

**BEFORE THE INDIANA
BEHAVIORAL HEALTH AND HUMAN
SERVICES LICENSING BOARD
CAUSE NO.: 2023 BHSB 0027**

**IN THE MATTER OF THE LICENSE OF:)
CAROL E. MATHEW, LSW)
LICENSE NO.: 33011471A)**



FINDINGS OF FACT, CONCLUSIONS OF LAW AND ORDER

The Behavioral Health and Human Services Board (“Board”) held an administrative hearing on October 27, 2025, in Room W064 of the Indiana Government Center South, located at 402 W. Washington Street, Indianapolis, Indiana 46204, concerning Carol E. Matthew’s (“Petitioner”) Petition to Withdraw Probation from their license.

Petitioner appeared in person and without counsel.

The Board, after considering the evidence presented and taking official notice of the file in this matter, by a vote of 8-0-0 issues the following Findings of Fact, Conclusions of Law and Order:

FINDINGS OF FACT

1. Petitioner is a Licensed Social Worker (L.S.W.) with license number 33012388A.
2. Petitioner’s mailing address on file with the Board is 3470 N. Kenw46ood Ave., Indianapolis, IN 46208.
3. The Board is empowered to hold this administrative hearing pursuant to the authority of Ind. Code § 25-1-9-9 and Ind. Code § 4-21.5-3 *et seq.*
4. On July 13, 2023, Petitioner’s license was issued on indefinite probation after Petitioner disclosed a criminal conviction for which Petitioner is under active criminal probation.
5. On August 21, 2025, Petitioner submitted a written request to withdraw probation.

6. At the hearing, Petitioner testified they complied with some of the terms of probation by keeping contact information updated with the Board, returning signed Board Orders, submitting Quarterly Reports from treating therapist, providing Quarterly probation reports as submitted to the court, maintaining continuous compliance with terms of criminal probation, and comply with all statutes and rules regulating the profession.

7. However, Petitioner also reported that Petitioner is still under active criminal probation and anticipates remaining on that probation until approximately 2030. Although petitioner also did not appear before the Board on a Bi-Annual basis, these personal appearances before the Board are currently suspended.

8. Since Petitioner remains under active criminal probation, the deficiency that required probation has not been remedied.

CONCLUSIONS OF LAW

1. “The board may withdraw or modify the probation . . . if it finds, after a hearing, that the deficiency that required disciplinary action has been remedied, or that changed circumstances warrant a modification of the order.” Ind. Code § 25-1-9-9(b).

2. Petitioner failed to demonstrate that the deficiency which required disciplinary action has been remedied.

ORDER

Based upon the foregoing Findings of Fact and Conclusions of Law, the Board **CONTINUES** the **PROBATION** on Petitioner’s license.

SO ORDERED, this 30th day of January 2026.

By: *Cindy A. Vaught* *for*
Jon Ferguson, MS, LMFT, LCAC, Board Chair
Behavioral Health and Human Services Board

NOTICE OF RIGHT TO PETITION FOR REVIEW OF THIS DECISION


You may petition for review of this decision under Ind. Code § 4-21.5-3-7. The petition must be filed with the Behavioral Health and Human Services Licensing Board in writing, identifying the reasons for review and demonstrating that you have been aggrieved or adversely affected by the Board's decision. The petition for review must be filed no later than eighteen days from the issuance of this decision unless such date is a Saturday, a Sunday, a legal holiday under state statute or a day the Indiana Professional Licensing Agency's offices are closed during regular business hours in which case the deadline would be the first day which is not a Saturday, a Sunday, a legal holiday under state statute or a day the Indiana Professional Licensing Agency's offices are closed during regular business hours.

If your petition for review is timely filed and review granted, you will receive notification of an administrative hearing. You or your representative must be present at that hearing. You have the right to be represented by an attorney at your own expense. A deputy attorney general may be present to represent the state of Indiana. As petitioner, you will have the burden of proving that the Board's decision is incorrect.

CERTIFICATE OF SERVICE

I certify that a copy of the “Findings of Fact, Conclusions of Law and Order” has been
duly served upon:

Carol E. Matthew, LSW


Petitioner

Service by Email

01/30/2026

Date

Brad Repass

Brad Repass, Litigation Coordinator

Behavioral Health and Human Services Board
Indiana Professional Licensing Agency
Indiana Government Center South
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Explanation of Service Methods

Personal Service: by delivering a true copy of the aforesaid document(s) personally.

Service by U.S. Mail: by serving a true copy of the aforesaid document(s) by First Class U.S. Mail, postage prepaid.

Service by Email: by sending a true copy of the aforesaid document(s) to the individual’s electronic mail address.