

RFF-2020-12
REQUEST FOR FUNDING ANNOUNCEMENT
FOR
Disbursement of State Opioid Response Grant Funding

This is a Request for Funding announcement (RFF) issued by the Family and Social Services Administration/**Division of Mental Health and Addiction, Addiction and Forensic Treatment Team** This RFF is intended to publicize the availability of Grant opportunities for services described herein. Neither the issuance of this RFF nor the receipt of any responses thereto, shall create any obligation to the State of Indiana to make any award pursuant hereto. The award of any grant(s) as a result of this RFF shall be at the sole discretion of FSSA. Neither this RFF nor any response (“proposal”) submitted hereto are to be construed as a legal offer.

CONFIDENTIAL INFORMATION

Potential respondents are advised that materials contained in proposals are subject to the Indiana Public Records Act, IC 5-14-3 *et seq.*, and after the grant award may be viewed and/or copied by any member of the public, including news agencies and competitors. Potential respondents claiming a statutory exception to the Indiana Public Records Act must place all confidential documents in a sealed envelope clearly marked “Confidential” and must indicate on the outside of their proposal envelope that confidential materials are included and, in their cover letter, specify which statutory exception provision applies. The State reserves the right to make determinations of confidentiality. If the State does not agree that the information designated is confidential under one of the disclosure exceptions to the Public Records Act, it may either reject the proposal or discuss its interpretation of the allowable exceptions with the respondent. If agreement can be reached, the proposal will be considered. If agreement cannot be reached, the State will remove the proposal from consideration for award and return the proposal to the respondent upon request. The State will not determine price to be confidential information.

COMPENSATION

FSSA/**Division of Mental Health and Addiction** encourages respondents, in their responses to the RFF, to be as creative as possible regarding cost to the State, as cost efficiency for the State will be a consideration in determining whether a grant(s) will be awarded based on responses to the RFF-2020-12.

TERMS

This agreement shall be for a period of twelve months commencing on *September 30, 2020* and terminating on *September 29, 2021*.

PROPOSALS

Respondents interested in providing these services to FSSA/**Division of Mental Health and Addiction** should submit proposals **in electronic format to:**

Michael Tomlinson
Family and Social Services Administration
Division of Mental Health and Addiction

Email Address: *michael.tomlinson@fssa.IN.gov*

The proposal must include:

1. A letter of application signed by the Director or agency board president identifying the amount of funds requested.
2. Proposal narrative
3. Budget and budget justification
4. Identify Administrative Staff overseeing and participating in the project.
5. Organizational chart for overall agency with grant funded positions and list of participating therapists and leaders with titles, licensure and qualifications.
6. Based on data, explanation of the demographics in the community being served and include how your organization will meet the need for the service to minorities.
7. Most recent audit report made in accordance with OMB circular A-133 if applicable.

Proposals must be received no later than **4:30 p.m. Eastern Time on September 4, 2020. Proposals received after 4:30 p.m. will not be considered.** Proposals must be delivered in electronic format with all appropriate forms and in the subject heading of the electronic mail should state:

RESPONSE TO REQUEST FOR FUNDING **Disbursement of State Opioid Response Grant Funding**

No more than one proposal per respondent should be submitted. In the cover letter please indicate the principal contact for the proposal along with a telephone and fax number. **All proposals must have an electronic mailing address included.**

Any questions regarding this RFF must be submitted in electronic format to *michael.tomlinson@fssa.IN.gov* no later than **4:30 p.m. Eastern Standard Time on August 28, 2020. Questions received after 4:30 p.m. may not be considered. Please keep questions brief and of high priority.** Responses to all questions will be promptly prepared by BVIS.

All inquiries are to be directed to *Michael Tomlinson* and are not to be directed to any other staff member of FSSA. Such action may disqualify respondent from further consideration for a grant as a result of this RFF.

SCOPE OF WORK

This funding is contingent upon a no cost extension of the State Opioid Response Grant.

The purpose of this opportunity is to support Community Mental Health Centers (CMHCs) and other providers of substance use disorder (SUD) treatment in effectively utilizing evidence based practices (EBPs) for the treatment and assessment of substance use disorders in adults and adolescents. DMHA is offering three opportunities for this initiative.

The first opportunity required of each of the 15 participating sites involves intensive training in and implementation of Motivational Enhancement Therapy (MET) plus Cognitive Behavior Therapy (CBT; MET/CBT) for SUDs. MET, CBT, and combined MET/CBT have been shown to reduce SUDs in adolescents and adults. These therapies have been manualized and are delivered over approximately 12 weeks of sessions and should be used in conjunction with medication assisted treatment (MAT), peer recovery coaching, contingency management and case management. In order to participate in this opportunity, both adolescent and adult patients with SUDs must be treated by participating therapists during the award period. This approach requires that every therapist participant is licensed to and will directly treat at least 3 patients with SUDs during the course of the project. Participants at each site who are most appropriate for the MET/CBT training will be identified in collaboration with the LOCI team at University of California San Diego (UCSD). Each therapist will complete pre-training assessments, attend 2 full days of training on MET/CBT, attend biweekly virtual group consultation with a MET/CBT expert, complete post-training online assessments, and submit audio recordings of sessions wherein MET/CBT was used for review and feedback. The MET/CBT training will be offered by clinical faculty from the Indiana University School of Medicine.

The second opportunity, also led by clinical faculty from Indiana University School of Medicine requires each of the 15 sites to provide contact information for adult and adolescent clients who may be interested in participating in validation of a novel substance use disorder assessment as part of the Computer Adaptive Testing (CAT) assessments for mental health and substance use. The CAT assessment tools are computerized adaptive tests that provide diagnostic assessments of mental health and substance use disorders in a rapid fashion. In addition to providing contact information of clients interested in engaging in the validation, participating sites will have access to the suite of CAT mental health and substance use disorder assessments from Adaptive Testing Technologies for use during assessments and throughout treatment.

The third opportunity available to 5 of the 15 participating sites will utilize the Leadership and Organizational Change for Implementation (LOCI) strategy as a supplement to the MET/CBT training. LOCI focuses on creating an organizational climate to support MET/CBT implementation and sustainment by engaging participants in a leadership and organizational change development program. LOCI is designed with the philosophy that effective implementation requires alignment of leadership behaviors, strategies, and activities at the State-level, CMHC/organization level, and clinic levels. For each of the 5 sites participating in LOCI, 2 first-level leaders will be identified in collaboration with the LOCI team and DMHA for leadership training and coaching. Additionally, executives and other leaders from each of the 5 sites participating in LOCI will be identified for ongoing consultation calls to strategize methods for enhancing MET/CBT implementation. This is a great opportunity to work with and learn from the developers of the LOCI model.

Indiana Division of Mental Health and Addiction (DMHA) is providing the opportunity for up fifteen (15) Community Mental Health Centers (CMHCs) and/or other substance use disorder (SUD) treatment

agencies to participate in this program to learn ways to enhance evidence based assessments and treatment of SUDs in adults and adolescents Respondents must be willing to:

- Participate in a year long process starting September 1, 2020.
- Provide Medication Assisted Treatment (MAT) or have written documentation of an active partnership with an Opioid Treatment Program (OTP).
- Participate in required training and telehealth consultation calls.
- Commit to implementing all aspects of EBP efforts within the organization.
- Treat clients with MET/CBT and provide audio recordings for review and feedback.
- Watch any required videos requested.
- Complete web-based surveys and other data collection activities on an ongoing basis.

The following is required for each of the three opportunities:

1) MET/CBT implementation: Participation in up to 24 hours of initial training for 2 clinical leads (1 adult, 1 adolescent) plus at least 5 therapists per selected lead, for a total of at least 12 participants per site. In addition to this initial training, participating therapists must attend biweekly Zoom consultation calls. Participating providers must audio record sessions with clients wherein they use MET/CBT, and submit these recordings for review and feedback. Each participating provider will receive compensation for staff time and travel associated with MET/CBT participation and completion (up to \$42,500) based on number of staff involved in the project. Informed by needs assessment and initial LOCI piloting, participants will need additional time for ongoing learning/rating/fidelity monitoring of approximately 2 hours/month/therapist. The LOCI team will work with IU and each participating agency to determine which clinic leaders and staff will attend the MET/CBT training and participate in ongoing supervision and fidelity monitoring.

2) CAT Assessment and Validation: Sites will also provide contact information of adolescent and adult participants who are willing to be consented and who will then receive a comprehensive mental health and SUD assessment via telemedicine. Client participants that undergo an assessment will be compensated. **Optionally**, the CAT products are offered for free to all sites to be integrated into the intake processes. IU will work with CMHCs and/or agencies providing SUD services to train staff and integrate CAT into intake processes. The CAT SUD assessment then will be compared to an in-person assessment conducted by a qualified assessor at IU in 250 volunteers (1/2 adolescents and 1/2 adults). IU will conduct all activities related to validation and roll out of the CAT.

3) LOCI leadership and organizational development: Full completion of LOCI is tied to up to \$50,000 compensation per selected site. Five of the responding sites will be selected for participation in LOCI. Within each of the 5 sites, 2 first-level leaders will be identified in collaboration with the LOCI team for engagement in ongoing leadership training and development calls. Each of these 2 first-level leaders will be expected to supervise a minimum of 5 therapists who are engaging in the MET/CBT training. Within each of the 5 sites, executives and other leaders will be expected to engage in monthly consultation calls to identify and develop strategies to facilitate implementation and sustainment of MET/CBT. While all 15 agencies selected for this funding opportunity will complete web-based surveys regarding EBP implementation, the 5 sites participating in LOCI will receive feedback from these surveys to guide leadership and organizational development activities.

The intent is to fund as many as 15 awards up to \$42,500 each for full participation. Along with another \$50,000 to the five (5) organizations that also participate in the LOCI portion of the project. However,

DMHA reserves the right to divide the total amount of \$887,500 amongst the number of respondents based on needs. Selected CMHCs and/or other agencies will also have full access at no charge to the CAT suite of assessment tools (up to 55,000 licenses across the state).

TIME FRAME:

August 21, 2020	RFF sent to potential applicants
August 28, 2020	RFF questions due.
September 4, 2020	RFF proposals due back
September 11, 2020	Notify Grantees of Awarded Funds
September 30, 2020	Grant effective date

Funding:

The maximum award for this funding opportunity is \$887,500 with individual contracts not to exceed \$92,500 for any applicant applying for this grant and can be less than the stated amount. Grant awards for this program are subject to budgetary exigencies associated with the availability of Federal funding. **This funding is contingent upon a no cost extension of the State Opioid Response Grant.**

Eligible Respondents:

Community Mental Health Centers and other providers of Substance Use Disorder (SUD) treatment that offer all three (3) forms of approved medications for the treatment of opioid use disorder or have a DMHA approved partnership with an OTP in the provider’s local area.

SELECTION PROCESS AND CRITERIA

Proposals will be reviewed and scored by a committee selected by the Division of Mental Health and Addiction or designee. Proposals will be evaluated based upon the proven ability of the respondent to meet the goals of the program in a cost-effective manner. Specific criteria are:

Evaluation Criteria

Each narrative will be evaluated on the following criteria:

1. Level of Interest in Opportunity (60 points)

The following responses will be considered when evaluating this criterion.

- a. Explain why this funding opportunity is something that interests you as an organization
- b. This initiative will require a large amount of teamwork not only within your organization, but also with the LOCI team and the IU team. Please describe how you would be an enthusiastic contributor.
- c. Explain how your organization will regularly monitor the new action plan implemented after completing this program?
- d. This new process may require a substantial shift for your organization and you can most likely expect a learning curve. How will you maintain a positive attitude throughout the change in process?
- e. How are you planning on handling employees that are reluctant to accept change?
- f. Explain why you believe teams fail and why teams are successful?

- g. Why are you willing to exert the effort to implement new policies in your organization?
- h. Describe how you can provide support and resources to have staff record and upload MET/CBT sessions for fidelity monitoring.

2. **Budget** (40 points)

- a. Detailed explanation of costs based on items listed in scope of work including non-billable hours for training. DMHA is paying trainers fees from other funding.
- b. Costs are reasonable in relation to the objective.
- c. Justification for treatment costs for persons not eligible for Medicaid, don't have a third party payer or can't afford their co-pay.

Proposals will be evaluated based upon the proven ability of the respondent to satisfy the requirements of the proposal in a cost-effective manner.