



# Procurement

## [Procurement Methods](#)

**Micro-Purchase Procurement - \$10,000 or less (or up to \$50,000 if self certification requirements are met)**

- [Micro-purchase self-certification template](#)

**Small Purchase Procurement - under \$150,000 purchases (self-prepared meals/not contracted)**

- Independent centers or sponsors of affiliated centers:
  - [Procedures](#)
  - [Procurement form](#)
  - [Sample of complete procurement form](#)
- Sponsors of homes and unaffiliated centers:
  - [Procedures](#)
  - [Procurement form](#)

**Small Purchase Procurement - under \$150,000 purchases (contracted/vended)**

- [Procurement form](#)
  - [Sample of completed procurement form](#)
- [Vended meal agreement with school food service](#)
- [Vended meal contract with commercial vendor](#)
  - [Renewal of vended meal contract](#)

**Invitation for Bid (IFB) - total contract value over \$150,000**

- [IFB template](#)
  - [Checklist](#)
  - [Advertisement sample](#)
  - [Additional criteria examples](#)
- [Vended meal contract \(based on IFB\) with commercial vendor](#)
  - [Renewal of vended meal contract](#)