



STATE OF INDIANA
AN EQUAL OPPORTUNITY EMPLOYER

STATE BOARD OF ACCOUNTS
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TO: All City and Town Clerk-Treasurers, City Clerks and City Controllers
DATE: May 17, 2023
SUBJECT: Annual Training School

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Pursuant to the provisions of Indiana Code 5-11-14, the Indiana State Board of Accounts will conduct a training school beginning on **Tuesday, June 27, 2023**, and ending on **Wednesday, June 28, 2023**, for all City and Town Clerk-Treasurers, City Clerks, and City Controllers at the Grand Wayne Convention Center, 120 W Jefferson Blvd, Fort Wayne, IN 46802. Please note, **Fort Wayne is in the eastern time zone** and the State Board of Accounts school will start at 8:00 a.m. EST on June 27th and 9:00 a.m. EST on June 28th.

The training offered at this school is a joint effort of the Indiana State Board of Accounts and Indiana League of Municipal Clerks and Treasurers (ILMCT). This year's school is part of the ILMCT's Annual Conference which will be held during the week of June 25th – 29th, 2023. The ILMCT has made arrangements for lunch and break refreshments. Please use the form on the Accelerate Indiana Municipalities (AIM) website for making registration arrangements. Specific questions should be directed to Lesley Mosier with AIM at 317 237-6200, Ext. 223. Hotel reservations should be made directly with the hotel.

The discussions at the school will include: issues related to new legislation impacting cities and towns, access to public records, audit information, INPRS activities, federal grant auditing, fraud/special investigations, Gateway, and other information pertinent to accounting for cities and towns.

A tentative agenda follows this letter. The State Board of Accounts Resource Table will again be at the schooling this year. The Resource Table is a chance for any official to have a one-on-one conversation or ask a question to one of our experienced field staff.

As provided in Indiana Code 5-11-14-1, "the elected official, at the direction of the State Examiner, may require the attendance of:

1. each of his appointed and acting chief deputies or chief assistants: and
2. if the number of deputies or assistants employed:
 - A. does not exceed three (3), one (1) of his appointed and acting deputies or assistants; or
 - B. exceeds three (3), two (2) of his duly appointed acting deputies and assistants."

Sincerely,

Paul D. Joyce, CPA
State Examiner