

List of Indiana Alcohol and Tobacco Commission Nonrule Policy Documents (updated 5/3/18)

Number and Title	Date originally adopted	Date of last Revision	Other statements repealed or amended
Nonrule Policy 905-002	7/28/2010	7/28/2010	None
Description			
A primary source registration may be issued if the applicant qualifies as a primary source of supply as defined by IC 7.1-1-3-32.5. An applicant for a primary source registration shall be entitled to appeal that denial to the ATC.			
Number and Title	Date originally adopted	Date of last Revision	Other statements repealed or amended
Nonrule Policy 905-003	7/28/2010	7/28/2010	None
Description			
A direct wine seller permit may be issued if the applicant qualifies as a direct wine seller as defined by IC 7.1-3-26-7. An applicant for a direct wine seller's permit shall be entitled to appeal that denial to the ATC.			
Number and Title	Date originally adopted	Date of last Revision	Other statements repealed or amended
Nonrule Policy ATC-004	5/25/2011	5/25/2011	None
Description			
Certified trainers may train alcohol servers on the selling, serving, and consumption of alcoholic beverages. IC 7.1-3-1.5-4.8. Certified trainers shall utilize only those materials approved by the ATC. 905 IAC 1-12.5-6(b)(1)(B).			
Number and Title	Date originally adopted	Date of last Revision	Other statements repealed or amended
Nonrule Policy ATC-005	9/21/2011	9/21/2011	None
Description			
Certified trainers may train alcohol servers on the selling, serving, and consumption of alcoholic beverages. IC 7.1-3-1.5-4.8. Certified trainers shall not train individuals who plan to become certified trainers. IC 7.1-3-1.5-4.8.			
Number and Title	Date originally adopted	Date of last Revision	Other statements repealed or amended
Nonrule Policy ATC-006	8/1/2012	8/1/2012	None
Description			
The ATC may issue a direct wine seller's permit to an applicant who meets all the requirements outlined in IC 7.1-3-26-7.			
Number and Title	Date originally adopted	Date of last Revision	Other statements repealed or amended
Nonrule Policy ATC-007	9/21/2011	9/21/2011	None
Description			
The ATC may issue a direct wine seller's permit to an applicant who meets all the requirements outlined in IC 7.1-3-26-7.			
Number and Title	Date originally adopted	Date of last Revision	Other statements repealed or amended

Nonrule Policy ATC-008	8/1/2012	8/1/2012	None
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Description
The ATC may issue a micro-wine wholesaler permit to an applicant who anticipates selling less than 12,000 gallons of wine and brandy in a year. IC 7.1-4-4.1-13(c).

Number and Title	Date originally adopted	Date of last Revision	Other statements repealed or amended
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Nonrule Policy ATC-009	8/1/2012	8/1/2012	None
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Description
Gaming site permit holders may provide alcoholic beverages to guests without charge at an event subject to the approval of the ATC. IC 7.1-3-17.5-6.

Number and Title	Date originally adopted	Date of last Revision	Other statements repealed or amended
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Nonrule Policy ATC-010	9/21/2011	9/21/2011	None
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Description
A type II gaming manufacturer or distributor license may be issued if the applicant qualifies as a manufacturer or distributor as authorized by IC 4-36-4-9. An applicant for a manufacturer or distributor license shall be entitled to appeal a denial to the ATC.

Number and Title	Date originally adopted	Date of last Revision	Other statements repealed or amended
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Nonrule Policy ATC-011	12/14/2011	12/14/2011	None
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Description
Manufacturers may provide IRC to consumers upon approval of the ATC.

Number and Title	Date originally adopted	Date of last Revision	Other statements repealed or amended
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Nonrule Policy ATC-013	12/14/2011	12/14/2011	None
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Description
Manufacturers may provide IRC to consumers upon approval of the ATC.

Number and Title	Date originally adopted	Date of last Revision	Other statements repealed or amended
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Nonrule Policy ATC-014	8/1/2012	8/1/2012	None
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Description
A primary source of supply, wholesaler, or salesman may place, display, maintain or cause to be placed, displayed, or maintained temporary banners advertising alcoholic beverages by brand name on or within 200 feet of a retailer or dealer premises if the banners commemorate a sporting event, festival, or holiday held in Indiana.

Number and Title	Date originally adopted	Date of last Revision	Other statements repealed or amended
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Nonrule Policy ATC-015	8/1/2012	8/1/2012	None
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Description

The transfer of alcoholic beverage permits may be made from one holder to another holder if the permit has at least three months of unexpired term remaining. IC 7.1-3-24-2. Such transfer is subject to the terms, rules, and regulations prescribed by the Commission. IC 7.1-3-24-3.

Number and Title	Date originally adopted	Date of last Revision	Other statements repealed or amended
Nonrule Policy ATC-016	4/15/2015	4/15/2015	None

Description

The purpose of this non-rule policy is to implement a uniform procedure for including electronic fund transfers (EFT) as cash payments under IC7.1-5-10-12 and or 905 IAC 1-21-1.

Number and Title	Date originally adopted	Date of last Revision	Other statements repealed or amended
Nonrule Policy #17	3/9/2017	3/9/17	None

Description

The purpose of this non-rule policy is to expedite usage of a newly issued or renewed permit and implement a uniform procedure for a permittee to operate when the permit is activated in the ATC licensing system.

Number and Title	Date originally adopted	Date of last Revision	Other statements repealed or amended
Nonrule Policy #18	10/18/2016	10/18/16	None

Description

The purpose of this non-rule policy is to implement a uniform procedure for applications, either new or renewal, and the associated fees of a person's annual type II gaming endorsement.

Number and Title	Date originally adopted	Date of last Revision	Other statements repealed or amended
Nonrule Policy #19	10/18/16	10/18/16	None

Description

The purpose of this non-rule policy is to implement a uniform procedure for receiving and processing applications for artisan distillers permits.

Number and Title	Date originally adopted	Date of last Revision	Other statements repealed or amended
Nonrule Policy #20	2/21/2017	2/21/2017	None

Description

The purpose of this non-rule policy is to implement a uniform procedure for a permittee to operate temporary beer stations (beer tubs) on premises licensed for family dining that also house a bar area.

Number and Title	Date originally adopted	Date of last Revision	Other statements repealed or amended
Nonrule Policy #21	8/1/2017	8/1/2017	None

Description

The purpose of this non-rule policy is to expedite usage of a newly issued license or renewal gaming endorsement and implement a uniform procedure for a permittee to operate when the gaming endorsement is activated in the ATC licensing system.

Number and Title	Date originally adopted	Date of last Revision	Other statements repealed or amended
Nonrule Policy #22	9/17/2017	9/17/2017	None

Description
The purpose of this non-rule policy is to clarify and implement the procedure necessary for permitted e-liquid manufacturers to follow in order to comply with IC 7.1-7-5-1.1(j), (k) and (l).

Number and Title	Date originally adopted	Date of last Revision	Other statements repealed or amended
Nonrule Policy #23	4/17/2018	4/17/2018	None

Description
The purpose of this non-rule policy is to establish specific procedures for the submission, review, and record keeping for permits deposited pursuant to IC 7.1-3-1-3.5.

Number and Title	Date originally adopted	Date of last Revision	Other statements repealed or amended
Nonrule Policy #24	4/17/2018	4/17/2018	None

Description
The purpose of this non-rule policy is to establish specific guidelines for accepting or returning permit applications for retailer or dealer permits based on completeness of the application submitted.

Number and Title	Date originally adopted	Date of last Revision	Other statements repealed or amended
Nonrule Policy #25	8/21/2018	8/21/2018	None

Description
The purpose of this non-rule policy is to clarify when temporary permits or supplemental catering permits may be approved when the applicant has a pending application in front of the Indiana Alcohol & Tobacco Commission.

Number and Title	Date originally adopted	Date of last Revision	Other statements repealed or amended
Nonrule Policy #26	10/16/2018	10/16/2018	None

Description
The purpose of this non-rule policy is to clarify when final physical, on-site inspection by the Indiana State Excise Police will be required as a prerequisite to issuing a renewal for a permit that has been expired for longer than thirty (30) days.