**PLEASE RETURN TO:**Cassandra Kellogg Gillenwater

ckellogggillenwater@serveindiana.gov

|  |  |
| --- | --- |
| **Host Organization:** | ABC INC |
| **Address:** | 1234 SEASAME STREET |
| **City, State, Zip:** | ANYTOWN, USA, 12345 |

*The board of directors of the above-mentioned organization has granted signatory authority to the individual or individuals noted below.*

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Primary** | **Secondary 1** | **Secondary 2** |
| **Name:** | Jane Doe | John Smith | Jack J. Hill |
| **Title** | Executive Director | Chief Financial Officer | Program Director |
| **Telephone** | 888-555-1212 | 888-555-1213 | 888-555-1214 |
| **Email** | jdoe@abc.net | jsmith@abc.net | jhill@abc.net  |
|  | (Please check all that apply) | (Please check all that apply) | (Please check all that apply) |
| **Authorized Legal Signatures:** | * State Grant Agreement
* Member Contracts
* Member-related forms
* Program Applications
* Program Management Forms
* Quarterly Progress Reports
* Financial Status Reports
* Grant Closeout Package
* Request for Reimbursement
* Host Site Agreement(s)
* Correspondence
* Other:
 | * State Grant Agreement
* Member Contracts
* Member-related forms
* Program Applications
* Program Management Forms
* Quarterly Progress Reports
* Financial Status Reports
* Grant Closeout Package
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* Grant Closeout Package
* Request for Reimbursement
* Host Site Agreement(s)
* Correspondence
* Other:
 |

 Signature: Signature: Signature:

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