

INDIANA ELECTION ADMINISTRATOR'S CONFERENCE AGENDA

December 15-17, 2014

J.W. Marriott

10 S West Street, Indianapolis, Indiana

Monday, December 15

5:00 – 7:00 PM Conference Registration White River Registration

Tuesday, December 16

7:00 AM – 12:00 Noon Conference Registration White River Registration

7:00 AM – 9:00 AM Breakfast Buffet White River E-F

8:00 AM – 9:15 AM Indiana Election Commission meeting White River G-H

Including Continuing Legal Education forum:
Ethical Issues in Election Administration
The Indiana Election Commission:
Bryce Bennett, Chair
S. Anthony Long, Vice-Chair
Suzannah Wilson Overholt, Member
Zachary E. Klutz, Member

9:15 AM – 9:30 AM Plenary Session White River E-F
Pledge of Allegiance
The Star-Spangled Banner

Introductory Remarks:
Trent Deckard and Brad King
Introduction of Election Division staff
Honored Guests

9:30 AM – 9:45 AM Welcoming Remarks White River E-F
The Honorable Connie Lawson,
Secretary of State of Indiana

9:45 AM – 9:55 AM Marsha Carrington, HAVA Administrator White River E-F

9:55 AM – 10:00 AM Brandan Alford, Elections Outreach Manager White River E-F

10:00 AM – 10:30 AM Guide to Election Resources: What's in that tote bag? White River E-F
Trent Deckard and Brad King: *Publications, forms discs and lists*

10:30 AM – 11:00 AM City and Large Town Election Overview White River E-F
Dale Simmons: *Includes county calculation and billing of city and large town election costs*

11:00 AM – 11:30 AM The Open Door Law, Public Records Law, and White River E-F
Record Retention Requirements
Trent Deckard

11:30 AM – 12:00 Noon County Election Boards White River E-F
Oaths, Challenges, Complaints, Hearings, and Appeals
Leslie Barnes

12 Noon – 1:15 PM Election Administrator Awards Luncheon White River E-F
Luncheon Buffet line in adjoining hall.

AFTERNOON BREAKOUT SESSIONS

SESSION 1:

1:30 PM –2:00 PM	“I Wish Somebody Had Told Me...” Wisdom for New Clerks, Election Board Members, and Election/Voter Registration Staff <i>Includes public records, media relations, candidate/campaign staff handling; and new government employee restrictions</i> Brad King, moderator	White River G-H
1:30 PM –2:00 PM	Small Town Elections <i>Includes town conventions, county cost billings, boldovers</i> Dale Simmons, moderator	White River I
1:30 PM – 2:00 PM	Voter Registration Issues Leslie Barnes and Michelle Brzycki, moderators	White River J

SESSION 2:

2:20 PM –2:50 PM	“I Wish Somebody Had Told Me...” Wisdom for New Clerks, Election Board Members, and Election/Voter Registration Staff <i>Includes public records, media relations, candidate/campaign staff handling; and new government employee restrictions</i> Brad King, moderator	White River G-H
2:20 PM –2:50 PM	Small Town Elections <i>Includes town conventions, county cost billings, boldovers</i> Dale Simmons, moderator	White River I
2:30 PM – 2:50 PM	Absentee Issues <i>Includes focus on central count processing procedures; military and overseas ballots</i> Trent Deckard, moderator	White River J

SESSION 3:

3:10 PM –3:40 PM	“I Wish Somebody Had Told Me...” Wisdom for New Clerks, Election Board Members, and Election/Voter Registration Staff <i>Includes public records, media relations, candidate/campaign staff handling; and new government employee restrictions</i> Brad King, moderator	White River G-H
3:10 PM –3:40 PM	Absentee Issues <i>Includes focus on precinct-based processing procedures; military and overseas ballots</i> Trent Deckard, moderator	White River I
3:10 PM –3:40 PM	Campaign Finance Administration and Enforcement Leslie Barnes, Abbey Taylor and Michelle Thompson	White River J

INDIANA ELECTION ADMINISTRATOR'S CONFERENCE AGENDA

December 15-17, 2014

J.W. Marriott

10 S West Street, Indianapolis, Indiana

Wednesday, December 17

7:00 AM – 9:00 AM	Breakfast Buffet	White River E-F
9:00 AM – 9:45 AM	Vote Centers Best Practices and Lessons Learned Vote Center County Roundtable: Trent Deckard and Brad King, moderators Invited counties: Cass, Floyd, Switzerland, Tippecanoe, Wayne	White River E-F
9:45 AM – 10:00 AM	Statewide Voter Registration System Christian Hoberland, (IB Invited) <i>Baker Tilly Vinchow Krause, LLP</i> Kelly Sprague, <i>Quest Information Systems, Inc.</i> <i>Overview of SVRS procedures, such as RSE request procedures, build schedules and suggestions, email notifications, county portal training, and other basics.</i> Trent Deckard and Brad King, moderators	White River E-F
10:00 AM – 10:30 AM	Break for hotel checkout	
10:30 AM – 10:45 AM	Military and Overseas Voters <i>Includes FPCA and FWAB; MOVE</i> Brad King	White River E-F
10:45 AM – 11:30 AM	Electronic Poll Books Best Practices and Lessons Learned Epollbook County Roundtable <i>Voting System Technical Oversight Program (VSTOP):</i> Dr. Jay Bagga, Ball State University Dr. Joseph Losco, Ball State University Dr. Raymond Scheele, Ball State University Sean Fahey, and other Quest staff (<i>Invited</i>) Trent Deckard and Brad King, moderators Invited counties: Elkhart, Lake, Huntington, Rush, Vanderburgh	White River E-F
11:30 AM – 12 Noon	Questions and Answers from the Conference Closing remarks and announcements	White River E-F
12:00 Noon	Adjournment	

Please complete and return your conference evaluation form. Thank you!