

INDIANA LIBRARY AND HISTORICAL BOARD

December 11, 2009

Indiana State Library

Room 401

I. CALL TO ORDER AND INTRODUCTIONS

The Business meeting of the Indiana Library and Historical Board was called to order by Dr. Tom Hamm at 10:00am. Board members present were, Mr. Bob Barcus, Mrs. Carol McKey, Mr. Jeff Krull and Mr. Jon Myers. Also present were, Roberta Brooker, Director of the Indiana State Library and Pamela J. Bennett, Director of the Indiana Historical Bureau.

Others present were:

Jim Corridan, Deputy Director, State Library
Liz Schoettle, Associate Director, State Library
Ron Rose, State Library
Drew Griffis, State Library
Wendy Knapp, State Library
Jake Speer, State Library
Jennifer Beach, State Library
Jessica Barnes, State Library
Roger Lucas, Historical Marker Program
Elizabeth Osborn, Indiana Supreme Court
Carol Graham, State Library

II. INDIANA LIBRARY AND HISTORICAL DEPARTMENT BUSINESS

12-1-09 Minutes The minutes of the August 14, 2009 meeting were presented for approval. Mr. Barcus moved and Mr. Myers seconded:

THAT THE MINUTES OF THE AUGUST 14, 2009 MEETING BE APPROVED AS AMENDED.

Motion passed.

12-2-09 Building Ron Rose reported that the side walks at the Ohio Street entrance will be replaced. The Construction should start next week. Mr. Rose stated that the library has a new vendor for security that started in December and will be the security vendor for the next three months. In March the security contract is up for the entire government center complex. The state library has been asked to have a representative serve on the selection committee to provide information on the security needs of the state library.

12-3-09 Election of Officers After a brief discussion Jon Myers moved that Bob Barcus fill the position of Board President. Carol McKey seconded.

Jeff Krull moved that Jon Myers fill the position of Board Vice President. Carol McKey seconded.

Bob Barcus moved that Carol McKey fill the position of Board Secretary. Jon Myers seconded.

IT WAS MOVED AND SECONDED THAT: BOB BARCUS FILL THE POSITION OF PRESIDENT, JON MYERS FILL THE POSITION OF VICE PRESIDENT, AND CAROL MCKEY FILL THE POSITION OF SECRETARY.

Motion passed.

MR. BARCUS REQUESTED THAT THE MINUTES SHOW THE BOARDS APPRECIATION TO DR. HAMM FOR HIS SERVICE AS PRESIDENT FOR THE PAST TEN YEARS. MR. MYERS SECONDED.

Motion passed.

12-4-09 The Indiana Library & Historical Board meeting dates for 2010 are:
2010 **January 6 - Open Hearing for Standards - 10AM**
Meeting **January 15 - Board Vote on Standards – 1:30PM**
Dates **February 12 – 10AM**
April 9 – 10AM
June 11 – 10AM
August 6 – 10AM
October 8 – 10AM
December 10 – 10AM

III. INDIANA STATE LIBRARY BUSINESS

12-5-09 Ms. Brooker presented the personnel report for approval. Mr. Krull moved and Mr. Myers
Personnel seconded:
Report **TO APPROVE THE PERSONNEL REPORT AS PRESENTED.**
Motion passed

12-6-09 Ms. Brooker presented the financial report for approval. Mrs. McKey moved and Mr. Krull
Financial seconded:
Report **TO APPROVE THE FINANCIAL REPORT AS PRESENTED.**
Motion passed.

12-7-09 Ms. Brooker reported that the Gates Foundation in Seattle has invited her, as only one of two State
Director's Librarians in the country, to attend a meeting in Seattle to talk about the Round 1 BTOP grant that
Report the Indiana State Library had submitted. The presentation was going to be for the people who are going to be doing Round 2 to learn from the people who participated in Round 1, what went well and what didn't work. Indiana was one of the few states to participate in the round 1 submission last summer. The State Library has submitted a grant for Stimulus Funds for broadband connectivity for Indiana libraries statewide. The State Library's grant title was "Indiana's Libraries Connecting With the World".

12-8-09 Mr. Corridan reported on Evergreen Indiana and stated that there are about 70 libraries signed up for
Outreach & Evergreen Indiana, 50 are live. They cover 10% of the population of Indiana that are served by
Access public libraries, about 550,000 residents.
Services

12-9-09 Mr. Corridan wanted to provide information on the PLAC card, stating that currently the PLAC card
PLAC Card cost \$30.00 per year. Using the minimum formula as provided in the law the fee comes out to \$30.00. Having run some calculations, it turns out that basically a library is being reimbursed about 20 cents per PLAC loan. Mr. Corridan stated that he has had some conversations with a handful of library directors about maybe raising the cost of the card to \$50.00 per year. While discussing the PLAC card Mr. Krull asked if Evergreen library participants agree to loan material within the system without reimbursement for net lenders. Mr. Corridan replied that was the case. Mr. Krull stated that Evergreen becomes a regionalized user base that has agreed to share within the user group. Mr. Krull asked if that was a condition of belonging to Evergreen. Mr. Corridan stated that when the Evergreen Executive Committee initially started that was one of the rules that was adopted. It's as if they are all branches of each other, its one big system. A patron can just click and say they want a book and it gets sent from one library to another library. Mr. Krull asked if they have discerned any big net lenders out of that system and net borrowers. Mr. Corridan replied that it

was too early to know that information because they just started in August 2008. Mr. Corridan stated that when they discussed the LSTA funding he would have more information on Evergreen. At some point Evergreen may diminish the need for the PLAC card, making it necessary for the law to be changed, and that may be where it ends up down the road. Having the minimum cost at \$30.00 is not beneficial to the libraries that actually have to expend the cost of providing the service. After considerable discussion the Board agreed that the fee for a PLAC card for 2010 be set at \$50.00 per year. Mr. Barcus moved and Mr. Myers seconded:

**THAT THE FEE FOR A PLAC CARD FOR 2010 BE SET AT \$50.00 PER YEAR.
Motion passed.**

12-10-09
2010 LSTA
Budget

Mr. Corridan presented the 2010 LSTA Grant Applications as approved by ISLAC. Mr. Krull asked if Evergreen was a part of the LSTA program. Mr. Corridan explained that there is a portion that comes out of the Innovative Library Technology Sub-grants. Roughly \$150,000 has been spent in each of the last two years on Evergreen from the LSTA funds. Mr. Krull asked about long term if Evergreen continues to grow and catch on, is there a plan being developed for a subscription fee or sustainability fee. Mr. Corridan stated that they have not looked at a subscriber's fee, but ISL has looked at creating a new position that will do data conversions. The largest expense is related to data conversions. Each time a library comes into the system it cost about \$12,000 per library depending on the size of the library and number of holdings they have. The State Library is paying a Georgia company \$12,000 per library. By bringing this position in we will end up spending about half of that. The other thing being done is the Professional Development Office is going to be creating Web cast of Evergreen training. Indiana is way in the fore front of Evergreen in the country. Obviously Georgia is there also. The State Library is working with OCLC, who owns Web Junction, to provide our classes on-line, then the State Library will receive half of the profits from the people buying those classes. We see that as a potential revenue stream. If and when we get to a point where we don't have enough revenue or our budgets are cut, we are spending less than 5% of the LSTA funding on Evergreen, if it becomes a burden somehow, then we will look at how to generate revenue from membership, but we are not there yet. Mr. Krull asked if it's scaleable, and if equipment needs to be purchased to scale it up, how does that work. Mr. Corridan replied that the State Library has purchased the equipment from the two chunks of money that came out of LSTA. The servers are stored in downtown Indianapolis, not at IOT. Mr. Krull asked who is the largest library in the Evergreen group. Mr. Corridan responded Jackson County. West Lafayette is getting ready to go live. By May of 2010 the State Library will be on Evergreen that will save the State Library about \$60,000 a year. Mr. Krull asked if Mr. Corridan thought it expandable at almost any pace. If there was an influx of libraries interested in joining Evergreen, or does it have to be some kind of gradual slope. Mr. Corridan explained that if the State Library had been able to fill the Evergreen position six months ago, it would be fine, but right now there is a backlog. There are 50 libraries live right now and 20 have joined but have not gone live. Mr. Krull moved and Mr. Myers seconded:

**TO APPROVE THE 2010 LSTA GRANT APPLICATIONS AS PRESENTED.
Motion passed.**

12-11-09
Certification

Mrs. McKey moved and Mr. Barcus seconded:

TO STREAMLINE THE CERTIFICATION PROCESS NOW IN PLACE, THE STATE LIBRARY PROFESSIONAL DEVELOPMENT OFFICE STAFF RECOMMENDS THE INDIANA LIBRARY & HISTORICAL BOARD ADOPT THE FOLLOWING POLICY:

Motion passed.

The Indiana State Library Professional Development Office staff recommends that the Indiana Library and Historic Board adopt the following two items:

- I. Approve IVY Tech's new Library Technical Administration Course on public library administration.
- II. To streamline the certification process now in place, the State Library staff recommends the Indiana Library and Historical Board adopt the following policy.
 - A. The Indiana State Librarian or designee is delegated the responsibility to approve the college courses that meet the administrative rules adopted by the Indiana Library and Historical Board for the Librarian Certificate 4, 5, and 6.

Additionally, the Indiana State Library Professional Development Office Staff recommend the Indiana Library and Historical Board discuss the following changes to strengthen the certification program, and align it with the rules adopted by other professions. If there is interest we will ask to amend the Certification Rule:

- I. Penalty fees for not applying for certification within 6 months of date of hire
- II. Institute fees for late renewal of certification
- III. Apply a fee for LEU provider applications to better track the curriculum, instructors, verification of attendance, etc. In the case of an audit, LEU providers may have been inadvertently issuing certificates that we cannot use to verify attendance.

12-12-09
Public
Services

Ms. Schoettle reported that the public service librarians continue to provide two programs a week. This will continue into 2010 with one change, there will be a program every Thursday evening from 5:30pm to 6:30pm. The staff is also taking the programs on the road. Rachael Heger's L.S. Ayres program continues to be very well received. She has given the program at two churches and one public library. Last week she amended the program to a Christmas Time at Ayres theme and she visited a church in Plainfield and there were 180 people in attendance. The genealogy programs continue to be very popular. October was family history month. The month was kicked off with a donut and coffee give away for state employees. The staff did a total of 21 programs during that month. The Genealogy and Local History Fair was held Saturday, October 24 and was a great success. There were about 250 people in attendance. Public Services continue to do a Public Services Newsletter each month and that will be continued in 2010. The state library is heavily involved in promoting the 2010 census.

IV. HISTORICAL BUREAU BUSINESS

The Director's report is made a part of these minutes.

12-13-09
Financial
Report

Miss Bennett presented the financial report for approval. Mr. Krull moved and Mr. Barcus seconded:

**TO ACCEPT THE FINANCIAL REPORT AS PRESENTED.
Motion passed.**

12-14-09
Marker
Program

Miss Bennett presented for approval the Indiana Historical Bureau recommendations to the Indiana Library & Historical Board for Marker Application Deadline: September 18, 2009:

Markers Recommended to Move Forward – 11

Juliet V. Strauss – Parke County

Lucy Higgs Nichols – New Albany, Floyd County

Racial Violence during the Civil War Years – New Albany, Floyd County

Indianapolis Classical School for Girls – Indianapolis, Marion County
Judge Isaac Blackford – Indianapolis, Marion County
Tecumseh & William H. Harrison at Walnut Grove – Vincennes, Knox County
Amanda Way – Winchester, Randolph County
Virginia Claypool Meredith – West Lafayette, Tippecanoe County
Marion Branch, National Home for Disabled Volunteer Soldiers – Grant County
Indiana State Library, Indianapolis, Marion County
Hemingray Glass Co. – Muncie, Delaware County

Markers Recommended Not to Move Forward – 4
Harvey Heth – Corydon, Harrison County
Dunham Homestead – Kempton, Tipton County
Ceylon Covered Bridge
Indiana Basketball – Crawfordsville, Montgomery County

Mr. Krull moved and Mrs. McKey seconded:

**TO APPROVE THE INDIANA HISTORICAL BUREAU RECOMMENDATIONS FOR
MARKER APPLICATION DEADLINE: SEPTEMBER 18, 2009.**

Motion passed.

The meeting adjourned at 11:45pm.