



# Division of Emergency Preparedness

Winter 2023

## Spotlight

### Changing Role

Megan Lytle has been named assistant commissioner for the Public Health Protection Commission. While we are sad to lose Megan as division director, the division is excited to have a talented and passionate leader continue to serve our state in new and amazing ways. The division is eager to see what new and creative ways Megan will continue to impact and improve not only the Department of Emergency Preparedness, but the Public Health Prevention Commission and IDOH.



### Thank you and Good Luck

Two keystone employees who have provided support and stability through difficult and trying times have moved from DEP to new positions at IDOH. April Kendrick (grants coordinator) and Yvonne Alexander (resource support specialist) are leaving our division. After four years with DEP, April moved to IDOH's finance department. After 12 years with DEP, Yvonne moved to Indiana's Integrated Public Safety Commission. Congratulations to April and Yvonne!

## Division News

### Upcoming Trainings

**Community Preparedness for Cyber Incidents** (MGT 384) - 20230214: (Multi-Day) Tuesday, Feb. 14

**ESSENTIALS of Community Cyber Security** (AWR136) - 20230214: Tuesday, Feb. 14,

**Active Threat Integrated Response Course** (PER 340) - 20230302: (Multi-Day) Thursday, March 2

For more information on upcoming trainings across the state visit the DEP Training Webpage: [Click Here](#)

To view all DEP Training Events on our Calendar Webpage: [Click Here](#)

**District 9 Healthcare Coalition Annual Conference & Exercise** (Multi-Day): Thursday, March 9

**Medical Management for CBRNE Events (PER-211) - 20230518** (Multi-Day) Thursday, May 18,

### Mobile Response Operations

During the COVID outbreak Indiana schools had to move to an online system instead of in person instruction. One of the side effects from this was schools were no longer able to conduct hearing or vision screening for the students. These screenings are mandatory for all schools. Since many students missed these screenings, the Mobile Response Operations Section will begin to focus on assisting those schools throughout Indiana that are having issues. To begin this process the mobile response operations staff attended an event on December 28th the mobile teams were excited to receive specialized audiometer training from representatives with IDOH Maternal Child and Child Health Division and The Center for Deaf and Hard of Hearing. This was a great first step in building a program which will allow our mobile teams to provide required hearing screenings for Hoosier children in grades K,1,3,5,7 and 9. We expect to begin a pilot program by the end of the 1st quarter.

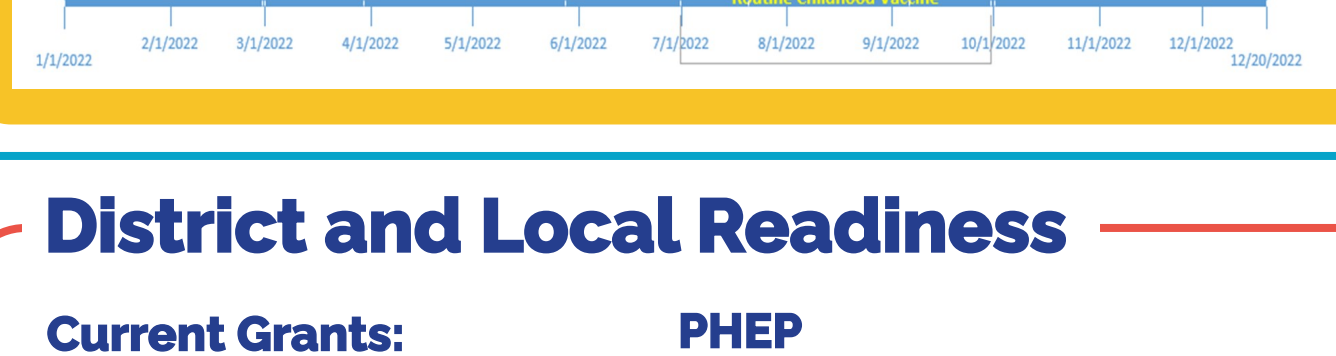
### 2022 COVID-19 Recap

- Indiana National Guard released from orders May 31, 2022
- COVID-19 operations from Jan. 22 to Dec. 13, 2022:
  - 1,066 sites, 366,319 vaccinated, 244,907 tested
- Monkeypox Response: 3,225 vaccinated, 39 sites
- Bivalent/Boosters: 72,923 boosted
- Local health departments using Zotec across the state completed a total of 396,201 appointments. This included 193,207 tests (122,731 PCR; and 70,476 BINAX) along with 202,994 vaccines.

**72,126** Appointments completed at Indianapolis Motor Speedway

From Sept. 20, 2021, to Feb. 28, 2022, 72,126 appointments were completed at Indianapolis Motor Speedway IndyCar site. This included 36,656 vaccines and 35,470 tests.

### 2022 COVID-19 DEP Event Timeline



## District and Local Readiness

### Current Grants:

**PHEP Budget Period 4:** 82 LHDs participating

**CoAg School Liaison grant:** 62 LHDs participating

**HPP Budget Period 4:** 10 District Health Care Coalitions funded

**Reminder:** All invoices must be sent to [invoices@isdh.in.gov](mailto:invoices@isdh.in.gov) with your district/area coordinator copied in order to be processed.

### PHEP

The year 2023 marks 23 years of support provided by CDC's Public Health Emergency Preparedness (PHEP) Cooperative Agreement. Since 2002, the PHEP program has provided more than \$14 billion in funding to state, local and territorial public health departments to strengthen our responses to public health threats.

#### Why is PHEP Important?

The PHEP program helps our communities prepare for, respond to, and recover from new and emerging public health threats. The preparedness workforce has made the PHEP program successful in saving lives.

## Planning and Preparedness

### Special Pathogens State Operations Plan (SPSOP)

The Indiana Department of Health (IDOH) Division of Emergency Preparedness (DEP) and Infectious Disease Epidemiology & Prevention Division (IDEP), in collaboration with IU Health Methodist Hospital, are pleased to share the state's finalized [Special Pathogens State Operations Plan](#) (SPSOP). This plan builds on existing plans, processes, and partnerships established through previous ebola virus disease (EVD) activities. Our hope is that this updated plan supports local planning and partnerships.

Coming out of the COVID-19 response, we have revitalized our primary focus towards preparedness planning. Developing this updated plan has been a long-term goal of the team prior to the COVID-19 response and has been a collaborative effort between all parties for the last few months. The updated plan incorporates successes and lessons learned from the COVID-19 response, while leveraging existing knowledge and processes to support EVD and other special pathogens.

A few key highlights in the plan include:

- Transition of previous ebola virus disease (EVD) specific planning to a broader all-hazard special pathogens category
  - IU Health Methodist Hospital Special Pathogens Unit (SPU) as Indiana's designated treatment facility
  - Removal of assessment hospital distinction/category
  - Establishing roles and responsibilities of all frontline facilities in the three I's (identify, isolate and inform)
- IDOH and IU Health Methodist Hospital Special Pathogens Unit in collaboration with the 10 district healthcare coalitions (HCCs) will host district-level presentations on the plan and processes during 2023.

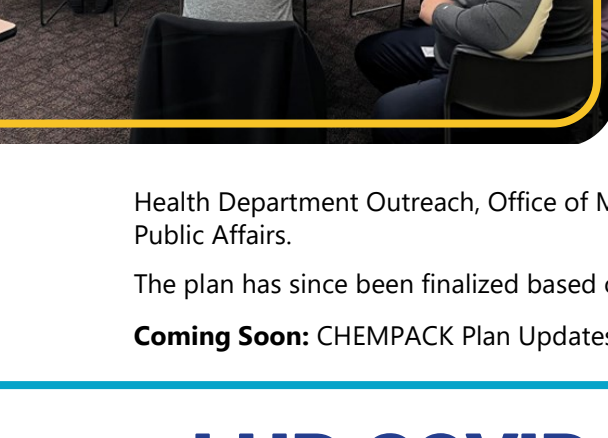
### Training

As a result of the DEP Planning and Preparedness Local Health Department COVID-19 After Action Review Project, the Training and Exercise team has worked diligently to bring in the following recommended training. With this in mind, the University of Hawaii National Disaster Preparedness Training Center will be offering AWR -329 Leveraging Tools for Coordinated Community Disaster Communications. This course will help participants identify communication tools, communication needs for community partners, and the importance of communicating with different groups at different times. **This four hour virtually led course will be Jan. 27. Registration for this course is available through the ACADIS. Due to limited space for this course, some participants may be waitlisted.** With this in mind the DEP Training and Exercise Team is working with the University of Hawaii to add an extra delivery of this course in the near future.

Please ensure that you are keeping an eye out for an email with pre-test and complete registration instructions. Furthermore, for local health departments, if this course was listed in your COVID-19 Improvement Plan, completion serves as a documentable action item for your grant deliverables.

### Department Operations Center (DOC) Plan & Workshop

Based on identified lessons learned and areas of improvement in IDOH's COVID-19 After Action Report (AAR) and Improvement Plan (IP), during the past few months IDOH in consultation with DCMC Partners, has updated the agency's Department Operations Center (DOC) Plan.



The updated plan incorporates and further defines processes and functions utilized within the DOC. These include but are not limited to resource management, communications, data analytics, internal and external information sharing, and partner coordination.

On Nov. 16, 2022, IDOH staff joined together for an all-day workshop to review the updated draft DOC Plan. Participants included division representatives that may serve in a DOC role in future public health emergencies.

Divisions represented included: Emergency Preparedness, Environmental Public Health, Food Protection, Lead and Healthy Homes, Immunizations, Infectious Disease Epidemiology and Prevention, Office of Data and Analytics, Office of Technology and Cybersecurity, HIV, STD, and Viral Hepatitis, IDOH Laboratories, Local

Health Department Outreach, Office of Minority Health, Office of Finance, Administrative Services and Office of Public Affairs.

The plan has since been finalized based on feedback and discussion during the workshop.

**Coming Soon:** CHEMPACK Plan Updates and Radiation Plan and Templates

## LHD COVID-19 AAR

### Review and Feedback Project by Colette Jacob

The National Incident Management System (NIMS) recognizes that reflecting on the strengths and areas of improvement needed after a response is the most beneficial way to improve for the next incident. Part of the Division of Emergency Preparedness' (DEP's) role is to assist LHDs with emergency preparedness planning and training. As part of the Public Health Emergency Preparedness (PHEP) budget period's three grant requirements, participating LHDs were required to submit an after action report (AAR) for the COVID-19 incident. When the LHDs submitted their AARs, members of the Planning and Preparedness team analyzed each one to create a summary of the LHD's strengths and areas needing improvement. Part of the summary included feedback from the Planning and Preparedness team on how LHDs could address areas in need of improvement. During October 2022, members from every PHEP-recipient LHD virtually met with the team, by districts, to discuss the feedback.

Suggested Improvements for:		
Operations	Update response plans and add lessons from COVID-19	Increase outreach to underserved or marginalized communities
Communication	Information sharing by tasked staff	Increase knowledge of all media types
Volunteers	Create a Volunteer Program. <ul style="list-style-type: none"> <li>- Outline recruitment efforts</li> <li>- Define roles and responsibilities</li> </ul>	Use a management system to help organize and track volunteers. Utilize volunteers in more event.
Technology	Increase access to the basics: <ul style="list-style-type: none"> <li>- Computer with internet, camera, and microphone</li> </ul>	Train staff on software used across the state

Based on the AARs collected from LHDs, the following selection of courses were identified to bolster specific PHEP capabilities that need improvement. DEP is working to make the courses available to those who want to attend, the courses are offered in a variety of formats for accessibility. Please check the [training calendar](#) for availability in the coming year.

Recommended Courses & Descriptions		
<b>PHEP Capability: #3 – Emergency Operations Coordination</b>		
<a href="#">ICS Curricula (100,200,700, 800, 300,400):</a> The National Incident Management System (NIMS) Training Program identifies those courses critical to train personnel capable of implementing all functions of emergency management. This program establishes the NIMS core curriculum to ensure it adequately trains emergency and incident response personnel.		
<a href="#">IS-2200: Basic Emergency Operations Center Functions:</a> The Basic Emergency Operations Center Function course is designed to introduce the role, design, and function of the Emergency Operations Center (EOC) and the supportive relationship of the Multiagency Coordination System.		
<b>PHEP Capability: #4 – Emergency Public Information and Warning</b>		
<a href="#">EO105: Public Information Basics:</a> This course is designed to equip participants with the skills needed to be full or part-time PIOs, both in the proactive/ advocacy times and crisis/emergency response.		
<a href="#">MGT-318: Public Information in an All-Hazards Incident:</a> This course focuses on the role of public information during incident response; and the information needs of the press and public in a crisis.		
<a href="#">IS-42.a: Social Media in Emergency Management:</a> The purpose of this course is to provide best practices to build capabilities in the use of social media technologies in emergency management organizations.		
<a href="#">PER-344: Social Media Tools and Techniques:</a> This course enhances the participants' abilities to strengthen an organization's communication strategy for disaster preparedness, response and recovery properly utilizing social media.		
<a href="#">IS-29A: PIO Awareness:</a> This course will familiarize participants with the concepts underlying the PIO role. This course can provide basic information to a new PIO or help those in executive level roles understand the PIO role and responsibilities during an emergency.		
<b>PHEP Capability: #6 – Information Sharing</b>		
<a href="#">AWR-329: Leveraging Tools for Coordinated Disaster Communications:</a> The course is designed to help participants to better understand the importance of communicating with different groups at different times, and to evaluate the tools available for communication.		
<a href="#">Go291: Joint Information System/Center Planning for Tribal, State, and Local Public Information Officers:</a> This course is designed for PIOs with experience in the field who will be working in a JIS/JIC and is the third course in a series.		
<b>PHEP Capability: #9 – Medical Material Management and Distribution</b>		
<a href="#">AWR-425-W: Introduction to Managing Public, Private, and NGO Partnerships to Prepare for and Solve Critical Logistics and Supply Chain Challenges During Large Scale Disasters:</a> The course will introduce key issues to enhance public-private sector partnerships to prepare for, manage critical logistics, and supply chain challenges during large-scale disasters.		
<a href="#">MGT-319: Medical Countermeasures: Points of Dispensing (POD), Planning and Response:</a> This course is a guide for local health officials and their partners in coordinating plans to provide mass distribution of medical countermeasures in response to large-scale public health incident.		
<b>PHEP Capability: #15 – Volunteer Management</b>		
<a href="#">IS-244.B: Developing and Managing Volunteers:</a> The goal of this course is to strengthen abilities to prepare for and manage volunteers before, during, and after a severe emergency or major disaster. Strategies for identifying, recruiting, assigning, training, supervising, and motivating volunteers will be provided.		
<a href="#">E/Go288: Local Volunteer and Donations Management:</a> The course is designed to strengthen the abilities of local jurisdictions to successfully prepare for and handle volunteer and donations management issues that may arise.		
Additional Resource: <a href="#">ASPR Tracie Volunteer Management</a>		

## Division Directory

Indiana Department of Health	IDOH Main Line 317-233-1325	DEP Administration 317-234-4672	2 N. Meridian St. Indianapolis, IN 46204	
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<a href="#">Local Public Health Departments</a>	Holley Rose	District & Local Readiness Manager	317-232-4121	<a href="mailto:hrose1@health.in.gov">hrose1@health.in.gov</a>
<a href="#">Healthcare Organizations and Coalitions</a>				
<a href="#">Healthcare Providers</a>	Derek Sebold	Planning & Preparedness Manager	317-234-3492	<a href="mailto:dsebold@health.in.gov">dsebold@health.in.gov</a>
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<a href="#">Chempack</a>	Colette Jacob	Medical Countermeasures & Infectious Disease Program Manager	317-233-5711	<a href="mailto:cjacob@health.in.gov">cjacob@health.in.gov</a>
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<a href="#">EMResource   IHAN   Serv-IT</a>	Eric Shelley	Emergency Systems Coordinator	317-233-8404	<a href="mailto:eshelley1@health.in.gov">eshelley1@health.in.gov</a>
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To promote, protect, and improve the health and safety of all Hoosiers

