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INDIANA STATE BOARD OF ANIMAL HEALTH

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**Indiana State Board of Animal Health
Policy on Board Member Participation in Meetings
by Electronic Communication**

Effective January 1, 2013

The Indiana State Board of Animal Health adopts the following policy on Board member participation in meetings using electronic communication when not physically present at the meeting location. The Board adopts this policy pursuant to Ind. Code 5-14-1.5-3.6 and should be interpreted in the context of this statute.

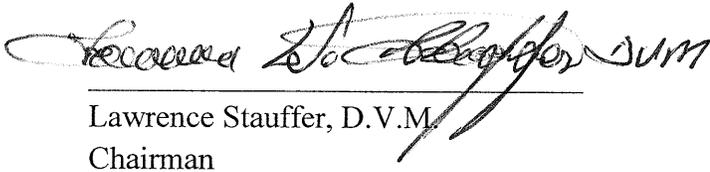
Board members may participate in a meeting of the Board of Animal Health without being physically present at the location of the meeting by using electronic communication if all of the following provisions are met:

1. At least four (4) members of the Board must be physically present at the location where the meeting is being held.
2. The means of communication utilized for a Board member not physically present at the meeting location will permit:
 - a. the member;
 - b. all other members participating in the meeting; and
 - c. all members of the public physically present at the place where the meeting is conductedto simultaneously communicate with each other during the meeting.
3. All votes taken during a meeting where one or more members participate by electronic communication will be taken by roll call vote.
4. Each Board member must physically attend at least one Board meeting each year.
5. A member desiring to participate in a meeting via electronic communication must notify the State Veterinarian as soon as possible prior to the start of the meeting but not less than 24 hours in advance to allow for arrangements to be made for participation via electronic communication. The Board chairperson may allow a member to participate in a meeting electronically with less than 24 hours notice at the discretion of the chairperson.

A Board member who participates in a meeting electronically pursuant to this policy will be considered present for the meeting and may participate in the meeting in all respects, including voting.

This policy will remain in effect until the Board acts to renew, amend, or cancel the policy.

This policy was adopted by the Indiana State Board of Animal Health during a regularly scheduled meeting on October 11, 2012 by a vote of 9 in favor to 0 opposed.


Lawrence Stauffer, D.V.M.
Chairman