



MINUTES
Indiana State School Bus Committee
June 3, 2014

The Indiana State School Bus Committee met for a regularly scheduled meeting on Tuesday, June 3, 2014 at the Department of Education office in Indianapolis, Indiana with the following members in attendance:

VOTING MEMBERS PRESENT:

Pete Baxter – Chairman
Dwayne Vandiver – Sch. Trans. Assoc. of Ind.
Dr. Joseph O’Neil – Governor’s Council on
Impaired & Dangerous Drivers
James Hanna – Pub. Sch. Superintendent
Ron Chew – Ind. Assoc. of School Bus Drivers
Carl Brown – Indiana School for the Deaf &
Indiana School for the Blind
Joey Dallas – Ind. School Boards Assoc.

VOTING MEMBERS ABSENT:

Claudia Koerner – Ind. Dept. of Revenue
Shannon Dickson – BMV

COMMITTEE SECRETARY PRESENT:

Carrie Duthie - IDOE

NON-VOTING MEMBERS PRESENT:

Sgt. Chris Kath – ISP (via conference call)
Clifford Zehr – Ind. Assoc. of Sch. Bus
Dist.

NON-VOTING MEMBERS ABSENT:

Mark Clawson – Ind. Twnshp. Assoc.
John Perkins – IASBO
Kent McDaniel – Ind. Trans. Assoc.

**INDIANA DEPARTMENT OF
EDUCATION PRESENT:**

Mike LaRocco – Office of school
Transportation

**Indiana State School Bus Committee
Minutes of March 4, 2014
Page 2.**

The Chairman called the meeting to order at 10:00 a.m. Carrie Duthie called roll. Ten guests were present:

John Barrington	MacAllister Transportation
Matt Matthews	Blue Bird
Brad Bush	Midwest Transit
Dennis Wiger	Midwest Transit
Pat Waites	Hamilton Southeastern Schools
Jim White	Hamilton Southeastern Schools
Thomas Smith	Cardinal Ritter High School
Daniel Luttrell	North Lawrence Community Schools
Cheryl Wolf	Consultant
Gary Clevenger	IDOE

The March 4, 2014, meeting minutes were reviewed. Dr. Hanna noted his name was misspelled on Page 2 correction was noted. Dr. Hanna moved to approve the minutes as amended, Dr. O'Neil seconded the motion to approve; motion carried.

ITEMS OF ACTION

School Bus Specifications – The public hearing for the School Bus Specification was held on this date at 9:00 am at the Indiana Department of Education, Suite 600, 115 W Washington Street, Indianapolis, Indiana 46204. There were no attendees and no verbal comments were submitted for the record. Discussion ensued and several amendments were added. The effective date for implementation will be the body build date of January 1, 2015. Mr. Vandiver moved to accept the final copy as amended in this meeting, Mr. Dallas seconded the motion; motion passed.

Seat Belt Instruction and Bus Evacuation Rule –The public hearing for the LSA #13-541, for a school bus driver to conduct a seat belt instruction and bus evacuation drill each semester was held on this date at 9:30 am at the Indiana Department of Education, Suite 600, 115 W Washington Street, Indianapolis, Indiana 46204. There were no attendees and no verbal comments were submitted for the record. Mr. LaRocco presented the Committee with the final proposal of the rule LSA Document #13-541 for Section 1. 575 1-10-1 and 1-10-2. The Committee agreed to wording of 575 IAC 1-10-2 Sec 2(b) 2 to clarify forty-five (45) school days. Additionally, it was decided to remove the requirement to hold one drill in the morning and one drill in the afternoon. Each district may decide when to hold each drill. Dr. O'Neil moved to accept the proposal as written, Mr. Vandiver seconded the motion. A verbal vote showed the motion passed.

Indiana State School Bus Committee
Minutes of March 4, 2014
Page 3.

Notice of Intent for Rule Making – Discussion was held for the Notice of Intent for Rulemaking for HEA 1301 to require the school district name and railroad crossing warning on the back of the bus. Mr. Chew made a motion to approve the notice, Mr. Dallas seconded the motion; motion passed.

ITEMS OF DISCUSSION

Service Door Closing Speed - Mr. Dan Luttrell of North Lawrence Community School Corporation presented his concerns about the speed of air driven service doors. At certain settings (door switch moved between emergency and normal mode), the door can close with such force, speed and pressure to injure adults and children. He demonstrated a valve available that when installed the high pressure can be controlled to reduce the amount of speed and force applied with the door. The Committee thanked Mr. Luttrell for his concern and demonstration.

Active Shooter Video – Sgt. Chris Kath provided a review of the Active Shooter video series being provided by the Indiana State Police. The filming is complete on the first 2 segments and will be released at the STAI Conference on June 20. Video segments 3 – 5 will be taped and released soon.

Office of School Transportation Update

Mr. LaRocco provided information on updates and changes with the Office of School Transportation

Legislative Update - review of all current legislation under consideration.

DOE Online – The website portal is being updated to include the Seat Belt and School Bus Evacuation notifications as well as the ability for school districts to print their own Certificate of Enrollment (blue card) and Standard Certificates (yellow cards). Additionally, the Certificate of Enrollment (blue card) will be valid for 1 year without the option for an extension. The updates are on schedule to be implemented this summer.

CDL Information – Beginning May 21, 2014, CDL physicals will ONLY be available at locations listed on the National Registry for Medical Examiners. As of January 30, 2015, CDL drivers will not be required to carry the hard copy of their Medical Examiners Report. Beginning July 1, the Title 20 Physical Fitness Certificate will also require the examination and signature to be completed by any medical facility listed on the National Registry of Medical Examiners. This will allow districts to get both the CDL and Title 20 Physical completed and signed at one location.

Annual Safety Meeting – The 2014 ASM opened on June 2, 2014.

**Indiana State School Bus Committee
Minutes of March 4, 2014
Page 4.**

CORRESPONDENCE

Recall Notice FL659A-C (NHTSA 14V-075) – Rear Floor Reinforcement – Thomas Minotour only affects 1 unit in the state.

Letter of Approval – Wifi MSD Washington Township

The next regular meeting is scheduled for 10:00 a.m., Tuesday, September 2, 2014 at the Department of Education in Indianapolis, Indiana.

Without further business to discuss, Mr. Chew made a motion to adjourn, seconded by Dr. O’Neil; motion passed.

Chairman

Secretary

Date