

Indiana Commission for Higher Education
Indiana Board for Proprietary Education

Out-of-State Institutions and
In-State Proprietary Institutions Offering Instruction in Indiana
with a Physical Presence in the State

DEGREE APPLICATION
(New or Renewal program)

Use the <tab> key to advance to the next field, or select a field by clicking the cursor.

Name of Institution American College of Education

Program name and Suggested
CIP Code: Ed.S. in Nursing Education CIP: 51.3817

Level of Degree (AAS, AS, AA, BAS, BA, BS, MBA, MAS, MA, MS, Ed.S.,
Ed.D., Ph.D.) Ed.S.

Name of Person Preparing this Form Thomas Brouwer

Telephone Number (317) 829-9427 Application Type

Date the Form was Prepared 2/17/2021 Initial or Renewal
(Revise date after any revision)

I. PROGRAM OBJECTIVES: Describe what the program is designed to achieve and explain how it is structured in order to accomplish the objectives.

Program Overview

The Ed.S. in Nursing Education is designed for nurses who wish to earn a post-master's degree without completing a dissertation or are unable to complete the proposed Ed.D. in Nursing Education program. The College is proposing the Ed.S. in Nursing Education degree in addition to the Ed.D. in Nursing Education. Specifically, American College of Education students who decide not to complete a dissertation or those who are not successful in the dissertation research component in the Ed.D. in Nursing Education will have the option to transfer to the Ed.S. in Nursing Education program so they do not leave the College in an "all but dissertation (ABD)" status. This pathway allows for degree completion without losing credits. The Ed.S. in Nursing Education provides a path for individuals who currently possess an active RN license and master's degree who want to become specialists in nursing education in academic or professional development arenas. The specialist degree equips the nurse educator with the necessary competencies to create and evaluate curriculum, manage classrooms, develop effective teaching strategies, conduct program evaluation, and utilize innovative technology to educate the next generation of nurses.

Program Mission

The mission of the Ed.S. in Nursing Education program is to provide a research and evidenced-based approach to nursing education. Students will be given the tools to transform nursing education by becoming exceptional educators and leaders who use forward-thinking, evidence-based innovation, and collaboration to transform organizations and systems within a global society.

Program Structure

The Ed.S. in Nursing Education program will consist of a total of 34 credits. The Ed.S. structure for this program is aligned to all other Ed.S. programs at ACE. Courses shared with other specialist programs, such as those in leadership and research, may be taught by existing College faculty outside of the Department of Nursing, as is consistent with all specialist programs offered at ACE. The credit breakdown is as follows:

Leadership Course	1 credit
Nursing Specific Doctoral Courses	21 credits
Research Courses	9 credits
Nursing Capstone Course	3 credits
<hr/>	<hr/>
Total Program Credits	34 credits

Program Outcomes

The Ed.S. in Nursing Education program outcomes are guided by best practices in nursing education and the National League of Nursing (NLN) Competencies for the Nurse Educator.

PO1. Integrates theoretical frameworks from nursing, higher education, and related disciplines to design transformational nursing education and inform the role of the nurse educator.

PO2. Demonstrate expertise in the creation, implementation, and evaluation of innovative nursing curriculum to improve nursing education and reflect trends in higher education, healthcare, and nursing practice.

PO3. Combine expert knowledge of ethical, social, global, cultural, political, and economic issues affecting nursing education to provide innovative educational leadership.

PO4. Provide visionary leadership to effect change in nursing education through the adoption of a servant leadership mindset and service to the profession.

PO5. Create a collaborative culture and function as a member of the community of scholars.

PO6. Foster collaboration across and between disciplines to enhance interprofessional partnerships in clinical practice and education.

PO7. Summarizes resources needed related to the effective development, implementation, and evaluation of nursing education.

PO8. Role model professional expertise and the value of lifelong learning in the role of the nurse educator and educational leader.

PO9. Contribute to the advancement of the science of nursing education through intellectual inquiry, dissemination, and creative scholarship.

II. PROGRAM STRUCTURE: List all courses in the program. Indicate course name, course number, and number of credit hours or clock hours for each course.

Name of Program: Ed.S. in Nursing Education

Total Course Hours: 34 Check one: Quarter Hours _____
N/A Semester Hours X
 Clock Hours _____

Tuition : \$10,404 Length of Program: 18-24 months

<u>SPECIALTY COURSES:</u>		
<u>Course Number</u>	<u>Course Title</u>	<u>Course Hours</u>
NUR6003	Influencing Forces in Nursing Education	3
NUR6013	Multi-Dimensional Professorial Role in Nursing Education	3
NUR6023	Transformational Teaching in Nursing Education	3
NUR6033	Innovation in Nursing Education	3
NUR6043	Fostering Clinical Judgement Through Curriculum and Evaluation	3
NUR6053	Catalyst for Quality Improvement in Nursing Education	3
NUR6063	Visionary Leadership for Nursing Education	3
NUR6073	Capstone in Nursing Education	3

<u>GENERAL COURSES:</u>		
<u>Course Number</u>	<u>Course Title</u>	<u>Course Hours</u>
LEAD6001	Introduction to Advanced Studies	1
RES6003	Applied Statistics	3
RES6013	Research Methods	3
RES6222	Crafting a Concept Paper	2
RES6041	Scholarly Writing and Research Strategies	1

<u>GENERAL EDUCATION / LIBERAL ARTS COURSES:</u>		
<u>Course Number</u>	<u>Course Title</u>	<u>Course Hours</u>
	Not Applicable	

Number of Credit/Clock Hrs. in Specialty Courses: 24 / 0 Percentage: 70.6

Number of Credit/Clock Hrs. in General Courses: 10 / 0 Percentage: 29.4

If applicable:

Number of Credit/Clock Hrs. in Liberal Arts: 0 / 0 Percentage: 0

III. LIBRARY: Please provide information pertaining to the library located in your institution.

1. Location of library; Hours of student access; Part-time, full-time librarian/staff:

The ACE library is online with no single location. Students have access to the library 24 hours a day, seven days a week.

The library is currently staffed by one professional librarian holding both a Ph.D. in Information Science and a Master of Library and Information Science. The College is presently hiring an Assistant Librarian who will start in early 2021.

2. Number of volumes of professional material:

Academic Search Complete

Academic Search Complete offers an enormous collection of the most valuable full-text journals, providing users access to critical information from many sources unique to this database. In addition, this database is the leading source of peer-reviewed, full-text for STM research, as well as for the Social Sciences and Humanities. This scholarly collection offers unmatched coverage of information spanning a broad range of important areas of academic study, including anthropology, engineering, law, sciences, and more.

- Produced by: EBSCO
- Vendor: EBSCO
- Coverage: Over 17,860 indexed and abstracted journals
- Full text: Yes, 6,300+ full-text journals, 5,700+ peer-reviewed journals, and 350+ eBooks

Business Source Complete

Business Source Complete includes indexing and abstracts for the most important scholarly business journals as far back as 1886. It includes both electronic journals and eBooks, as well as industry profiles, faculty seminar videos, and SWOT analyses.

- Produced by: EBSCO
- Vendor: EBSCO
- Coverage: Over 6,730 journals and magazines and other resources
- Full text: Yes, over 2,000 full text journals and magazines and over 1,200 peer-reviewed full-text journals; 900+ books; 5,324 SWOT analyses; 57 Harvard faculty seminar videos; 930+ case studies

CINAHL Complete

CINAHL Complete covers over 50 nursing specialties, speech and language pathology, nutrition, and general health. This database indexes more than 5,400 journals and includes the full-text for more than 1,200 journals. It also includes continuing education modules, evidence-based care sheets, and quick lessons providing overviews of disease and conditions. Full text dates back to 1937.

- Produced by: EBSCO
- Vendor: EBSCO
- Coverage: 5,400+ journals plus continuing education modules, evidence-based care sheets, and quick lessons.
- Full-text: Yes, 1,200+ journals and 13 eBooks/Monographs

eBook Central (ProQuest)

The eBook Central platform provides access to eBooks that the library has purchased via that platform.

- Produced by: ProQuest
- Vendor: ProQuest
- Coverage: 13 eBooks
- Full-text: Yes, 13 eBooks

eBooks (EBSCOhost)

eBooks is a collection of full-text open access eBooks, along with a collection of purchased education related eBooks.

- Produced by: EBSCO
- Vendor: EBSCO
- Coverage: 3,000+ eBooks (90+ Education-related e-books)
- Full-text: Yes

Education Source

Education Source is an authoritative online resource for Education research. According to EBSCO, this massive file offers the world's largest and most complete collection of full-text education journals. It is a bibliographic and full-text database covering scholarly research and information relating to all areas of education. Topics covered include all levels of education from early childhood to higher education, and all educational specialties, such as leadership, curriculum, instruction, multilingual education, health education, testing, administration, policy, funding, and related social issues.

- Produced by: EBSCO
- Vendor: EBSCO
- Coverage: 2,330+ journals plus books, monographs, conference papers, and proceedings
- Full-text: Yes, 1,800+ journals and 534 eBooks and monographs plus numerous conference papers and proceedings

Education Week

- Produced by: Editorial Projects in Education
- Vendor: EBSCO
- Coverage: One journal
- Full-text: Yes

JSTOR Current Education Collection

- Produced by: Editorial Projects in Education
- Vendor: EBSCO
- Coverage: Nine selected Education related journals
- Full-text: Yes

LearnTechLib

The premier online resource for peer-reviewed research on the latest developments and applications in Learning and Technology. Content goes back 30 years.

- Produced by: LearnTechLib

- Vendor: LearnTechLib
- Coverage: Over 2,000 journals, 38 eBooks, and over 800 conferences (proceedings and presentations)
- Full-Text: Yes

Library, Information Science & Technology Abstracts with Full Text

Library, Information Science & Technology Abstracts with Full Text indexes hundreds of core journals plus books, research reports and proceedings. Subject coverage includes librarianship, online information retrieval, information management, technology, and more. Coverage in the database extends back as far as the mid-1960s.

- Produced by: EBSCO
- Vendor: EBSCO
- Coverage: 730+ journals plus 29 eBooks, monographs, conference papers, and pamphlets.
- Full-text: Yes, 330+ journals and 29 eBooks and monographs plus numerous conference proceedings and pamphlets

MEDLINE Complete

MEDLINE Complete covers subjects such as biomedicine, bioengineering, life sciences, and pre-clinical sciences. Full text coverage dates back to 1916.

- Produced by: EBSCO and the National Library of Medicine
- Vendor: EBSCO
- Coverage: 5,600 biomedical journals
- Full-text: Yes, 1,200+ journals

OVID Nursing Full Text Plus journals

OVID Nursing Full Text Plus journals covers numerous nursing specialties. Journal coverage dates back to 1995. Journals from Lippincott Williams & Wilkins are included, as is the OVID database with over 374,000 bibliographic records.

- Produced by: Wolters Kluwer
- Vendor: OVID
- Coverage: 51 journals
- Full-text: Yes, 51 journals

ProQuest Education Database

ProQuest Education Database covers scholarly literature on primary, secondary, and higher education, special education, home schooling, adult education, and hundreds of related topics.

- Produced by: ProQuest
- Vendor: ProQuest
- Coverage: 1500+ journals published since 1991
- Full-text: Yes, 510 journals

ProQuest Healthcare Administration Database

This is a specialized database which includes the full text from over 1,000 pertinent health publishers in the field of health administration. Also included are over 6,000 dissertations and theses from that field, as well as over 1,100 reports from Business Monitor International related to the health care industry. Topics covered include including hospitals, insurance, law, statistics, business management, ethics, and public health administration.

- Produced by: ProQuest
- Vendor: ProQuest
- Coverage: Over 6,000 dissertations and theses, over 1,100 Business Monitor reports
- Full-text: Yes, over 1,000 journals, 8 eBooks, and other resources

Regional Business News

Covers business sources, including newspapers and business trade magazines.

- Produced by: EBSCO
- Vendor: EBSCO
- Coverage: Over 70 publications
- Full-text: Yes, Over 70 publications

Sage Premier Journals

Over 1,100 full-text journals covering topics such as teaching, psychology, special education, health education, criminal justice, leadership, nursing, business, finance, and others. Most titles date back to 1999.

- Produced by: Sage
- Vendor: Sage
- Coverage: 1,100+ full-text journals
- Full-text: Yes

Science Direct

- Produced by: Elsevier
- Vendor: Elsevier
- Coverage: 2 journals: Nurse Leader and Journal for Nurse Practitioners
- Full-text: Yes, 2 journals

University of Chicago Press Journals

- Produced by: University of Chicago Press
- Vendor: EBSCO
- Coverage: 4 journals: American Journal of Education, Elementary School Journal, Schools: Studies in Education, and The Library Quarterly
- Full-text: Yes, 4 journals

VitalSource Bookshelf

VitalSource Bookshelf contains required textbooks for ACE Nursing courses

ERIC Documents and Educational Tests

ERIC

The ERIC (Educational Resources Information Center) database is created and distributed free by the U.S. Dept. of Education. ERIC indexes and abstracts education journals, as well as published and unpublished books, monographs, curriculum guides, conference papers, proceedings, position papers, teaching guides, and other educational materials.

All ERIC journal articles and ERIC documents are assigned subject headings from the Thesaurus of ERIC Descriptors.

- Produced by: U. S. Dept. of Education. 1966
- Vendors: ERIC, EBSCO, and ProQuest
- Coverage: 1,160+ journals; 500,000+ other publications; 1.3+ million citations
- Full-text: Yes, 244 journals (EJ) and 330,000+ ERIC documents (ED). Some publications have copyright restrictions placed by the author or publisher.

Mental Measurements Yearbook including Tests in Print

Mental Measurements Yearbook (MMY) is a comprehensive guide to 2,000+ contemporary testing instruments. The MMY series contains reviews and information essential for a complete evaluation of

testing products in psychology, education, business, and leadership. First published by Oscar K. Buros, the MMY series allows users to make knowledgeable judgments and informed selection decisions about the increasingly complex world of testing. MMY database includes the MMY archive of all yearbooks from the first edition in 1938 through the current year.

Tests in Print (TIP)

This is a comprehensive bibliography of all known commercially available tests that are currently in print in the English language. TIP provides vital information to users, including test purpose, test publisher, in print status, price, test acronym, intended test population, administration times, publication date(s), and test author(s).

- Produced by: Buros Institute of Mental Measurements at the University of Nebraska - Lincoln
- Vendor: EBSCO
- Coverage: 7,000+ reviews
- Full-text: Yes, reviews only [no tests are available online]
- Includes other database? Yes, Tests in Print

Other

ATI Testing – Nurse’s Touch and Sigma Theta Tau

ATI resources are available to Nursing students in specific courses.

- Produced by: ATI Testing
- Vendor: ATI Testing

ATLAS

ATLAS is a unique, searchable online library of authentic video cases showing National Board Certified Teachers at work in the classroom.

Produced by: National Board for Professional Teaching Standards

- Vendor: National Board for Professional Teaching Standards
- Coverage: Over 1300 cases
- Full-text: Yes, over 1300 videos and accompanying instructional materials

Child Development & Adolescent Studies

Child Development & Adolescent Studies is an index of book reviews, articles, technical reports, theses, and dissertations related to growth and development of children through age of 21.

- Produced by: National Information Services Corporation, MD. Previously published by Society for Research in Child Development, 1927-2001.
- Vendor: EBSCO
- Coverage: 267 journals
- Full-text: No

CultureGrams Online Database

CultureGrams provides reports on over 200 countries, every U.S. state, and each of the Canadian provinces and territories. Cultural reports cover topics such as land, climate, housing, economy, education, and history.

- Produced in conjunction with the David M. Kennedy Center for International Studies at Brigham Young University.
- Vendor: ProQuest
- Coverage: 200+ countries, all 50 states, and all 12 Canadian provinces and territories.
- Full-text: Yes

Educational Administration Abstracts

- Produced by: EBSCO

- Vendor: EBSCO
- Coverage: 199,000+ records dating back to 1966
- Full-Text: No, abstract only

Joanna Briggs Institute Evidence Based Practice Database

This comprehensive range of resources includes over 3,000 records across seven publication types: Evidence Based Recommended Practices, Evidence Summaries, Best Practice Information Sheets, Systematic Reviews, Consumer Information Sheets, Systematic Review Protocols, and Technical Reports.

- Produced by: Joanna Briggs Institute
- Vendor: Ovid/WK
- Coverage: Over 3,000 records across seven publication types
- Full-text: Yes

ProQuest Dissertations & Theses Global

- Produced by: ProQuest and UMI
- Vendor: ProQuest
- Coverage: 5 million works; grows by 200,000 each year; International – content from universities in nearly 100 countries
- Full-text: Yes, for most dissertations added since 1997

SAGE Research Methods

SAGE Research Methods is a web-based research methods tool that covers quantitative, qualitative, and mixed methods. Researchers can explore methods and concepts to help design research projects, understand a particular method or identify a new method, and write up research. Sage Research Methods focuses on methodology rather than disciplines and is of potential use to researchers from the social sciences, health sciences and other research areas. It includes over 600 books, dictionaries, encyclopedias, and the “Little Green Book” and “Little Blue Book” series. It also includes numerous videos and cases.

- Produced by: SAGE
- Vendor: SAGE
- Coverage: 600+ Reference eBooks, 480+ videos and 1,100+ case studies
- Full-text: Yes

Shadow Health

The Shadow Health, Health Assessment, and the Advanced Health Assessment simulations are available in specific Nursing courses.

- Produced by: Shadow Health
- Vendor: Shadow Health
- Coverage: Two simulations
- Full-Text: No

3. Number of professional periodicals subscribed to:

ACE subscribes to specialized fee-based databases and other resources that provide students and faculty access to full-text books and journal articles. From the links in our learning management system (LMS), students and faculty can access indices of 48,000 journals, full-text articles from 10,000 journals, 500,000 education documents, 300,000 full-text documents, approximately 3,600+ eBooks, reports or monographs, and the Educational Resources Information Center (ERIC) documents. Students and faculty also benefit from a direct subscription to several full-text education journals.

4. Other library facilities in close geographical proximity for student access:

While most of the information resources required of students are contained in the full-text, online professional journals and ebooks subscribed to by the Library, all ACE students are encouraged to obtain local library access or borrowing privileges at libraries near to them.

IV. FACULTY: Attach completed Instructor's Qualification Record for each instructor.					
** Include all required documentation pertaining to the qualifications of each instructor.					
Total # of Faculty in the Program:	5	Full-time:	5	Part-time:	0
Fill out form below: (PLEASE LIST NAMES IN <u>ALPHABETICAL</u> ORDER.)					

List Faculty Names (Alphabetical Order)	Degree or Diploma Earned (M.S. in Mathematics)	# Years of Working Experience in Specialty	# Years Teaching at Your School	# Years Teaching at Other	Check one:	
					Full-time	Part-time
Bennett, Melissa	Doctor of Nursing Practice	37	1.5	10	X	
Bogdan, Bette	Doctor of Philosophy in Nursing Education and Administration	35	1.5	20	X	
Hawthorne, Lisa	Doctor of Philosophy in Nursing	20	1.5	15	X	
Murray, Robin Elaine	Doctor of Nursing Practice	23	.5	23	X	
Welch, Leslie	Doctor of Philosophy in Nursing Education	36	2.0	15	X	

**Supplementary Information on
Composite Score, Licensure, Certification, and Accreditation**

Institution: **American College of Education**
Degree Program: **Ed.S. in Nursing Education**
Locations: **Online**

Federal Financial Responsibility Composite Score

Provide the institution's most recent Federal Financial Responsibility Composite Score, whether published online, provided in written form by the U.S. Department of Education, or calculated by an independent auditor using the methodology prescribed by the U.S. Department of Education:

2.1

State Licensure

Does a graduate of this program need to be licensed by the State to practice their profession in Indiana and if so, will this program prepare them for licensure?

No

If so, please identify **Not Applicable**

The specific license(s) needed: **Not Applicable**

The State agency issuing the license(s): **Not Applicable**

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Professional Certification

What are the professional certifications that exist for graduates of similar program(s)?

Graduates of the Ed.S. in Nursing Education may wish to sit for the Certification for Nurse Educators (CNE) exam offered by the National League of Nursing (NLN). Students who complete the program will have developed knowledge and competencies in the area of nursing education. The program outcomes align to the National League of Nursing Nurse Educator competencies, therefore graduates who wish to attain certification as a Certified Nurse Educator (CNE) and meet eligibility requirements may participate in the examination. CNE eligibility criteria may be found here <http://www.nln.org/Certification-for-Nurse-Educators/cne/eligibility>.

Will a graduate of this program be prepared to obtain national professional certification(s) in order to find employment, or to have substantially better prospects for employment, in a related job in Indiana?

Professional certification is not typically a requirement for employment in the field of nursing education. Specifically, regional accreditors (e.g., the Higher Learning Commission (HLC)) provide specific guidance on who is qualified to teach certain classes. (More information about the qualification process can be found on HLC's website located here: <https://www.hlcommission.org/Publications/determining-qualified-faculty.html>)

However, if someone does want to seek a nurse educator certification to increase their options for employment, they will be prepared by the Ed.S. in Nursing Education program. Specifically, the graduates of this program will be trained on the competencies assess in the NLN Certified Nurse Educator certification. This additional certification could make them more marketable to certain employers. The NLN Certified Nurse Educator certification is seen as a highly-regarded certification in the field of nursing education.

The NLN provides eligibility criteria for the certification, one of the options, Option A, is listed below:

Option A: Must meet criteria 1 & 2

1. Licensure
 - A currently active, unencumbered, registered nurse designation in the country where currently practicing as a nurse educator.
2. Education
 - a master's or doctoral degree in nursing with a major emphasis in nursing education or
 - a master's or doctoral degree in nursing plus a post-master's certificate in nursing education or
 - master's or doctoral degree in nursing and nine or more credit hours of graduate-level education courses

Graduates of this program, will have earned a specialist degree (which is above the master's level requirement) with a major emphasis in nursing education. Additionally, as seen in the course content in this application, they will have more than nine credit hours of graduate-level education courses. With this in mind, the candidates, pending they still have an active unencumbered registered nurse (RN) license will meet the requirements to sit for the certification. Furthermore, as previously stated and stated in the following section, this program was designed with the NLN competencies as a foundation; thus, graduates will be academically prepared for the certification.

If so, please identify

Each specific professional certification:

Certified Nurse Educator (CNE)

The national organization issuing each certification:

National League of Nursing (NLN)

<http://www.nln.org/Certification-for-Nurse-Educators/cne>

Please explain the rational for choosing each professional certification:

The academic nurse educator certification was created to establish nursing education as a specialty area of practice and create a means for faculty to demonstrate their expertise in this role. Academic nurse educators engage in a variety of roles and functions. The extent to which a specific nurse educator implements the various roles may vary according to many factors such as the mission of the nurse educator's institution, the nurse educator's rank, the nurse educator's academic preparation, and the type of program in which the nurse educator teaches. Nursing education takes place in diverse settings can include technical schools, hospitals, two-year colleges, four-year colleges, and universities.

The certification test plan for this role is based upon the identified competencies of the academic nurse educator and can be found with the Certified Nurse Educator Candidate Handbook (NLN,2021).

National League for Nursing [NLN]. (2021) *Certified nurse educator (CNE)*
<http://www.nln.org/Certification-for-Nurse-Educators/cne>

American College of Education chose this certification as this is the most widely-regarded certification in nursing education.

Please identify the single course or a sequence of courses that lead to each professional certification?

As mentioned above, by completing this program, the student would meet the requirements for the certification. The degree itself qualifies graduates to sit for the certification.

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Professional Industry Standards/Best Practices

Does the program curriculum incorporate professional industry standard(s) and/or best practice(s)?

Yes, the program development was guided by the National League for Nursing (NLN) Nurse Educator Core Competencies.

If so, please identify the specific professional industry standard(s) and/or best practice(s):

NLN Nurse Educator Core Competencies:

Competency I: Facilitate Learning

Nurse educators are responsible for creating an environment in classroom, laboratory, and clinical settings that facilitates student learning and the achievement of desired cognitive, affective, and psychomotor outcomes.

Competency II: Facilitate Learner Development and Socialization

Nurse educators recognize their responsibility for helping students develop as nurses and integrate the values and behaviors expected of those who fulfill that role.

Competency III: Use Assessment and Evaluation Strategies

Nurse educators use a variety of strategies to assess and evaluate student learning in classroom, laboratory, and clinical settings, as well as in all domains of learning.

Competency IV: Participate in Curriculum Design and Evaluation of Program Outcomes

Nurse educators are responsible for formulating program outcomes and designing curricula that reflect contemporary health care trends and prepare graduates to function effectively in the health care environment.

Competency V: Function as a Change Agent and Leader

Nurse educators function as change agents and leaders to create a preferred future for nursing education and nursing practice.

Competency VI: Pursue Continuous Quality Improvements in the Nurse Educator Role

Nurse educators recognize that their role is multi-dimensional and that an ongoing commitment to develop and maintain competence in the role is essential.

Competency VII: Engage in Scholarship

Nurse educators acknowledge that scholarship is an integral component of the faculty role and that teaching itself is a scholarly activity.

Competency VIII: Function Within the Educational Environment

Nurse educators are knowledgeable about the educational environment within which they practice and recognize how political, institutional, social, and economic forces impact their role.

The organization or agency, from which the professional industry standard(s) and/or best practice(s) emanate:

National League of Nursing Nurse Educator Core Competency <http://www.nln.org/professional-development-programs/competencies-for-nursing-education/nurse-educator-core-competency>

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Program Accreditation

Does this program need specialized accreditation in order for a graduate to become licensed by the State or to earn a national professional certification, so graduates of this program can work in their profession or have substantially better prospects for employment?

Not Applicable

If so, please identify the specialized accrediting agency:

Not Applicable

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Transferability of Associate of Science Degrees

Since CHE/BPE policy reserves the Associate of Science designation for associate degrees whose credits apply toward meeting the requirements of a related baccalaureate degree, please answer the following questions:

Does a graduate of this A.S. degree program have the option to apply all or almost all of the credits to a related baccalaureate degree at your institution?

Not Applicable

If so, please list the baccalaureate degree(s):

Not Applicable

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Job Titles

List specific job titles and broad job categories that would be appropriate for a graduate of this program:

- Nurse Educator**
- Director of Nursing Education**
- Faculty typically at Community College Level or Licensed Practical Nursing Program**
- Clinical Educator**
- Clinical Instructor**

1. What is the digital format of student transcripts?

Student transcripts are stored in CampusNexus, which is the student information system (SIS). Unofficial transcripts can be downloaded in PDF format from the student portal. Official transcripts can be ordered to be sent electronically or in paper format through Transcripts on Demand.

2. Is the institution using proprietary software, if so what is the name?

CampusNexus

3. Submit a sample student transcript.

Attached as Exhibit 4. Ed.S. in Nursing Education Sample Student Transcript

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Student Records

Institutions that have Previously Operated

1. Are all student transcripts in a digital format?

Yes.

- If not what is the percentage of student transcripts in a digital format?

Not Applicable

- What is the beginning year of digitized student transcripts?

2005

- Are student transcripts stored separately from the overall student records?

Student transcripts are stored separately from overall student records within the student information system.

2. How are the digital student records stored?

Student transcripts are stored in CampusNexus, which is the student information system (SIS). Unofficial transcripts can be downloaded in PDF format from the student portal. Official transcripts can be ordered to be sent electronically or in paper format through Transcripts Plus Credentials Solutions, by completing an online request at <http://www.transcriptsplus.net/order>

- Where is the computer server located?

The main server is located at ACE's main office in Indianapolis, Indiana. The backup server is located offsite in Carmel, Indiana.

- What is the name of the system that stores the digital records?

CampusNexus

3. Where are the paper student records located?

ACE does not maintain paper records. Student records are stored electronically. If the school receives paper records from a student, they are uploaded into CampusNexus, the student information system (SIS), and held for a period of 30 days. After 30 days, they are destroyed pursuant to College policy.

4. What is the beginning year of the institutional student record series?

2005

5. What is the estimated number of digital student records held by the institution?

32,000

6. What is the estimated number of paper student records held by the institution?

The College does not maintain paper records. Student records are stored electronically. If the school receives paper records from a student, they are uploaded into the SIS and held for a period of 30 days. After 30 days, they are destroyed pursuant to College policy.

7. Aside from digital and paper, does the institution maintain student records in other formats such as microfiche?

No

- If so, what is the most significant format?

Not Applicable

- If so, what is the estimated number of student records maintained in that format?

Not Applicable

8. Does the institution maintain a staff position that has overall responsibility and authority over student records?

Yes

- If so, what is the name, title, and contact information for that individual?

David Gaston
Registrar
David.Gaston@ace.edu

9. Has the institution contracted with a third party vendor such as Parchment to have student records digitized, maintained, and serviced?

The College has contracted with Transcripts Plus Credentials Solutions to have student records digitized, maintained, and serviced.

10. Approximately what is the average number of requests for student records or verification of attendance does the institution receive in a day and week?

Average of 2 requests per day - 15 requests per week

All Institutions

11. Is there anything that the Commission should consider with regard to the institutional student records?

No

Program Description

Projected Headcount and FTE Enrollments and Degrees Conferred

- Report headcount and FTE enrollment and degrees conferred data in a manner consistent with the Commission's Student Information System
- Report a table for each campus or off-campus location at which the program will be offered
- If the program is offered at more than one campus or off-campus location, a summary table, which reports the total headcount and FTE enrollments and degrees conferred across all locations, should be provided.
- Round the FTE enrollments to the nearest whole number
- If the program will take more than five years to be fully implemented and to reach steady state, report additional years of projections.
- Submit one table for each campus in which the program will be offered.

Projected National Headcount and FTE Enrollments and Degrees Conferred

1-Jun-21

Institution/Location: American College of Education / Online

Program: Education Specialist (Ed.S.) Degree in Nursing Education

	Year 1 FY2021	Year 2 FY2022	Year 3 FY2023	Year 4 FY2024	Year 5 FY2025
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Enrollment Projections (Headcount)

Full-Time	4	14	20	30	40
Part-Time	0	0	0	0	0
Total	4	14	20	30	40

Enrollment Projections (FTE*)

Full-Time	0	14	20	30	40
Part-Time					
Total	0	14	20	30	40

Degrees Conferred Projections	0	0	6	6	18
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Degree Level: Specialist

CIP Code: - 51.3817; State - 000000

FTE Definitions:

Undergraduate Level: 30 Semester Hrs. = 1 FTE

Undergraduate Level: 24 Semester Hrs. = 1 FTE

Projected Indiana Headcount and FTE Enrollments and Degrees Conferred

1-Jun-21

Institution/Location: American College of Education / Online

Program: Education Specialist (Ed.S.) Degree in Nursing Education

	Year 1 FY2021	Year 2 FY2022	Year 3 FY2023	Year 4 FY2024	Year 5 FY2025
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Enrollment Projections (Headcount)

Full-Time	0	2	3	5	5
Part-Time	0	0	0	0	0
Total	0	2	3	5	5

Enrollment Projections (FTE*)

Full-Time	0	2	3	5	5
Part-Time					
Total	0	2	3	5	5

Degrees Conferred Projections

	0	0	1	2	6
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Degree Level: Specialist

CIP Code: - 51.3817; State - 000000

FTE Definitions:

Undergraduate Level: 30 Semester Hrs. = 1 FTE

Undergraduate Level: 24 Semester Hrs. = 1 FTE

Date: 12/9/2020

American College of Education

101 West Ohio Street Suite 1200
Indianapolis, IN 46204
www.ace.edu

Student: TEST HINSHAW6612

Student ID: 1709062290

DOB: 07/22

Original Start Date: 4/6/2020

Student GPA: 4.000000

Course Code	Course Description	Credits Attempted	Credits Earned	Grade	Quality Points	Course Code	Course Description	Credits Attempted	Credits Earned	Grade	Quality Points
Program: Ed.S. in Nursing Education											
Enrollment #: HI20124921		Status: Active									
Start Date: 4/6/2020											
Term: 21JAN1110	January 11, 2021 10 Week		1/11/2021		3/21/2021						
RES6013	Research Methods	3.00	3.00	A	12.00						
		<u>3.00</u>	<u>3.00</u>		<u>12.00</u>						
Term GPA: 4.00	Cum GPA: 4.00										
Ed.S. in Nursing Education		GPA: 4.00	3.00	3.00							

*** End of Transcript ***