



Indiana Department of Education

Dr. Katie Jenner, Secretary of Education

Notification of Closure of Covered School Building

Pursuant to IC 20-26-7.1-4(a), not later than thirty (30) days after a governing body elects to close one or more covered school buildings, as defined in IC 20-26-7.1-2.1, the school corporation shall notify the Indiana Department of Education of the closure(s) and include with the notification (1) the effective date(s) that the covered school building(s) will be closed; and (2) whether the school corporation contends that the building(s) should or should not be made available as provided by IC 20-26-7.1.

In order to comply with the requirements set forth in IC 20-26-7.1-4(a), you must complete this Notification Form in its entirety – fill out a separate Notification Form for each covered school building the governing body has elected to close. Once completed, the form(s) must be submitted via e-mail to unusedbuildings@doe.in.gov.

School Corporation: _____

Name of Covered School Building: _____

Address of Covered School Building: _____

Date Covered School Building Will Be Closed: _____

Official action taken (please attach documents): _____

Date of official action: _____

Should the Covered School Building be made available as provided by IC 20-26-7.1 – Yes or No? _____

Reason for answer given above:

Superintendent Signature: _____

Date: _____