

# ELDT Pre-service School

## Bus Driver Safety Education Training Courses

### 2024 – 4<sup>th</sup> Quarter

Time Schedule for 3-day class:  
Days One and Two 7:30 a.m. to 4:30 p.m.  
Day Three - 7:30 a.m. to 12:00 p.m.

**All classes shall be limited to 50 attendees except where noted.**

Preservice Class registration will be done on-line by the employer.

To register your driver(s), click the registration link to the far right of the class information on our website and you will be routed to the class enrollment form. **Please complete a form for each driver that will be attending the class.**

The website link is as follows:

<https://www.in.gov/doi/school-operations/transportation/school-bus-driver-training/>

As many classes fill early, it is important to cancel a driver if they are not going to attend so another driver may take their place. If you need to cancel one or more drivers for a class, please contact Lisa Callihan at (317) 232-1377 or by email at [lcallihan1@doe.in.gov](mailto:lcallihan1@doe.in.gov) (link sends e-mail) as soon as possible. If you are exchanging one driver attendee for another, please let Lisa know, as the class sign in sheets will be pre-populated with the registered driver's name and information. If there are changes to the class, we will contact the employer to communicate the changes. Classes will be closed once the class has filled to capacity or three business days prior to the first day of class.

A confirmation letter will be emailed for each driver registered in the class. The letter will have important information and links to class materials that should be printed out and brought to the class. Please forward the letter and class materials to each attending driver.

If you wish to begin training prior to the selected class, you can request a Certificate of Enrollment (blue card) at any time. Otherwise, the card will be issued at the class. The request must be made by email and include the trainee's name as it is to appear on the certificate and the last four (4) digits of their social security number. Please email your request to Lisa Callihan at [lcallihan1@doe.in.gov](mailto:lcallihan1@doe.in.gov) (link sends e-mail).

If you have any questions concerning the Preservice Classes or registration, please contact Lisa Callihan at (317) 232-1377 or via email at [lcallihan1@doe.in.gov](mailto:lcallihan1@doe.in.gov) (link sends e-mail).

- Days One and Two 7:30 a.m to 4:30 p.m.
- Day Three - 7:30 a.m. to 12:00 p.m.

[Preservice Handouts](#) – Scroll down to the preservice handouts.

Date	Location	Notes
<b>All blue highlighted classes are Wednesday, Thursday, Friday</b>		
<b>Fourth Quarter</b>		
October 2, 3, 4	<b>Southwest Allen County Schools</b> Transportation Facility Conference Room 4814 Homestead Road Fort Wayne, Indiana 46814	Park at Aboite Elementary parking lot (5004 Homestead Rd) and walk to the south end of the colored brick building and enter door 2.
October 9, 10, 11	<b>Tippecanoe School Corporation</b> Greater Lafayette Career Center (GLCA) 2201 S. 18th St. Lafayette, Indiana 47909	Jay Davis <a href="mailto:jadvis@glca.k12.in.us">jadvis@glca.k12.in.us</a> (765) 807 - 8530
October 16, 17, 18	<b>Carmel Clay Schools</b> Educational Services Center PMR Room 5201 E. Main St Carmel, Indiana 46033	
October 23, 24, 25	<b>Greensburg Community School Corporation</b> Greensburg Community Learning Center 422 East Central Avenue Greensburg, Indiana 47240	
October 30, 31 - Nov 1	<b>South Spencer Schools</b> High School - Multi-purpose Room 1142 N County Road 275 W Rockport, Indiana 47635	
November 6, 7, 8	<b>Greater Clark County Schools</b> <b>Mark Fetter Building</b> <b>1613 East 10<sup>th</sup> Street</b> <b>Jeffersonville, Indiana 47130</b>	

November 13, 14, 15	<b>Clark Pleasant Schools</b> Transportation Facility 999 Front Street Whiteland, Indiana 46184	
November 20, 21, 22	<b>Southwest Allen County Schools</b> Transportation Facility Conference Room 4814 Homestead Road Fort Wayne, Indiana 46814	Park at Aboite Elementary parking lot (5004 Homestead Rd) and walk to the south end of the colored brick building and enter door 2.
November 25 – 29	<b>Thanksgiving Week – No Classes</b>	
December 4, 5, 6	<b>MSD North Posey</b> North Posey Jr. High Mass Learning Center (enter Door 7) 5900 High School Rd. Poseyville, Indiana 47633	
December 11, 12, 13	<b>Kankakee Valley Schools</b> Kankakee Valley High School 3923 West State Road 10 Wheatfield, Indiana 46392-9267	Enter Door 10
December 18, 19, 20	<b>Brownsburg Community Schools</b> Transportation Center 7556 Airport Road Brownsburg, Indiana 46112	Enter door 18 on the east side of the building.
December 23 – 27	<b>Christmas Week – No Classes</b>	