

**Wayne County Government**

Sue Anne Lower

Clerk of Courts

Wayne County Courthouse

301 East Main Street

Richmond, IN 47374

Phone: (765) 973-9304

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September 26, 2006

Joseph E. McLain  
HAVA Administrator  
Indiana Secretary of State Todd Rokita  
The State House  
Room 201  
Indianapolis, IN 46204

Please accept the following documents as an addendum to the application for Wayne County to be accepted for the Vote Center pilot program in 2007.

It is our intention to modify our original application in order to meet or exceed the application format as specified by HB 1011.

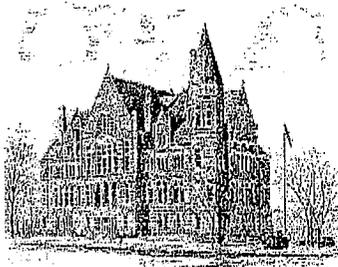
Please contact me regarding any questions or reservations you might have.

Best Regards,

Jo Ann Stewart  
Voter Registration Deputy

# A NEW WAY TO VOTE – CONVENIENTLY WAYNE COUNTY, INDIANA

1. Introduction
2. Resolutions and Letters
  - Wayne County Election Board
  - Wayne County Council
  - Wayne County Commissioners'
3. Overview
4. Voter Statistics And Precincts
  - Status counts
5. Vote Centers And Facilities
  - Flow Chart
  - Equipment Layout
  - Building Diagram
  - Photos
  - Parking
6. Polling Place And Accessibility
  - Location
  - HAVA Compliance
7. Satellite Centers
8. Technology
9. Ballot
  - Provisional
  - Absentee
  - Style
10. Budget
11. Contingency Plan
12. Implementation
13. Conclusion
14. Reference Guide



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July 31, 2006

The Honorable Todd Rokita  
Indiana Secretary of State  
The State House  
Room 201  
Indianapolis IN 46204

The Voter Registration Office of Wayne County, Indiana is pleased to submit the following application to be selected as a Vote Center Pilot County. It is our intention to limit the program to the 2007 Primary and General Election for the City of Richmond Municipal Elections only.

An outline is provided to allow the reader an at-a-glance view of the material and data.

We believe this material will reveal a positive approach to utilizing the "Vote Center" concept. Using legal and practical considerations as our guide we discovered that we could find no negative outcomes to our proposal. Most importantly, these facilities provide a safe, accessible, convenient location for the entire community to vote; as well as protecting the integrity of the election itself.

It is our hope that after reviewing our application, you will agree and grant the voters of Wayne County this opportunity.

Respectfully submitted,

Sue Anne Lower  
Clerk of Courts

Jo Ann Stewart  
Voter Registration Deputy

ELECTION BOARD MINUTES

July 24, 2006

Meeting called to Order at 4:30 p.m.

Present: Dian Lawson, Linda Paust, Sue Anne Lower, and Jo Ann Stewart

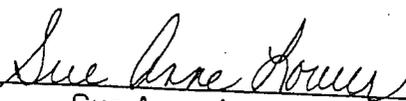
The Wayne County Election Board met to discuss the pilot program using vote centers in the 2007 municipal election.

On a motion by Dian Lawson, and seconded by Sue Anne Lower, the election board by unanimous vote for Wayne County to apply to the Indiana Secretary of State as a participant in the Vote Center Pilot Program.

Meeting adjourned at 5:30 p.m.

  
\_\_\_\_\_  
Linda Paust  
Republican Party

  
\_\_\_\_\_  
Dian Lawson  
Democratic Party

  
\_\_\_\_\_  
Sue Anne Lower  
Wayne County  
Clerk of the Courts

RESOLUTION 2006-12

WAYNE COUNTY COUNCIL  
APPLICATION  
WAYNE COUNTY PARTICIPATION IN PILOT FOR VOTE CENTERS  
2007 MUNICIPAL ELECTION

WHEREAS, it is the desire of Wayne County to participate in the pilot program "Vote Centers" in conjunction with the Indiana Secretary of State – Election Division.

WHEREAS, the application process requires a resolution adopted by the county fiscal body approving the submission of the application.

NOW THEREFORE BE IT RESOLVED by the Wayne County Council, Wayne County, Indiana:

- 1. The Wayne County Clerk is authorized to submit an application to the Indiana Secretary of State for consideration in the pilot program for Vote Centers.

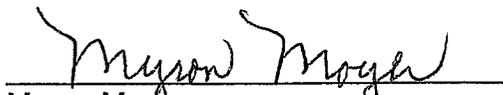
Wayne County Council  
Wayne County, Indiana

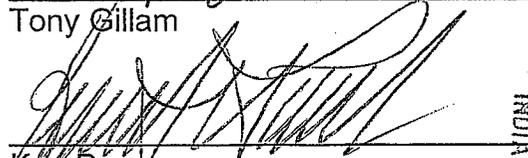
  
Jeff Plasterer

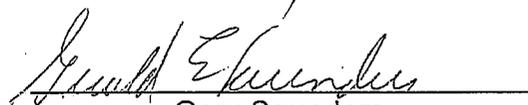
  
Al Dillon

  
Russell Hersberger

  
Tony Gillam

  
Myron Moyer

  
Ken Paust

  
Gary Saunders

08-02-2006

RECEIVED  
2006 AUG -4 AM 11:44  
INDIANA ELECTIONS DIVISION

RESOLUTION

WAYNE COUNTY BOARD OF COMMISSIONERS  
APPLICATION  
WAYNE COUNTY PARTICIPATION IN PILOT FOR VOTE CENTERS  
2007 MUNICIPAL ELECTION

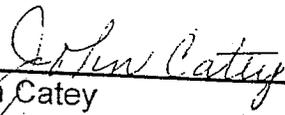
WHEREAS, it is the desire of Wayne County to participate in the pilot program "Vote Centers" in conjunction with the Indiana Secretary of State – Election Division.

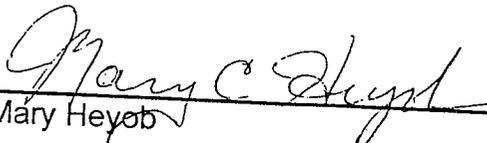
WHEREAS, the application process requires a resolution adopted by the county executive approving the submission of the application.

NOW THREFORE BE IT RESOLVED by the Board of Commissioners of Wayne County, Indiana:

1. The Wayne County Clerk is authorized to submit an application to the Indiana Secretary of State for consideration in the pilot program for Vote Centers.

Board of Commissioners  
of Wayne County, Indiana

  
\_\_\_\_\_  
John Catey

  
\_\_\_\_\_  
Mary Heyob

  
\_\_\_\_\_  
Tom Dickman

Wayne County

# Democrat

Central Committee

Sally L. Hutton, Chair  
304 South West 4<sup>th</sup> Street  
Richmond, IN 47374  
765-962-6706

July 25, 2006

Wayne County Clerk  
Voter Registration Office  
301 East Main Street  
Richmond, IN 47374

Dear Voter Registration Office:

As previously mentioned in our conversation today, I am extremely supportive of the Voting Centers and I want to be a part of it in the 2007 election.

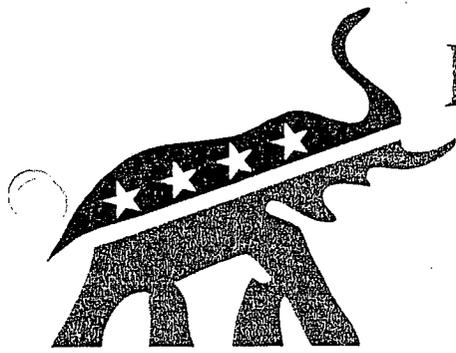
Also, I have recently given permission for Roseview Transit to transport voters to and from the Voting Centers free of charge.

If you have any questions please call me at 765-983-7207.

Sincerely,

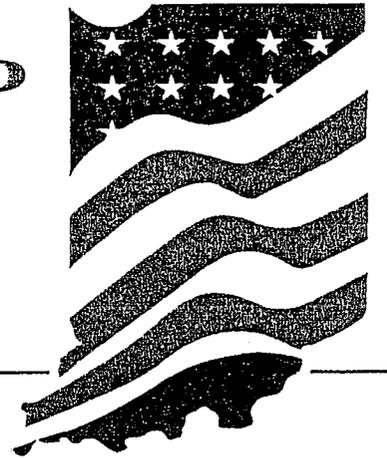


Sally Hutton  
Wayne County Democrat Chair



# LEADERSHIP

## Wayne County Republicans



July 31, 2006

Sue Anne Lower  
Wayne County Clerk  
Wayne County Courthouse  
Richmond, IN 47374

Dear Sue Anne:

On behalf of the Wayne County Republican Party I give my endorsement to your office's application to become a pilot site for the institution of a "Voting Center" concept on a trial basis for the 2007 municipal election in the City of Richmond. While I continue to have concerns that a change of this magnitude may cause confusion on the part of voters, our conversation has convinced me that you have a communication plan that will adequately inform the voting public of the new process.

Republicans have always supported the concept of making the election process accessible to the voting public in a fair and cost effective manner. It is our hope that the "Voting Center" concept will achieve that end.

While I would have preferred a more thorough discussion of this application prior to its submission, the Republicans I have been able to speak with today have been supportive of the underlying concept. I trust that minor changes to your plan will still be possible if improvements are thought of in the coming months.

Again, with the previously mentioned caveats, I give my endorsement to your office's application. Please let me know how the Republican Party can help to make the implementation of this project successful. Thank you.

Sincerely,

A handwritten signature in black ink, appearing to read "Jeff Plasterer". The signature is fluid and cursive.

Jeff Plasterer  
Wayne County Republican Chairman

## OVERVIEW OF THE VOTE CENTER PLAN

Wayne County Government historically has been acceptable to change, new ideas, and pilot programs, always looking ahead for the betterment of the communities within it.

If chosen, Wayne County again will strive to set the example and lead others forward. Generally, people do not accept change well. However, the support by Council, Commissioner's, Election Board, Political Parties AND the public, speaks volumes to us all. This change is good. And we would like to prove it.

Our plan begins with the formation of the Vote Center Committee. This committee will be comprised of the County Clerk, Voter Registration Deputy, Technology Director, and one representative from each major political party. We will also be communicating with Brian Odell, our ES&S Project Manager.

Each vote center will staff (at the minimum):

- Two – Greeters
- One – Inspector/Floating Supervisor
- Four – Election Judges (two from each party)
- Four – Election Clerks (two from each party)

Nomination of poll workers will apply according to Indiana law. However, if the appropriate parties do not nominate poll workers in a timely manner, then the Election Board will nominate workers as provided by IC 3-6-6-13. The Wayne County Clerk has already communicated with the chairperson of both parties regarding the selection of these workers. The acknowledgment has been very positive and supportive.

Public information and education must be a priority. Our plan will include public television, radio, printed media, as well as attending various community meetings i.e. Lions Club, Chamber of Commerce, Kiwanis, American Legion, etc.

It is also our intention to work with the Indian Election Division, as well as any other pilot county to offer and receive information to parallel some of the election procedures. We also believe a post-election meeting of the three entities will provide valuable information for future elections.

## VOTER STATISTICS AND PRECINCTS

Wayne Township, located predominately in the city of Richmond, has 35 precincts. However, five of the thirty-five precincts do not vote in the City of Richmond elections. One precinct, Center 6, is located outside of the city does vote in the city election.

What this means to our Vote Center plan is that thirty-one precincts would normally cast their ballot for the Richmond city election. These voters will now have a choice to vote at any of the four designated vote centers. The remaining precincts will not hold an election. The following page will provide you with the number of active and inactive voters per precinct.

Once approved, we will refer to the Vote Centers' as Richmond North, Richmond South, Richmond East, and Richmond West. This also coincides with the location and should be clear for the voters to understand during the promotional stage. These are completely listed in Section 6 of the application.

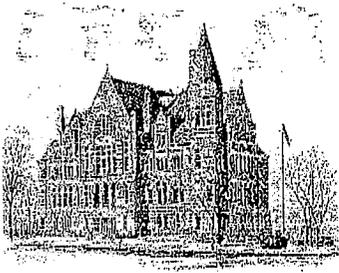
As of this date, the Wayne County Clerk has not been notified that any small towns in Wayne County will form their own election board; as provided in IC 3-10-7-5.5. An increasing concern is that many of these small towns do not have candidates who file. Therefore, we will not be able to make a determination as to how many of these small town elections will take place until after the candidate filing date has expired. The Wayne County Election Board will plan for these elections in the manner required by law. They will not be included in the Vote Center pilot program.

These small towns include:

Cambridge City  
Dublin  
East Germantown  
Milton  
Greens Fork

Fountain City  
Hagerstown

\*Centerville has notified us verbally that they will conduct their own election.



## Wayne County Government

Sue Anne Lower

Clerk of Courts

Wayne County Courthouse

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Richmond, IN 47374

Phone: (765) 973-9304

### VOTER STATUS COUNTS BY PRECINCT

Precinct Number	Active Voters	InActive Voters	Total Current Voters
All Wayne Township	27,003	805	27,808
Precincts Excluding:			
Wayne 1			
Wayne 2			
Wayne 3			
Wayne 34			
Wayne 35			

The Plan will include a total of four vote centers. The following pages of documentation will provide the name, location, and maps of each proposed vote center. As well as flow charts and building layout.

### 2003 MUNICIPAL ELECTION STATS

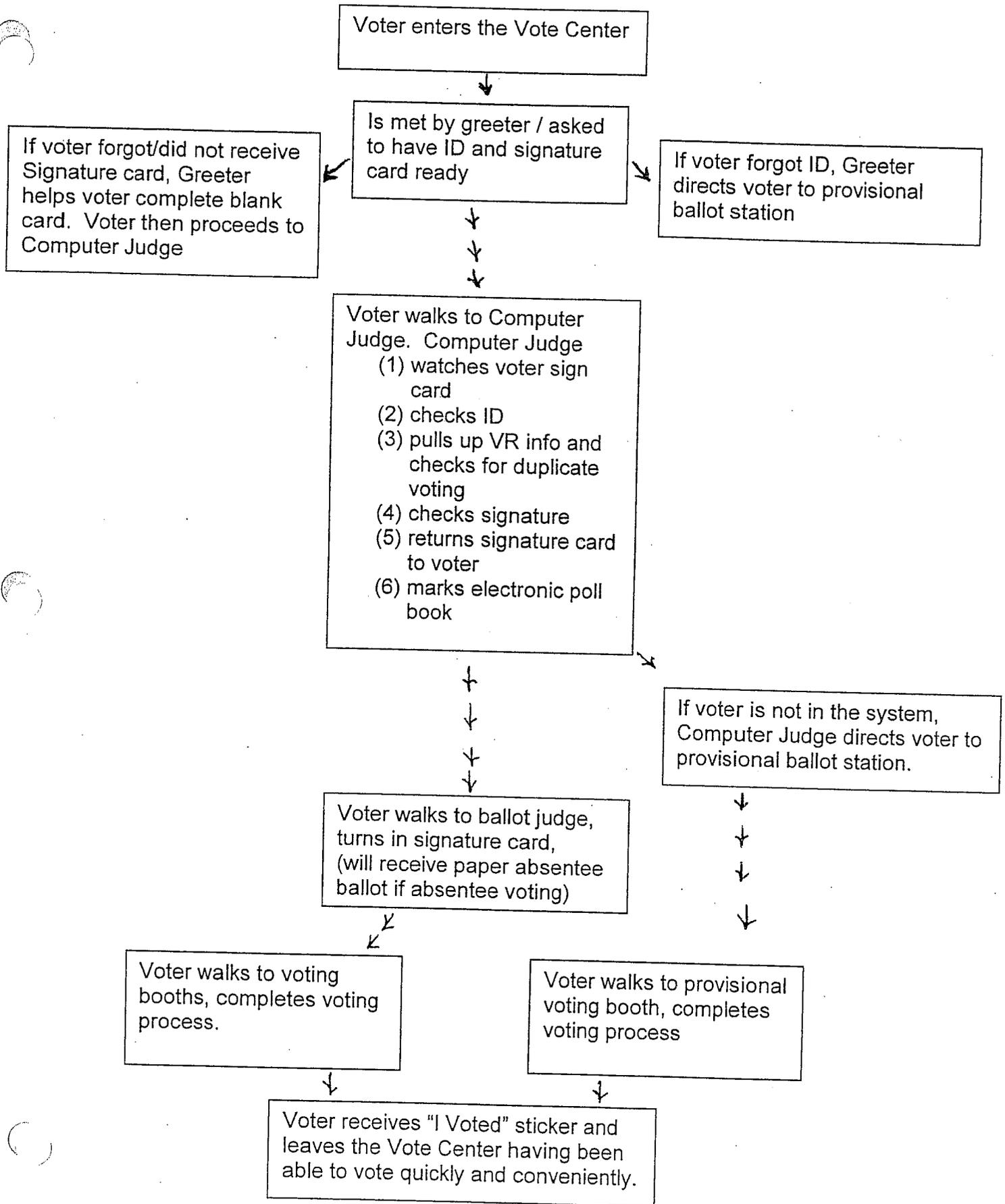
Precinct Number	Registered Voters	Ballots Cast	Total Voter Turnout
Wayne Township	27,536	8,175	29.69%
31 Precincts counted			

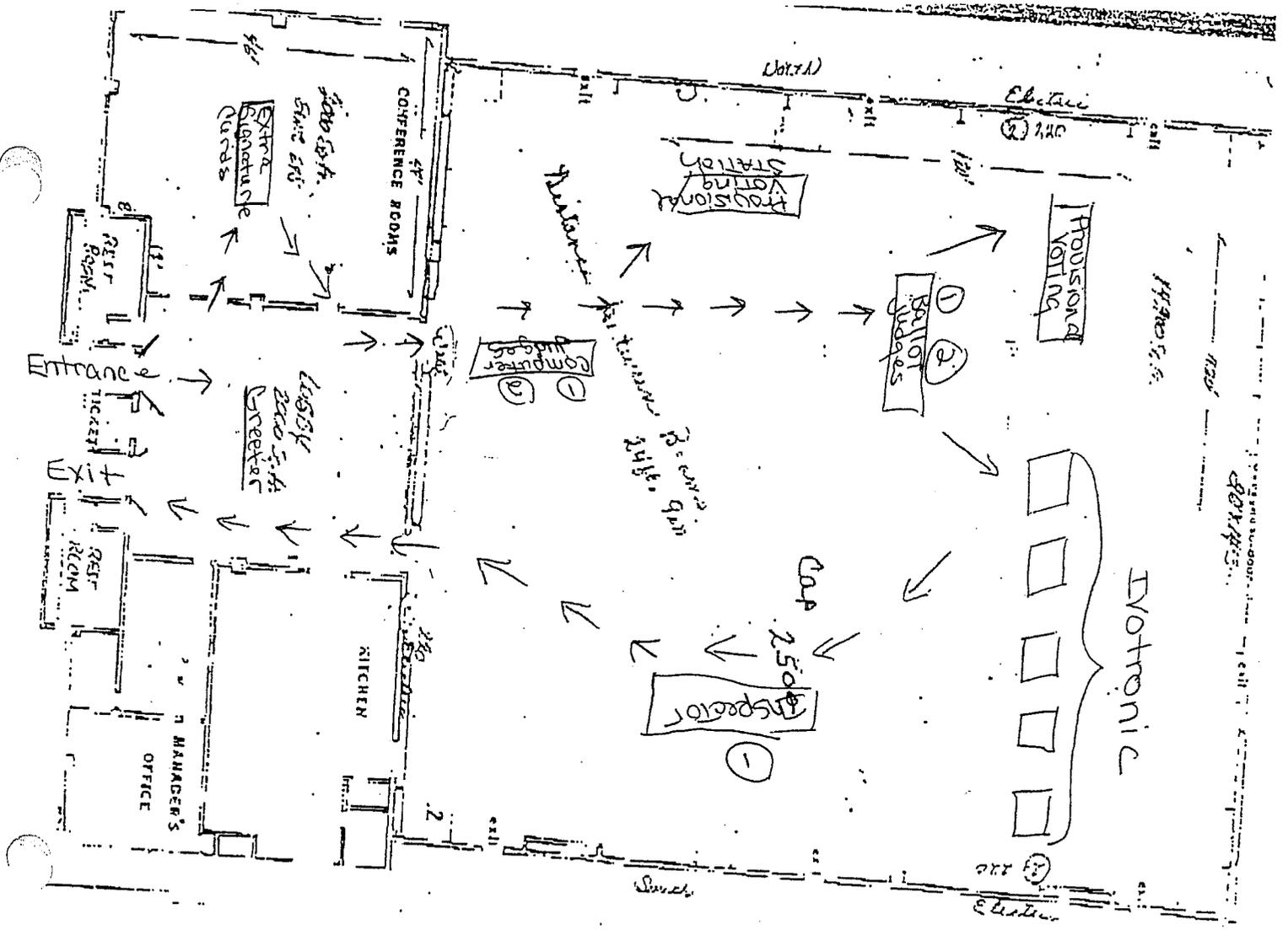
# State of Indiana Voter Status Counts by Precinct

## WAYNE COUNTY

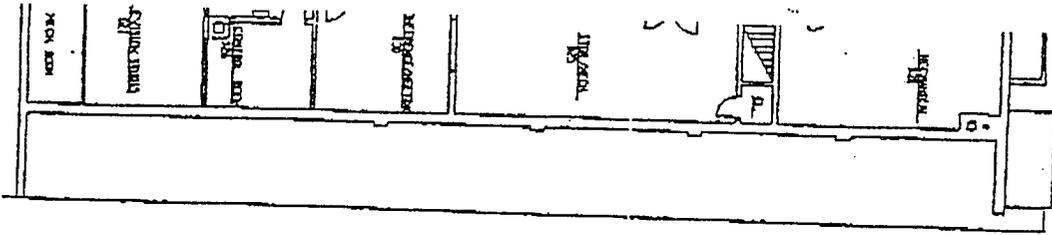
Township	Precinct	Active	InActive	Total Current Voters	Pending	InComplete	Cancelled
WAYNE	(WAYNE 1)	(772)	(9)	(781)	1	0	112
	WAYNE 10	1030	29	1059	0	0	176
	WAYNE 11	1187	26	1213	1	0	173
	WAYNE 12	860	18	878	0	0	126
	WAYNE 12A	0	0	0	0	0	0
	WAYNE 13	766	34	800	3	0	113
	WAYNE 14	1059	16	1075	0	0	130
	WAYNE 15	908	22	930	2	0	140
	WAYNE 16	895	18	913	3	0	188
	WAYNE 17	525	68	593	0	0	91
	WAYNE 18	916	17	933	5	0	150
	WAYNE 19	1023	34	1057	0	0	193
	(WAYNE 2)	(811)	(13)	(824)	0	0	102
	WAYNE 20	838	15	853	1	0	139
	WAYNE 21	781	16	797	0	0	135
	WAYNE 21A	0	0	0	0	0	0
	WAYNE 22	1128	106	1234	1	0	155
	WAYNE 23	869	152	1021	0	0	267
	WAYNE 24	719	8	727	2	0	112
	WAYNE 25	891	15	906	0	0	158
	WAYNE 26	600	17	617	0	0	97
	WAYNE 27	902	22	924	1	0	125
	WAYNE 28	1048	20	1068	1	0	161
	WAYNE 28A	0	0	0	0	0	0
	WAYNE 29	955	15	970	1	0	139
	(WAYNE 3)	(562)	(10)	(572)	0	0	68
	WAYNE 30	765	10	775	1	0	157
	WAYNE 31	927	9	936	0	0	135





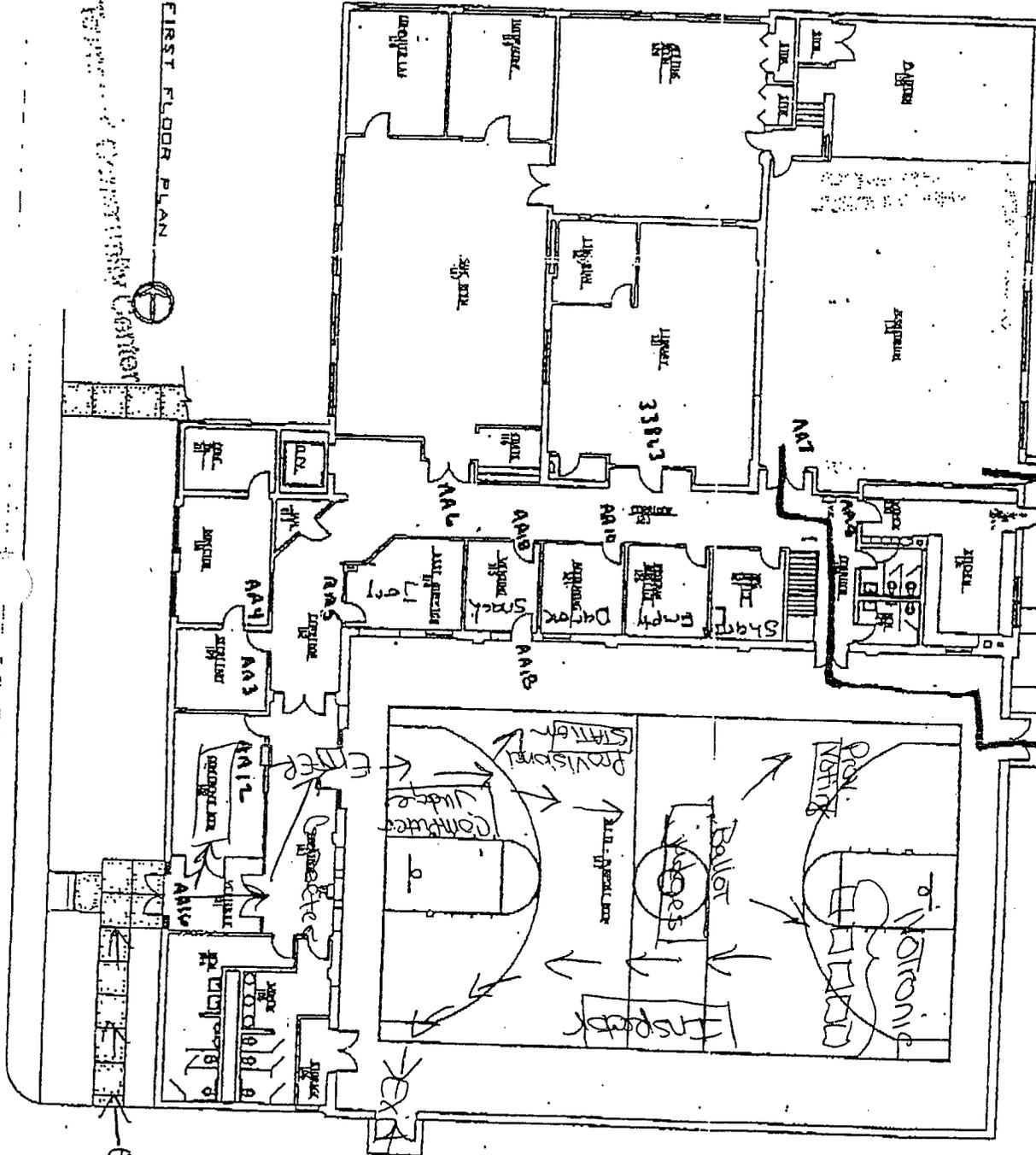


CENTER #1



FIRST FLOOR PLAN

RENOVATION LUNAR CENTER



ENTER

ROOM NUMS

- 101
- 102
- 103
- 104
- 105
- 106
- 107
- 108
- 109
- 110
- 111
- 112
- 113
- 114
- 115
- 116
- 117
- 118
- 119
- 120

RENOVATION LUNAR CENTER COMMUNITY CENTER

DATE: 7/5



CENTER #2

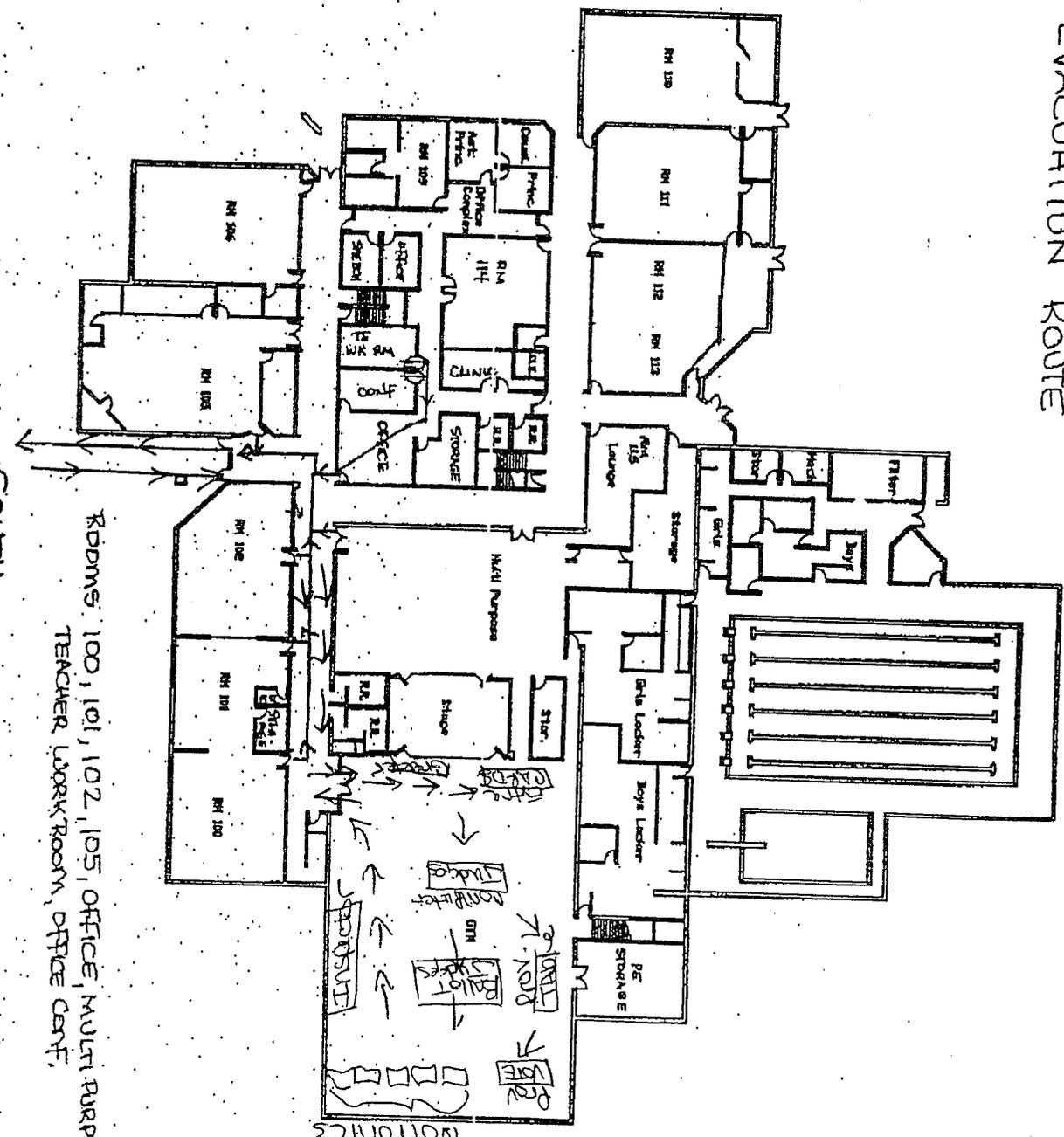
# FIRE EVACUATION ROUTE

NORTH

WEST

EAST

SOUTH

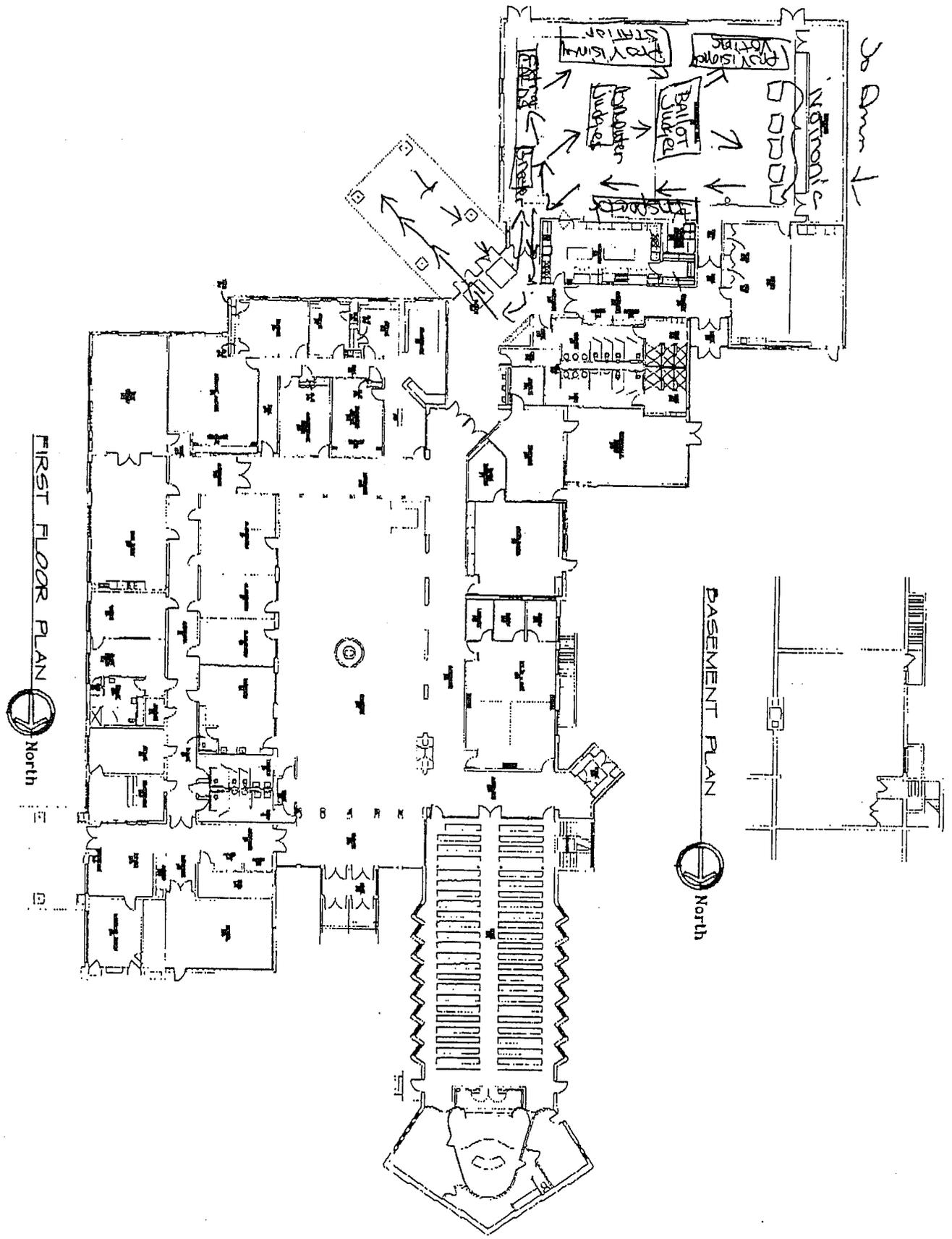


ROOMS: 100, 101, 102, 105, OFFICE, MULTI-PURPOSE  
 TEACHER WORKROOM, OFFICE CONF.

**RCS**  
 Produced At  
 Robert Williams Facility



ADULT  
 ALTERNATIVE ED,  
 SCALE 1/8" = 1'-0"  
 DATE 11/20/80  
 DRAWN BY J. J. [unreadable]

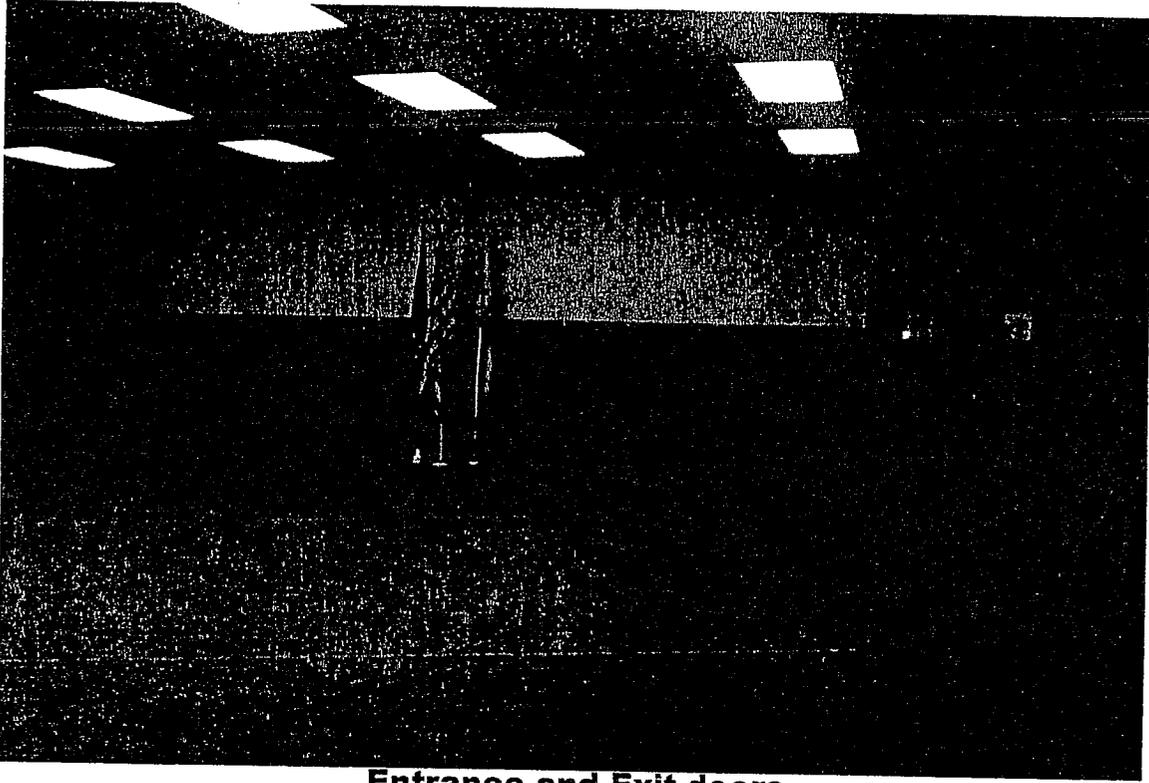


FIRST FLOOR PLAN

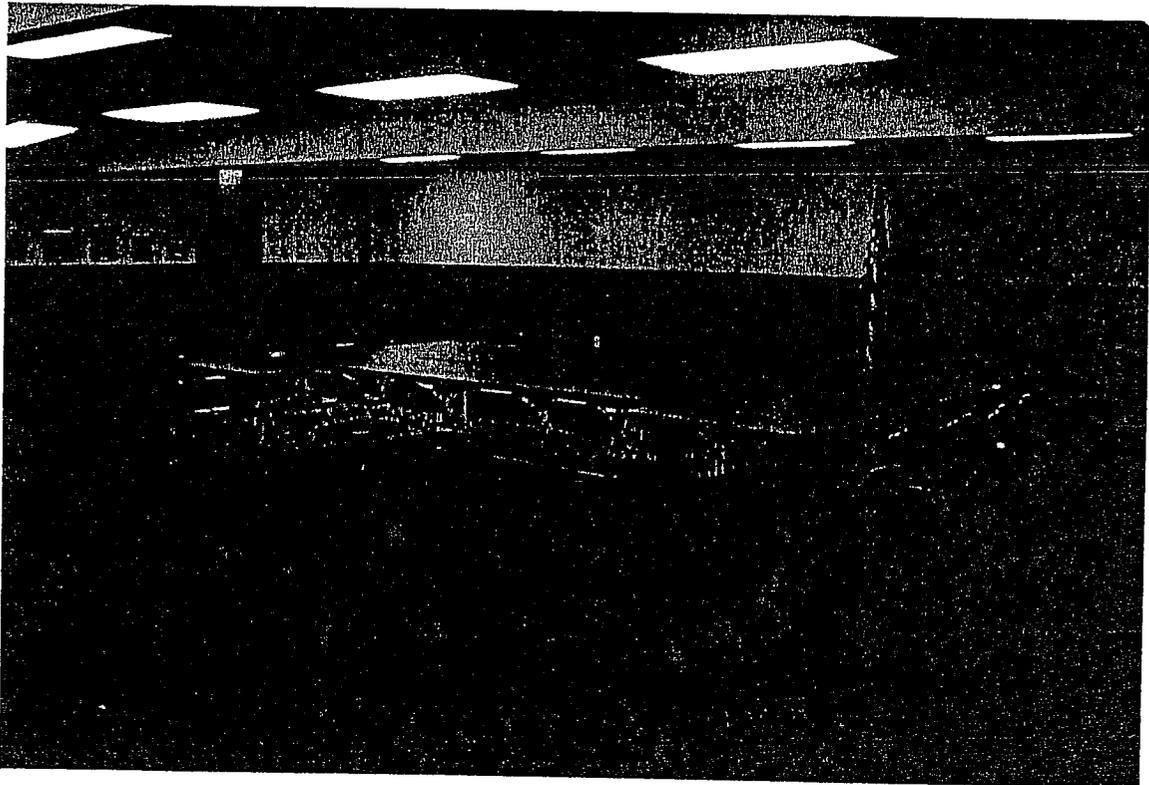
BASEMENT PLAN



**CENTER #1**



**Entrance and Exit doors**

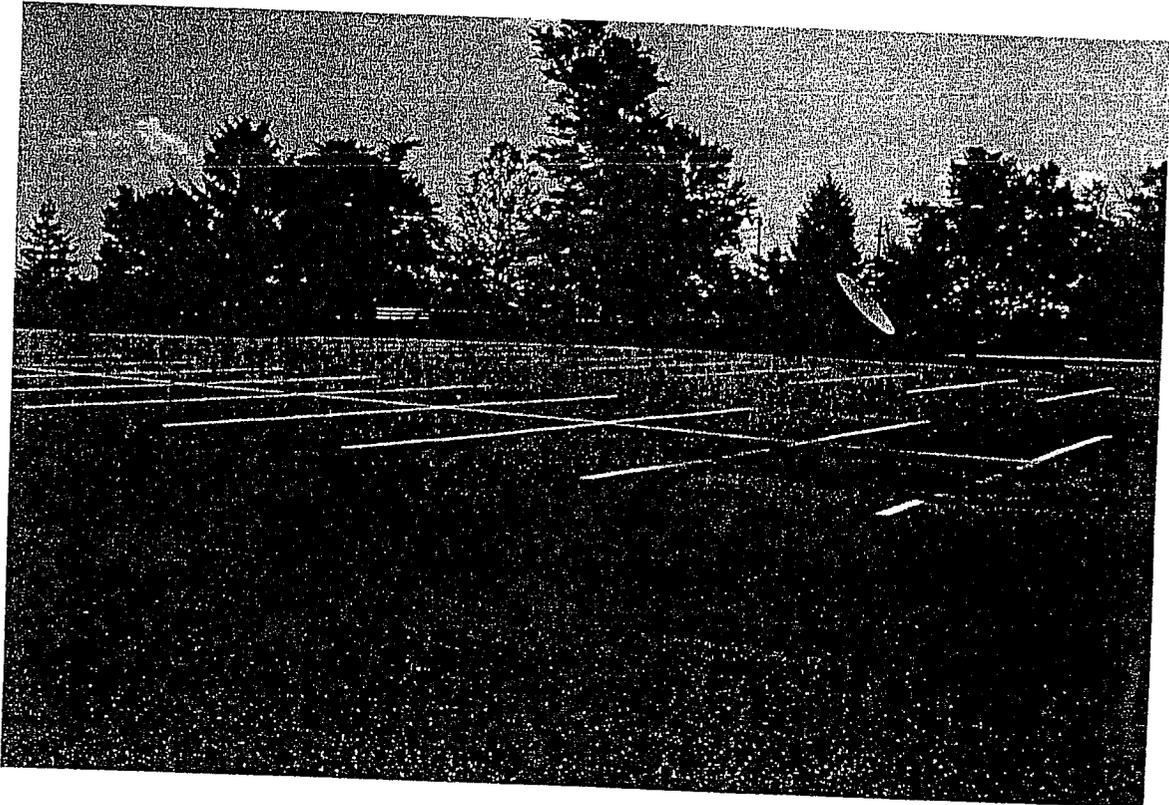


**Signature card completion area  
(for those who did not receive or bring mailing)**

**CENTER #1**



**Exterior Entrance and Handicap Parking**



**Ample Parking**

**CENTER #2**

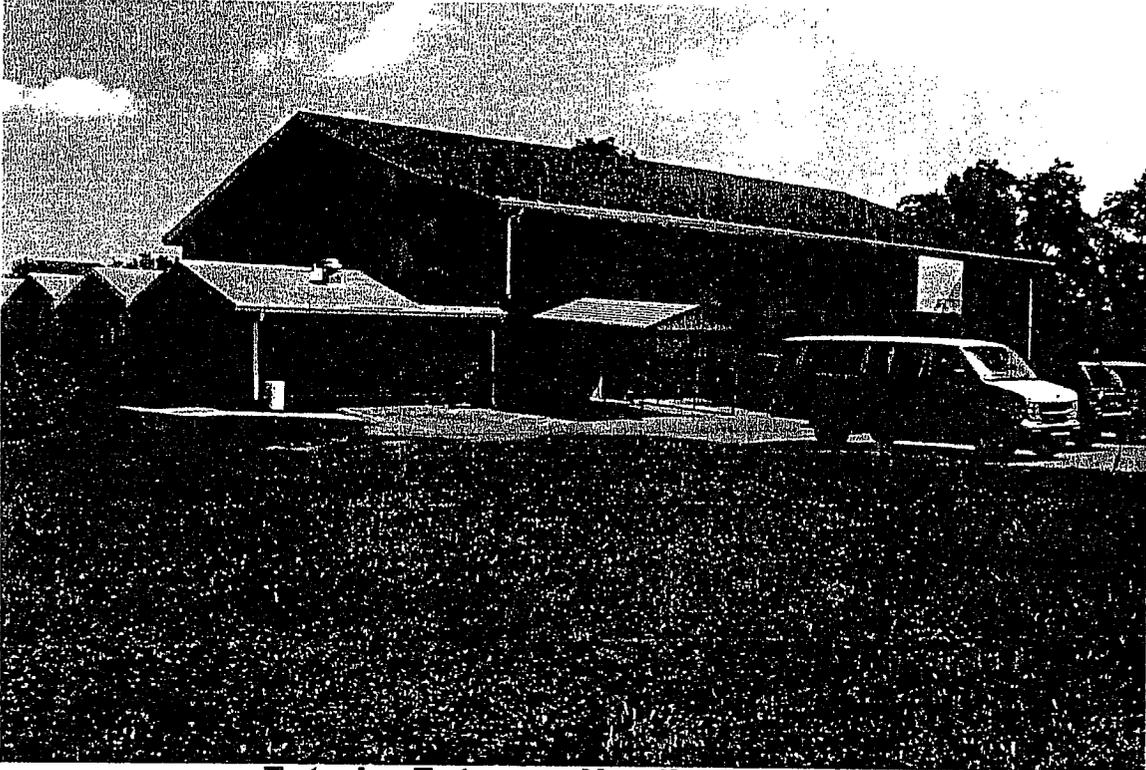


**Exterior Entrance**

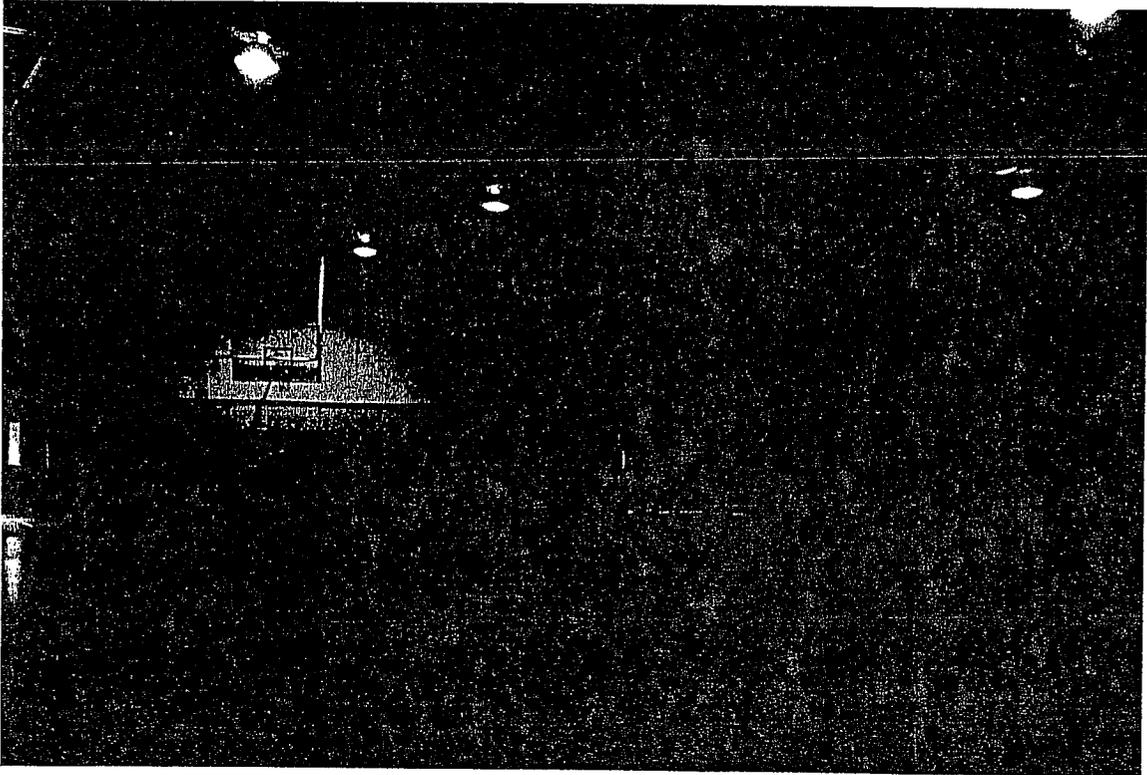


**Ample Parking**

**CENTER #2**

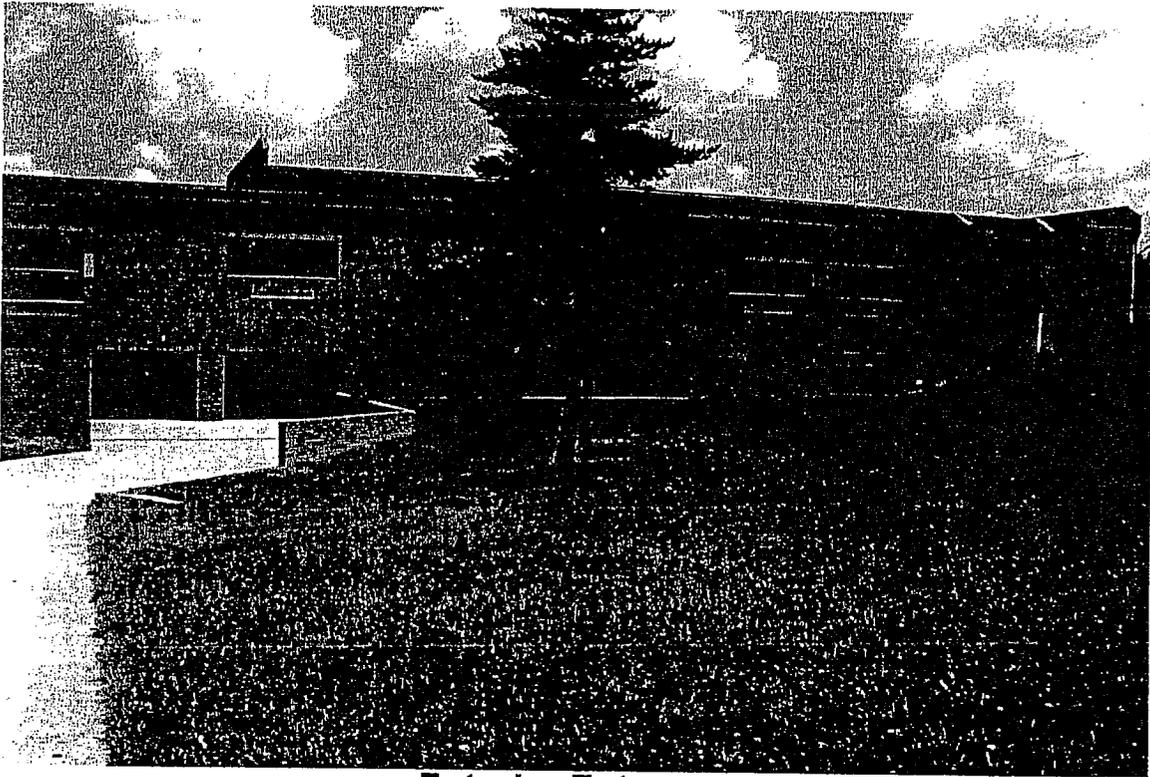


**Exterior Entrance-Handicap Parking**



**Interior**

**CENTER #3**

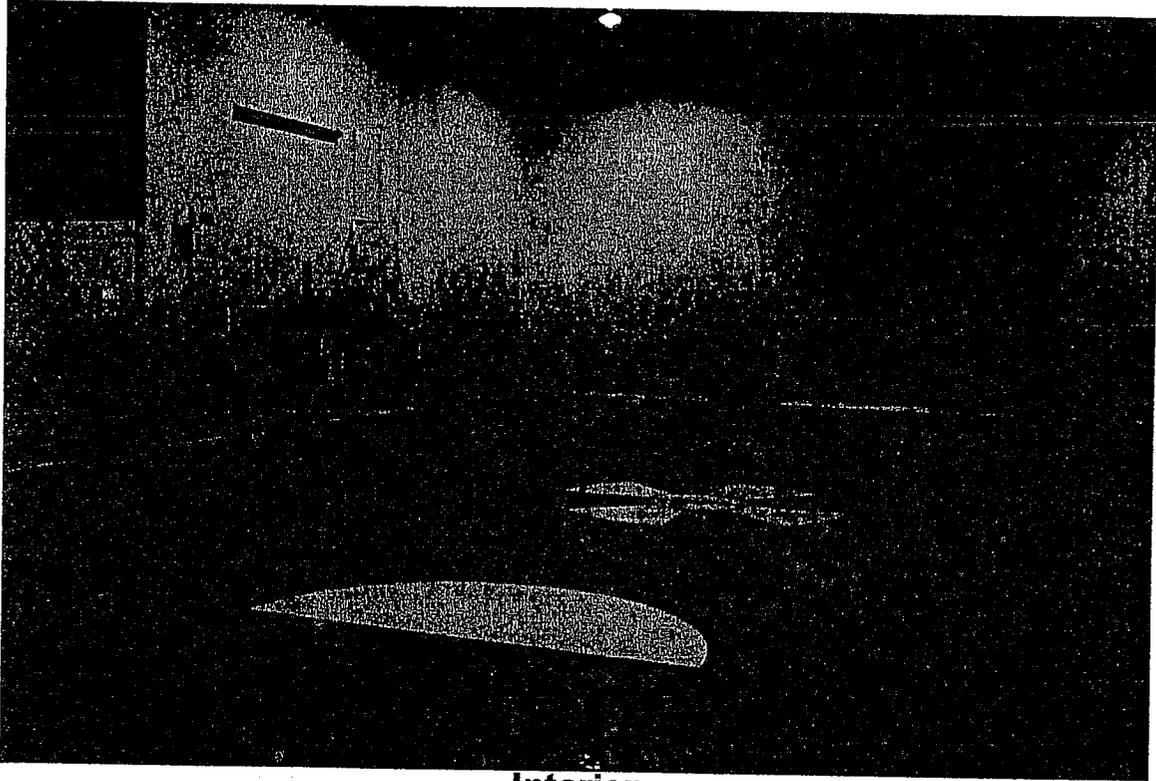


**Exterior Entrance**

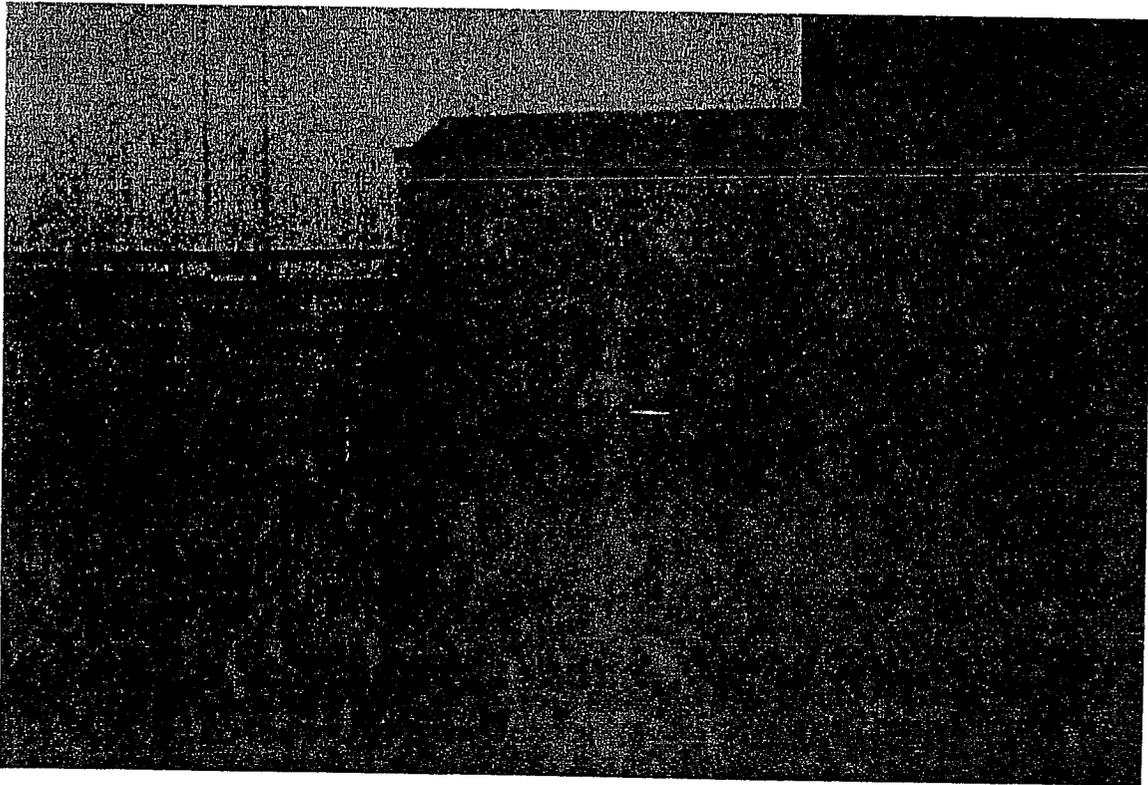


**Ample parking-Handicap parking/entrance**

**CENTER #3**

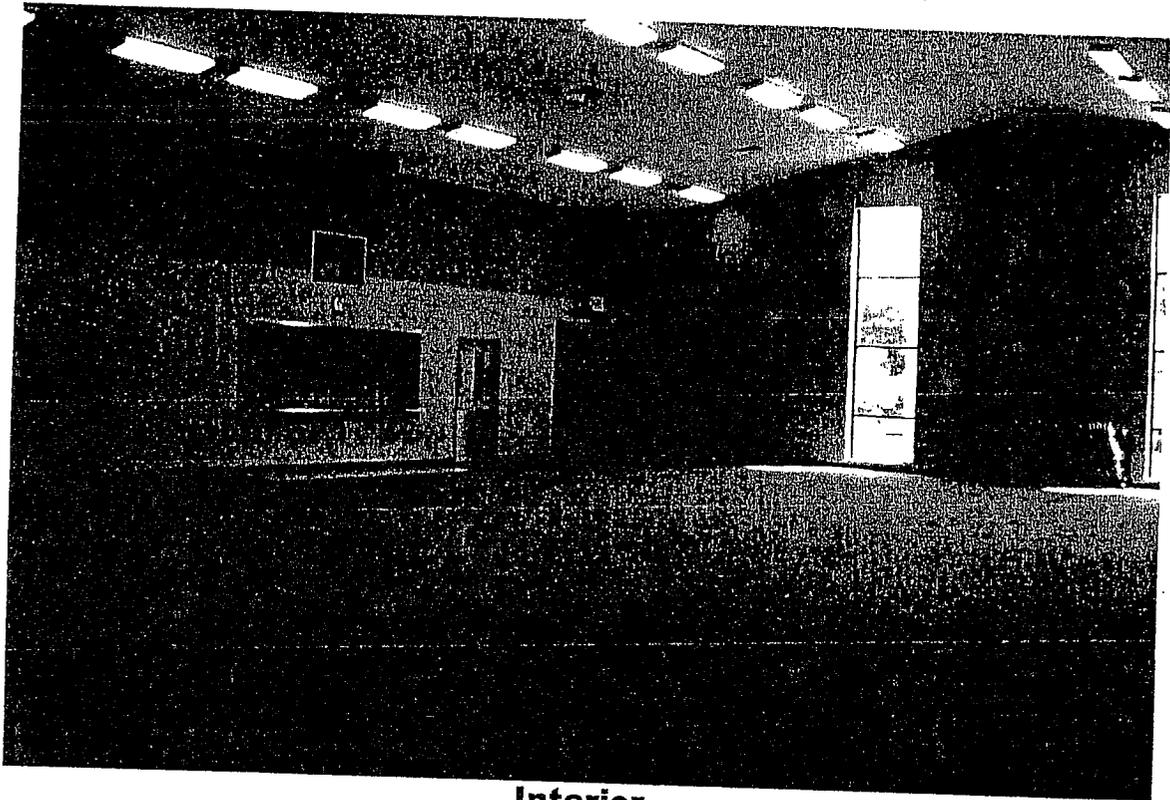


**Interior**

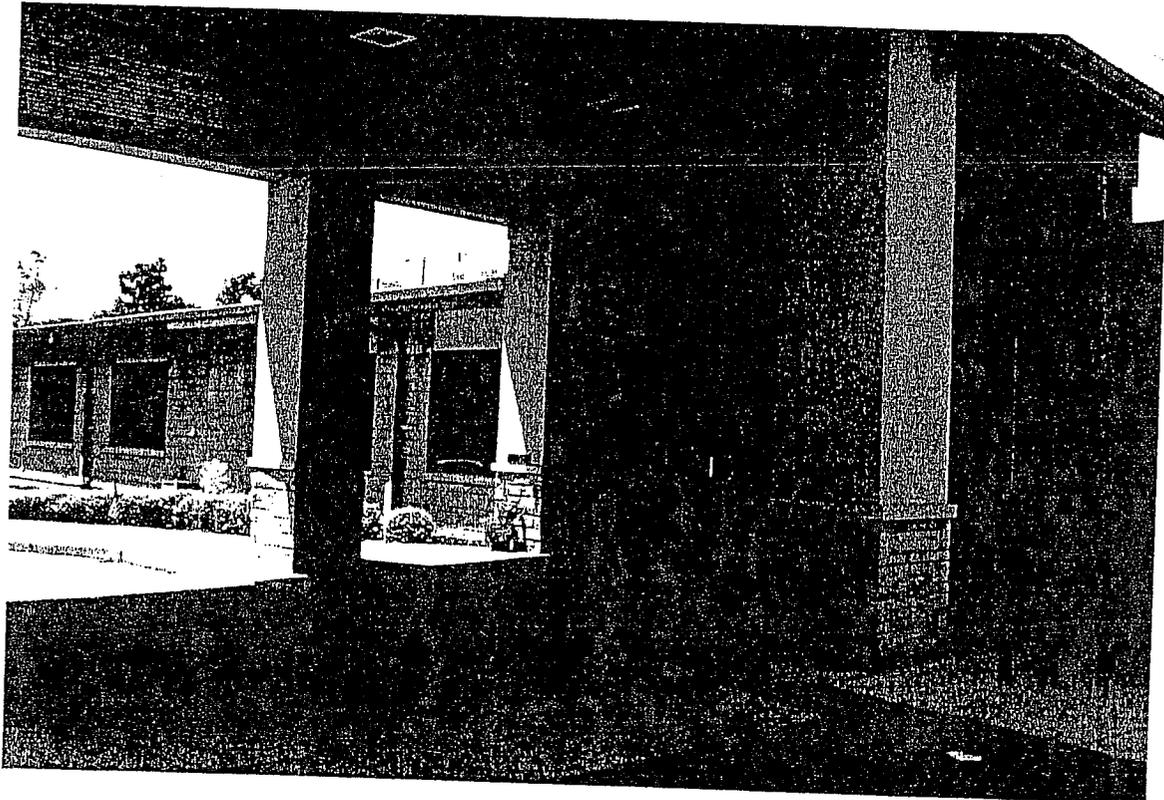


**Interior entrance/exit**

**CENTER #4**

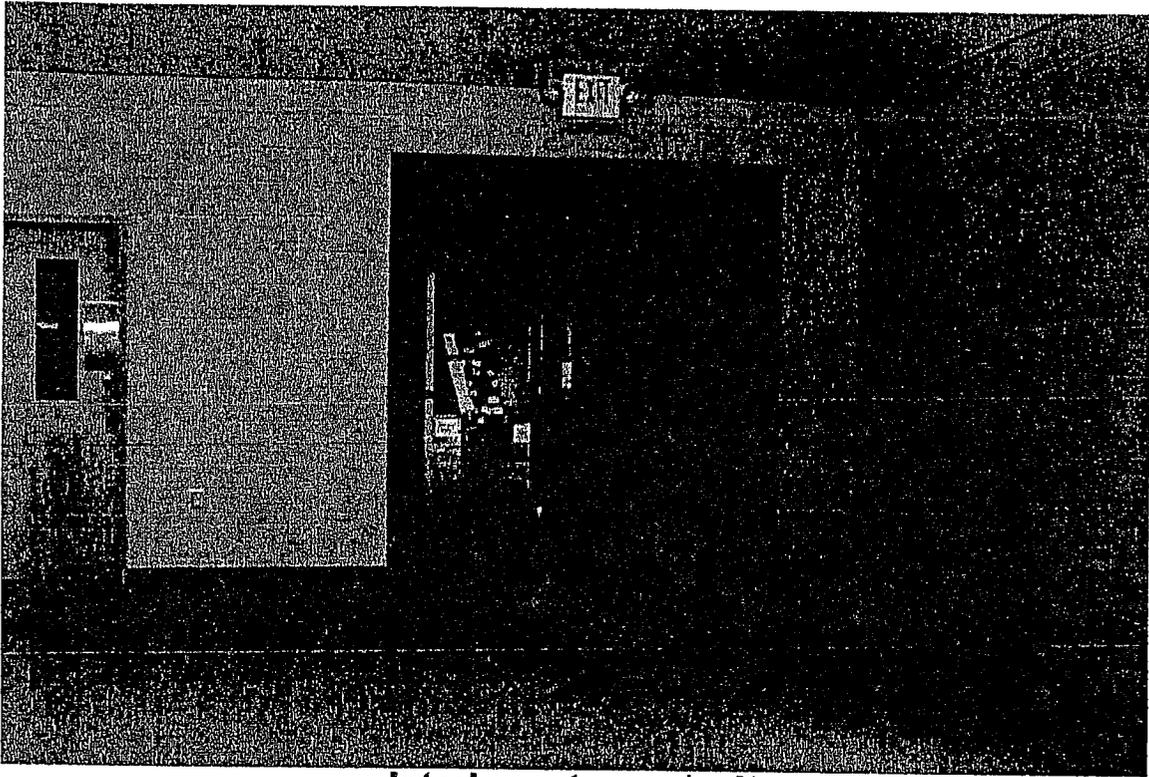


**Interior**

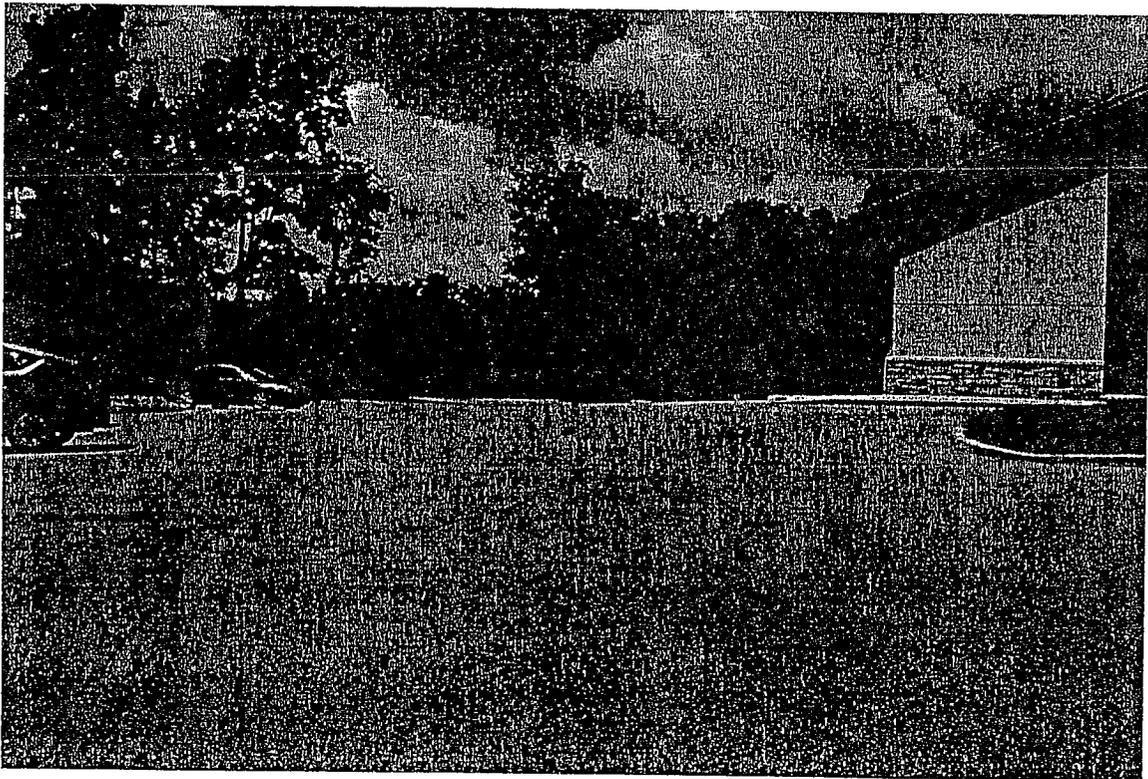


**Exterior entrance**

**CENTER #4**



**Interior entrance/exit**



**Additional parking**

## POLLING PLACE AND ACCESSIBILITY

After much consideration and planning, the following locations have been chosen as Vote Centers for the 2007 elections. Should any unforeseen situations necessitate change, "The Plan" would be amended according to IC 3-11-18-19.

- |    |   |    |  |
|----|---|----|--|
| 1. | Kuhlman Center<br>861 N. Salisbury Rd.<br>Richmond, IN 47374        | 2. | Townsend Community Center<br>855 N. 12 <sup>th</sup> St.<br>Richmond, IN 47374 |
| 3. | Hibbard School/Find Center<br>900 S. L Street<br>Richmond, IN 47374 | 4. | First English Lutheran Church<br>2727 National Rd East<br>Richmond, IN 47374   |

These facilities have been reviewed by the Wayne County Hava Committee in 2006 and were found to meet all State (IC 3-11-8) and Department of Justice requirements. Hibbard School was not used in the 2006 Elections, however, was found to be acceptable when visited by Joe McClain and Jo Ann Stewart on July 24, 2006.

All four facilities were toured with Joe McLain on July 24, 2006 and viewed to have ample parking with numerous handicap spaces clearly marked. Easy access into the buildings was also observed. However, signage will be in place to clearly mark these locations for the voters and/or their drivers.

Sally Hutton, Mayor of the City of Richmond has agreed to waive all fees charged by Rose View Transit on Election Day in order to provide free transportation to the Vote Center. Upon leaving the center they will receive an "I Voted" sticker, which will be their boarding pass for the return trip.

Thursday, January 26, 2006  
2:00 P.M.

Wayne County Committee to meet HAVA compliant polling locations.

Committee Present:

Tom Dickman  
Ken Paust  
Nancy Bodiker  
Linda Paust  
Kim Baker  
Dave Lower  
JoAnn Stewart  
Daryl Greene  
Barbara Roll

The first meeting by the committee to prepare Wayne County Polling Location for Hava Compliant/Handicap Accesibility.

Precinct lists and the HAVA survey information was given to each committee person. A discussion of the survey results resulted in a decision to send the Independent Living Center to precincts with severe handicap issues and to develop a plan to replace or repair polling locations as needed. The committee plans to take an aggressive approach to correct the counties polling locations.

# The Independent

## *Living* Center

*of Eastern Indiana*



### Report of Polling Place Assessments HAVA Compliance for The County of Wayne, Indiana

Prepared by  
Tom Cooney, *Executive Director*  
Christi Gigliotti, *Administrative Director*  
Tom Glen, *Program Director*



*Sue Anne Lower*  
*Clerk of Courts*  
*Wayne County Courthouse*  
*301 E. Main Street*  
*Richmond, Indiana 47374*  
Phone: (765) 973-9304

March 1, 2006

TO: WAYNE COUNTY COMMISSIONERS

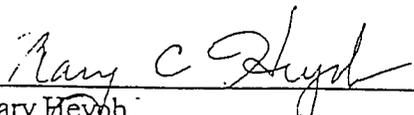
FROM: WAYNE COUNTY CLERK/VOTER REGISTRATION

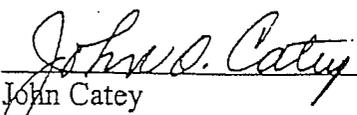
The following precinct locations for Wayne County are listed for your approval for the 2006 Election:

Abington	Abington Fire Station	4618 Pottershop Rd, Centerville, IN 47330
Boston	Boston Fire Station	101 S Salem St., Boston, IN 47324
Center 1	Centerville Christian Church	111 N Morton, Centerville, IN 47330
Center 2	Centerville Sr.High School	507 Willow Grove Rd, Centerville, IN 47330
Center 3	Rose Hamilton School	1281 S Round Barn Rd., Centerville, IN 47330
Center 4	Kuhlman Center	861 N. Salisbury Rd, Richmond, IN 47374
Center 5	Centerville Sr. High School	507 Willow Grove Rd, Centerville, IN 47330
Center 6	Kuhlman Center	861 N. Salisbury Rd, Richmond, IN 47374
Clay	Greens Fork Community Bldg	117 E. Pearl St., Greens Fork, IN 47345
Dalton	Hagerstown High School	701 Baker Rd, Hagerstown, IN 47346
Franklin	Fountain City Wesleyan Church	5600 US Highway 27 S <sup>N</sup> , Richmond, IN 47374
Greene	Nazarene Church of Williamsburg	8503 Pleasant St, Williamsburg, IN 47393
Harrison	Jacksonburg Christian Church	1640 N Jacksonburg Rd, Cambridge City, IN 47327
Jackson 1	Dublin Community Bldg.	163 Milton St, Dublin, IN 47335
Jackson 2	Cambridge City Fire Station	127 W. Maple St, Cambridge City, IN 47327
Jackson 3	Pershing School Gym	519 Queen St, Pershing, IN 47370
Jefferson 1	Hagerstown Jr/Sr High School	701 Baker Rd, Hagerstown, IN 47346
Jefferson 2	McCullough Community Center	11 E Main St, Hagerstown, IN 47346
Jefferson 3	Nettle Creek Senior Center	327 E. Main St., Hagerstown, IN 47346
New Garden	Fountain City Lions Club	600 W. Main St., Fountain City, IN 47341
Perry	Economy Fire Station	138 Poplar St, Economy, IN 47339
Washington	Milton Fire Station	105 E Seminary St., Milton, IN 47357
Webster	Fountain City Wesleyan Church	5600 US Highway 27 S <sup>N</sup> , Richmond, IN 47374
Wayne 1	Ivy Tech /Johnson Hall	2375 Chester Blvd., Richmond, IN 47374
Wayne 2	Lighthouse Assembly of God	2339 W Cart Rd, Richmond, IN 47374
Wayne 3	Hodgin Road Christian Church	4050 Hodgin Rd, Richmond, IN 47374
Wayne 4	Richmond Senior Center	1600 S 2 <sup>nd</sup> St. Richmond, IN 47374

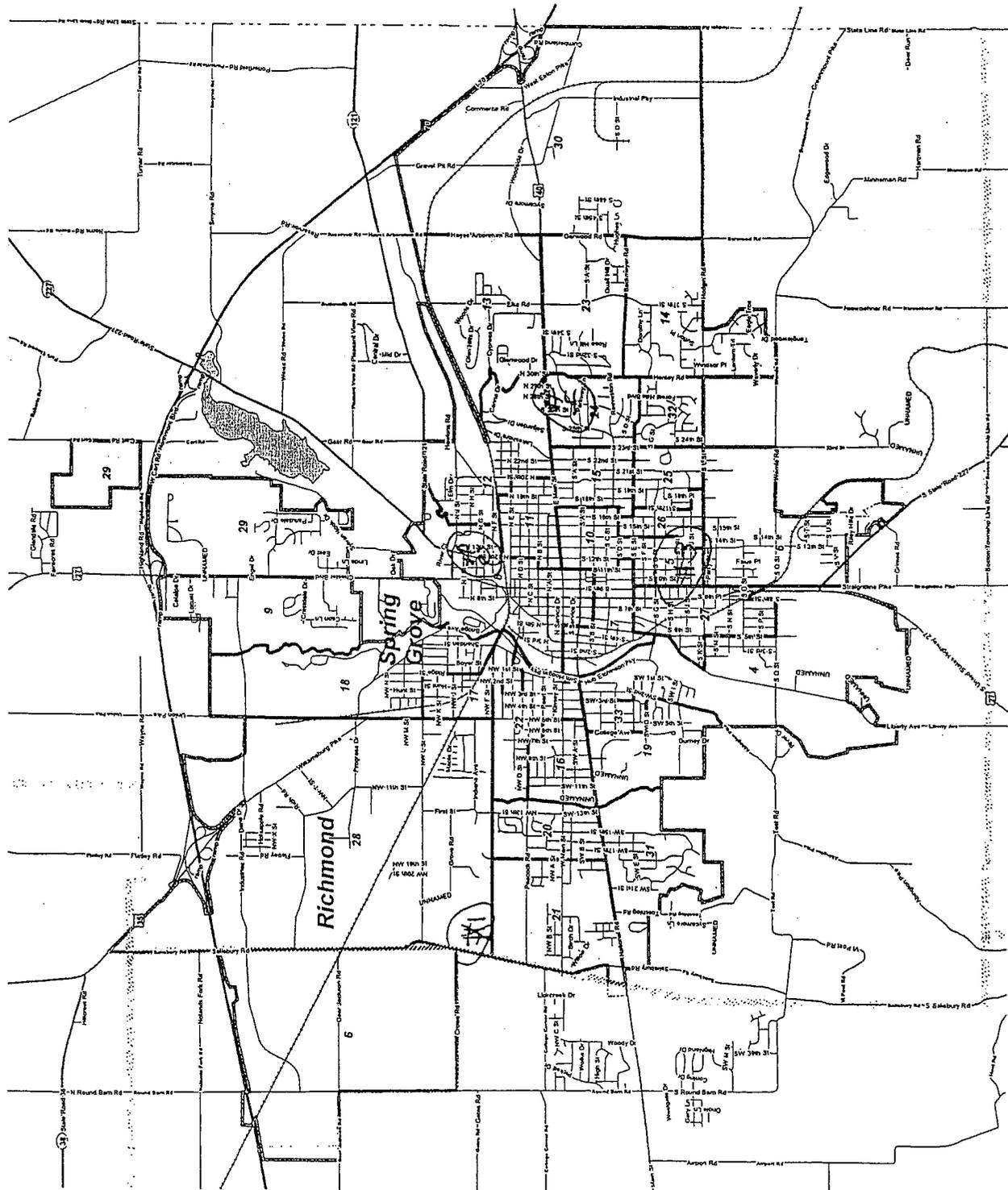
Wayne 5	St John Lutheran Church	501 S 7 <sup>th</sup> St., Richmond, IN 47374
Wayne 6	Southview Church of the Nazarene	2061 S J St., Richmond, IN 47374
Wayne 7	Wayne County Health Department	201 E Main St., Richmond, IN 47374
Wayne 8	Richmond City Building	50 N 50 <sup>th</sup> St., Richmond, IN 47374
Wayne 9	Crestdale School	701 Crestdale Dr., Richmond, IN 47374
Wayne 10	First Christian Church	100 S 10 <sup>th</sup> St., Richmond, IN 47374
Wayne 11	Townsend Community Center	855 N 12 <sup>th</sup> St., Richmond, IN 47374
Wayne 12	Townsend Community Center	855 N 12 <sup>th</sup> St., Richmond, IN 47374
Wayne 13	Community Christian School	500 Elks Rd, Richmond, IN 47374
Wayne 14	First Christ United Church	3430 Backmeyer Rd., Richmond, IN 47374
Wayne 15	St Paul's Lutheran Church	121 S. 18 <sup>th</sup> St., Richmond, IN 47374
Wayne 16	Tom Raper Center	861 N Salisbury Rd., Richmond, IN 47374
Wayne 17	Richmond Street Division	700 Richmond Ave., Richmond, IN 47374
Wayne 18	Fairview School	60 NW L St., Richmond, IN 47374
Wayne 19	Landrum Bolling Center	801 National Rd W, Richmond, IN 47374
Wayne 20	Family & Children Services	50 S 2 <sup>nd</sup> St., Richmond, IN 47374
Wayne 21	Trinity Lutheran Church	2300 W Main St., Richmond, IN 47374
Wayne 22	Tom Raper Center	861 N. Salisbury Rd., Richmond, IN 47374
Wayne 23	Indiana Masonic Lodge	4090 S A St., Richmond, IN 47374
Wayne 24	First English Lutheran Church	2727 National Rd E., Richmond, IN 47374
Wayne 25	Southview Church of the Nazarene	2061 S J St., Richmond, IN 47374
Wayne 26	First Baptist Church	1601 S A St., Richmond, IN 47374
Wayne 27	#4 Fire Station	801 S L St., Richmond, IN 47374
Wayne 28	Kuhlman Center	861 N Salisbury Rd., Richmond, IN 47374
Wayne 29	Sylvan Nook Church of Christ	1221 Sylvan Nook Dr., Richmond, IN 47374
Wayne 30	First English Lutheran Church	2727 National Rd. E, Richmond, IN 47374
Wayne 31	First United Methodist Church	318 W National Rd., Richmond, IN 47374
Wayne 32	Christ Presbyterian Church	350 Henley Rd., Richmond, IN 47374
Wayne 33	Alliance Bible Church	321 SW C Richmond, IN 47374
Wayne 34	Golden Rule Nursing Home	2330 Straightline Pike, Richmond, IN 47374
Wayne 35	Calvary United Pentecostal Church	3600 St Rd 121, Richmond, IN 47374

  
 \_\_\_\_\_  
 Thomas Dickman

  
 \_\_\_\_\_  
 Mary Heypp

  
 \_\_\_\_\_  
 John Catey

# Richmond Precincts



**Legend**

- Interstates
- US Highways
- State Roads
- Railroads
- Township Lines
- Rivers
- Transit
- Precinct Boundary
- Incorporated Area
- County Boundary

North Arrow

Not to Scale

Richmond, Virginia  
Data as of 1/1/2010

Map Date: 1/1/2010

Map Scale: 1" = 1/4 Mile

Map Projection: NAD 83 UTM Zone 18N

Map Author: GIS Department

Map Contact: GIS Department

Map Copyright: © 2010

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**CITY OF RICHMOND**

50 NORTH FIFTH STREET - RICHMOND, IN 47374  
PHONE (765) 983-7207 - FAX (765) 983-7212  
Email - mayor@ci.richmond.in.us

SALLY L. HUTTON  
Mayor

July 25, 2006

Wayne County Clerk  
Voter Registration Office  
301 East Main Street  
Richmond, IN 47374

Dear Voter Registration Office:

As previously mentioned in our conversation today, I am extremely supportive of the Voting Centers and I want to be a part of it in the 2007 election.

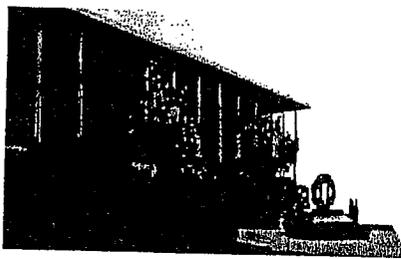
Also, I have recently given permission for Roseview Transit to transport voters to and from the Voting Centers free of charge.

If you have any questions please call me at 765-983-7207.

Sincerely,

A handwritten signature in cursive script that reads "Sally Hutton".

Sally Hutton  
Mayor



# city of Richmond, IN

"Rich in history and heritage"



Home :: Roseview Transit ::

**Roseview Transit Links**

- ▶ Guidelines
- ▶ Bus Schedules
- ▶ Bus Routes (.GIF, new window)

## Public Transportation in Richmond

**Bus Fares**

*Fares as of June 2005*

Standard Fare:	\$1.50
Senior Citizen (60+):	\$1.25
Handicapped:	\$1.25
Student:	\$1.25
Children (5 & under):	Free

**Daytime Hours (normal routes)**

Monday - Friday 6:15am - 5:45 pm  
 Saturday 10:15am - 5:45 pm

**Evening Hours (no longer available, effective 1/13/06)**

~~Monday - Friday 5:45 pm - 12:30 am~~

**Bus Passes (monthly)**

Regular Monthly pass	\$38.00
Senior Citizen (60+)	\$30.00
Handicapped (must have physician document)	\$30.00
Student Bus pass (bring Student ID)	\$30.00

**Blackout Dates (no service on these days)**

- ▶ New Year's Day
- ▶ Memorial Day
- ▶ Fourth of July
- ▶ Labor Day
- ▶ Thanksgiving Day
- ▶ Christmas Day

**Dial - A - Ride Service (ADA service)**

**Hours:** 4:30 pm-12:00 am

Monday-Friday.

No Saturday or Sunday service.

- ▶ Must call 983-7227 by 4:00 pm of same day for service.
- ▶ The **ADA approved, lift-equipped van** will pick up riders and deliver to their destination. If a return trip is necessary, a pickup time will be set when first call is made.
- ▶ If you happen to be out and about, see the van coming down the street and need a ride, just wave the driver down and he will pick you up.
- ▶ Fare structure is the same as fixed route system.

Bus passes may be purchased at the City Clerk's office of the municipal building, during regular office hours. **All passes expire on the 3rd day of the following month.**

### Contact Information

**Terri Quinter, Roseview Manager**  
 Ph: 765.983.7305

## **Satellite Absentee Voting**

Wayne County does not plan to include any satellite voting locations at this time.

Because of the size of our county and office staff, it was determined that we should focus solely on vote centers for the initial pilot program.

## TECHNOLOGY

### Electronic poll list

1. We are fortunate to have been offered the software of Larimer County, Colorado. Once reviewed for compatibility, we will work with our technology department on feasibility. It is our understanding the use of this software is at no expense to Wayne County, Indiana.

An alternative plan will be as follows:

- A postcard will be mailed to all voters of Richmond. This card will contain all information used for the election to verify and identify the voter's status. It will also indicate the ballot style to be used.
- The card will have a statement instructing the voter to bring the card with them to one of the vote centers.
- This card will be scanned and used to verify the voter status as well as checking through a separate database to eliminate the possibility of duplicate voting.
- An Electronic Poll Book can be written in SQL if necessary

### Hardware, Firmware, and Software

1. Five PC's will be sent to each vote center. Each will have a minimum of the following:
  - a. Pentium class with windows 2000 or XP
  - b. 512 mb memory
  - c. 10 gb hard drive
  - d. Network/Ethernet card
2. Two barcode readers, one printer, one Dymo label writer will be sent to each voter center.
3. Additional PC's will be available as well as technology personnel to assist any facility with technical problems with equipment.
4. SSL – secured socket layer to Court House

### Security

- \*1. Two mirrored validation databases will be created by the Wayne County Technology Department. Both will be stored in a separate secure environment where only authorized personal have access. (Access will be available for determination and applicability by the Secretary of State or his designee)  
**The purpose of the database will be to validate barcode scanning to eliminate the possibility of duplicate voting.**
2. A dial-up internet connection will be readily available should the normal access fail; as well as telephone communications between vote centers to manually verify voters who have already voted.

\*Ideal scenario: Quest created validation database.

# BALLOT

## Style and Variation-Early Voting

### Primary Election:

Ivotronic voting machines will be used at two locations for early voting.

There will be sixteen different ballot styles; variation will be determined by party and Richmond City Council contests.

### General Election:

There will be eight different ballot styles; variation will be determined by City Council contests only.

\*Please refer to Section 4 for a listing of specific precincts.

## Provisional Ballots

As indicated on the diagram earlier, a separate table will be set up for the provisional voter. These sealed ballots will be placed in a locked box and brought to the Wayne County Clerk's office by the Inspector and Judges at the close of each vote center each day. Provisional voters will vote using optical scan ballots, which is the procedure used in all elections. These Ballots will be counted on a State certified M100.

## Absentee Ballots

1. Absentee voting will be provided at the Voter Registration Office 30 days prior to the election.
2. Absentee voting voting will be tracked and balanced daily.
3. Optical scan ballots will be used for absentee voting.
4. A State certified M100 will be used to count all absentee ballots.

Wayne County uses "Central Count" therefore; absentee ballots will be counted on Election Day in the Voter Registration Office.

## Ivotronic Ballots

Certified Ivotronic voting machines will be used Election Day at all four vote centers. Early voting will be available at two vote centers five days prior to the election. ES&S has confirmed (written conformation to be added later) that all ballot styles will be available on the PEB.

## BUDGET SAVINGS

### Poll Worker Wages

1. Fewer poll workers will provide the most savings using vote centers

#### Municipal Election using 31 polling locations:

Inspectors (31) @ \$130.00 = \$ 4,030.00

Judges (62) @ \$105.00 = 6,510.00

Clerk (62) @ \$105.00 = 6,510.00

Total \$17,050.00

#### Municipal Election using 4 vote centers

Inspectors (4) @ \$130.00 = \$ 520.00

Judges (16) @ \$105.00 = 1680.00

Clerk (16) @ \$105.00 = 1680.00

Greeter (8) @ \$105.00 = 1680.00

Total \$ 5,560.00

**SAVINGS \$11,490.00**

*\*Wages quoted are from the 2006 Primary Election and may be increased for vote centers. These figures reflect a "primary" only.*

2. Supplies (purchased from ES&S)

Precinct Kits@ \$55

31 polling locations = \$ 1,705.00

4 polling locations = 220.00

**SAVINGS \$ 1,485.00**

### Additional savings not listed:

Monger Transport – Delivery of voting machines to precincts  
Rent on facilities – A stipend will only be paid to two of the four facilities used, the other are state funded facilities.

## BUDGET EXPENSE

### Poll Worker Wages

1. An additional position will be required. This new position will be referred to as "Greeter". Wages will be that of a "Poll Clerk".

### Supplies

1. Post cards for mailing.....\$2,518.60

### Postage

1. Postage for mailing..... 4,000.00

\*NOTE: Supply and postage rates are approximate and based on previous purchases and bulk mailings. Expenses not listed will remain as previously budgeted for.

## CONTINGENCY PLAN

### Power Outage/Technical Difficulties

Technology personnel will be on stand-by at the Voter Registration Office. These "teams" will have additional equipment on hand, ready to deliver.

An ES&S team will troubleshoot and travel to the vote centers if necessary.

Our failsafe procedure has been that should a longer-term power outage occur, paper ballot voting would be used until the issue is rectified.

### Media/Public Information

1. Immediate press conference to begin information campaign. We would welcome the Secretary of State or a representative from his office, and the Mayor of Richmond. This would show the voting public that both parties agree that this is a positive change.
2. Postings at various public facilities, including the chosen vote centers promoting the vote center and providing election information.
3. A representative from this office will offer to speak at various group meetings. i.e. Kiwanis, Lions Club, Rotary, American Legion, Chamber of Commerce.

### Other

As stated earlier, the postcard mailings will serve to verify duplicate voting is not taking place. This is only if another method is not determined to be more efficient. Blank cards will be available for those who forget to bring them to the vote center.

Rich Rankin, Wayne County Technology Coordinator will assume responsibility for creating and implementing the database to eliminate the possibility of a voter voting twice. We invite the Secretary of State or his designee to meet with us to preview any hardware and software to be utilized.

The Vote Center Inspector will serve as a "floating" supervisor. There will be new training provided to help them better understand the responsibility of the position. Representatives from both major parties understand that these workers must be well trained, professional, and dependable.

## Implementation

The following is an approximate timeline from application approval to election:

October 1, 2006 (or before) – Approval by Secretary of State  
October 1, 2006 (or before) – Preview of poll book software and determination of compatibility  
October 2006 - Press release  
October 2006 – Organizational meeting of the Vote Center Committee

November 7, 2006 – 2006 General Election  
November 2006 – Confirmation mailing to facilities to be used as vote centers  
November 2006 – Press release #2

December 2006 – January 2007  
Begin working with Rich Rankin, Technology Director towards development of any necessary software/hardware.

January 2007 – Press release #3  
January 2007 – Begin pre-election communication with project manager, Brian Odell of ES&S

February 2007 – Visit vote center locations to determine any minor changes such as signage etc.  
February 2007 – Press release #4

March 2007 – Begin working with all media toward pre-election public information  
March 2007 – April 2007  
Initial mailing to voters

May 2007 - Election

## **POST- ELECTION**

Wayne County will provide a post-election report to the Secretary of State providing statistical information concerning the vote centers, issues and successes, as well as recommendations by staff, poll-workers, and voters.

A brief questionnaire will be given to poll-workers and voters who wish to complete one. This questionnaire will be provided at the vote center and a drop box will permit anonymity.

This information will be gathered through a post-election meeting of the County Election Board, Voter Registration and Technology staff and supervisors.

## **LOOKING AHEAD**

HEA 1011 has provided us a great opportunity by allowing voters the convenience to vote where "they" choose and saving tax dollars in the process.

Like many communities, Wayne County has faced the difficult task of finding polling locations that will continue to be accessible to all voters. Older buildings, changing technology, and available poll workers are some of the many issues we must face.

It is our hope that the pilot program proves to be a success. We are already looking at the positives and negatives that we might face in a county -wide election.

While visiting one of the potential vote centers, we were greeted by an employee who expressed her dissatisfaction at the Primary Election. Apparently she had moved and not notified our office of the change. Subsequently, she was sent to more than one polling location trying to vote. The opportunity provided itself and we shared our plan with her. We believe we received the first of many GOOD comments from the voting community.

## REFERENCE GUIDE - HB 1011

Section	Requirement	Location
3(a) 1	Election Board Consent	Tab 2
3(b) 1	Resolution by County Executive	Tab 2
3(b) 2	Resolution by County Fiscal Body	Tab 2
4 (1)	Number of Vote Centers	Tab 4
4 (2)	Vote Center Location and Municipality	Tab 4
4 (3)	List of Municipalities for Primary	Tab 4
4 (4)	Total Number of Voters - Active, Inactive, Current	Tab 4
4 (5)	precincts to Vote At Vote Center	Tab 4
4 (6)	Number of Election Workers	Tab 3
4 (7)	Number and Name of Precinct Election Board will Administer	Tab 3
4 (8)	Number and Title of Precinct Election Officers	Tab 3
4 (9) A	Number of Ballot Variations	Tab 9
4 (9) B	Delivered Ballots	Tab 9
4 (10) A,B	Details of Hardware and Software	Tab 8
4 (11) A,B	Equipment and Procedures for Electronic Poll Books	Tab 8
4 (12)	Number of Electronic Poll Books Per Vote Center	Tab 8
4 (13)	Security and Contingency Plans	Tab 11
4 (14)	Certification of Accessibility	Tab 6
4 (15)	Sketch of Planned Layout	Tab 5
4 (16)	Satellite Vote Centers	Tab 7