



INDIANA COMMISSION *for* HIGHER EDUCATION

Indiana Board for Proprietary Education AGENDA

Tuesday, March 3, 2020

101 West Ohio Street, Suite 300
Indianapolis, IN 46204-4206
Tele: 317-464-4400 | Fax: 317-464-4410
www.che.in.gov

This page intentionally left blank.

This page intentionally left blank.

AGENDA

Meeting of the Board for Proprietary Education

March 3, 2020
10:00 – 12:30 P.M.

Indiana Commission for Higher Education
Kent Weldon Board Room
101 West Ohio Street, Suite 300
Indianapolis, IN 46204

CHE Academic Affairs is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://zoom.us/j/298679686>

+1 646 876 9923, +1 408 638 0968, +1 669 900 6833

Meeting ID: 298 679 686

Find your local number: <https://zoom.us/u/ai96ve6Vy>

I. Call to Order – 10:00 A.M. (*Eastern*)

Roll Call of Members and Determination of Quorum

Executive Director's Report

Consideration of the Minutes of the December 11, 2019 Board Meeting 1

II. Decision Items

A. Academic Degree Programs

1. John Patrick University of Health and Applied Sciences: One Associate's Degree Program and One Baccalaureate Degree at One Location 5
- A.S. in Radiological Science 9
- B.S. in Integrative Health and Lifestyle Medicine25

III. INFORMATION ITEM

OLD BUSINESS

NEW BUSINESS

ADJOURNMENT

The next meeting of the Board is tentatively scheduled for June 16, 2020, in Indianapolis, Indiana.

This page intentionally left blank.

This page intentionally left blank.

STATE OF INDIANA
Board for Proprietary Education

Minutes of Meeting

Wednesday, December 11, 2019

I. CALL TO ORDER

The Board for Proprietary Education met in regular session starting at 10:00 A.M. (Eastern) at 101 West Ohio Street, Suite 300, Kent Weldon Board Room, with Chairman Sauer presiding.

ROLL CALL OF MEMBERS AND DETERMINATION OF A QUORUM

Members Present: Scott Bogan, Ken Konesco, Joe Pearson, Jean Putnam, Ken Sauer and Anne Shane.

Members by Phone: None

Members Absent: Rod Haywood, Jr.

Guests Present: Marc Aguilera, Byron Barton, Tom Brouwer, Danny Finuf, Colette Gargiulo, Marc Getty, Toni Herron, Stephanie Hinshaw, Greg Karzhevsky, Eric Kirkland, Steven Litvack, Margot Jones, Fayez Komari, Amanda Leffler, Miles Leffler, Crystal Neumann, Brenda Simpson, and Leveda Standifer.

It was determined that there was a quorum for the December 11, 2019 Board meeting.

CONSIDERATION OF THE MINUTES OF THE SEPTEMBER 26, 2019 BOARD MEETING

R-19-05.1 Resolved: That the Board for Proprietary Education hereby approves the Minutes of the September 26, 2019 regular meeting
(Motion – Konesco, second – Shane, abstain - Bogan)

II. EXECUTIVE DIRECTOR'S REPORT

Ken Sauer began by welcoming Board members. He called attention to the *Policy on Institutional Creation and Maintenance of Student Records including Academic Transcripts*, which was passed by the Board in September of 2016. After careful consideration of how to implement the policy in a new way, it was decided to collect student transcripts from 20 of the BPE authorized institutions. Dr. April Hay, Indiana State University Registrar, has been hired to audit the digital files containing the student transcripts. Dr. Hay is in the midst of determining if the transcripts are well indexed and if the transcripts can be provided to students should an institution close. As a matter of policy, if an institution is found to not have adequate transcripts, the institution will have to make corrections to continue authorization.

The *Policy on Financial Responsibility Composite Score*, passed by the Board in September of 2019, will be used to routinely check the composite score for all initial institutional authorization applications. Further, a score of 1.5 or higher is generally considered to indicate financial stability. The policy includes language purposely worded as “generally considered an adequate indicator of minimum financial stability,” because some institutions have had a score of 1.5 or higher and closed due to financial instability.

Ross Miller was asked to give an update to the Board on several BPE authorized nursing institutions. Denmark College was approved by the Board at the September 2017 meeting to offer the Associate of Science in Nursing. The institution has since received Council on Occupational Health accreditation. Toni Herron, Education Compliance Officer for the Indiana State Board of Nursing (ISBN), stated that the ISBN granted the institution initial accreditation.

Hondros College was denied authorization in June of 2017. In September of 2017 the Board authorized the institution to offer a Diploma in Practical Nursing. The institution has since obtained National League of Nursing Commission for Nursing Education Accreditation approval. Toni Herron stated that the ISBN granted the institution approval to enroll a cohort of 20 students in the first year.

III. TIME – SENSITIVE ACTION ITEMS

A. Academic Degree Program

1. Initial Institutional Authorization and an Associate of Science in Practical Nursing to be offered by Jersey College at Fort Wayne.

Representing Jersey College were: Colette Gargiulo, Provost, Greg Karzhevsky, Chancellor, Steven Litvack, President, and Brenda Simpson, Director of Clinical Relations.

Ross Miller presented the staff report recommending that Jersey College be granted institutional authorization and approval to offer one associate's degree program at one location with stipulations.

R-19-05.02 **Resolved:** That the Board for Proprietary Education approves by consent the following recommendation, in accordance with the background information provided in this agenda item.
(Motion – Konesco, second - Shane, unanimously approved)

2. Initial Institutional Authorization and an Associate of Science in Nursing to be offered by ACL Medical Training Academy at Anderson.

Representing ACL Medical Training Academy were: Margot Jones, Instructor, and Leveda Standifer, CEO/Director.

Ross Miller presented the staff report recommending that ACL Medical Training Academy be granted institutional authorization and approval to offer one associate's degree program at one location with stipulations.

R-19-05.03 **Resolved:** That the Board for Proprietary Education approves by consent the following recommendation, in accordance with the background information provided in this agenda item.
(Motion – Konesco, second - Pearson, unanimously approved)

3. Initial Institutional Authorization and a Diploma in Practical Nursing to be offered by Leffler Academy at Gas City.

Representing Leffler Academy were: Amada Leffler, Owner and Director of Nursing, and Miles Leffler, Co-Owner.

Ross Miller presented the staff report recommending that the Leffler Academy be granted institutional authorization and approval to offer one diploma program at one location with stipulations.

R-19-05.04 **Resolved:** That the Board for Proprietary Education approves by consent the following recommendation, in accordance with the background information provided in this agenda item.
(Motion – Konesco, second - Pearson, unanimously approved)

4. Bachelor of Science in Applied Management and Leadership, Master of Business Administration in Social Impact, Master of Science in Data Analytics, Education Specialist in Public Health Education and Doctor of Education in Public Health Education to be offered by American College of Education.

Representing American College of Education were: Marc Aguilera, Chair of Business Professions, Byron Barton, Chair of Healthcare, Tom Brouwer, Director of Regulatory Affairs and Compliance, Stephanie Hinshaw, Senior Vice President of Academic Affairs, and Crystal Neumann, Assistant Provost of Business Professions.

Ross Miller presented the staff report recommending that American College of Education be granted approval to offer one baccalaureate degree program, two master's degree programs, one education specialist degree program and one education doctorate degree program via distance education.

R-19-05.05 **Resolved:** That the Board for Proprietary Education approves by consent the following recommendation, in accordance with the background information provided in this agenda item.
(Motion – Konesco, second – Bogan, unanimously approved)

5. Bachelor of Arts in Criminal Justice, Bachelor of Science in Business Administration, and Bachelor of Science in Information Technology to be offered by Salem University.

Representing Salem University were: Danny Finuf, President/CEO, Marc Getter, Dean of the School of Business, and Eric Kirkland, Executive Vice President.

Ross Miller presented the staff report recommending that Salem University be granted approval to offer three baccalaureate degree programs at one location.

R-19-05.06 **Resolved:** That the Board for Proprietary Education approves by consent the following recommendation, in accordance with the background information provided in this agenda item.
(Motion – Bogan, second – Putnam, unanimously approved)

IV. INFORMATION ITEM

A. Calendar of Tentative Meeting Dates of the Board

**V. OLD BUSINESS
NEW BUSINESS**

There was none.

VI. ADJOURNMENT

The meeting was adjourned at 12:30 P.M.

Dr. Ken Sauer, Chairman

Date

BOARD FOR PROPRIETARY EDUCATION

Tuesday, March 3, 2020

BUSINESS ITEM A-1:

**John Patrick University of Health and Applied Sciences:
One Associate's Degree Program and One
Baccalaureate Degree Program at One Location**

Institutional Profile

See Attachment

Staff Recommendation

That the Board for Proprietary Education approve the Associate of Science (A.S.) in Radiologic Science and Bachelor of Science (B.S.) in Integrative Health and Lifestyle Medicine in accordance with the background discussion in this agenda item and the Applications for Degree Approval.

Background

Degree Program Profiles

*Associate of Science (A.S.) in
Radiological Science at
South Bend*

This distance education program consists of 60 semester credit hours, with 50 percent of the courses in the specialty. The program faculty consists of 12 individuals, of whom 3 are full-time, and the remaining 9 are part-time. Of the 12 individuals, 1 has a medical degree and a Ph.D., 6 have a doctoral degree, 4 have a master's degree and 1 has a baccalaureate degree.

*Bachelor of Science (B.S.) in
Integrative Health and Lifestyle Medicine at
South Bend*

This distance education program consists of 120 semester credit hours, with 50% of the courses in the specialty. The program faculty consists of 8 individuals, of whom 2 are full-time and the remaining 6 are part-time. Of the 8 individuals, 3 have a doctoral degree and 5 have a master's degree.

Supporting Documents

Degree Applications

This page intentionally left blank.

This page intentionally left blank.

Institutional Profile for John Patrick University of Health and Applied Sciences

Background In August of 2019 the institution was renamed from Radiological Technologies University VT to the current name, John Patrick University of Health Applied Sciences. The name change was done to better reflect the programs being offered. At that time the institution had just been approved to offer the Certificate in Nutritional Health. The institution has been in operation since 2009.

Institutional Accreditation The institution was formerly accredited by the Accrediting Council for Independent Colleges and Schools (ACICS). Radiological Technologies University VT voluntarily withdrew from accreditation with ACICS in 2018 and was granted full accreditation with Accrediting Commission of Career Colleges and Schools (ACCSC) in in the same year. Accreditation was extended for five years.

Student Financial Aid Students attending the institution are eligible to receive Title IV federal financial aid. The institution does not currently participate in state financial aid.

Enrollment The institution has one campus in South Bend, Indiana. The National Center for Education Statistics (NCES) lists a total enrollment of 97 students in the fall of 2018.

Programs The private, for-profit institution offers programs at the certificate, associates, baccalaureate, master's, and graduate certificate levels. Programs range from a Certificate in Business/Finance, a B.S. in Radiation Therapy to a Master of Library Science. Most of the programs offered are in the field of allied health, specifically radiological sciences. Currently the institution offers over 25 programs in the allied health field.

Unique to John Patrick University of Health and Applied Sciences is that while programs are offered through distance education, many programs include on-site modules at the South Bend campus.

Financial Responsibility Composite Score (FRCS) In Fiscal Year ending June 30, 2017 the institution had a published FRCS of 3.0.

This page intentionally left blank.

This page intentionally left blank.

Indiana Commission for Higher
Education Indiana Board for Proprietary
Education

Out-of-State Institutions and
In-State Proprietary Institutions Offering Instruction in
Indiana with a Physical Presence in the State

DEGREE APPLICATION
(New or Renewal program)

Use the <tab> key to advance to the next field, or select a field by clicking the cursor.

Name of Institution John Patrick University of Health and Applied Sciences

Program name and
Suggested CIP Code: Associate of Science in Radiologic Science (51.0701)

Level of Degree (AAS, AS, AA, BAS, BA, BS, MBA, MAS, MA, MS,
Ed.S., Ph.D.) AS

Name of Person Preparing this Form Betsy Datema

Telephone Number 574-232-2408 **Application Type**

Date the Form was Prepared 1/2/2020 **Initial** or **Renewal**

(Revise date after any revision)

I. PROGRAM OBJECTIVES: Describe what the program is designed to achieve and explain how it is structured in order to accomplish the objectives.

This program is for the certified clinical radiologic science professional whose goal is to move into a leadership position in the profession or achieve a higher degree. The goal of this program is to nurture and expand the student's leadership, management, and critical thinking skills for growth in radiologic science professions. The Associate of Science in Radiologic Science degree is a 16-month program designed for the working professional.

Program Objectives

- Students will demonstrate clinical management skills
- Students will demonstrate critical thinking and problem solving skills
- Students will display effective communication skills
- Students will demonstrate understanding of clinical quality improvement
- The program will meet the needs of its students and the healthcare organizations it serves

The fulfillment of our mission and goals through an integrated curriculum insures students attain the following learning outcomes:

- Broad, fundamental technical knowledge
- Written and verbal communication skills
- Professional judgement and capability to think critically
- Practical experience in solving problems
- The ability to work independently
- Professional ethics allowing the student to productively and successfully work in a variety of healthcare settings

II. PROGRAM STRUCTURE: List all courses in the program. Indicate course name, course number, and number of credit hours or clock hours for each course.

Name of Program: Associate of Science in Radiologic Science

Total Course Hours: 60

Check one: Quarter Hours _____
Semester Hours X
Clock Hours _____

Tuition : \$32,000 Length of Program: 2 years (4 semesters)

SPECIALTY COURSES:

Course Number	Course Title	Course Hours
RS112	Review of Radiologic Procedures	3
RS114	Clinical Practice Review	3
RS202	Ethics and Law for Advanced Modalities	3
RS204	Radiation Biology and Protection	3
RS230	Leadership and Communication	3
RS216	Productivity and Assessment in Radiation Sciences	3
RS220	Human Resource Management	3
RS222	Operational and Organizational Theories	3
RS224	Communication and Information Management	3
RS233	Fiscal and Budgetary Management	3

GENERAL EDUCATION / LIBERAL ARTS COURSES:

Course Number	Course Title	Course Hours
BIOL150	Human Anatomy and Physiology I	3
BIOL155	Human Anatomy and Physiology II	3
SCI120	Nutrition*	3
SCI122	Chemistry*	3
MATH105	Algebra I	3
MATH106	Algebra II	3
SOC105	Introduction to Sociology	3
SOC107	Introduction to Psychology	3
HUM109	English Composition	3
HUM111	Fundamentals of Public Speaking	3
HUM113	Information Systems/Computer Science	3

*only one of these courses must be taken

Number of Credit/Clock Hrs. in Specialty Courses 30 / 60 Percentage 50%

Number of Credit/Clock Hrs. in General Courses 30 / 60 Percentage 50%

If applicable:

Number of Credit/Clock Hrs. in Liberal Arts: / Percentage

III. LIBRARY: Please provide information pertaining to the library located in your institution.

1. Location of library; Hours of student access; Part-time, full-time librarian/staff:

Library services at John Patrick University of Health and Applied Sciences (JPU) consist of a physical library located at 100 E. Wayne Street, Suite 140, South Bend, IN 46601 including books and periodicals which apply to the fields of Nanomedicine, Medical Physics, Medical Dosimetry, Medical Health Physics, Medical Imaging, and Radiation Therapy, and general radiologic science disciplines. JPU also subscribes to EBSCO's Discovery Service platform, which provides access to JPU's entire online library collection through a single entry point. These online resources include Full-text journals, electronic books, tutorials, subject guides, current news, and career development information.

The library is staffed by a part-time librarian. The Librarian holds a Master's Degree in Library Science and supervises and manages the library and instructional resources. The Librarian also provides support to both faculty and students in the use of library resources and works to integrate library resources into all phases of the University's educational programs.

Students and faculty may access the online library platform 24 hours a day, 7 days a week. The on-site library is accessible to students at any time they are on the campus. Students who study remotely may have access to on-site library resources by having requested materials sent to them.

2. Number of volumes of professional material:

Thousands of volumes through the online library. In addition to open access collections and databases in areas such as business, health and medicine, Information Technology, Security, Law and Criminal Justice, The Medline Full Text collection provides access to journals covering a wide range of subjects within the biomedical and health fields with coverage dating back to 1949. In addition, the University subscribes to the International Journal of Radiation Oncology/Biology/Physics, Medical Dosimetry Journal, and the College Edition of Health and Life Sciences Subject Collection through Elsevier, which provides access to over 1,357 journals.

3. Number of professional periodicals subscribed to:

Thousands of volumes through the online library. The Medline Full Text collection provides access to journals covering a wide range of subjects within the biomedical and health fields with coverage dating back to 1949. In addition, the University subscribes to the International Journal of Radiation Oncology/Biology/Physics, Medical Dosimetry Journal, and the College Edition of Health and Life Sciences Subject Collection through Elsevier, which provides access to over 1,357 journals.

4. Other library facilities in close geographical proximity for student access:

While students are on campus, the South Bend Public Library is within a block of the campus. The online library, which houses thousands of periodicals and resources, is available 24/7 from any student location.

IV. FACULTY: Attach completed Instructor's Qualification Record for each instructor.
**** Include all required documentation pertaining to the qualifications of each instructor.**

Total # of Faculty in the Program: 12	Full-time: 3	Part-time: 9
--	---------------------	---------------------

Fill out form below: (PLEASE LIST NAMES IN ALPHABETICAL ORDER.)

List Faculty Names (Alphabetical Order)	Degree or Diploma Earned	# Years of Working Experience in Specialty	# Years Teaching at Your School	# Years Teaching at Other	Check one:	
					Full- time	Part- time
Arreola, Manuel	Ph.D.	26.5	7.8	21.5		X
Braescu, Liliana	Ph.D.	19.5	7.5	19.5		X
Brown-Zacarias, Mellonie	Ed.S.	25.5	6	19.5	X	
Culbertson, Jamie	MA	20	0	2.3		X
Dougherty, Adrienne	Ed.D.	15.5	0.5	1.3		X
Dubanewicz, Michael	Ed.D.	14	0	12	X	
Gerard, Hugh	BS	22.5	8.6	10.5		X
Goetsch, Steven	Ph.D.	42.5	8	35.5		X
Kunselman, Shawna	MS	5	0	0		X
Murphy, Brent	MS	30.5	10.6	27.5	X	
Trump, David	Ph.D.	24.5	1	6.5		X
Wheeler, James	Ph.D., MD	30.5	3.5	10.5		X

**Supplementary Information
on
Composite Score, Licensure, Certification, and
Accreditation**

Institution: John Patrick University of Health and Applied Sciences
Degree Program: Associate of Science in Radiologic Science
Locations: South Bend, IN

Federal Financial Responsibility Composite Score

Provide the institution's most recent Federal Financial Responsibility Composite Score, whether published online, provided in written form by the U.S. Department of Education, or calculated by an independent auditor using the methodology prescribed by the U.S. Department of Education:

The University's federal financial responsibility composite score is 3.0. This has been calculated by our Independent auditor during the most recent audit for the year ended June 30, 2019.

State Licensure

Does a graduate of this program need to be licensed by the State to practice their profession in Indiana and if so, will this program prepare them for licensure?

Graduates do not need to be licensed by the State to practice their profession in Indiana or nationally. Professional certifications in the Radiological Sciences are not required, but recommended in the specializations of X-Ray, Nuclear Medicine, Computed Tomography, Magnetic Resonance Imaging, and Ultrasound. Certification is required for the Radiation Therapy specialization. Students eligible to enroll in this program will be practicing radiation science (radiologic technology or radiation therapy) professionals who hold at least one of the professional certifications and are interested in management or other career advancement opportunities within their chosen profession.

If so, please identify
The specific license(s) needed:
The State agency issuing the license(s):

+++++

Professional Certification

What are the professional certifications that exist for graduates of similar program(s)?

This degree is designed to meet the educational needs of professionals who already hold professional certification in their chosen career. Professional certifications in the Radiological Sciences are available for specializations in X-Ray, Nuclear Medicine, Computed Tomography, Magnetic Resonance Imaging, Ultrasound, and Radiation Therapy.

The goal of this degree is to prepare graduates for career enhancement and potential advancement. This program is similar to Radiation Science and Radiologic Science programs nationally in their design and goal of preparing this population of healthcare professionals for advancement in healthcare organizations.

Will a graduate of this program be prepared to obtain national professional certification(s) in order to find employment, or to have substantially better prospects for employment, in a related job in Indiana?

Graduates of this program will already hold national professional certification(s) in order to seek management or other career advancement opportunities in their chosen profession.

If so, please identify
Each specific professional certification:

RT(R), or RT(T) or RT(N) or RT(S) or RDMS or MMTC. Advanced qualifications in addition to RT(R) may include (CV), (CT), (MRI), (U), and (RVT).

The national organization issuing each certification:

**The American Registry of Radiologic Technologists (ARRT).
The Nuclear Medicine Technology Certification Board (for the Nuclear Medicine specialization).
The American Registry for Diagnostic Medical Sonographers (for the Ultrasound specialization).**

Please explain the rationale for choosing each professional certification:

Seeking certification helps to promote high standards of patient care through the recognition of qualifications as well as the professional continuing education benefits associated with being registered by the ARRT.

Please identify the single course or a sequence of courses that lead to each professional certification?

Licensure is required for admission into the program. This program is not designed to prepare professionals for licensure, but to pursue professional advancement through management or other advancement opportunities.

+++++

Professional Industry Standards/Best Practices

Does the program curriculum incorporate professional industry standard(s) and/or best practice(s)?

Although not required for this degree, John Patrick University of Health and Applied Sciences recognizes the importance of professional industry standards. While there are no current professional industry standards for this type of degree program, JPU has incorporated best practices in management, communication, problem solving, and advanced clinical practice provided by professional organizations in the Radiologic Science specializations. This curriculum, program design, and goals are similar to other programs nationally designed to meet the needs of this population of learners.

If so, please identify
The specific professional industry standard(s) and/or best practice(s):

The suggested curriculum to meet industry standards is located at http://www.asrt.org/docs/default-source/educators/ed_curr_mrrvsndrft_031614.pdf?sfvrsn=2. The curriculum is developed and supported by ASRT, AEIRS, and SMRT of ISMRM.

The organization or agency, from which the professional industry standard(s) and/or best practice(s) emanate:

**American Society of Radiologic Technologists (ASRT)
Association of Educators in Imaging and Radiologic Sciences (AEIRS)
The International Society for Magnetic Resonance in Medicine (ISMRM)
Section for Magnetic Resonance Technologists (SMRT)**

+++++

Program Accreditation

Does this program need specialized accreditation in order for a graduate to become licensed by the State or to earn a national professional certification, so graduates of this program can work in their profession or have substantially better prospects for employment?

The program does not need specialized accreditation in order for a graduate to become licensed. There is no licensure available for this degree program. Students eligible to enroll in this program will be practicing radiation science (radiologic technology or radiation therapy) professionals who hold at least one of the professional certifications and are interested in management or other career advancement opportunities within their chosen profession.

If so, please identify the specialized accrediting agency:

The American Registry of Radiologic Technologists (ARRT) provides certification in the Radiologic Science specializations of X-Ray, Nuclear Medicine, Computed Tomography, Magnetic Resonance Imaging, Ultrasound, and Radiation Therapy.

+++++

Transferability of Associate of Science Degrees

Since CHE/BPE policy reserves the Associate of Science designation for associate degrees whose credits apply toward meeting the requirements of a related baccalaureate degree, please answer the following questions:

Does a graduate of this A.S. degree program have the option to apply all or almost all of the credits to a related baccalaureate degree at your institution?

Yes, all related baccalaureate degree credits.

If so, please list the baccalaureate degree(s):

**BS Radiologic Science
BS Medical Imaging
BS Medical Dosimetry
BS Radiation Therapy**

+++++

Job Titles

List specific job titles and broad job categories that would be appropriate for a graduate of this program:

- **Radiology Administrator**
- **Radiation Oncology Manager**
- **Hospital Administrator**
- **Senior Radiation Therapist**
- **Senior or Lead Ultrasound Technician**
- **Senior or Lead Computed Tomography (CT) Technician**
- **Senior or Lead Magnetic Resonance Imaging (MRI) Technician**
- **Senior or Lead Nuclear Medicine Technician**
- **Manager or Lead X-Ray Technician**

1. What is the digital format of student transcripts?

Transcripts are stored through JPU's learning management system (LMS). Official transcripts are sent as hard copies on secure transcript paper.

2. Is the institution using proprietary software, if so what is the name?

JPU uses an online database called Sycamore Campus provided by Sycamore Leaf Solutions

3. Submit a sample student transcript.

A sample official transcript is attached.

+++++

Student Records

Institutions that have Previously Operated

1. Are all student transcripts in a digital format?

All student transcripts are in digital format.

- If not what is the percentage of student transcripts in a digital format?
Not applicable

- What is the beginning year of digitized student transcripts?

2009

- Are student transcripts stored separately from the overall student records?
Student transcripts are stored through the online learning management system and stored digitally in multiple locations.

2. How are the digital student records stored?
Student records are stored through the online LMS and stored on the LMS provider's servers across the United States. Data at the end of each term is downloaded and stored on the JPU server located at 100 E. Wayne Street, Suite 140 South Bend, IN 46601.
 - Where is the computer server located?
On JPU's campus and digitally on servers across the United States through JPU's online LMS.
 - What is the name of the system that stores the digital records?
Sycamore Campus
3. Where are the paper student records located?
Paper student records are stored on campus at 100 E. Wayne Street, Suite 140 South Bend, IN 46601 in the administrative offices. Files are stored in fireproof filing cabinets protected with locking mechanisms.
4. What is the beginning year of the institutional student record series?
2009
5. What is the estimated number of digital student records held by the institution?
Approximately 330 records
6. What is the estimated number of paper student records held by the institution?
Student records from JPU are digital. JPU retains paper records of the student file including paperwork, forms, and application materials. Approximately 330 paper records are held.
7. Aside from digital and paper, does the institution maintain student records in other formats such as microfiche?
No.
 - If so, what is the most significant format?
 - If so, what is the estimated number of student records maintained in that format?
8. Does the institution maintain a staff position that has overall responsibility and authority over student records?

The President and CEO has overall responsibility and authority over student records.

- If so, what is the name, title, and contact information for that individual?
Brent D. Murphy, MS, MBA, DABR
President and CEO
Email: bmurphy@jpu.edu
Phone: 574-232-2408

9. Has the institution contracted with a third party vendor such as Parchment to have student records digitized, maintained, and serviced?

No.

10. Approximately what is the average number of requests for student records or verification of attendance does the institution receive in a day and week?

Approximately 1 per week.

All Institutions

11. Is there anything that the Commission should consider with regard to the institutional student records?

No comments at this time.

Program Description

Projected Headcount and FTE Enrollments and Degrees Conferred

- Report headcount and FTE enrollment and degrees conferred data in a manner consistent with the Commission's Student Information System
- Report a table for each campus or off-campus location at which the program will be offered
- If the program is offered at more than one campus or off-campus location, a summary table, which reports the total headcount and FTE enrollments and degrees conferred across all locations, should be provided.
- Round the FTE enrollments to the nearest whole number
- If the program will take more than five years to be fully implemented and to reach steady state, report additional years of projections.
- Submit one table for each campus in which the program will be offered.

Projected Headcount and FTE Enrollments and Degrees Conferred									
January 2, 2020									
Institution/Location: John Patrick University of Health and Applied Sciences, South Bend, IN _____									
Program: AS in Radiologic Science									
				Year 1	Year 2	Year 3	Year 4	Year 5	
				FY2020	FY2021	FY2022	FY2023	FY2024	
Enrollment Projections (Headcount)									
	Full-Time			10	20	30	40	40	
	Part-Time			0	0	0	0	0	
	Total			10	20	30	40	40	
Enrollment Projections (FTE*)									
	Full-Time			10	20	30	40	40	
	Part-Time			0	0	0	0	0	
	Total			10	20	30	40	40	
Degrees Conferred Projections					0	10	10	20	20
Degree Level: AS									
CIP Code: - 510701; State - 000000									
FTE Definitions:									
Undergraduate Level: 30 Semester Hrs. = 1 FTE									
Undergraduate Level: 24 Semester Hrs. = 1 FTE									

John Patrick University of Health and Applied Sciences

100 E. Wayne Street, Suite 140, South Bend, IN 46601

PH 574.232.2408 FAX 574.232.2200

STUDENT NAME

Street Address

City, State Zip Code

PH: 000-000-0000

Date of Birth

Social Security

Enrollment Date

Program

MM/DD/YYYY

XXX-XX-0000

MM/DD/YYYY

AS IN RADIOLOGIC SCIENCE

Fall 2020

COURSE NO.	COURSE TITLE	GRADE	CRED	QPts
BIOL150	HUMAN ANATOMY AND PHYSIOLOGY I	A	3	12
MATH105	ALGEBRA I	A	3	12
HUM109	ENGLISH COMPOSITION	A	3	12
RS112	REVIEW OF RADIOLOGIC PROCEDURES	A	3	12
RS114	CLINICAL PRACTICE REVIEW	A	3	12

Term: EHRS	15	QPts	60	GPA	4.00
Cumulative: EHRS	15	QPts	60	GPA	4.00
Cumulative Program: EHRS	15	QPts	60	GPA	4.00

Spring 2021

COURSE NO.	COURSE TITLE	GRADE	CRED	QPts
BIOL155	HUMAN ANATOMY AND PHYSIOLOGY II	B	3	9
MATH106	ALGEBRA II	B	3	9
HUM111	FUNDAMENTALS OF PUBLIC SPEAKING	B	3	9
RS204	RADIATION BIOLOGY AND PROTECTION	B	3	9
RS202	ETHICS AND LAW FOR ADVANCED MODALITIES	B	3	9

Term: EHRS	15	QPts	45	GPA	3.00
Cumulative: EHRS	30	QPts	105	GPA	3.50
Cumulative Program: EHRS	30	QPts	105	GPA	3.50

Summer 2021

COURSE NO.	COURSE TITLE	GRADE	CRED	QPts
SOC107	INTRODUCTION TO PSYCHOLOGY	A	3	12
HUM113	INFORMATION SYSTEMS/COMPUTER SCIENCE	A	3	12
RS230	LEADERSHIP AND COMMUNICATION	A	3	12
RS222	OPERATIONAL AND ORGANIZATIONAL THEORIES	B	3	9
RS224	COMMUNICATION AND INFORMATION MANAGEMENT	B	3	9

Term: EHRS	15	QPts	54	GPA	3.60
Cumulative: EHRS	45	QPts	159	GPA	3.53
Cumulative Program: EHRS	45	QPts	159	GPA	3.53

***** CONTINUED ON NEXT PAGE *****

Elizabeth M Datema
Office of the Registrar

Brent D. Murphy, MS, DABR
President

John Patrick University of Health and Applied Sciences

100 E. Wayne Street, Suite 140, South Bend, IN 46601

PH 574.232.2408 FAX 574.232.2200

STUDENT NAME

Street Address

City, State Zip Code

PH: 000-000-0000

Date of Birth

Social Security

Enrollment Date

Program

MM/DD/YYYY

XXX-XX-0000

MM/DD/YYYY

AS IN RADIOLOGIC SCIENCE

Fall 2021

COURSE NO.

COURSE TITLE

GRADE

CRED

QPts

SOC105

INTRODUCTION TO SOCIOLOGY

A

3

12

SCI120

NUTRITION

A

3

12

RS220

HUMAN RESOURCE MANAGEMENT

B

3

9

RS216

PRODUCTIVITY AND ASSESSMENT IN RADIATION SCIENCES

B

3

9

RS233

FISCAL AND BUDGETARY MANAGEMENT

B

3

9

Term: EHRS

15

QPts

51

GPA

3.40

Cumulative: EHRS

60

QPts

210

GPA

3.50

Cumulative Program: EHRS

60

QPts

210

GPA

3.50

DEGREE AWARDED

MM/DD/YYYY

Associate of Science in Radiologic Science

***** END OF RECORD *****



Elizabeth M Datema
Office of the Registrar

Brent D. Murphy, MS, DABR
President

KEY TO TRANSCRIPT OF ACADEMIC RECORDS

Note: The following explanation reflects information found on the John Patrick University of Health and Applied Sciences (JPU) Official Transcript produced from the Student Information System implemented June 2011. Prior to August 5, 2019, JPU was doing business as Radiological Technologies University VT.

I. Grade and Credit Point System

The following grades are considered in computing semester or cumulative grade averages. Course hours with a grade of "F" are counted when computing grade point averages but do not count toward the earned hours required for degrees.

Graduate Courses

A (4.0 Pts) Excellent	F (0.0 Pts) Failing
B (3.0 Pts) Good	P (4.0 Pts) Passed (Pass/Fail Option)
C (0.0 Pts) Unsatisfactory	WF (0.0 Pts) Withdrawn – Failing
D (0.0 Pts) Unsatisfactory	

Undergraduate Courses

A (4.0 Pts) Excellent	F (0.0 Pts) Failing
B (3.0 Pts) Good	P (4.0 Pts) Passed (Pass/Fail Option)
C (2.0 Pts) Satisfactory	WF (0.0 Pts) Withdrawn - Failing
D (0 Pts) Unsatisfactory	

Repeated Courses

Repeated courses are counted in the John Patrick University of Health and Applied Sciences grade point average and may also be counted in the student's primary program GPA (Student Program GPA), depending on the policies of the student's program. The first attempt to complete a course is listed as attempted credits not earned.

The following grades are not considered in computing semester or cumulative grade point averages:

AU	Audit - No Credit
I	Incomplete/Pending
T	Denotes credits transferred from another Institution
W	Withdrawn
R	Repeated Course

Abbreviations and Symbols

EHRs	Credit hours earned
QPs	Quality Points Earned
GPA	Grade point average (computed by dividing QPs by EHRs)

Credit Types

Regular Credit – All John Patrick University of Health and Applied Sciences credit is reported in terms of semester hours.

II. Record Format

The "Official Transcript" standard format lists course history, grade and GPA information in chronological order sorted by the student's career level. The "Official Transcript with Enrollment" provides the same information as the standard transcript but also includes all courses in which a student is currently enrolled or registered. "Official Transcript" or "Official Transcript with Enrollment" (Without career level designation) indicates that the document contains all work completed at John Patrick University of Health and Applied Sciences.

The JPU GPA reflects the student's GPA according to standard university-wide rules. A Semester JPU GPA and a cumulative to date JPU GPA are calculated at the end of each semester. The overall JPU GPA summary statistics are reflected at the end of each student career level.

The Student Program GPA is calculated according to the rules determined by the student's primary academic program at the time of printing. The cumulative Student Program GPA summary statistics are reflected at the end of each student career level and are based on the student's last active primary program at that level.

III. Transfer, Test and Special Credit

Courses accepted in transfer from other institutions are listed under a Transfer Credit heading. Generally, a grade of "T" (transfer grade) is assigned and course numbers, titles and credit hours assigned reflect JPU Equivalents. Transfer hours with a grade of "T" are not reflected in the cumulative grade averages; however, the hours are included in the "Hrs Earned" Field.

IV. Accreditation

This Institution is authorized by: the Indiana Board for Proprietary Education, 101 West Ohio Street, Suite 300 Indianapolis, Indiana 46204-4206. Phone (317) 464-4400 Ext. 138.

This Institution is accredited by the Accrediting Commission of Career Schools and Colleges (ACCSC), 2101 Wilson Boulevard, Suite 302 Arlington, VA 22201. Phone (703) 247-4212. Website: www.accsc.org. ACCSC is recognized by the United States Department of Education.

This Institution holds programmatic accreditation by the Joint Review Committee on Education in Radiologic Technology (JRCERT), 20 North Wacker Drive, Suite 2850 Chicago, Illinois 60606-3182. Phone (312) 704-5300. Email: mail@jrcert.org. Programs Accredited: Bachelor of Science in Medical Dosimetry and Master of Science in Medical Dosimetry.

V. Validation

A transcript issued by John Patrick University of Health and Applied Sciences is official when it displays a signature and is printed on John Patrick University of Health and Applied Sciences paper. The official University transcript is printed on SCRIP-SAFE Security paper and does not require a raised seal.

VI. Registrar Contact

Questions about the content of this record should be referred to the Office of the Registrar where it was printed.

TO TEST FOR AUTHENTICITY: Translucent globe icons *MUST* be visible from both sides when held toward a light source. The face of this transcript is printed on red SCRIP-SAFE® paper with the name of the institution appearing in white type over the face of the entire document.

JOHN PATRICK UNIVERSITY OF HEALTH AND APPLIED SCIENCES • JOHN PATRICK UNIVERSITY OF HEALTH AND APPLIED SCIENCES • JOHN PATRICK UNIVERSITY OF HEALTH AND APPLIED SCIENCES • JOHN PATRICK UNIVERSITY OF HEALTH AND APPLIED SCIENCES • JOHN PATRICK UNIVERSITY OF HEALTH AND APPLIED SCIENCES • JOHN PATRICK UNIVERSITY OF HEALTH AND APPLIED SCIENCES • JOHN PATRICK UNIVERSITY OF HEALTH AND APPLIED SCIENCES • JOHN PATRICK UNIVERSITY OF HEALTH AND APPLIED SCIENCES • JOHN PATRICK UNIVERSITY OF HEALTH AND APPLIED SCIENCES • JOHN PATRICK UNIVERSITY OF HEALTH AND APPLIED SCIENCES

ADDITIONAL TESTS: The institutional name and the word COPY appear on alternate rows as a latent image. When this paper is touched by fresh liquid bleach, an authentic document will stain brown. A black and white or color copy of this document is not an original and should not be accepted as an official institutional document. This document cannot be released to a third party without the written consent of the student. This is in accordance with the Family Educational Rights and Privacy Act of 1974. If you have any questions about this document, please contact our office. ALTERATION OF THIS DOCUMENT MAY BE A CRIMINAL OFFENSE!

Indiana Commission for Higher Education
Indiana Board for Proprietary Education

Out-of-State Institutions and
In-State Proprietary Institutions Offering Instruction in Indiana
with a Physical Presence in the State

DEGREE APPLICATION
(New or Renewal program)

Use the <tab> key to advance to the next field, or select a field by clicking the cursor.

Name of Institution **John Patrick University of Health and Applied Sciences**

Program name and
Suggested CIP Code: **Integrative Health & Lifestyle Medicine (CIP Code: 51.3306)**

Level of Degree (AAS, AS, AA, BAS, BA, BS, MBA, MAS, MA, MS, Ph.D.) **BS**

Name of Person Preparing this Form **Betsy Datema**

Telephone Number **574-232-2408** **Application Type**

Date the Form was Prepared **12/30/2019** **Initial** or **Renewal**
(Revise date after any revision) **Revised 2020-02-25**

I. PROGRAM OBJECTIVES: Describe what the program is designed to achieve and explain how it is structured in order to accomplish the objectives.

This program focuses on the holistic interconnectedness of physical, psychological, social, spiritual, and environmental well-being and that integrates aspects of alternative, complementary and conventional medicine to alleviate illness and promote, maintain, and optimize wellness. This program of study prepares individuals to assume roles as health/wellness professionals in private business and industry, community organizations, and health care settings (Classification of Instructional Programs et al National Center for Education Statistics, 2019.)

The fulfilment of our mission and goals through an integrated curriculum insures students attain the following learning outcomes:

- ✓ Students will display effective management and communication skills, both verbal and written
- ✓ Students will demonstrate critical thinking and problem-solving skills
- ✓ Students will demonstrate professional work standards
- ✓ Students will acquire the professional tools and experience for an entry level position in Integrative Wellness positions
- ✓ Providing students with higher educational and training opportunities that are flexible and accessible.
- ✓ Providing higher educational and training opportunities that are current with technology and career demands.
- ✓ Providing faculty members that have demonstrated expertise in their respective domain, both professionally and academically.
- ✓ Delivering educational support services that meet student life demands and schedules.
- ✓ Building within students a value for life-long learning and education.
- ✓ Teaching students how to evaluate, to analyze, and to synthesize information to become more skillful at creating solutions in a career environment.
- ✓ Providing educational resources in a manner that effectively uses current technology.

- ✓ Offering our programs at times and at places that are accessible to students-- on campus, off campus, and at those sites best served by state of the art technologies.
- ✓ Apply lifestyle and nutritional assessment techniques into multiple health practices.
- ✓ Prepares individuals to assume roles as health/wellness professionals.
- ✓ Understand sensory analysis in a scientific discipline.
- ✓ Understand the role genetics and nutraceutical science plays in nutrition.
- ✓ Understand and apply integrative nutrition therapies and practices into clinical nutrition.
- ✓ Apply nutritional psychology theory into the healing process.
- ✓ Apply ethical and professional care and practices into nutrition and health.
- ✓ Utilizes the principles of general, organic, and biochemistry.
- ✓ Integrates realistic techniques that bridge the gap between wanting to be fit and living a fit lifestyle.
- ✓ Display knowledge of the history and philosophy of yoga.
- ✓ Apply information on the health, culture, food, and nutrition habits of the most common ethnic and racial groups living in the United States.
- ✓ Provide comprehensive coverage of disease pathophysiology and treatment that reflects the latest research and evidence-based nutritional care.
- ✓ Explain insights and skills to handle common stress, ranging from academics and time management to relationship issues.
- ✓ Discuss motivation for drug use, the social implications of drug use, legal ramifications and factors affecting how drugs interact with the human body.
- ✓ Instruct principles of psychopharmacology, commonly prescribed psychotropic drugs for adults, and psychotropic medications prescribed to children.
- ✓ Demonstrate foundational understanding of the structure and function of the nervous system and its relationship to typical and disordered human behavior.

Students progress through the curriculum and meet course learning objectives that culminate in the accomplishment of the above learning outcomes. Additionally, the program provides graduates with knowledge and skills to advance in the fields of integrative science and practice.

II. PROGRAM STRUCTURE: List all courses in the program. Indicate course name, course number, and number of credit hours or clock hours for each course.

Name of Program: Bachelor of Science in Integrative Health & Lifestyle Medicine

Total Course Hours: 120 Check one: Quarter Hours

Semester Hours X

Clock Hours

Tuition : \$25,000.20 Length of Program: 2 years (4 semesters)

SPECIALTY COURSES:

<u>Course Number</u>	<u>Course Title</u>	<u>Course Hours</u>
LM400	General, Organic and Biochemistry	3 Credits
LM405	Fitness and Wellness	3 Credits
LM401	Integrative Kinesiology	3 Credits
LM402	Yoga and Wellness	3 Credits
LM403	Sociology of Health	3 Credits
LM404	Therapeutic Massage	3 Credits
NUT300	Nutrition Counseling	3 Credits
NUT301	Clinical Nutrition	3 Credits
NUT302	Nutrition Therapy & Pathophysiology	3 Credits
NUT303	Life Cycle Nutrition	3 Credits
NUT304	Food & Culture	3 Credits
NUT400	Healthcare Nutrition	3 Credits
NUT401	Sports & Exercise Nutrition	3 Credits
NUT402	Advanced Nutrition & Human Metabolism	3 Credits

NUT403	Community Nutrition	3 Credits
NUT300	Ethics	3 Credits
LM300	Stress Management	3 Credits
LM301	Drug, Alcohol and Addiction Counseling	3 Credits
LM406	Integrative Psychopharmacology	3 Credits
LM407	Behavioral Neuroscience	3 Credits

GENERAL EDUCATION / LIBERAL ARTS COURSES

36 general education courses accepted for transfer	36 credits
24 technical/occupational courses accepted for transfer	24 credits

Number of Credit/Clock Hrs. in Specialty Courses: 60 / 120 Percentage: 50%

Number of Credit/Clock Hrs. in General Courses: 36 / 120 Percentage: 30%

If applicable:

Number of Credit/Clock Hrs. in Liberal Arts: 24 / 120 Percentage: 20%

III. LIBRARY: Please provide information pertaining to the library located in your institution.

1. Location of library; Hours of student access; Part-time, full-time librarian/staff:

Library services at John Patrick University consist of a physical library located at 100 E. Wayne Street, Suite 140, South Bend, IN 46601 including books and periodicals which apply to the fields of Nanomedicine, Medical Physics, Medical Dosimetry, Medical Health Physics, Medical Imaging, Radiologic Science, Radiologic Technology, Radiation Therapy, Nutrition, Food Science, and Lifestyle Medicine. JPU also subscribes to EBSCO's Discovery Service platform, which provides access to JPU's entire online library collection through a single entry point. These online resources include Full-text journals, electronic books, tutorials, subject guides, current news, and career development information.

The library is staffed by a part-time Librarian. The Librarian holds a Master's Degree in Library Science and supervises and manages the library and instructional resources. The Librarian also provides support to both faculty and students in the use of library resources and works to integrate library resources into all phases of the University's educational programs.

Students and faculty may access the online library platform 24 hours a day, seven days a week. The on-site library is accessible to students at any time they are on the campus. Students who study remotely may have access to on-site library resources by having requested materials sent to them.

2. Number of volumes of professional material:

Thousands of volumes through the online library. In addition to open access collections and databases in areas such as business, health and medicine, Information Technology, Security, Law and Criminal Justice, The Medline Full Text collection provides access to journals covering a wide range of subjects within the biomedical and health fields with coverage dating back to 1949. In addition, the University subscribes to the International Journal of Radiation Oncology/Biology/Physics, Medical Dosimetry Journal, and the College Edition of Health and Life Sciences Subject Collection through Elsevier, which provides access to over 1,357 journals.

3. Number of professional periodicals subscribed to:

Thousands of volumes through the online library. The Medline Full Text collection provides access to journals covering a wide range of subjects within the biomedical and health fields with coverage dating back to 1949. In addition, the University subscribes to the International Journal of Radiation Oncology/Biology/Physics, Medical Dosimetry Journal, and the College Edition of Health and Life Sciences Subject Collection through Elsevier, which provides access to over 1,357 journals.

4. Other library facilities in close geographical proximity for student access:

While students are on campus, the South Bend Public Library is within a block of the campus. The online library, which houses thousands of periodicals and resources, is available 24/7 from any student location.

IV. FACULTY: Attach completed Instructor's Qualification Record for each instructor.
**** Include all required documentation pertaining to the qualifications of each instructor.**

Total # of Faculty in the Program:

8

Full-time:

2

Part-time:

6

Fill out form below: (PLEASE LIST NAMES IN ALPHABETICAL ORDER.)

List Faculty Names (Alphabetical Order)	Degree or Diploma Earned	# Years of Working Experience in Specialty	# Years Teaching at Your School	# Years Teaching at Other	Check one:	
					Full-time	Part-time
Ake, Maureen	MS, Marriage & Family Therapy	7	0	0		X
Brock, Bonnie	MS, Public Health	23	0	0		X
Dougherty, Adrienne	Ed.D.	15.5	0.5	1.3		X
Dubanewicz, Michael	MS, Education in Administration	14	0	14	X	
Kunselman, Shawna	MS- Applied Clinical Nutrition	4	0	0		X
Murphy, Brent	MS, Medical Physics; MBA	30	10	27	X	
Paydar, Mehraz	Ph.D.-Nutritional Sciences	9	0	4		X
Wilson-Kendall, Dawn	Doctorate of Chiropractic	11	0	11		X

**Supplementary Information on
Licensure, Certification, and Accreditation**

Institution: John Patrick University

Degree Program: Bachelor of Science in Integrative Health & Lifestyle Medicine

Locations: South Bend, IN

State Licensure

Does a graduate of this program need to be licensed by the State to practice their profession in Indiana and if so, will this program prepare them for licensure?

No.

If so, please identify: N/A

The specific license(s) needed: N/A

The State agency issuing the license(s): N/A

+++++

Professional Certification

What are the professional certifications that exist for graduates of similar program(s)?

The program and concentrations will align itself for possible eligibility for board certification (excluding internship/externship hours not supplied or supervised by the university including additional courses which may be required by the rendering board) as:

- **Certified Clinical Nutritionist**
 - **Clinical Nutrition Certification Board**
- **Practitioner Member**
 - **American Holistic Health Association**
- **Health Coach**
 - **American Council on Exercise**

Will a graduate of this program be prepared to obtain national professional certification(s) in order to find employment, or to have substantially better prospects for employment, in a related job in Indiana?

Yes.

If so, please identify: **American Council on Exercise**

Each specific professional certification: **Health Coach**

The national organization issuing each certification: **The ACE Health Coach Certification is the only health coach certification accredited by the National Commission for Certifying Agencies (NCCA), considered the gold standard in health and fitness.**

Please explain the rationale for choosing each professional certification:

Clinical Nutrition Certification Board

The Certified Clinical Nutritionist (CCN) Examination establishes reputable standards of excellence through the creation of a quality examination based on a validated scope of practice which appropriately represents the field of clinical nutrition.

American Holistic Health Association Practitioner Member

To encourage your patients/clients to follow a holistic approach to creating wellness and work in partnership towards an integrative approach to wellness.

American Council on Exercise

The ACE Health Coach Certification is the only health coach certification accredited by the National Commission for Certifying Agencies (NCCA), considered the gold standard in health and fitness.

Please identify the single course or a sequence of courses that lead to each professional certification.

Certified Clinical Nutritionist (CCN)

Degree Program: Bachelor of Science in Integrative Health & Lifestyle Medicine

The Clinical Nutrition Certification Board (CNBC) is a 501(c)(3) non-profit tax-exempt certification agency which provides professional training, examination and certification for health care practitioners. The discipline of Human Clinical Nutrition applies principles derived from current biochemical and physiological scientific knowledge for the purpose of promoting optimal health while recognizing biochemical individuality. The Certified Clinical Nutritionist assesses a person's nutritional needs to achieve normal physiological function. Assessment includes the use of appropriate test and observations such as case history, anthropomorphic measurements, physical signs, laboratory tests, and nutrition/lifestyle analysis to determine an educational nutrition program. Assessment also provides the basis for referral to a licensed physician, or other health care professional. The educational protocol may include, among other information, nutrition / lifestyle modification, nutritive supplementation, understanding of physiological/biochemical pathways, and evoking of regenerative processes. Michigan requires Statistics coursework for licensure. New York State requires undergraduate degrees lacking 3 years clinical experience to complete the 900 hour internship. Optional coursework but recommended: Medical Terminology, Practice Management/Insurance Codes, HIPPA requirements. (Not offered by John Patrick University) et al Clinical Nutrition Certification Board, 2019.

American Holistic Health Association Practitioner Member

Degree Program: Bachelor of Science in Integrative Health & Lifestyle Medicine

The purpose to obtain practitioner member status is to encourage your patients/clients to follow a holistic approach to creating wellness and work in partnership towards an integrative approach to wellness. This membership requires formal training to have prepared the practitioner member for health services and/or health-wellness education, et al American Holistic Health Association, 2019.

American Council on Exercise Health Coach

Degree Program: Bachelor of Science in Integrative Health & Lifestyle Medicine

The ACE Health Coach Certification is the only health coach certification accredited by the National Commission for Certifying Agencies (NCCA), considered the gold standard in health and fitness. Rooted in behavior-change science and the principles of lifestyle medicine, the study and training program addresses all the core competencies of health coaching within a single learning experience. ACE works across the country to advance and revise policies that reduce barriers to being active and that open business doors for exercise professionals and health coaches. Through education and technical assistance ACE is dedicated to helping individuals become advocates for getting people moving. Through their process and vision is to be the leading nonprofit advocate for achieving health through physical activity and other lifestyle changes by providing accessible NCCA-accredited certifications and scientifically rooted education to fitness professionals and health enthusiasts to significantly impact preventable, inactivity-related lifestyle diseases by 2035 et al American Council on Exercise, 2019.

+++++

Professional Industry Standards/Best Practices

Does the program curriculum incorporate professional industry standard(s) and/or best practice(s)?

The program incorporates professional industry standards.

If so, please identify:

- Apply lifestyle and nutritional assessment techniques into multiple health practices.
- Prepares individuals to assume roles as health/wellness professionals.
- Understand the role genetics and nutraceutical science plays in nutrition.
- Understand and apply integrative nutrition therapies and practices into clinical nutrition.
- Apply nutritional psychology theory into the healing process.
- Apply ethical and professional care and practices into nutrition and health.
- Utilizes the principles of general, organic, and biochemistry.
- Integrates realistic techniques that bridge the gap between wanting to be fit and living a fit lifestyle.
- Display knowledge of the history and philosophy of yoga.
- Apply information on the health, culture, food, and nutrition habits of the most common ethnic and racial groups living in the United States.
- Provide comprehensive coverage of disease pathophysiology and treatment that reflects the latest research and evidence-based nutritional care.
- Explain insights and skills to handle common stress, ranging from academics and time management to relationship issues.
- Discuss motivation for drug use, the social implications of drug use, legal ramifications and factors affecting how drugs interact with the human body.
- Instruct principles of psychopharmacology, commonly prescribed psychotropic drugs for adults, and psychotropic medications prescribed to children.

- **Demonstrate foundational understanding of the structure and function of the nervous system and its relationship to typical and disordered human behavior.**

The specific professional industry standard(s) and/or best practice(s):

American Holistic Health Association

Work in partnership with your patients/clients. Encourage your patients/clients to follow a holistic approach to creating wellness. Have completed formal training that prepared you for the health services you offer.

The organization or agency, from which the professional industry standard(s) and/or best practice(s) emanate:

- **Practitioner Member**
 - **American Holistic Health Association**

+++++

Program Accreditation

Does this program need specialized accreditation in order for a graduate to become licensed by the State or to earn a national professional certification, so graduates of this program can work in their profession or have substantially better prospects for employment?

No.

If so, please identify the specialized accrediting agency:

+++++

Transferability of Associate of Science Degrees

Since CHE/BPE policy reserves the Associate of Science designation for associate degrees whose credits apply toward meeting the requirements of a related baccalaureate degree, please answer the following questions:

Does a graduate of this A.S. degree program have the option to apply all or almost all of the credits to a related baccalaureate degree at your institution?

Not applicable

If so, please list the baccalaureate degree(s): Bachelor of Science in Integrative Health & Lifestyle Medicine

+++++

Job Titles

List specific job titles and broad job categories that would be appropriate for a graduate of this program:

Chief Wellness Officer, Executive Wellness Programs Director, Fitness and Wellness Director, Fitness Coordinator, Fitness Director, Fitness Supervisor, Fitness/Wellness Director, Group Fitness Manager (GFM), Recreational Sports Director, Wellness Director.

11-9039.02 - Fitness and Wellness Coordinators et al ONetOnline, 2019.

Apprise Counselor, Assistant Director of Nutrition and Wellness Programs, Chief Program Officer, Community Health Outreach Worker, Community Health Program Coordinator, Community Health Program Representative (Community Health Program Rep), Community Health Promoter, Community Health Worker (CHW), Community Nutrition Educator, HIV CTS Specialist (Human Immunodeficiency Virus Counseling and Testing Services Specialist).

21-1094.00 - Community Health Workers et al ONetOnline, 2019.

Aerobics Instructor, Fitness Coordinator, Fitness Director, Fitness Instructor, Fitness Specialist, Fitness Trainer, Group Exercise Instructor, Group Fitness Instructor, Personal Trainer, Yoga Instructor.

39-9031.00 - Fitness Trainers and Aerobics Instructors et al ONetOnline, 2019.

Community Health Consultant, Education Coordinator, Health Education Coordinator, Health Education Specialist, Health Educator, Health Promotion Specialist, Public Health Educator, Public Information Officer.

21-1091.00 - Health Educators et al ONetOnline, 2019.

1. What is the digital format of student transcripts?
Transcripts are stored through JPU's learning management system (LMS). Official transcripts are sent as hard copies on secure transcript paper.
2. Is the institution using proprietary software, if so what is the name?
JPU uses Sycamore Campus as it's LMS provided by Sycamore Education.
3. Submit a sample student transcript.
A sample official transcript is attached.

+++++

Student Records

Institutions that have Previously Operated

1. Are all student transcripts in a digital format?

All student transcripts are in digital format.

- If not what is the percentage of student transcripts in a digital format?
- What is the beginning year of digitized student transcripts?
2009
- Are student transcripts stored separately from the overall student records?
Student transcripts are stored through the learning management system and backed up in multiple locations.

2. How are the digital student records stored?

Student records are stored through the online LMS and stored on the LMS provider's servers across the United States. Data at the end of each term is downloaded and stored on the JPU server located at 100 E. Wayne Street, Suite 140 South Bend, IN 46601.

- Where is the computer server located?
On JPU's campus and digitally on servers across the United States through JPU's LMS.
- What is the name of the system that stores the digital records?
Sycamore Campus

3. Where are the paper student records located?

Paper student records are stored on campus at 100 E. Wayne Street, Suite 140 South Bend, IN 46601 in the administrative offices. Files are stored in fireproof filing cabinets protected with locking mechanisms.

4. What is the beginning year of the institutional student record series?

2009

5. What is the estimated number of digital student records held by the institution?

Approximately 320 records

6. What is the estimated number of paper student records held by the institution?

Student records from JPU are digital. JPU retains paper records of the student file including paperwork, forms, and application materials. Approximately 320 paper records are held.

7. Aside from digital and paper, does the institution maintain student records in other formats such as microfiche?

No.

- If so, what is the most significant format?
- If so, what is the estimated number of student records maintained in that format?

8. Does the institution maintain a staff position that has overall responsibility and authority over student records?

The President and CEO has overall responsibility and authority over student records.

- If so, what is the name, title, and contact information for that individual?
Brent D. Murphy, MS, MBA, DABR
President and CEO
Email: bmurphy@rtuvt.edu
Phone: 574-232-2408

9. Has the institution contracted with a third party vendor such as Parchment to have student records digitized, maintained, and serviced?

No.

10. Approximately what is the average number of requests for student records or verification of attendance does the institution receive in a day and week?

Approximately 1 per week.

All Institutions

11. Is there anything that the Commission should consider with regard to the institutional student records?

No comments at this time.

Program Description

Projected Headcount and FTE Enrollments and Degrees Conferred

- Report headcount and FTE enrollment and degrees conferred data in a manner consistent with the Commission's Student Information System
- Report a table for each campus or off-campus location at which the program will be offered
- If the program is offered at more than one campus or off-campus location, a summary table, which reports the total headcount and FTE enrollments and degrees conferred across all locations, should be provided.
- Round the FTE enrollments to the nearest whole number
- If the program will take more than five years to be fully implemented and to reach steady state, report additional years of projections.
- Submit one table for each campus in which the program will be offered.

Projected Headcount and FTE Enrollments and Degrees Conferred									
9/6/2020									
Institution/Location: John Patrick University/South Bend, Indiana									
Program: BS in Integrative Health & Lifestyle Medicine									
				Year 1	Year 2	Year 3	Year 4	Year 5	
				FY2020	FY2020	FY2021	FY2022	FY2023	
Enrollment Projections (Headcount)									
	Full-Time			10	20	30	40	40	
	Part-Time			0	0	0	0	0	
	Total			10	20	30	40	40	
Enrollment Projections (FTE*)									
	Full-Time			10	20	30	40	40	
	Part-Time			0	0	0	0	0	
	Total			10	20	30	40	40	
Degrees Conferred Projections				0	10	10	20	20	
Degree Level: BS									
CIP Code: - 51.3306; State - 000000									
FTE Definitions:									
Undergraduate Level: 30 Semester Hrs. = 1 FTE									
Undergraduate Level: 24 Semester Hrs. = 1 FTE									

John Patrick University of Health and Applied Sciences

100 E. Wayne Street, Suite 140, South Bend, IN 46601

PH 574.232.2408 FAX 574.232.2200

STUDENT NAME

Street Address

City, State Zip Code

PH: 000-000-0000

Date of Birth

Social Security

Enrollment Date

Program

MM/DD/YYYY

XXX-XX-0000

MM/DD/YYYY

BS INTEGRATIVE HEALTH & LIFESTYLE
MEDICINE

Fall 2020

COURSE NO.	COURSE TITLE	GRADE	CRED	QPts
LM300	STRESS MANAGEMENT	A	3	12
LM301	DRUG, ALCOHOL AND ADDICTION COUNSELING	A	3	12
LM302	ETHICS	A	3	12
LM400	GENERAL, ORGANIC AND BIOCHEMISTRY	A	3	12
NUT300	NUTRITION COUNSELING	A	3	12

Term: EHRS	15	QPts	60	GPA	4.00
Cumulative: EHRS	15	QPts	60	GPA	4.00
Cumulative Program: EHRS	15	QPts	60	GPA	4.00

Spring 2021

COURSE NO.	COURSE TITLE	GRADE	CRED	QPts
NUT301	CLINICAL NUTRITION	B	3	9
NUT302	NUTRITION THERAPY AND PATHOPHYSIOLOGY	B	3	9
NUT303	LIFE CYCLE NUTRITION	B	3	9
NUT304	FOOD AND CULTURE	B	3	9
LM401	INTEGRATIVE KINESIOLOGY	B	3	9

Term: EHRS	15	QPts	45	GPA	3.00
Cumulative: EHRS	30	QPts	105	GPA	3.50
Cumulative Program: EHRS	30	QPts	105	GPA	3.50

Summer 2021

COURSE NO.	COURSE TITLE	GRADE	CRED	QPts
LM402	YOGA AND WELLNESS	A	3	12
NUT400	HEALTHCARE NUTRITION	A	3	12
LM407	BEHAVIORAL NEUROSCIENCE	A	3	12
NUT401	SPORTS AND EXERCISE NUTRITION	B	3	9
NUT403	COMMUNITY NUTRITION	B	3	9

Term: EHRS	15	QPts	54	GPA	3.60
Cumulative: EHRS	45	QPts	159	GPA	3.53
Cumulative Program: EHRS	45	QPts	159	GPA	3.53

***** CONTINUED ON NEXT PAGE *****

Elizabeth M Datema
Office of the Registrar

Brent D. Murphy, MS, DABR
President

John Patrick University of Health and Applied Sciences

100 E. Wayne Street, Suite 140, South Bend, IN 46601

PH 574.232.2408 FAX 574.232.2200

STUDENT NAME
Street Address
City, State Zip Code
PH: 000-000-0000

Date of Birth MM/DD/YYYY
Social Security XXX-XX-0000
Enrollment Date MM/DD/YYYY
Program BS INTEGRATIVE HEALTH & LIFESTYLE

Fall 2021

COURSE NO.	COURSE TITLE	GRADE	CRED	QPts
LM403	SOCIOLOGY OF HEALTH	A	3	12
LM404	THERAPEUTIC MASSAGE	A	3	12
LM405	FITNESS AND WELLNESS	B	3	9
LM406	INTEGRATIVE PSYCHOPHARMACOLOGY	B	3	9
NUT402	ADVANCED NUTRITION AND HUMAN METABOLISM	B	3	9

Term: EHRS	15	QPts	51	GPA	3.40
Cumulative: EHRS	60	QPts	210	GPA	3.50
Cumulative Program: EHRS	60	QPts	210	GPA	3.50

DEGREE AWARDED
MM/DD/YYYY Bachelor of Science in Integrative Health and Lifestyle Medicine

***** END OF RECORD *****

Elizabeth M Datema
Office of the Registrar

Brent D. Murphy, MS, DABR
President

KEY TO TRANSCRIPT OF ACADEMIC RECORDS

Note: The following explanation reflects information found on the John Patrick University of Health and Applied Sciences (JPU) Official Transcript produced from the Student Information System implemented June 2011. Prior to August 5, 2019, JPU was doing business as Radiological Technologies University VT.

I. Grade and Credit Point System

The following grades are considered in computing semester or cumulative grade averages. Course hours with a grade of "F" are counted when computing grade point averages but do not count toward the earned hours required for degrees.

Graduate Courses

A (4.0 Pts) Excellent	F (0.0 Pts) Failing
B (3.0 Pts) Good	P (4.0 Pts) Passed (Pass/Fail Option)
C (0.0 Pts) Unsatisfactory	WF (0.0 Pts) Withdrawn – Failing
D (0.0 Pts) Unsatisfactory	

Undergraduate Courses

A (4.0 Pts) Excellent	F (0.0 Pts) Failing
B (3.0 Pts) Good	P (4.0 Pts) Passed (Pass/Fail Option)
C (2.0 Pts) Satisfactory	WF (0.0 Pts) Withdrawn - Failing
D (0 Pts) Unsatisfactory	

Repeated Courses

Repeated courses are counted in the John Patrick University of Health and Applied Sciences grade point average and may also be counted in the student's primary program GPA (Student Program GPA), depending on the policies of the student's program. The first attempt to complete a course is listed as attempted credits not earned.

The following grades are not considered in computing semester or cumulative grade point averages:

AU	Audit - No Credit
I	Incomplete/Pending
T	Denotes credits transferred from another Institution
W	Withdrawn
R	Repeated Course

Abbreviations and Symbols

EHRs	Credit hours earned
QPts	Quality Points Earned
GPA	Grade point average (computed by dividing QPts by EHRs)

Credit Types

Regular Credit – All John Patrick University of Health and Applied Sciences credit is reported in terms of semester hours.

II. Record Format

The "Official Transcript" standard format lists course history, grade and GPA information in chronological order sorted by the student's career level. The "Official Transcript with Enrollment" provides the same information as the standard transcript but also includes all courses in which a student is currently enrolled or registered. "Official Transcript" or "Official Transcript with Enrollment" (Without career level designation) indicates that the document contains all work completed at John Patrick University of Health and Applied Sciences.

The JPU GPA reflects the student's GPA according to standard university-wide rules. A Semester JPU GPA and a cumulative to date JPU GPA are calculated at the end of each semester. The overall JPU GPA summary statistics are reflected at the end of each student career level.

The Student Program GPA is calculated according to the rules determined by the student's primary academic program at the time of printing. The cumulative Student Program GPA summary statistics are reflected at the end of each student career level and are based on the student's last active primary program at that level.

III. Transfer, Test and Special Credit

Courses accepted in transfer from other institutions are listed under a Transfer Credit heading. Generally, a grade of "T" (transfer grade) is assigned and course numbers, titles and credit hours assigned reflect JPU Equivalents. Transfer hours with a grade of "T" are not reflected in the cumulative grade averages; however, the hours are included in the "Hrs Earned" Field.

IV. Accreditation

This Institution is authorized by: the Indiana Board for Proprietary Education, 101 West Ohio Street, Suite 300 Indianapolis, Indiana 46204-4206. Phone (317) 464-4400 Ext. 138.

This Institution is accredited by the Accrediting Commission of Career Schools and Colleges (ACCSC), 2101 Wilson Boulevard, Suite 302 Arlington, VA 22201. Phone (703) 247-4212. Website: www.accsc.org. ACCSC is recognized by the United States Department of Education.

This Institution holds programmatic accreditation by the Joint Review Committee on Education in Radiologic Technology (JRCERT), 20 North Wacker Drive, Suite 2850 Chicago, Illinois 60606-3182. Phone (312) 704-5300. Email: mail@jrcert.org. Programs Accredited: Bachelor of Science in Medical Dosimetry and Master of Science in Medical Dosimetry.

V. Validation

A transcript issued by John Patrick University of Health and Applied Sciences is official when it displays a signature and is printed on John Patrick University of Health and Applied Sciences paper. The official University transcript is printed on SCRIP-SAFE Security paper and does not require a raised seal.

VI. Registrar Contact

Questions about the content of this record should be referred to the Office of the Registrar where it was printed.

TO TEST FOR AUTHENTICITY: Translucent globe icons *MUST* be visible from both sides when held toward a light source. The face of this transcript is printed on red SCRIP-SAFE® paper with the name of the institution appearing in white type over the face of the entire document.

JOHN PATRICK UNIVERSITY OF HEALTH AND APPLIED SCIENCES • JOHN PATRICK UNIVERSITY OF HEALTH AND APPLIED SCIENCES • JOHN PATRICK UNIVERSITY OF HEALTH AND APPLIED SCIENCES • JOHN PATRICK UNIVERSITY OF HEALTH AND APPLIED SCIENCES • JOHN PATRICK UNIVERSITY OF HEALTH AND APPLIED SCIENCES

ADDITIONAL TESTS: The institutional name and the word COPY appear on alternate rows as a latent image. When this paper is touched by fresh liquid bleach, an authentic document will stain brown. A black and white or color copy of this document is not an original and should not be accepted as an official institutional document. This document cannot be released to a third party without the written consent of the student. This is in accordance with the Family Educational Rights and Privacy Act of 1974. If you have any questions about this document, please contact our office. **ALTERATION OF THIS DOCUMENT MAY BE A CRIMINAL OFFENSE!**