment for oneself, surgical team members and the foremost the patient.
6. Use of precautions to ensure safety of self and others against bloodborne pathogens as standard practice of the Association of Surgical Technologists (AST).
7. Apply principles of infection control and maintain sterility of the surgical field for the protection of patients, self and others.

Patient Care
8. Provide basic patient care and comfort to patients across the age continuum.
9. Recognize emergency patient conditions and initiate life-saving first-aid and basic life-support procedures.

Professional Practice
10. Recognize when surgical equipment and instrumentation is not operating properly and report equipment malfunctions to the proper authority.
11. Demonstrate understanding of the role quality assurance and continual quality improvement play in surgery.
12. Demonstrate effective verbal, non-verbal and written medical communication in providing patient care and maintaining professional relationships with other members of the health care team.
13. Exercise independent judgment and discretion in the technical performance of surgical procedures.
14. Comply with the profession's Code of Ethics and Practice Standards and perform clinically within the industry's standard of care.
15. Develop professionally beyond the program's clinical and academic performance expectations (see Professional Development policy).
16. Demonstrate professionalism and reliability.

Qualifications
17. Demonstrate NBSTSA examination readiness when eligible.

a. Assessment

- Summarize how the institution intends to assess students with respect to mastery of program competencies or learning outcomes.

The Surgical Technology Program is designed to teach the objectives and goals stated above, which will prepare students to pass their certification and provide them with a strong skillset to be a safe and competent Surgical Technologist. Student assessment of goals attainment occurs in each of the 3 aspects of the program's curriculum; didactic, lab and clinical.

Student competency is initially evaluated through course exams and projects. Each course has many written exams during the duration of the semester and one final cumulative exam over all content. The way exams are structured requires students to critically think and apply the content rather than memorization of terms. Alongside exams each course has at least one course project which requires students to either work as a team or advocate for a topic on their own. Utilizing course projects in the curriculum is another way to foster and assess program competencies and learning outcomes.

In addition to didactic testing and course projects, students are evaluated weekly on surgical skills in the lab setting to ensure safe and competent practice. Skill testing must be completed in a set chronological order to create a strong foundation of basic surgical skills before progressing forward. Passing all mandatory skill testing in each surgical lab course is required before students can enter the clinical setting.

In the clinical setting students are evaluated by Certified Surgical Technologists that are certified by the NBSTSA and are in good standing with the Association of Surgical Technologists (AST) and selected based on approval of the respective Clinical Coordinator or Program Director. Evaluators will complete competency assessment training to ensure all students are evaluated the same way. Supervising Certified Surgical Technologists will fill out evaluation forms for each surgical procedure that the student completed and provide feedback on student's skill, sterility and understanding of the procedure. The Clinical Coordinator will also globally evaluate students in the clinical setting, receive feedback from supervising CSTs, managers and surgeons. The Clinical Coordinator will meet with students biweekly to give feedback and assist in any additional training. Through this process students will be thoroughly evaluated to assess student's mastery of program competencies.

7. **Information on Composite Score, Licensure, Certification, and Accreditation**

a. Federal Financial Responsibility Composite Score

- Provide the institution's most recent Federal Financial Responsibility Composite Score, whether published online, provided in written form by the U.S. Department of Education, or calculated by an independent auditor using the methodology prescribed by the U.S. Department of Education.

The Ascension St. Vincent College of Health Professions operates as a DBA of and is financially supported by Ascension St. Vincent Indianapolis Hospital. Furthermore, the Ascension St. Vincent College of Health Professions does not participate in Title IV (FAFSA) funding and as such does not have a Financial Responsibility Composite Score. Below is the financial information for Ascension St. Vincent Indianapolis Hospital from the audited Ascension financial report for fiscal year ending 2021 (the audited FY2022 report has not been released as of this application).

    Total Current Assets: $323,353,568

Total Current Liabilities:	$429,762,270
Current Ratio:	0.8
Equity:	$48,396,690
Net Income:	$292,152,901
Cash End Year:	$564,847
Total Revenue:	$1,437,397,024
Profit at Year End:	$292,152,901
Loss at Year End:	$0

b. State Licensure

- Does a graduate of this program need to be licensed by the State to practice their profession in Indiana and if so, will this program prepare them for licensure?

No, Surgical Technologists are not licensed by the state of Indiana.

- If so, please identify:

- The specific license(s) needed:

- The State agency issuing the license(s):

a. Professional Certification

- What are the professional certifications that exist for graduates of similar program(s)?

Certified Surgical Technologists (CST) are certified through the National Board of Surgical Technology and Surgical Assisting (NBSTSA) (https://www.nbstsa.org/).

- Will a graduate of this program be prepared to obtain national professional certification(s) in order to find employment, or to have substantially better prospects for employment, in a related job in Indiana?
- If so, please identify:

CST students will be prepared and eligible for their NBSTSA certification exam. The curriculum of the program follows the Association of Surgical Technology (AST) guidelines (www.ast.org) in which the core curriculum prepares students for their certification exam. Additionally, in the final semester of the program, students will take a Capstone course which is an intense review to further prepare students for the certification exam. This certification will allow them to seek employment in any operating room nationally and in the state of Indiana.

- Each specific professional certification:

Certified Surgical Technologist (CST)

- The national organization issuing each certification:

National Board of Surgical Technology and Surgical Assisting (NBSTSA) https://www.nbstsa.org/

- Please explain the rational for choosing each professional certification:

Ascension St. Vincent Surgical Technology Program chose the National Board of Surgical Technology and Surgical Assisting (NBSTSA) certification because it is the only certification for Certified Surgical Technologist. NBSTSA certification exam is only available to students who graduate from an Accrediting Bureau of Health Education Schools (ABHES) (www.abhes.org) program. Ascension St. Vincent College values the importance of programmatic accreditation to uphold the standards of the profession and provide the community with qualified Certified Surgical Technologists.

- Please identify the single course or a sequence of courses that lead to each professional certification?

The entire 17-month CST program is designed to prepare students for the NBSTSA certification exam.

The CST program curriculum is included herein pages 4 and 5. In addition to the curriculum preparing students for the certification exam, in the final semester we incorporated a core Capstone course as a final review of all information to further prepare students for their certification exam.

b. Professional Industry Standards/Best Practices

- Does the program curriculum incorporate professional industry standard(s) and/or best practice(s)?
- If so, please identify:

Yes, Ascension St. Vincent Surgical Technology Program is structured to follow the Association of Surgical Technology (AST) curriculum (www.ast.org). The curriculum is based off evidence-base guidelines for best practice and to prepare students for their certification exam. Below are the Surgical Technologist evidence-base guidelines for best practice that is incorporated in the curriculum.

- The specific professional industry standard(s) and/or best practice(s):

AST Guidelines for Surgical Procedure Counts	AST developed the following Recommended Standards of Practice to support facilities in the reinforcement of best practices, related to performing the sponge, needle and instrument counts in the perioperative setting. The purpose of the Recommended Standards is to provide an outline that surgical team members can use to develop and implement policies and procedures for counts. https://www.ast.org/uploadedFiles/Main_Site/Content/About_Us/Standard%20Counts.pdf

AST Guidelines for Patient Identification, Correct Surgery Site and Correct Surgical Procedure	AST developed the following Standards of Practice to provide support to healthcare facilities in the reinforcement of proper surgical patient identification, and confirmation of the correct surgery site and procedure in the perioperative setting. The purpose of the Standards is to provide an outline that the surgical team in the perioperative setting can use to develop and implement policies and procedures for surgical patient identification, and confirmation of the correct surgery site and procedure. https://www.ast.org/uploadedFiles/Main_Site/Content/About_Us/Standard %20Patient%20Identification,%20Correct%20Site%20Surgery,%20Correct%20 Surgical%20Procedure.pdf
AST Guidelines for Sharps Safety and Use of the Neutral Zone	AST developed the Guidelines to support healthcare delivery organizations (HDO) reinforce best practices in sharps safety and use of the neutral zone as related to the role and duties of the Certified Surgical Technologist (CST®), the credential conferred by the National Board of Surgical Technology and Surgical Assisting. The purpose of the Guidelines is to provide information OR supervisors, risk management, and surgical team members to use in the development and implementation of policies and procedures for sharps safety and use of the neutral zone in the surgery department. https://www.ast.org/uploadedFiles/Main_Site/Content/About_Us/Standard_ Sharps_Safety_Use_of_the_Neutral_Zone.pdf
AST Guidelines for Patient Transportation	AST developed the Guidelines to support healthcare delivery organization's (HDO) reinforce best practices in patient transport as related to the role and duties of the Certified Surgical Technologist (CST®), the credential conferred by the National Board of Surgical Technology and Surgical Assisting. The purpose of the Guidelines is to provide information that OR supervisors, risk management, and surgical team members can use in the development and implementation of policies and procedures for patient transportation in the surgery department. https://www.ast.org/webdocuments/ASTGuidelinesforPatientTransportation /
AST Guidelines for Safe Use of Pneumatic Tourniquets	AST developed the Guidelines to support healthcare delivery organization's (HDO) reinforce best practices in the use of pneumatic tourniquets as related to the role and duties of the Certified Surgical Technologist (CST®), the credential conferred by the National Board of Surgical Technology and Surgical Assisting. The purpose of the Guidelines is to provide information OR supervisors, risk management, and surgical team members can use in the development and implementation of policies and procedures for the safe use of pneumatic tourniquets in the surgery department. https://www.ast.org/webdocuments/ASTGuidelineSafeUseofPneumaticTour niquets/
AST Guidelines for Surgical Positioning	AST developed the Standards of Practice to support healthcare facilities in the reinforcement of best practices, related to positioning the surgical patient on the OR table. The purpose of the Standards is to provide information that healthcare workers (HCWs) in the perioperative setting can

	use to develop and implement policies and procedures for positioning the surgical patient on the OR table. https://www.ast.org/uploadedFiles/Main_Site/Content/About_Us/Standard%20Surgical%20Positioning.pdf
AST Guidelines for Laser Safety	AST developed the guidelines to support health care delivery organization's (HDO) reinforce best practices in laser safety as related to the role and duties of the Certified Surgical Technologist (CST®), the credential conferred by the National Board of Surgical Technology and Surgical Assisting. The purpose of the guidelines is to provide information surgery department supervisors, risk management, and surgical team members can use in the development and implementation of policies and procedures for laser safety in the surgery department https://www.ast.org/uploadedFiles/Main_Site/Content/About_Us/Standard%20Laser%20Safety.pdf
AST Guidelines for Electrosurgery Unit (ESU)	AST developed the following Standards of Practice to support healthcare facilities (HCF) reinforce best practices related to electrosurgery safety in the perioperative setting. The purpose of the Standards is to provide an outline that surgical team members can use to develop and implement policies and procedures for electrosurgery safety. The Standards are presented with the understanding that it is the responsibility of the HCF to develop, approve and establish policies and procedures for electrosurgery safety, according to established HCF protocols. https://www.ast.org/uploadedFiles/Main_Site/Content/About_Us/Standard%20Electrosurgery.pdf
AST Guidelines for Ionizing Radiation Exposure in the Perioperative Setting	AST developed the following Standards of Practice to support health care facilities in the reinforcement of best practices related to ionizing radiation exposure (subsequently referred to as X-rays or radiation) in the perioperative setting. The purpose of the Standards is to provide an outline that health care providers in the perioperative setting can use to develop and implement policies and procedures for minimizing radiation exposure. https://www.ast.org/uploadedFiles/Main_Site/Content/About_Us/Standard%20Ionizing%20Radiation%20Exposure.pdf
AST Guidelines for Transfer of Care During Intraoperative Case Management	AST developed the Guidelines to support healthcare delivery organization's (HDO) reinforce best practices in transferring patient care during the intraoperative phase of the surgical procedure as related to the role and duties of the Certified Surgical Technologist (CST®), the credential conferred by the National Board of Surgical Technology and Surgical Assisting. The purpose of the Guidelines is to provide information that OR supervisors, risk management, and surgical team members can use in the development and implementation of policies and procedures for the transfer of patient care during intraoperative case management in the surgery department. https://www.ast.org/uploadedFiles/Main_Site/Content/About_Us/RSOP_Transfer_of_Care_11.21.pdf

AST Guidelines on the Roles and Duties of the Surgical Technologist During Robotic Surgical Procedures	AST developed the guidelines to support healthcare delivery organizations (HDO) reinforce best practices in the role and duties of the surgical technologist during robotic surgical procedures as related to the role and duties of the Certified Surgical Technologist (CST®), the credential conferred by the National Board of Surgical Technology and Surgical Assisting. The purpose of the guidelines is to provide information OR supervisors, risk management, and surgical team members can use in the development and implementation of policies and procedures for the role and duties of the CST during robotic surgical procedures in the surgery department. https://www.ast.org/uploadedFiles/Main_Site/Content/About_Us/ASTGuidelinesRoboticSurgicalProcedures.pdf
AST Guidelines for Maintenance of Normothermia in the Perioperative Patient	AST developed the guidelines to support healthcare delivery organizations (HDO) reinforce best practices in maintaining normothermia in the perioperative patient as related to the role and duties of the Certified Surgical Technologist (CST®), the credential conferred by the National Board of Surgical Technology and Surgical Assisting (NBSTSA). The purpose of the guidelines is to provide information OR supervisors, risk management, and surgical team members can use in the development and implementation of policies and procedures for maintaining normothermia in the perioperative patient in the surgery department. https://www.ast.org/uploadedFiles/Main_Site/Content/About_Us/ASTGuidlinesNormothermia.pdf
AST Guidelines for Environmental Practices in the Operating Room	AST developed the guidelines to support healthcare delivery organizations (HDO) reinforce best practices in environmental practices as related to the role and duties of the Certified Surgical Technologist (CST®), the credential conferred by the National Board of Surgical Technology and Surgical Assisting (NBSTSA). The purpose of the guidelines is to provide information OR supervisors, risk management, and surgical team members can use in the development and implementation of policies and procedures for environmental practices in the surgery department. https://www.ast.org/uploadedFiles/Main_Site/Content/About_Us/ASTGuidelinesEnvironmentalPracticesintheOR.pdf
AST Guidelines for Use of Mobile Information Technology in the Operating Room	AST developed the following guidelines to support healthcare delivery organizations (HDO) reinforce best practices in the use of mobile information technology (MIT) in the operating room (OR) as related to the role and duties of the Certified Surgical Technologist (CST®), the credential conferred by the National Board of Surgical Technology and Surgical Assisting. The purpose of the guidelines is to provide information OR supervisors, risk management, and surgical team members can use in the development and implementation of policies and procedures for the use of MIT in the surgery department. https://www.ast.org/uploadedFiles/Main_Site/Content/About_Us/ASTGuidelinesUseofMobileDevices.pdf

AST Guidelines for Alarm Management in the Operating Room	AST developed the following Guidelines to support healthcare delivery organizations (HDO) reinforce best practices in alarm management as related to the role and duties of the Certified Surgical Technologist (CST®), the credential conferred by the National Board of Surgical Technology and Surgical Assisting (NBSTSA). The purpose of the Guidelines is to provide information OR supervisors, risk management, and surgical team members can use in the development and implementation of policies and procedures for alarm management in the surgery department. https://www.ast.org/uploadedFiles/Main_Site/Content/About_Us/ASTGuidelinesAlarmMgmtinOR.pdf
AST Guidelines for Safe Medication Practices in the Perioperative Area	AST developed the following Guidelines to support healthcare delivery organization's (HDO) reinforce best practices in safe medication as related to the role and duties of the Certified Surgical Technologist (CST®), the credential conferred by the National Board of Surgical Technology and Surgical Assisting. The purpose of the Guidelines is to provide information OR supervisors, risk management, and surgical team members can use in the development and implementation of policies and procedures for safe medication practices in the surgery department. https://www.ast.org/uploadedFiles/Main_Site/Content/About_Us/AST%20Guidelines%20Safe%20Medication%20Practices.pdf
AST Guidelines for Treatment of Anaphylactic Reaction in the Surgical Patient	AST developed the Guidelines to support healthcare delivery organizations (HDO) reinforce best practices in treating anaphylactic reaction in the surgical patient as related to the role and duties of the Certified Surgical Technologist (CST®), the credential conferred by the National Board of Surgical Technology and Surgical Assisting. The purpose of the Guidelines is to provide information OR supervisors, risk management, and surgical team members can use in the development and implementation of policies and procedures for treating a surgical patient experiencing anaphylactic reaction in the surgery department. https://www.ast.org/uploadedFiles/Main_Site/Content/About_Us/Guideline_Anaphylactic_Reaction.pdf
AST Guidelines for the Surgical Technologist During a Code Blue in the Operating Room	AST developed the Guidelines to support healthcare delivery organization's (HDO) reinforce best practices in Code Blue as related to the role and duties of the Certified Surgical Technologist (CST®), the credential conferred by the National Board of Surgical Technology and Surgical Assisting. The purpose of the Guidelines is to provide information OR supervisors, risk management and surgical team members can use in the development and implementation of policies and procedures for Code Blue in the surgery department. The Guidelines are presented with the understanding that it is the responsibility of the HDO to develop, approve and establish policies and procedures for the surgery department regarding Code Blue practices per HDO protocols.

	https://www.ast.org/uploadedFiles/Main_Site/Content/About_Us/Guideline_Code_Blue.pdf
AST Guidelines for Treatment of Disseminated Intravascular Coagulation	AST developed the Guidelines to support healthcare delivery organizations (HDO) reinforce best practices in treating disseminated intravascular coagulation (DIC) in the surgical patient as related to the role and duties of the Certified Surgical Technologist (CST®), the credential conferred by the National Board of Surgical Technology and Surgical Assisting. The purpose of the Guidelines is to provide information OR supervisors, risk management, and surgical team members can use in the development and implementation of policies and procedures for treating DIC in the surgery department. https://www.ast.org/uploadedFiles/Main_Site/Content/About_Us/Guideline_Disseminated_Intravascular_Coagulation.pdf
AST Guidelines for Intraoperative Cell Salvage	AST developed the Guidelines to support healthcare delivery organization's (HDO) reinforce best practices in performing intraoperative cell salvage (ICS) in the operating room (OR) as related to the role and duties of the Certified Surgical Technologist (CST®), the credential conferred by the National Board of Surgical Technology and Surgical Assisting. The purpose of the Guidelines is to provide information OR supervisors, risk management and surgical team members can use in the development and implementation of policies and procedures for ICS in the surgery department. https://www.ast.org/uploadedFiles/Main_Site/Content/About_Us/Guideline_Disseminated_Intravascular_Coagulation.pdf
AST Guidelines for the Natural Rubber Latex Allergic Patient	AST developed the guidelines to support healthcare delivery organization's (HDO) reinforce best practices in the natural rubber latex (NRL) allergic patient as related to the role and duties of the Certified Surgical Technologist (CST®), the credential conferred by the National Board of Surgical Technology and Surgical Assisting. The purpose of the guidelines is to provide information operating room (OR) supervisors, risk management, and surgical team members can use in the development and implementation of policies and procedures (P&P) for NRL allergic patients in the surgery department. https://www.ast.org/uploadedFiles/Main_Site/Content/About_Us/Guideline_Latex_Allergy.pdf
AST Guidelines for Massive Transfusion of the Surgical Patient	AST developed the Guidelines to support healthcare delivery organization's (HDO) reinforce best practices in massive transfusion as related to the role and duties of the Certified Surgical Technologist (CST®), the credential conferred by the National Board of Surgical Technology and Surgical Assisting. The purpose of the Guidelines is to provide information OR supervisors, risk management, and surgical team members can use in the development and implementation of policies and procedures for massive transfusion in the surgery department.

AST Guidelines for Treatment of Surgical Patients Experiencing Malignant Hyperthermia in the OR	AST developed the Guidelines to support healthcare delivery organization's (HDO) reinforce best practices in treating the patient experiencing an episode of malignant hyperthermia (MH) in the operating room (OR) as related to the role and duties of the Certified Surgical Technologist (CST®), the credential conferred by the National Board of Surgical Technology and Surgical Assisting. The purpose of the guidelines is to provide information OR supervisors, risk management, and surgical team members can use in the development and implementation of policies and procedures for treating the patient experiencing an episode of MH in the surgery department. https://www.ast.org/uploadedFiles/Main_Site/Content/About_Us/Guideline_Malignant_Hyperthermia.pdf

- The organization or agency, from which the professional industry standard(s) and/or best practice(s) emanate:

Association of Surgical Technologists (AST) www.ast.org

c. Institutional Accreditation

- Accrediting body from which accreditation will be sought and the timetable for achieving accreditation.

The Ascension St. Vincent College is currently accredited by and in good standing with the Accrediting Bureau of Health Education Schools (ABHES) www.abhes.org. The CST program will pursue ABHES approval once ICHE/BPE authorization has been granted.

- Reason for seeking accreditation.

It is a requirement that Surgical Technologists Program must be accredited by Accrediting Bureau of Health Education Schools (ABHES) for a graduate to be eligible to sit for the national professional certification exam. The CST Program will be seeking accreditation through ABHES once ICHE/BPE authorization has been granted.

- Does this program need specialized accreditation in order for a graduate to become licensed by the State or to earn a national professional certification, so graduates of this program can work in their profession or have substantially better prospects for employment?
- If so, please identify the specialized accrediting agency:

The Surgical Technology Program is seeking specialized accreditation through Accrediting Bureau of Health Education Schools (ABHES) to ensure students can sit for the national certification exam. NBSTSA specifically required that graduates complete an ABHES-accredited CST program. Indiana does not license Certified Surgical Technologists.

d. Transferability of Associate of Science Degrees

- Since CHE/BPE policy reserves the Associate of Science designation for associate degrees whose credits apply toward meeting the requirements of a related baccalaureate degree, please answer the following questions:
- Does a graduate of this A.S. degree program have the option to apply all or almost all of the credits to a related baccalaureate degree at your institution?

Ascension St. Vincent College does not offer baccalaureate degree programs at our institution. Transfer of academic credits to another college or university will be at the discretion of the transfer institution.

- If so, please list the baccalaureate degree(s):

N/A

8. **Student Records** (*Institutions that have Previously Operated)*

a. Are all student transcripts in a digital format?

Yes. Microsoft Excel.

- If not what is the percentage of student transcripts in a digital format?

N/A

- What is the beginning year of digitized student transcripts?

All Ascension St. Vincent College students have digital transcripts since 2003. The first CST program cohort will have digital transcripts upon enrollment in January 2023. The CST program transcript templated is included as the last page.

- Are student transcripts stored separately from the overall student records?

Academic transcripts are permanent digital records. The Ascension SV College also maintains paper student records that include clinical and academic evaluations, admissions documents, onboarding documentation, and financial receipts of tuition and fees paid.

b. How are the digital student records stored?

Permanently on the Ascension St. Vincent network accessible to only program faculty.

- Where is the computer server located?

Ascension St. Vincent network server is managed by Google, Inc. All organizational files, including academic transcripts, are permanently stored on the ASV-Google network drive. Access to any drive folder is strictly managed by ASV based on the role and responsibilities of the ASV associate. The ASV College drive is accessible to all College faculty.

- What is the name of the system that stores the digital records?

The Ascension St. Vincent network shared drive managed by Google, Inc.

c. Where are the paper student records located?

Paper student records include clinical and academic evaluations, admissions documents, onboarding documentation, and financial receipts of tuition and fees paid. Paper records are maintained and secured by the program director in the director's locked office.

d. What is the beginning year of the institutional student record series?

The Ascension SV College academic transcripts are permanently archived as digital records since 2016 when the college was authorized by ICHE/BPE.

e. What is the estimated number of digital student records held by the institution?

The Ascension SV College has digital student records on every enrolled student since 2016 for all programs totaling 152 records.

f. What is the estimated number of paper student records held by the institution?

The Ascension SV College maintains paper records on every enrolled student for 3 years following graduation totaling 136 paper records.

g. Aside from digital and paper, does the institution maintain student records in other formats such as microfiche?

No.

- If so, what is the most significant format?

N/A

- If so, what is the estimated number of student records maintained in that format?

N/A

h. Does the institution maintain a staff position that has overall responsibility and authority over student records?

No.

- If so, what is the name, title, and contact information for that individual?

N/A

i. Has the institution contracted with a third-party vendor such as Parchment to have student records digitized, maintained, and serviced?

No.

j. Approximately what is the average number of requests for student records or verification of attendance does the institution receive in a day and week?

Not often, perhaps once or twice weekly.

This Section Applies to All Institutions

k. Is there anything that the Commission should consider with regard to the institutional student records?

No. As stated, all student academic transcripts will be permanently digitally maintained on the Ascension St. Vincent Network. Student paper records are maintained for three years following graduation securely by the program director.

l. What is the digital format of student transcripts?

Yes. Microsoft Excel.

m. Is the institution using proprietary software, if so what is the name?

No.

n. Attach a sample transcript specifically for the program being proposed as the last page of this program application.

9. Projected Headcount and FTE Enrollments and Degrees Conferred

- Report headcount and FTE enrollment and degrees conferred data in a manner consistent with the Commission's Student Information System
- Report a table for each campus or off-campus location at which the program will be offered
- If the program is offered at more than one campus or off-campus location, a summary table, which reports the total headcount and FTE enrollments and degrees conferred across all locations, should be provided.
- Round the FTE enrollments to the nearest whole number
- If the program will take more than five years to be fully implemented and to reach steady state, report additional years of projections.

Projected Headcount and FTE Enrollments and Degrees Conferred

September 30, 2022

Institution/Location: Ascension St. Vincent College/ Indianapolis

Program: Ascension St. Vincent Surgical Technology Program

	Year 1	Year 2	Year 3	Year 4	Year 5
	FY2023	FY2024	FY2025	FY2025	FY2027
Enrollment Projections (Headcount)					
Full-Time	6	8	12	12	12
Part-Time	0	0	0	0	0
Total	6	8	12	12	12
Enrollment Projections (FTE*)					
Full-Time	6	8	12	12	12
Part-Time	0	0	0	0	0
Total	6	8	12	12	12
Degrees Conferred Projections	0	5	6	10	10

Degree Level: 03-Associates Degree

CIP Code: 51.0909; State 0000

FTE Definitions:

  Undergraduate Level: 30 Semester Hrs. = 1 FTE

  Undergraduate Level: 24 Semester Hrs. = 1 FTE

Ascension St. Vincent College of Health Professions
2001 W. 86th Street
Indianapolis, IN 46260
www.stvincent.org/CHP
(317) 338-3879

Student Name (last, first, MI):	**Doe, Jane**
Student ID#:	**12345**
DOB (Month/Day):	**01/01**

Date Issued:	**9/29/2022**
Last Date Attended:	
Current Program:	**Surgical Technology**

Transfer Coursework

General Education Category	Couse Code	Course Title	Institution	Credit Hours
Mathematics				
Communication				
Social/Behavioral Sciences				
Social/Behavioral Sciences				
Social/Behavioral Sciences				
Total General Educ Credits Transferred				**0**

Institutional Coursework
Semester   Spring 2023

Course	Title	Credit Hours	% Score	Grade	Earned Credits	Earned Points
SURG 111	Medical Terminology	2.0	100.00%	A+	4.00	8.00
SURG 112	Patient Care	2.5	100.00%	A+	4.00	10.00
SURG 113	Anatomy and Physiology I	8.0	100.00%	A+	4.00	32.00
SURG 114	Fundamentals of Surgical Technology	9.0	100.00%	A+	4.00	36.00
		Cred Hrs	**Avg %Score**	**GPA**	**E Credits**	**E Points**
	Semester Total:	21.5	100.00%	4.00	16.00	86.00
	Cumulative Total:	21.5	100.00%	4.00	16.00	86.00

Institutional Coursework
Semester   Summer 2023

Course	Title	Credit Hours	% Score	Grade	Earned Credits	Earned Points
SURG 121	Anatomy and Physiology II	4.5	100.00%	A+	4.00	18.00
SURG 122	Surgical Procedures I	8.0	100.00%	A+	4.00	32.00
		Cred Hrs	**Avg %Score**	**GPA**	**E Credits**	**E Points**
	Semester Total:	12.5	100.00%	4.00	8.00	50.00
	Cumulative Total:	34.0	100.00%	4.00	24.00	136.00

Institutional Coursework
Semester   Fall 2023

Course	Title	Credit Hours	% Score	Grade	Earned Credits	Earned Points
SURG 131	Surgical Microbiology	6.0	100.00%	A+	4.00	24.00
SURG 132	Surgical Procedures II	13.0	100.00%	A+	4.00	52.00
SURG 133	Surgical Pharmacology	5.0	100.00%	A+	4.00	20.00
SURG 139	Surgical Practicum I	1.5	100.00%	A+	4.00	6.00
		Cred Hrs	**Avg %Score**	**GPA**	**E Credits**	**E Points**
	Semester Total:	25.5	100.00%	4.00	16.00	102.00
	Cumulative Total:	59.5	100.00%	4.00	40.00	238.00

Institutional Coursework
Semester   Spring 2024

Course	Title	Credit Hours	% Score	Grade	Earned Credits	Earned Points
SURG 211	Capstone	5.0	100.00%	A+	4.00	20.00
SURG 219	Surgical Practicum II	10.5	100.00%	A+	4.00	42.00
		Cred Hrs	**Avg %Score**	**GPA**	**E Credits**	**E Points**
	Semester Total:	15.5	100.00%	4.00	8.00	62.00
	Cumulative Total:	75.0	100.00%	4.00	48.00	300.00
	Transfer Credits	0.00				
	Total Credits	75.00				

END OF TRANSCRIPT

College Seal

Program Director Signature

Credential Awarded:	**Associate of Applied Science Degree**
Date Awarded:	**1/1/2024**
Major:	**Surgical Technology**

Ascension St. Vincent College of Health Professions
2001 W. 86th Street
Indianapolis, IN 46260
www.stvincent.org/CHP
(317) 338-3879

Mission Statement

Our Mission is to make a positive difference in the lives the people we serve, our St. Vincent Health ministries and their respective communities by delivering high-quality education and training in allied health professions. We exist to safeguard our patients and the communities we serve by graduating individuals who exhibit caring, compassionate and highly competent patient care. This is accomplished through a commitment of excellence from our faculty and staff, Board of Directors, and our affiliated St. Vincent Health institutions. Our paradigms are open to all aspects of education that do not violate the Mission or Core Values of St. Vincent Health and our affiliated institutions.

College Name Change

In 2021, the St. Vincent College of Health Professions became known as the Ascension St. Vincent College of Health Professions. In 2015, the St. Vincent Health Radiography Program became the St. Vincent College of Health Professions. All academic transcripts of graduates May 2004 to May 2017 will bear the name "St. Vincent Health Radiography Program." Academic transcripts from June 2018 to current will bear the name "St. Vincent College of Health Professions."

Accreditations/Approvals

The Ascension St Vincent College of Health Professions is accredited by:

Accrediting Bureau of Health Education Schools (ABHES)

7776 Leesburg Pike, Suite 314 N

Falls Church, VA 22042

The Ascension St. Vincent College of Health Professions is authorized by:

Indiana Board for Proprietary Education

98 West Ohio Street, Suite 300

Indianapolis, IN 46204-4205

Academic Standards

Course grades (2002 to June 2018):
A = Excellent Performance = 4 points
C = Satisfactory Performance = 2 points
I = Incomplete

B = Good Performance = 3 points
F = Unsatisfactory Performance = 0 points
W = Withdrew from Course

Course grades (July 2018 - current):
A+ = Outstanding Performance (100% – 98.0%) = 4 points
A = Excellent Performance (97.99% – 96.0%) = 4 points
A- = Near Excellent Performance (95.99% – 93.0%) = 3.7 points
B+ = Very Good Performance (92.99% – 90.0%) = 3.3 points
B = Good Performance (89.99% – 87.0%) = 3 points
B- = Marginally Good Performance (86.99% – 84.0%) = 2.7 points
C+ = Above Satisfactory Performance (83.99% – 80.0%) = 2.3 points
C = Satisfactory Performance (79.99% – 75.0%) = 2 points
F = Unsatisfactory Performance (74.99% and lower) = 0 points
P = Pass (Pass/Fail courses only)   I = Incomplete
T = Transferred   W = Withdrew from Course

Incomplete: The College issues incomplete course grades only for certain courses as defined in the respective course syllabus. Failure to complete the course requirements by the specified date will result in the student receiving a failing grade for the course.

Transferred: Transferred (T) course grades are assigned to courses transferred into the College from other accredited institutions. The final course grade must be a letter grade of "C" or higher to be accepted as a transferred course. Transferred course grades do not factor into grade point average calculation. Only general education courses necessary to meet graduation requirements are transferred.

Bankruptcy: All course grades are final. The St. Vincent College of Health Professions does not issue academic bankruptcy/forgiveness.

Re-enrollment

Students dismissed from the College for academic purposes is eligible to re-enroll upon application. Students dismissed from the College for disciplinary purposes is not eligible for re-enrollment.

Academic Level

100-199 courses denote the first year of enrollment; 200-299 courses denote the second year.

Grade Point Average (GPA)

Grade point average is the numerical average of all course grades completed during the semester (term GPA) or entire program tenure (Cumulative GPA) and is calculated as follows:

Sum of all points earned
Sum of all credit hours earned