



Indiana Arts Commission

FY26 Arts Project Support Scoring Rubric

Instructions for Reviewers:

You will be asked to assign a score of 1 (No) to 4 (Exemplary) to a single question or group of questions within each criteria section of the application.

Scoring:

The scores for an individual question or group of questions in a criteria section are averaged for a score of 1 to 4 for the relevant criteria section. The criteria section scores are then averaged, applying section weights represented by percentages to produce a final score for funding consideration.

Additional Notes:

- Do not compare an application to another application. Each grant application should be reviewed on its own merits against the evaluation criteria.
- Scoring on grammar or writing skills is not part of the evaluation criteria. Focus on the information provided.

SECTION 1: PROJECT QUALITY AND PLANNING (30%)

	QUESTION ASKED: Describe the Project	QUESTIONS ASKED: Description of Key Artistic Personnel + Artistic Documentation Upload/Link (optional)	QUESTION ASKED: Project Activities Timeline	QUESTION ASKED: Project Goal(s) + Project Evaluation
4 – EXEMPLARY	A clear and thorough project description that includes details such as the planning process, what will take place during the project, a breakdown of all project activities and where and when activities will occur. Based on description and details, reviewer thoroughly understands the project.	The key artistic personnel are clearly described and the information provided demonstrates they have exemplary ability to provide quality artistic, educational, and/or cultural experiences.	A clear and thorough list of the project activities and timeline is provided. Applicant provides ample evidence that they understand the project from beginning to end, the timeline is well thought out and clearly aligns with the project description.	Applicant provides clear and specific goal(s) that align well with the project description. Applicant provides a thorough plan to measure impact and effectiveness of the project.
3 – YES	Project description is satisfactory with details provided. Based on description and details, reviewer understands the project.	The key artistic personnel are described and the information provided demonstrates ability to provide quality artistic, educational, and/or cultural experiences.	Project activities are provided, the project timeline is defined and aligns with the project description.	Applicant provides goal(s) that align with the project description. Applicant provides a plan to measure impact and effectiveness of the project.
2 – SOMEWHAT	Project description provides some details. Based on description and details, reviewer somewhat understands the project.	The key artistic personnel are somewhat described and the information provided somewhat demonstrates ability to provide quality artistic, educational, and/or cultural experiences.	Project activities are somewhat provided, timeline is somewhat defined and somewhat aligns with the project description.	Applicant provides goal(s) that somewhat align with the project description. Applicant provides some information on how they plan to measure impact and effectiveness of the project.
1 – NO	Project description is overly broad or vague with few to no details provided. Based on description and details, reviewer lacks clarity on the project.	The key artistic personnel are not described and the information provided does not demonstrate the ability to provide quality artistic, educational, and/or cultural experiences.	Project activities are not provided or vague/missing, timeline is not defined nor aligned with the project description.	Applicant provides goal(s) that do not appear to align with the project description and does not provide information on how they plan to measure impact and effectiveness of the project.

SECTION 2: COMMUNITY BENEFIT, INCLUSION AND ACCESSIBILITY* (40%)

	QUESTION ASKED: Community Benefit	QUESTION ASKED: Engaging Underserved Populations	QUESTION ASKED: Accessibility plans and accommodations
4 – EXEMPLARY	Applicant provides a thorough and clear description of the community(ies) the project will serve using a variety of descriptors (e.g., socioeconomic, geographic). Applicant provides a thorough and clear description of how the community will benefit. Responses align well with project goal(s).	Applicant provides strong and compelling evidence that they will directly engage underserved populations in the project. They provide a thorough description and/or examples of planning or project activities designed to be inclusive of underserved populations.	*Accessibility is reviewed by IAC staff and Regional Arts Partners for completion and compliance with The Americans with Disabilities Act (ADA) section 504 requirements.
3 – YES	Applicant provides a description of the community(ies) the project will serve using descriptors (e.g., socioeconomic, geographic). Applicant provides a description of how the community will benefit. Responses align with project goal(s).	Applicant describes how they will directly engage underserved populations in the project. They provide a description and/or examples of planning or project activities designed to be inclusive of underserved populations.	*Accessibility is reviewed by IAC staff and Regional Arts Partners for completion and compliance with The Americans with Disabilities Act (ADA) section 504 requirements.
2 – SOMEWHAT	Applicant somewhat provides a description of the community(ies) the project will serve using broad or vague descriptors (e.g., socioeconomic, geographic). Applicant somewhat provides a description of how the community will benefit. Responses somewhat align with project goal(s).	Applicant somewhat describes how they will directly engage underserved populations in the project. They may provide a description and/or examples of planning or project activities designed to be inclusive of underserved populations.	*Accessibility is reviewed by IAC staff and Regional Arts Partners for completion and compliance with The Americans with Disabilities Act (ADA) section 504 requirements.
1 – NO	Applicant does not provide a description of the community(ies) the project will serve nor use any descriptors (e.g., socioeconomic, geographic). Applicant does not describe of how the community will benefit. Responses don't align with project goal(s).	Applicant does not describe how they will directly engage underserved populations in the project. They do not provide a description nor examples of planning or project activities designed to be inclusive of underserved populations.	*Accessibility is reviewed by IAC staff and Regional Arts Partners for completion and compliance with The Americans with Disabilities Act (ADA) section 504 requirements.

SECTION 3: PROJECT MANAGEMENT (30%)

	QUESTION ASKED: Project Management Team	REVIEW: Project Budget
4 – EXEMPLARY	Based on project role and relevant experience provided, the project team is highly qualified to successfully administer the proposed project.	The budget section clearly aligns with the project description and goal(s) and provides exemplary detail/clarity.
3 – YES	Based on project role and relevant experience provided, the project team demonstrates ability to successfully administer the proposed project.	The budget section aligns with the project description and goal(s) and provides good detail.
2 – SOMEWHAT	Based on project role and relevant experience provided, the project team somewhat demonstrates ability to successfully administer the proposed project.	The budget section somewhat aligns with the project description and goal(s) and has some detail.
1 – NO	Based on project role and relevant experience provided, the project team does not demonstrate ability to successfully administer the proposed project.	The budget section does not align with the project description and goal(s) and lacks detail.