

# 2024 INDIANA ELECTION ADMINISTRATORS' CONFERENCE AGENDA

December 11-13, 2023 | Westin Indianapolis | 241 W. Washington Street, Indianapolis, Indiana

*All times are Eastern; Activities held in the Grand Ball Room on the Second Floor of the Hotel unless otherwise noted.*

## Monday, December 11, 2023

### 12:00 PM – 7:00 PM Conference Registration

Second Floor Foyer outside Grand Ball Room

### 1:00 PM – 2:00 PM Afternoon Snacks

Grand Ball Room

### 2:00 PM – 2:10 PM Welcome from Co-Directors, Brad King & Angie Nussmeyer

### 2:10 PM – 2:15 PM Help Desk Improvement Survey

- Seth Cooper, Ben Tiskevics, and Jack Sanders: Baker Tilly

### 2:15 PM - 3:45 PM 2022 Candidate Filing

- Brad King, IED: Processing Candidate Petitions in 2024
- Angie Nussmeyer, IED: Candidate Forms & Name Designations
- Anola Gallion, Civix: Petition & Candidate Filing Modules
- Brad King, IED: State Delegate Plans & Party Offices On or Off the Ballot
- Angie Nussmeyer, IED: When Candidates File CFA-1

### 3:45PM – 4:00 PM Break

### 4:00 PM – 5:00 PM Public Records & Records Retention

- Matthew Kochevar, IED: Election Records, Generally
- Chandler Lighty, IARA: Records Retention Schedule
- Valerie Warycha, IED: Records Requests

## Tuesday, December 12, 2023

### 7:00 AM – 5:00 PM Conference Registration

Second Floor Foyer outside Grand Ball Room

### 7:00 AM – 9:00 AM Breakfast Buffet

Second Floor Foyer outside Grand Ball Room

### 9:00 AM – 9:45 AM Conference Convenes

Pledge of Allegiance

*The Star-Spangled Banner*

Introductory Remarks: Brad King and Angie Nussmeyer

Introduction of Election Division Staff

**Welcoming Remarks**

The Honorable Diego Morales, Secretary of State of Indiana

**Partner Introductions (Invited):** Baker Tilly, BMV, Civix, CISA, DLGF, EI-ISAC, GeoConvergence, IDR, PAC, USPS, VSTOP

**2024 HAVA Publications**

- Scott Zarazee, SOS HAVA Administrator

**9:45 AM – 10:45 AM**

**Absentee Ballot Applications**

- Angie Nussmeyer, IED: Absentee Voting Basics & Role of Absentee Voter Boards
- Brad King, IED: Voter ID Requirements & Temporary Lawful Status
- Clara Torres, BMV: Temporary Lawful Status Designation
- Jason Jacobs, Civix: New SVRS ABS Module Validation Features
- Matthew Kochevar, IED: ABS-24 (Notice of Disposition) Procedures

**10:45 AM - 11:00 AM**

**Break**

**11:00AM –12:00 PM**

**Absentee Balloting Procedures**

- Valerie Warycha, IED: Issuing & Reissuing Absentee Ballots
- Jack Sanders, Baker Tilly: Absentee Ballot Security Envelope Redesign
- Adrienne Marshall, USPS: Mail Design Guidelines & Postage
- Brad King, IED: Absentee Signature Cure
- Angie Nussmeyer, IED: Absentee Organization & Security

**12:00 PM – 1:00 PM**

**Lunch Buffet**

Second Floor Foyer outside Grand Ballroom

**1:00 PM – 1:30 PM**

**Awards Presentation**

Brad King & Angie Nussmeyer, IED Co-Directors

**1:30 PM – 2:45 PM**

**Physical & Cyber Security Measures**

- Valerie Warycha, IED: Indiana Requirements to Secure Election Infrastructure
- Director Joel Thacker and Chief of Staff Jonathan Whitham, IN DHS: Situational Awareness at State Level/Physical Safety/Reporting
- JD Henry and Chetrice Romero, Cybersecurity & Infrastructure Security Agency (CISA): Cybersecurity
- Steve Broniarczyk, Cybersecurity & Infrastructure Security Agency (CISA): Physical Security

<b>2:45 PM – 3:00 PM</b>	<b>Break</b>
<b>3:00 PM – 4:00 PM</b>	<b>Conducting County Election Board Business</b> <ul style="list-style-type: none"> <li>• Luke Britt, Public Access Counselor: Open Door Law &amp; Executive Sessions</li> <li>• Matthew Kochevar, IED: Campaign Finance Enforcement Proceedings</li> <li>• Brad King, IED: Candidate Challenge Hearings</li> <li>• Brad King, IED: Role of County Attorney</li> </ul>
<b>4:00 PM – 4:30 PM</b>	<b>Election Infrastructure Information Sharing and Analysis Center (EI-ISAC)</b> Anthony Essmaker, Account Management Specialist
<b>4:30 PM – 5:00 PM</b>	<b>“Not just burned out, but deep-fried: Maintaining your mental health”</b> Dr. Hoyt, Ph.D., M.B.A. Licensed Clinical Psychologist

## **Wednesday, December 13, 2023**

<b>7:00 AM – 12:00 PM</b>	<b>Conference Registration</b> Second Floor Foyer outside Grand Ball Room
<b>7:00 AM – 9:00 AM</b>	<b>Breakfast Buffet</b> Second Floor Foyer outside Grand Ball Room
<b>9:00 AM – 9:45 AM</b>	<b>Voter Registration</b> <ul style="list-style-type: none"> <li>• Anola Gallion, Civix: Updating Precinct Key &amp; Moving Voters</li> <li>• Sam Armstrong, GeoConvergence: Voter Misassignment Module &amp; WAYEO</li> <li>• Brad King, IED: Incomplete Registrations</li> </ul>
<b>9:45 AM – 10:30 AM</b>	<b>Voters with Disabilities</b> <ul style="list-style-type: none"> <li>• Tom Crishon, IDR: Polling Place Accessibility</li> <li>• Valerie Warycha, IED: Voters with Print Disabilities</li> <li>• Felicia Erlich, Democracy Live (Virtual): Online VPD Balloting Portal</li> </ul>
<b>10:30 AM - 11:00 AM</b>	<b>Cybersecurity &amp; Infrastructure Security Agency</b> <ul style="list-style-type: none"> <li>• Cait Conley, Senior Advisor to the Director</li> </ul>
<b>11:00 AM – 11:15 AM</b>	<b>Break</b>
<b>11:15 AM – 12:00 PM</b>	<b>Elections Under the Microscope</b> <ul style="list-style-type: none"> <li>• Matthew Kochevar, IED: Ballot Layout &amp; Types of Ballots in 2024</li> <li>• Emily Crisler &amp; David Marusz, DLGF: Local Public Questions</li> <li>• Marc Chatot, VSTOP: ePollbook &amp; Voting System Certification</li> </ul>
<b>12:00 PM – 1:00 PM</b>	<b>Lunch Buffet</b>

Second Floor Foyer outside Grand Ball Room

<b>1:00 PM – 1:30 PM</b>	<b>Differences Between IN &amp; Other States</b> <ul style="list-style-type: none"><li>• Valerie Warycha, IED</li></ul>
<b>1:30 PM – 2:00 PM</b>	<b>Military &amp; Overseas Voters</b> <ul style="list-style-type: none"><li>• Angie Nussmeyer, IED</li></ul>
<b>2:00 PM - 2:45 PM</b>	<b>Post-Election Procedures</b> <ul style="list-style-type: none"><li>• Angie Nussmeyer, IED: Provisional Ballots</li><li>• Brad King, IED: Canvassing &amp; Certifying Results</li><li>• Marc Chatot, VSTOP: Post Election (Risk Limiting) Audits Overview</li></ul>
<b>2:45 PM – 3:00 PM</b>	<b>Open Mic Q&amp;A</b>
<b>3:00 PM</b>	<b>Closing Remarks, Announcements &amp; Adjournment</b>

**THANK YOU!**