PMIS
DATA DICTIONARY/RECORD LAYOUT

XXAPP.TXT ******Total Record Length is 637 Positions******
(Identifying Information)

Header Description/ Field Name	Start Pos.	Field Size	Description of Item Definitions / Notes	Valid Response
SSN	1	9	Social Security Number	Social Security #
WSA_NO	11	2	WSA ID Number	01-03,05-17
PMIS_ID	14	4	PMIS ID if Applicable	PMIS ID if Applicable
PGCD	19	2	Program Code	Part. Program Code
ENROLL_DAT	22	8	Enrollment Date	(YYYYMMDD format)
APPL_DATE	31	8	Application Date	(YYYYMMDD format)
SITE	43	2	Site ID	(WSA defined usage)
RESID_CO	46	2	Residence County	01-92 (County Number)
LAST_NAME	49	15	Last Name	Last Name
FIRST_NAME	65	12	First Name	First Name
MI	78	1	Middle Initial	Middle Initial
HOME_ST	80	25	Home St. Address	Home Street Address
HOME_CITY	106	15	Home City	Home City
HOME_STATE	122	2	Home State	Home State
HOME_ZIP	125	5	Home Zip Code	Home Zip Code
HOME_PHONE	131	10	Home Phone #	Home Phone #
ELIG_DATE	142	8	Date Eligibility Determined	(YYYYMMDD format)
APP_NTR	151	8	Date Entered into System	(YYYYMMDD format)
CITIZENSHP	160	1	Citizenship Status	1=citizen, 2=non-citizen
SELECT_SRV	162	1	Selective Service Status	1=registered, 2=not registered, 3=not applicable
RACE_ETHN	169	1	Race/Ethnic Group	1=white, 2=black, 3=Hispanic, 4=Amer. Ind./Alaskan Nat., 5=Asian/Pacific Islander (Old Records)
VET_STATUS	171	1	Veteran Status	1=yes, 2=no
VET_BEGAN	173	8	Date Service Began	(YYYYMMDD format)
VET_END	182	8	Date Service Ended	(YYYYMMDD format)
HS_DROPOUT	191	1	H.S. Drop Out	1=yes, 2=no
HIGHEST_GR	193	2	Highest Grade Completed	1-19, 25=GED
FAM_STATUS	196	1	Family Status	1=parent in 1 parent family, 2=parent in 2 parent family, 3=other family member, 4=not a family member (i.e. family of 1)
DEP_UNDR6	198	1	# of Dependents < Age 6	0-9
DEP_6TO17	200	1	# of Depends. Age 6-17	0-9
DEP_OVR17	202	1	# of Depends. 18 & Over	0-9
HEAD_HOUSE	204	1	Head of Household	1=marrried, 2=single, 3=no
PREG_PARNT	206	1	Pregnant or Parenting	1=yes, 2=no
GENDER	208	1	Gender	1=male, 2=female
SUB_ABUSE	210	1	Substance Abuse	1=yes, 2=no
LIMTD_ENGL	214	1	Limited English Language	1=yes, 2=no

XXAPP.TXT Continued ******Total Record Length is 637 Positions.******
(Identifying Information)

Header Description/ Field Name	Start Pos.	Field Size	Description of Item Definitions / Notes	Valid Response
DISABILITY	216	1	Individual with Disabilities	1=yes & a substantial barrier, 2=yes, not a substantial barrier, 3 = no
DISPL_HMKR	222	1	Displaced Homemaker	1=yes, 2=no
OFFENDER	224	1	Offender/Ex-Offender	1=felony, 2=misdemeanor, 3=no
WSA_BARR	226	1	65% Barrier	1=yes, 2=no
BARR_DESCR	228	12	Barrier Description	
UNION_MEMB	241	1	Union Membership	1=yes, 2=no
CALL_BACK	243	1	Call-Back Rights	1=yes, 2=no
BIRTH_DATE	245	8	Birth Date	(YYYYMMDD format)
AGE	254	2	Age in Years	14-99
LKWK_HIST	274	1	Lacks Significant Work History	1=yes, 2=no
RECENT_SEP	276	1	Recently Separated Vet	"X" =yes, blank if no
DISABL_VET	278	1	Disabled Veteran	"X" = yes, blank if no
CAMPAIGNVET	280	1	Campaign Veteran	"X" = yes, blank if no
ENROLLATTN	282	1	Enrolled & Attending School	1=yes, no project,2= yes, school-wide project,3=no
ATTENDFULL	284	1	Enroll & Attend Full Time	1=yes, not alternative school 2=yes, alternative school, 3=no
READ_GRAD	286	4	Reading Skills Grade Level	(incl. decimal -- e.g. 9.5)
WHITE	291	1	White	1=yes, 2=no
BLACK	293	1	Black/African American	1=yes, 2=no
HISPANIC	295	1	Hispanic/Latino	1=yes, 2=no
AMINDIAN	297	1	American Indian/Alaskan	1=yes, 2=no
ASIAN	299	1	Asian	1=yes, 2=no
PACIFIC	301	1	Hawaiian/Pacific Islander	1=yes, 2=no
MATH_GRAD	336	4	Math Skills Grade Level	(incl. decimal -- e.g. 9.5)
STUDNT_STAT	341	1	Student Status	1=full time, 2=part-time, 3= not a student
ADTL_AST	343	1	Youth who requires Additional Assistance	1=yes, 2=no, 3=Not applicable
BSKILLS	345	1	Basic Skills Deficient	1=yes, 2=no, 3=Not applicable
SPEC_VET	347	1	Special Vet	1=yes, 2=no
FREE_LUNCH	349	1	Rec. Free School Lunch	1=yes, 2 or blank =no
JOBPARTIC	374	1	Welfare to Work Participant	1=yes, 2=no
FOSTERCHILD	376	1	Foster Child	1=yes, 2=no
FAM_INCOME	378	5	Family Income (12 mo.)	Includable Family Income last 12 months ($)
IND_INCOME	384	5	Individual Income (12 mo.)	Includable Individual Income last 12 months ($)
FAMSIZE_6	390	2	Max. Family Size 6 mo.	Maximum family size during the last 6 months
RESID_CO	396	1	County of Residence	1=metropolitan, 2=non-metropolitan
OMB	398	1	Meets OMB or 70% LLSIL	1=yes, 2=no
LABOR_FORC	400	1	Labor Force Status	1=not employed, 2=employed, 3=unemployed

XXAPP.TXT Continued ******Total Record Length is 637 Positions.******
(Identifying Information)

Header Description/ Field Name	Start Pos.	Field Size	Description of Item Definitions / Notes	Valid Response
UC_STATUS	402	1	Unemployment Compensation Status	1=eligible claimant status unknown, 2=UC exhausted, 3=not claimant or exhaustee, 4=Claimant not profiled & referred, 5=Claimant profiled & referred
L_EMP_DATE	406	8	Date of Last Employment	(YYYYMMDD format)
UNEMP_WKS	415	2	Number of Weeks Unemployed	(in last 26 weeks) 01-26
PREP_HOURS	423	2	Number of Hrs. Worked/Week	1-99
WSA_OPT1	426	3	WSA Optional Field 1	WSA Optional Field 1
WSA_OPT2	430	3	WSA Optional Field 2	WSA Optional Field 2
WSA_OPT3	434	4	WSA Optional Field 3	WSA Optional Field 3
WSA_OPT4	438	4	WSA Optional Field 4	WSA Optional Field 4
SELF_EMPLD	444	1	Previous Self Employed	1=yes, 2=no
ADD_DIS_WK	446	1	Additional Dislocated Worker	1=yes, 2=no
HOMELESS	452	1	Homeless Individual	1=yes & runaway, 2=yes, not a runaway, 3=no, but runaway, 4=no, not runaway
LT_AFDC	454	1	Long-term TANF Recipient	1=yes, 2=no
PREP_WAGE	456	4	Pre-program wage	($)
TANF_ NO	463	10	TANF Case Number	
AFDC	478	1	Receiving TANF	"X" = yes, blank if no
REFUG_ASST	480	1	Receiving Refugee Asst.	"X" = yes, blank if no
GEN_ASST	482	1	Receiving General Asst.	"X" = yes, blank if no
SSI_ASST	484	1	Receiving SSI payments	"X" = yes, blank if no
FOOD_STMP	486	1	Receiving Food Stamps	"X" = yes, blank if no
W_ELIG	488	2	WtW Eligibility Criteria	See PMIS manual
W_HOUSE	491	1	Receives Subsidized Housing	1=yes, 2=no
W_MONTHS	493	2	# of Months TANF Remain	0=Duration Exceeded, 99=Exempt from Limits 01-60 # of Months
W_PARENT	496	1	Non-Custodial Parent	1-yes, 2=no
W_10PCT	498	1	10% WtW Window	1=yes, 2=no
ECON_DISAD	500	1	Low Income	1=yes, 2=no
TEN_PERCNT	502	1	Qualifies Under 5 % Prov.	1=yes, 2=no
ELIG_DW1	504	1	Dislocated Worker Category 1	1=yes, 2=no
LAYOFF_NOT	506	8	Date of Layoff Notice	(YYYYMMDD format)
ELIG_DW2	515	1	Dislocated Worker Category 2	1=yes, 2=no
CLOSE_NOT	517	8	Date of Closing Notice	(YYYYMMDD format)
ELIG_DW3	526	1	Dislocated Worker Category 3	1=yes, 2=no
PROV_SPEC	528	13	5 % Provision if WSA Specific	
D_EMP_PHON	545	10	Phone # of Previous Employer	(10 digit incl. area code)
SIC_CODE	556	4	Previous Employer SIC Code	4 digits available, 3 required
D_EMP_HRS	566	2	Hours Worked per Week With Previous Employer	01-99
D_EMP_FROM	569	8	Beginning Employ. Date	(YYYYMMDD format)
D_EMPL_TO	578	8	Ending Employment Date	(YYYYMMDD format)
D_EMP_WAGE	587	6	Hourly Wage Previous Empl	$/hr. of previous employer ($$cc)

XXAPP.TXT Continued ******Total Record Length is 637 Positions.******
(Identifying Information)

Header Description/ Field Name	Start Pos.	Field Size	Description of Item Definitions / Notes	Valid Response
EMPL0YER NAME	594	24	Name of previous employer	(expanded in PY 93)
DOT CODE	619	9	DOT Code previous employer	DOT code of Previous Employer
ONET CODE	629	8	ONET Code previous employer	ONET code of Previous Employer

XXACT.TXT ******Total Record Length is 318 Positions.******
(Activity Information)

Header Description/ Field Name	Start Pos.	Field Size	Description of Item	Valid Response Definitions / Notes
SSN	1	9	Social Security Number	Social Security #
WSA_NO	11	2	WSA ID Number	01-03,05-17
PMIS_ID	14	4	PMIS ID if Applicable	PMIS ID if Applicable
PGCD	19	2	Program Code	Program Code
ENROLL_DAT	22	8	Enrollment Date	(YYYYMMDD format)
ENT_ACTIV	31	8	Date Activity Began	(YYYYMMDD format)
ACTIV_STAT	40	1	Status of Activity	1=enter,2=exit,3=enter/exit
ACTIV_CODE	42	2	Activity Code	(WSA defined usage)
ACTIV_TYPE	45	15	Activity Type	(description)
EXIT_ACTIV	66	8	Exit Date from Activity	(YYYYMMDD format)
COMPLT_ACT	75	1	Successfully Completed	1=yes, 2=no, blank if no exit yet
DIRECTCOST	77	1	Direct Participant Cost	1=yes, 2=no
FUND_STAT	79	1	Fund Status	1=obligated, 2=expended, 3=not applicable
LINE_CODE	83	2	Line Code of Activity	xx
AMOUNT1	86	6	Expended	($$$$$$)
AMOUNT2	98	6	Obligated	($$$$$$)
OPT_ACTIV1	105	4	WSA Optional Field 1	WSA Optional Field 1
OPT_ACTIV2	110	4	WSA Optional Field 2	WSA Optional Field 2
OPT_ACTIV3	120	15	WSA Optional Field 3	WSA Optional Field 3
PROJ_END	136	8	Projected Ending Date	(YYYYMMDD format)
WSA	145	2	WSA number	01-03, 05-17
TRAIN_ID	148	5	Training Provider ID	
CREDENTL	154	1	Attained Credential	1=yes, 2=no
ADVTRAIN	156	1	Entered Advanced Training	1=yes, 2=no
POSTSECND	158	1	Entered Post Secondary Trng	1=yes, 2=no
ATTAIN_GED	160	1	Attained GED	1=yes, 2=no
AA_AS	162	1	AA or AS Diploma	1=yes, 2=no
BA_BS	164	1	BA or BS Diploma	1=yes, 2=no
OCCLICNS	166	1	Occupational Skills License	1=yes, 2=no
OCC_CRED	168	1	Occ. Skills Cert/Credential	1=yes, 2=no
HSDIPLOMA	170	1	High School Diploma	1=yes, 2=no
MILITARY	172	1	Youth in Military Service	1=yes, 2=no
APRENTICE	174	1	Youth in Apprenticeship	1=yes, 2=no
JOURNEYMAN	176	1	Journeyman Status	1=yes, 2=no
CERTIFICATE_T_A	178	1	Certificate of Technical Ach.	1=yes, 2=no
HRS_BASIC	180	5	Actual Hrs. Participation in Basic Skills Training	OPTIONAL
HRS_OCCUP	186	5	Actual Hrs. Participation in Occupl. Skills Trng	OPTIONAL
HRS_OJT	192	5	Actual Hrs. Particpation in On-the-Job Training	OPTIONAL
HRS_WKEXP	198	5	Actual Hrs. Participation in Work Experience	OPTIONAL
HRS_OTHRSK	204	5	Actual Hrs. Participation in Other Skill Training	OPTIONAL
DOT CODE	210	9	DOT Code of Training	
ENT_ACTIV	220	8	Date Activity Began	(YYYYMMDD format)

XXACT.TXT ******Total Record Length is 318 Positions******
(Activity Information) Continued

Header Description/ Field Name	Start Pos.	Field Size	Description of Item	Valid Response Definitions / Notes
ACT_HOURS	237	5	Activity Hours	
VENDOR_WW	243	35	Vendor/Employer Name	
EMP_TYP_WW	279	1	Type of Employment	1=Subsidized Public 2=Subsidized Private 3=Unsubsidized
WAGE_WW	281	6	WtW Wage	$$$.cc
HOURS_WW	288	3	WtW Hours per Week	xxx
BENEFIT_WW	292	1	Benefit Status	1=includes benefits, 2=no benefits
SUBSIDY_WW	294	6	Amount of Wage subsidy	$$$.cc
ACTIV_NTR	301	8	Date Activity Entered	YYYYMMDD format
ONET_CODES	310	8	ONET Job Code	ONET Job Code

XXEXIT.TXT ******Total Record Length is 212 Positions.******
(Exit Information)

Header Description/ Field Name	Start Pos.	Field Size	Description of Item	Valid Response Definitions / Notes
SSN	1	9	Social Security Number	Social Security #
WSA_NO	11	2	WSA ID Number	01-03,05-17
PMIS_ID	14	4	PMIS ID if Applicable	PMIS ID if Applicable
PGCD	19	2	Program Code	Program Code
ENROLL_DAT	22	8	Enrollment Date	(YYYYMMDD format)
TERM_DATE	31	8	Date of Program Exit	(YYYYMMDD format)
TERM_CODE	40	2	Exit Code	01-99 (look-up table)
PLCMT_JTIT	43	22	Job Title of Placement	Job Title of Placement
PLCMT_HRS	66	2	Hours/Week if Placement	01-99
PLCMT_BEGIN	69	8	Date of Employment	(YYYYMMDD format)
TRAIN_REL	78	1	Training Related Placement	1=yes, 2=no
PLCMT_CTY	83	2	Employer County if Placement	01-92 (if IN placement)
PLCMT_CITY	86	21	Employer City if Placement	City Name of Employer
PLCMT_STA	109	2	Employer State if Placement	State Abbreviation of Employer
PLCMT_ZIP	112	5	Employer Zip if Placement	Zip Code of Employer
PLCMT_PHON	118	10	Employer Phone if Placement	Phone # of Employer
PLCMT_WAGE	137	4	Hourly Wage if Placement	$ per hour ($$cc)
D_EMP_NAM	144	24	Expanded Employer Name	(exp. in PY 93)
FRINGE_BEN	169	1	Fringe Benefits	1=yes, 2=no
UCC_COVRD	171	1	Job Covered by U.C. Benefits	1=yes, 2=no 3=Self-Employed and Covered by UC 4=Self-Employed and Not Covered by UC
PLCMT_DOT	177	9	DOT Code of Placement	
RECD_NEEDS	189	1	Received Needs-Related Payments	1=$1-49, 2=$50-125, 3=over $125, 4= NA
TERM_NTR	195	8	Date exit entered in system	YYYYMMDD FORMAT
PLCMT_ONET	204	8	ONET Job Code	ONET Job Code

XXCONT.TXT ******Total Record Length is 114 Positions.******
(Follow-Up Contact Information)

Header Description Field Name	Start Pos.	Field Size	Description of Item	Valid Response Definitions / Notes
SSN	1	9	Social Security Number	Social Security #
WSA_NO	11	2	WSA ID Number	01-03,05-17
PMIS_ID	14	4	PMIS ID if Applicable	PMIS ID if Applicable
PGCD	19	2	Program Code	Part. Program Code
ENROLL_DAT	22	8	Enrollment Date	(YYYYMMDD format)
CONT_LAST	31	15	Contact's Last Name	Contact's Last Name
CONT_FIRST	47	12	Contact's First Name	Contact's First Name
CONT_MI	60	1	Contact's Middle Initial	Contact's Middle Initial
CONT_PHON	62	10	Contact's Phone Number	Contact's Phone Number
2CONT_LAST	73	15	2nd Contact's Last Name	2nd Contact's Last Name
2CONT_FIRST	89	12	2nd Contact's First Name	2nd Contact's First Name
2CONT_MI	102	1	2nd Contact's Middle Initial	2nd Contact's Middle Initial
2CONT_PHON	104	10	2nd Contact's Phone Number	2nd Contact's Phone Number