



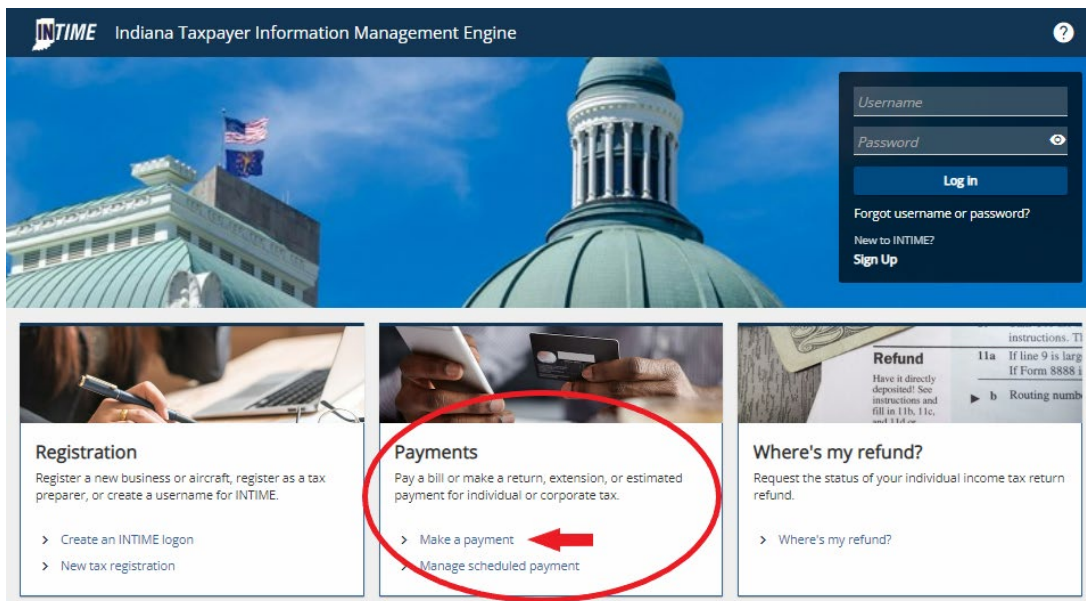
INTIME Guide to Making a Tax Return Payment

For Individual Income Tax Customers

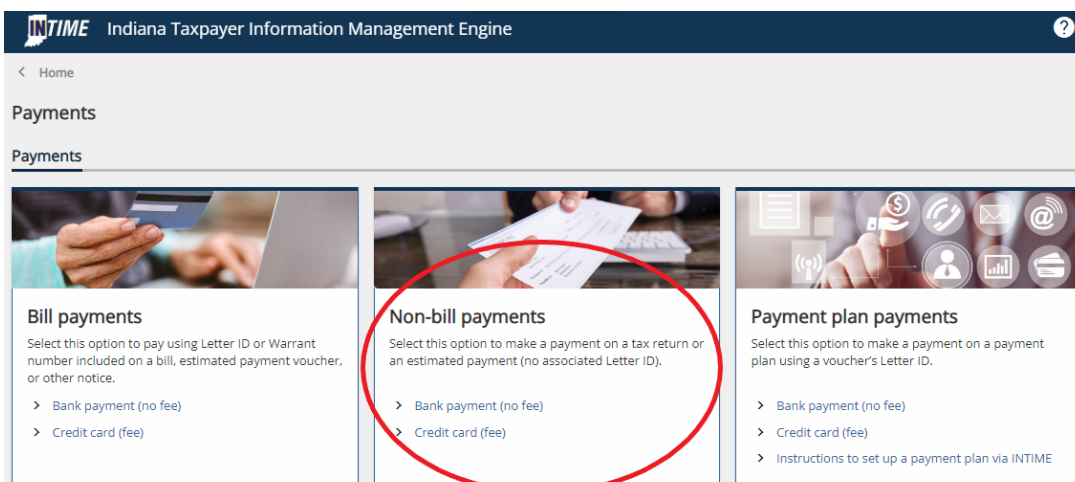
The Indiana Department of Revenue (DOR) provides an easy and efficient way for **individual income tax** customers to securely pay their state taxes electronically. Return payments can be made via INTIME, DOR's e-services portal at intime.in.gov, **with or without** logging in to an account.

Non-Logged-in Tax Return Payment via INTIME

Step 1: Go to [INTIME](http://intime.in.gov), locate the "Payments" panel, then click on "Make a payment."



Step 2: Locate the "Non-bill payments" panel and click on the preferred payment method. Payments can be made with a bank account (no fee) or credit/debit card (fee).



Step 3: To make an individual income tax return payment, select "Individual," then click "Next."

Bank payment

Payment

Customer type

Are you making a payment for your business tax accounts or your individual tax accounts?

Business (I am here to make a payment for a business or company)

Individual (I am here to make a payment for my personal income tax account)

One option must be selected

Cancel Previous Next

Pay with Bank Account:

Step 4: Select the ID Type (SSN or ITIN) and enter required information.

Step 5: Under "Payment type," select the "Return Payment" option and continue to follow the prompts to enter bank account information.

Bank payment

Payment

Customer type Non-bill payment information

Enter information

ID type

SSN

SSN *

Required

Confirm SSN

First name *

Required

Last name *

Required

Middle name

Payment type *

Required

Estimated Payment

Return Payment

Cancel Previous Next

Note: Payment is not complete until a confirmation number is provided.

Tip: Print or save the confirmation page for your records.

Pay with Credit/Debit Card

Step 4: Select the ID Type (SSN or ITIN) and enter required information.

Payments

Credit card payment

Payment

Customer type ✓ Non-bill payment information ▶

Enter information

ID type

SSN ▼

SSN *
Required

First name *
Required

Last name *
Required

Middle name

Cancel < Previous **Next** >

Step 5: The next screen will provide information on processing fees based on the card type and payment amount. Select "Return Payment" from the drop-down menu.

Payment

Customer type ✓ Non-bill payment information ✓ Payment ▶

Enter payment information

Please note that a processing fee will be assessed on all credit card payments. The fees are structured as follows:

Credit Cards

Card Type	Perc.	Additional fee
Individual	1.99%	\$1.00
Corporate	2.63%	\$1.00

Debit Cards

Payment amount	Flat fee
Less than \$100.00	\$2.99
Greater than or equal to \$100.00	\$3.75

Payment type

Return Payment ▼

Filing period end date ▼

31-Dec-2022 ▼

Amount you wish to pay *
Required

Email *
Required

Cancel < Previous **Next** >

Step 6: Select the filing period end date. Enter the amount of the tax return payment and provide your email address.

Tip: Select "31-Dec-2022" to make a 2022 individual income tax return payment.

Step 7: Review the Summary page to verify all information is correct, then click on "Pay."

Credit card payment

Payment

Non-bill payment information Payment Summary

Summary

Verify your payment information. When you click **Pay**, you will be redirected to our third party partner where you will be prompted to enter your credit card information.

Amount you wish to pay

Payment type
Return Payment

Filing period
31-Dec-2022

Last name

First name

SSN

Pay

Cancel < Previous

Step 8: You will be directed to a third-party website to make a payment using your credit/debit card, then redirected back to INTIME where you will receive a confirmation number.

Note: Payment is not complete until a confirmation number is provided.

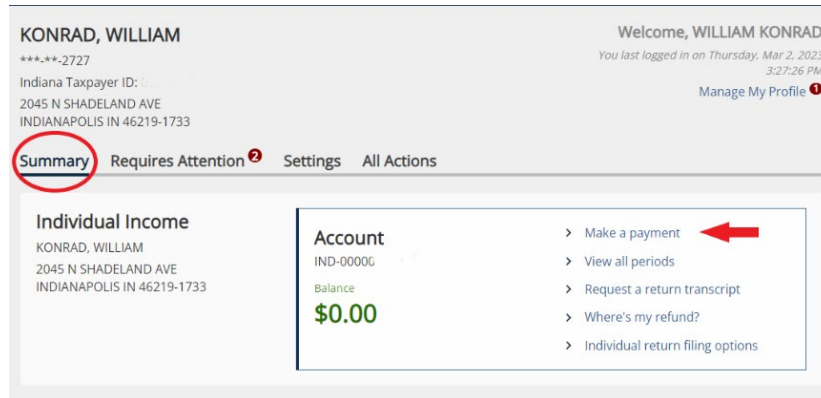
Tip: Print or save the confirmation page for your records.

Logged-in Tax Return Payment via INTIME

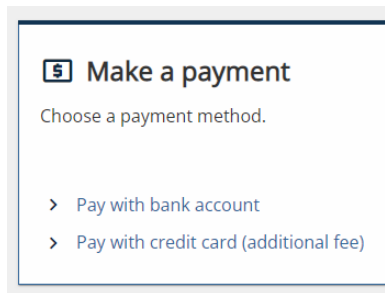
Step 1: Log in to [INTIME](#).

Step 2: Go to the "Summary" (tab) page to see "Account" information panel.

Step 3: Click on "Make a payment" to begin the payment process.



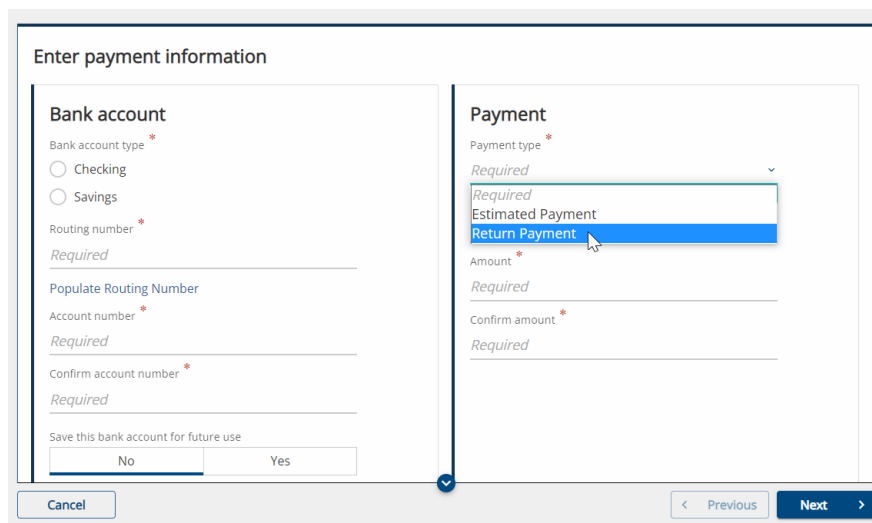
Step 4: Select a payment method: Bank account (no fee) or credit card (fee).



Pay with Bank Account

Step 5: Enter bank account information.

Step 6: In the "Payment" section, under "Payment type," select the "Return Payment" option.



Step 7: Select the filing period for which you are submitting a payment and choose a date to make your payment.

Enter payment information

Bank account

Bank account type

Checking

Savings

Routing number *

Required

Populate Routing Number

Account number *

Required

Confirm account number *

Required

Save this bank account for future use

No Yes

Payment

Payment type

Return Payment

ACH debit payment type for returns

Period

31-Dec-2022

Payment Date *

Required

Amount *

Required

Confirm amount *

Required

Cancel Previous Next

Tip: Select "31-Dec-2022" to make a 2022 individual income tax return payment.

Step 8: Enter a date for the payment to be made or click on the calendar to select a date.

Step 9: Enter the tax return payment amount and confirm amount. Click "Next" and continue to follow the prompts to complete the payment.

Note: Payment is not complete until a confirmation number is provided.

Tip: Print or save the confirmation page for your records.

Pay with Credit/Debit Card

Step 5: Information on processing fees, based on the card type and payment amount, will be provided. Select the "Return Payment" option from the "Payment type" drop-down.

Payment

Payment

Enter payment information

Please note that a processing fee will be assessed on all credit card payments. The fees are structured as follows:

Credit Cards

Card Type	Perc.	Additional fee
Individual	1.99%	\$1.00
Corporate	2.63%	\$1.00

Debit Cards

Payment amount	Flat fee
Less than \$100.00	\$2.99
Greater than or equal to \$100.00	\$3.75

Payment type

Return Payment

Filing period end date

31-Dec-2022

Amount you wish to pay *

Required

Cancel Previous Next

Step 6: Select the filing period end date for which you are submitting a payment.

Tip: Select "31-Dec-2022" to make a 2022 individual income tax return payment.

Step 7: Enter the amount of the return payment you will be making.

Step 8: Review the Summary page to verify all information is correct, then click on "Pay."

Credit card payment

Payment

Non-bill payment information Payment Summary

Summary

Verify your payment information. When you click **Pay**, you will be redirected to our third party partner where you will be prompted to enter your credit card information.

Amount you wish to pay

Payment type
Return Payment

Filing period
31-Dec-2022

Last name

First name

SSN

Pay

Cancel < Previous

Step 9: You will be directed to a third-party website to make a payment using your credit/debit card, then redirected back to INTIME where you will receive a confirmation number.

Note: Payment is not complete until a confirmation number is provided.

Tip: Print or save the confirmation page for your records.