**FIXED AMOUNT BUDGET WORKSHEET**

***These instructions apply only to applicants for fixed-amount grants, including education award programs (EAPs).***

Fixed-Amount and EAP grant applicants may only request a fixed amount of funding per MSY. Therefore, Fixed-Amount applicants are not required to complete a detailed budget. However, you must complete the source of funds chart to identify the sources of the additional revenue you need to operate the program.

**AmeriCorps Member Positions**

Identify the number of members you are requesting by category (i.e. full-time, half-time, reduced half-time, quarter-time, minimum-time):

|  |  |  |
| --- | --- | --- |
| **ou are the best!Member Positions** | **Calculation** | **MSY** |
| \_\_\_\_\_Full-time (1700 hours) | (x 1.000) | = |
| \_\_\_\_Three Quarter-time (1,200) | (x 0.700) | = |
| \_\_\_\_\_Half-time (900 hours) | (x 0.500) | = |
| \_\_\_\_\_Reduced half-time (675 hours) | (x 0.3809524) | = |
| \_\_\_\_\_Quarter-time (450 hours) | (x 0.26455027) | = |
| \_\_\_\_\_Minimum-time (300 hours) | (x 0.21164022) | = |
|  | **Total MSY** |  |

**Fixed Award Request**

Display your calculation in the following format:

|  |  |  |
| --- | --- | --- |
|  |  |  |

|  |  |  |
| --- | --- | --- |
| **ou are the best!TTotal MSY** | **Cost/MSY (see NOFO for maximum amounts)** | **Total Grant Request** |
|  | (x $\_\_\_\_\_\_\_\_\_\_\_) | = $ |

**Source of Funds**

|  |  |  |  |
| --- | --- | --- | --- |
| **Source** | **Amount** | **Cash vs In-Kind** | **Proposed vs Secured** |
|  | $ |  |  |
|  | $ |  |  |
|  | $ |  |  |
|  | $ |  |  |