# STATE BOARD OF ACCOUNTS 302 West Washington Street Room E418 INDIANAPOLIS, INDIANA 46204-2769

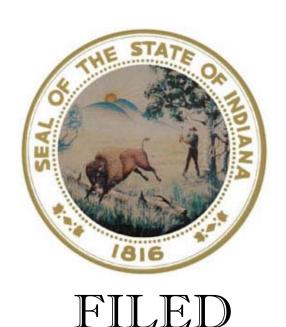
FINANCIAL STATEMENTS EXAMINATION REPORT

OF

LOGANSPORT/CASS COUNTY AIRPORT AUTHORITY

CASS COUNTY, INDIANA

January 1, 2012 to December 31, 2015



04/25/2017

#### TABLE OF CONTENTS

<u>Description</u>	<u>Page</u>
Schedule of Officials	2
Independent Accountant's Report	3
Financial Statements and Accompanying Notes: Statements of Receipts, Disbursements, and Cash and Investment Balances - Regulatory Basis	6-7 8-10
Other Information - Unexamined: Combining Schedules of Receipts, Disbursements, and Cash and Investment Balances - Regulatory Basis Schedule of Payables and Receivables Schedule of Leases and Debt Schedule of Capital Assets	16
Other Reports	20

#### SCHEDULE OF OFFICIALS

Office	<u>Official</u>	<u>Term</u>
Director	Timothy M. Dalton	01-01-12 to 12-31-17
Treasurer	Patrick E. McNarny	01-01-12 to 12-31-17
President of the Board	Mark Hildebrandt	01-01-12 to 12-31-17



STATE BOARD OF ACCOUNTS 302 WEST WASHINGTON STREET ROOM E418 INDIANAPOLIS, INDIANA 46204-2769

> Telephone: (317) 232-2513 Fax: (317) 232-4711 Web Site: www.in.gov/sboa

#### INDEPENDENT ACCOUNTANT'S REPORT

TO: THE OFFICIALS OF THE LOGANSPORT/CASS COUNTY AIRPORT AUTHORITY, CASS COUNTY, INDIANA

We have examined the accompanying financial statements of the Logansport/Cass County Airport Authority (Authority), for the period of January 1, 2012 to December 31, 2015. The Authority's management is responsible for the financial statements. Our responsibility is to express an opinion based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence supporting the financial statements and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion.

As discussed in Note 1 to the financial statements, the Authority prepares its financial statements on the prescribed basis of accounting that demonstrates compliance with the reporting requirements established by the Indiana State Board of Accounts as allowed by state statute (IC 5-11-1-6), which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. The effects on the financial statements of the variances between these regulatory accounting practices and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

In our opinion, because of the matter discussed in the preceding paragraph, the financial statements referred to above do not present, in conformity with accounting principles generally accepted in the United States of America, the financial position and results of operations of the Authority for the period of January 1, 2012 to December 31, 2015.

In our opinion, the financial statements referred to above present, in all material respects, the financial position and results of operations of the Authority for the period of January 1, 2012 to December 31, 2015, based on the prescribed basis of accounting described in Note 1.

Our examination was conducted for the purpose of forming an opinion on the Authority's financial statements. The Combining Schedules of Receipts, Disbursements, and Cash and Investment Balances - Regulatory Basis, Schedule of Payables and Receivables, Schedule of Leases and Debt, and Schedule of Capital Assets, as listed in the Table of Contents, are presented for additional analysis and are not required parts of the financial statements. They have not been subjected to the examination procedures applied to the financial statements and, accordingly, we express no opinion on them.

Paul D. Joyce, CPA State Examiner (This page intentionally left blank.)

FINANCIAL STATEMENTS AND ACCOMPANYING NOTES	
The financial statements and accompanying notes were approved by management of the Authority. The financial statements and notes are presented as intended by the Authority.	

# LOGANSPORT AND CASS CO. AIRPORT AUTHORITY STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CASH AND INVESTMENT BALANCES REGULATORY BASIS

For the Years Ended December 31, 2012 and 2013

Fund	Ir	Cash and nvestments 01-01-12	 Receipts	Dis	sbursements	 Cash and nvestments 12-31-12	 Receipts	Dis	bursements		Cash and nvestments 12-31-13
General Operating	\$	752,720	\$ 740,257	\$	605,809	\$ 887,168	\$ 632,916	\$	651,744	\$	868,340
Rainy Day Fund		42,160	41,768		-	83,928	-		31,179		52,749
Levy Excess Fund		1,469	-		-	1,469	-		-		1,469
Aviation Fuels Rotary Fund		19,100	171,247		187,285	3,062	135,251		144,422		(6,109)
AIP 3-18-0051-17		28,591	17,758		41,205	5,144	-		-		5,144
AIP 3-18-0051-17		-	-		-	-	-		-		-
Aircraft Rental Fund		5,458	7,839		9,446	3,851	4,815		13,636		(4,970)
Capital Bond		111,663	135,281		194,660	52,284	51,476		116,584		(12,824)
Debt Service		74,764	163,246		169,510	68,500	181,100		169,728		79,872
Garnsihment		298	5,720		5,720	298	6,157		5,636		819
Payroll Fund		2,343	 98,812		91,076	 10,079	 105,234		112,668	_	2,645
Totals	\$	1,038,566	\$ 1,381,928	\$	1,304,711	\$ 1,115,783	\$ 1,116,949	\$	1,245,597	\$	987,135

The notes to the financial statements are an integral part of this statement.

## LOGANSPORT/CASS COUNTY AIRPORT AUTHORITY STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CASH AND INVESTMENT BALANCES REGULATORY BASIS

For the Years Ended December 31, 2014 and 2015

Fund	In	Cash and vestments 01-01-14	 Receipts	Dis	sbursements		Cash and Investments 12-31-14		Receipts	Dis	bursements	Cash and nvestments 12-31-15
General Operating	\$	868,340	\$ 586,280	\$	819,763	\$	634,857	\$	662,020	\$	388,874	\$ 908,003
Rainy Day Fund		52,749	5,514		6,940		51,323		-		1,400	49,923
Levy Excess Fund		1,469	-		-		1,469		-		-	1,469
Aviation Fuels Rotary Fund		(6,109)	125,666		96,278		23,279		96,350		95,939	23,690
AIP 3-18-0051		5,144	2,390		-		7,534		-		-	7,534
AIP 3-18-0051		-	-		-		-		-		7,534	(7,534)
AIP 3-18-0051-20		-	-		-		-		317,242		266,938	50,304
Aircraft Rental Fund		(4,970)	4,395		13,583		(14,158)		47,963		9,208	24,597
Capital Bond		(12,824)	108,802		17,786		78,192		-		-	78,192
Debt Service		79,872	184,347		156,421		107,798		167,173		175,306	99,665
Garnsihment		819	6,100		5,873		1,046		6,124		6,117	1,053
Payroll Fund		2,645	 101,893		99,062	_	5,476	_	105,399		106,137	 4,738
Totals	\$	987,135	\$ 1,125,387	\$	1,215,706	\$	896,816	\$	1,402,271	\$	1,057,453	\$ 1,241,634

The notes to the financial statements are an integral part of this statement.

## LOGANSPORT/CASS COUNTY AIRPORT AUTHORITY NOTES TO FINANCIAL STATEMENTS

#### Note 1. Summary of Significant Accounting Policies

#### A. Reporting Entity

The Authority was established under the laws of the State of Indiana. The Authority operates under an appointed governing board.

The accompanying financial statements present the financial information for the Authority.

#### B. Basis of Accounting

The financial statements are reported on a regulatory basis of accounting prescribed by the Indiana State Board of Accounts in accordance with state statute (IC 5-11-1-6), which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. The basis of accounting involves the reporting of only cash and investments and the changes therein resulting from cash inflows (receipts) and cash outflows (disbursements) reported in the period in which they occurred.

The regulatory basis of accounting differs from accounting principles generally accepted in the United States of America, in that receipts are recognized when received in cash, rather than when earned, and disbursements are recognized when paid, rather than when a liability is incurred.

#### C. Cash and Investments

Investments are stated at cost. Any changes in fair value of the investments are reported as receipts in the year of the sale of the investment.

#### D. Receipts

Receipts are presented in the aggregate on the face of the financial statements. The aggregate receipts include the following sources:

Taxes. Amounts received from one or more of the following: property tax, certified shares (local option tax), property tax replacement credit (local option tax), county option income tax, wheel tax, innkeeper's tax, food and beverage tax, county economic development income tax, boat and trailer excise tax, county adjusted gross income tax, and other taxes that are set by the Authority.

Charges for services. Amounts received for services including, but not limited to, the following: planning commission charges, building department charges, copies of public records, copy machines charges, accident report copies, gun permit applications, 911 telephone services, recycling fees, dog pound fees, emergency medical service fees, park rental fees, swimming pool receipts, cable TV receipts, ordinance violations, fines and fees, bond forfeitures, court costs, and court receipts.

Other receipts. Amounts received from various sources, including, but not limited to, the following: net proceeds from borrowings; interfund loan activity; transfers authorized by statute, ordinance, resolution, or court order; internal service receipts; and fiduciary receipts.

#### LOGANSPORT/CASS COUNTY AIRPORT AUTHORITY NOTES TO FINANCIAL STATEMENTS (Continued)

#### E. Disbursements

Disbursements are presented in the aggregate on the face of the financial statements. The aggregate disbursements include the following uses:

Personal services. Amounts disbursed for salaries, wages, and related employee benefits provided for all persons employed. In those units where sick leave, vacation leave, overtime compensation, and other such benefits are appropriated separately, such payments would also be included.

Supplies. Amounts disbursed for articles and commodities that are entirely consumed and materially altered when used and/or show rapid depreciation after use for a short period of time. Examples of supplies include, but are not limited to, the following: office supplies, operating supplies, and repair and maintenance supplies.

Other services and charges. Amounts disbursed for services including, but not limited to, the following: professional services, communication and transportation, printing and advertising, insurance, utility services, repairs and maintenance, and rental charges.

Debt service - principal and interest. Amounts disbursed for fixed obligations resulting from financial transactions previously entered into by the Authority. It includes all expenditures for the reduction of the principal and interest of the Authority's general obligation indebtedness.

Capital outlay. Amounts disbursed for land, infrastructure, buildings, improvements, and machinery and equipment having an appreciable and calculable period of usefulness.

Other disbursements. Amounts disbursed for various other purposes including, but not limited to, the following: interfund loan payments; loans made to other funds; internal service disbursements; and transfers out that are authorized by statute, ordinance, resolution, or court order.

#### F. Interfund Transfers

The Authority may, from time to time, make transfers from one fund to another. These transfers, if any, are included as a part of the receipts and disbursements of the affected funds and as a part of total receipts and disbursements. The transfers are used for cash flow purposes as provided by various statutory provisions.

#### G. Fund Accounting

Separate funds are established, maintained, and reported by the Authority. Each fund is used to account for amounts received from and used for specific sources and uses as determined by various regulations. Restrictions on some funds are set by statute while other funds are internally restricted by the Authority. The amounts accounted for in a specific fund may only be available for use for certain, legally-restricted purposes. Additionally, some funds are used to account for assets held by the Authority in a trustee capacity as an agent of individuals, private organizations, other funds, or other governmental units and, therefore, the funds cannot be used for any expenditures of the unit itself.

#### LOGANSPORT/CASS COUNTY AIRPORT AUTHORITY NOTES TO FINANCIAL STATEMENTS (Continued)

#### Note 2. Budgets

The operating budget is initially prepared and approved at the local level. The fiscal officer of the Authority submits a proposed operating budget to the governing board for the following calendar year. The budget is advertised as required by law. Prior to adopting the budget, the governing board conducts public hearings and obtains taxpayer comments. Prior to November 1, the governing board approves the budget for the next year. The budget for funds for which property taxes are levied or highway use taxes are received is subject to final approval by the Indiana Department of Local Government Finance.

#### Note 3. Property Taxes

Property taxes levied are collected by the County Treasurer and are scheduled to be distributed to the Authority in June and December; however, situations can arise which would delay the distributions. State statute (IC 6-1.1-17-16) requires the Indiana Department of Local Government Finance to establish property tax rates and levies by February 15. These rates were based upon the preceding year's March 1 (lien date) assessed valuations adjusted for various tax credits. Taxable property is assessed at 100 percent of the true tax value (determined in accordance with rules and regulations adopted by the Indiana Department of Local Government Finance). Taxes may be paid in two equal installments which normally become delinquent if not paid by May 10 and November 10, respectively.

#### Note 4. Deposits and Investments

Deposits, made in accordance with state statute (IC 5-13), with financial institutions in the State of Indiana, at year end, should be entirely insured by the Federal Depository Insurance Corporation or by the Indiana Public Deposit Insurance Fund. This includes any deposit accounts issued or offered by a qualifying financial institution.

State statutes authorize the Authority to invest in securities including, but not limited to, the following: federal government securities, repurchase agreements, and certain money market mutual funds. Certain other statutory restrictions apply to all investments made by local governmental units.

#### Note 5. Risk Management

The Authority may be exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; job-related illnesses or injuries to employees; medical benefits to employees, retirees, and dependents; and natural disasters.

These risks can be mitigated through the purchase of insurance, establishment of a self-insurance fund, and/or participation in a risk pool. The purchase of insurance transfers the risk to an independent third-party. The establishment of a self-insurance fund allows the Authority to set aside money for claim settlements. The self-insurance fund would be included in the financial statements. The purpose of participation in a risk pool is to provide a medium for the funding and administration of the risks.

#### OTHER INFORMATION - UNEXAMINED

The Authority's Annual Financial Report information can be found on the Gateway website: <a href="https://gateway.ifionline.org/">https://gateway.ifionline.org/</a>.

Differences may be noted between the financial information presented in the financial statements contained in this report and the financial information presented in the Authority's Annual Financial Report referenced above. These differences, if any, are due to adjustments made to the financial information during the course of the examination. This is a common occurrence in any financial statement examination. The financial information presented in this report is examined information, and the accuracy of such information can be determined by reading the opinion given in the Independent Accountant's Report.

The other information presented was approved by management of the Authority. It is presented as intended by the Authority.

## -1:2-

#### LOGANSPORT AND CASS CO. AIRPORT AUTHORITY COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND CASH AND INVESTMENT BALANCES - REGULATORY BASIS For the Year Ended December 31, 2012

	General Operating	Rainy Day Fund	Levy Excess Fund	Aviation Fuels Rotary Fund	AIP 3-18-0051-17	AIP 3-18-0051-17	Aircraft Rental Fund	Capital Bond	Debt Service	Garnsihment	Payroll Fund	Totals
Cash and investments - beginning	<u>\$ 752,720</u> <u>\$</u>	42,160	\$ 1,469	\$ 19,100	\$ 28,591	\$ -	\$ 5,458	\$ 111,663	\$ 74,764	\$ 298	\$ 2,343 \$	1,038,566
Receipts: Taxes Charges for services Other receipts	607,627 18,053 114,577	- - 41,768	- - -	- 171,247 -	- - 17,758	- - 	7,839 	135,281 	163,246 - -	- - 5,720	- - 98,812	770,873 332,420 278,635
Total receipts	740,257	41,768		171,247	17,758		7,839	135,281	163,246	5,720	98,812	1,381,928
Disbursements: Personal services Supplies Other services and charges Debt service - principal and interest Capital outlay Other disbursements Total disbursements	150,623 5,049 148,171 - 301,966 	- - - - -	- - - - - -	- - - - - - - - - - - - - - - - - - -	41,205	- - - - -	9,446	194,660	169,010 - 500 169,510	5,720	76,598 - - - - 14,478 91,076	227,221 5,049 148,171 169,010 496,626 258,634
Excess (deficiency) of receipts over disbursements  Cash and investments - ending	134,448 \$ 887,168 \$	41,768		(16,038)			(1,607)		(6,264)	\$ 298	7,736	77,217

## <u>၂</u>

# LOGANSPORT AND CASS CO. AIRPORT AUTHORITY COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND CASH AND INVESTMENT BALANCES - REGULATORY BASIS For the Year Ended December 31, 2013

	General Operating	Rainy Day Fund	Levy Excess Fund	Aviation Fuels Rotary Fund	AIP 3-18-0051-17	AIP 3-18-0051-17	Aircraft Rental Fund	Capital Bond	Debt Service	Garnsihment	Payroll Fund	Totals
Cash and investments - beginning	\$ 887,168	\$ 83,928	\$ 1,469	\$ 3,062	\$ 5,144	\$ -	\$ 3,851	\$ 52,284	\$ 68,500	\$ 298	\$ 10,079	\$ 1,115,783
Receipts: Taxes Charges for services Other receipts	595,820 37,096	- - -	- - -	135,251 	- - -	- - -	- 4,815 	- - 51,476	181,100 - -	- - 6,157	- - 105,234	776,920 177,162 162,867
Total receipts	632,916			135,251			4,815	51,476	181,100	6,157	105,234	1,116,949
Disbursements: Personal services Supplies Other services and charges Debt service - principal and interest Capital outlay Other disbursements Total disbursements	151,379 8,090 157,109 335,166	31,179 31,179	: - -	144,422	- - - - -	- - - - - -	13,636 13,636	116,584	500 169,228 - - 169,728	- - - - 5,636	112,668 - - - - - - 112,668	264,047 8,090 157,609 169,228 451,750 194,873
Excess (deficiency) of receipts over disbursements  Cash and investments - ending	(18,828) \$ 868,340	(31,179) \$ 52,749	<u> </u>	(9,171) \$ (6,109)		<u>-</u>	(8,821) \$ (4,970)		11,372 \$ 79,872		(7,434) \$ 2,645	(128,648) \$ 987,135

# LOGANSPORT/CASS COUNTY AIRPORT AUTHORITY COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND CASH AND INVESTMENT BALANCES - REGULATORY BASIS For the Year Ended December 31, 2014

	General Operating	Rainy Day Fund	Levy Excess Fund	Aviation Fuels Rotary Fund	AIP 3-18-0051	AIP 3-18-0051	AIP 3-18-0051-20	Aircraft Rental Fund	Capital Bond	Debt Service	Garnsihment	Payroll Fund	Totals
Cash and investments - beginning	\$ 868,340	\$ 52,749	\$ 1,469	\$ (6,109)	\$ 5,144	\$ -	\$ -	\$ (4,970)	\$ (12,824)	\$ 79,872	\$ 819	\$ 2,645	\$ 987,135
Receipts: Taxes Charges for services Other receipts	586,280 - 		- - -	125,666	2,390	- - -	- - -	4,395 	108,802 	184,347 - 	- - 6,100	- - 101,893	770,627 246,767 107,993
Total receipts	586,280	5,514		125,666	2,390			4,395	108,802	184,347	6,100	101,893	1,125,387
Disbursements: Personal services Supplies Other services and charges Debt service - principal and interest Capital outlay	138,094 8,036 239,050 - 434,583	-	- - - -	- - - - -	- - - -	- - - -	- - - - -	- - - -	- - - -	- - - 156,421 -	- - - -	- - - -	138,094 8,036 239,050 156,421 434,583
Other disbursements  Total disbursements	819,763	6,940 6,940		96,278 96,278	<del></del>			<u>13,583</u> 13,583	<u>17,786</u> 17,786	156,421	5,873 5,873	99,062 99,062	<u>239,522</u> 1,215,706
Excess (deficiency) of receipts over disbursements	(233,483			29,388	2,390			(9,188)	91,016	27,926	227	2,831	(90,319)
Cash and investments - ending	\$ 634,857	\$ 51,323	\$ 1,469	\$ 23,279	\$ 7,534	\$ -	\$ -	\$ (14,158)	\$ 78,192	\$ 107,798	\$ 1,046	\$ 5,476	\$ 896,816

## <u>-</u>

# LOGANSPORT/CASS COUNTY AIRPORT AUTHORITY COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND CASH AND INVESTMENT BALANCES - REGULATORY BASIS For the Year Ended December 31, 2015

	Genera Operatir		Rainy Day Fund	Levy Excess Fund	Aviation Fuels Rotary Fund	AIP 3-18-0051	AIP 3-18-0051	AIP 3-18-0051-20	Aircraft Rental Fund	Capital Bond	Debt Service	Garnsihment	Payroll Fund	Totals
Cash and investments - beginning	\$ 634	1,857	\$ 51,323	\$ 1,469	\$ 23,279	\$ 7,534	\$ -	\$ -	\$ (14,158)	\$ 78,192	\$ 107,798	\$ 1,046	\$ 5,476	\$ 896,816
Receipts: Taxes Charges for services Other receipts		2,921 9,099 <u>-</u>	- - -	- - -	96,350 -	- - -	- - -	- - 317,242	- - 47,963	- - -	167,173 - 	- - 6,124	- - 105,399	790,094 135,449 476,728
Total receipts	662	2,020			96,350			317,242	47,963		167,173	6,124	105,399	1,402,271
Disbursements: Personal services Supplies Other services and charges Debt service - principal and interest Capital outlay	145	2,028 7,701 5,207 -	- - - - 1,400	- - - -	- - - -	- - - -	- - - -	- - - 266,938	- - - -	- - - -	- - - 175,306	-	106,137 - - -	248,165 7,701 145,207 175,306 362,276
Other disbursements		-			95,939		7,534		9,208			6,117		118,798
Total disbursements	388	3,874	1,400		95,939		7,534	266,938	9,208		175,306	6,117	106,137	1,057,453
Excess (deficiency) of receipts over disbursements	273	3 <u>,146</u>	(1,400)		411		(7,534)	50,304	38,755		(8,133)	7	(738)	344,818
Cash and investments - ending	\$ 908	3,003	\$ 49,923	\$ 1,469	\$ 23,690	\$ 7,534	\$ (7,534)	\$ 50,304	\$ 24,597	\$ 78,192	\$ 99,665	\$ 1,053	\$ 4,738	\$ 1,241,634

### <u>-</u>

#### LOGANSPORT/CASS COUNTY AIRPORT AUTHORITY SCHEDULE OF PAYABLES AND RECEIVABLES December 31, 2015

Government or Enterprise	 ounts /able	Accounts Receivable	
Governmental activities	\$ 10,800	\$	-

#### LOGANSPORT/CASS COUNTY AIRPORT AUTHORITY SCHEDULE OF LEASES AND DEBT December 31, 2015

	Description of Debt		Ending Principal	In	rincipal and iterest Due Vithin One	
Туре	Purpose	-	Balance	Year		
Governmental activities: General obligation bonds	to fund expansion and improvement of airport facilities and infrastructure.	\$	560,000	\$	172,179	
Totals		\$	560,000	\$	172,179	

(This page intentionally left blank.)

#### LOGANSPORT/CASS COUNTY AIRPORT AUTHORITY SCHEDULE OF CAPITAL ASSETS December 31, 2015

Capital assets are reported at actual or estimated historical cost based on appraisals or deflated current replacement cost. Contributed or donated assets are reported at estimated fair value at the time received.

	Ending Balance	
Governmental activities:	<u></u>	
Land	\$	980,737
Infrastructure		1,189,184
Buildings		2,333,056
Improvements other than buildings		139,693
Machinery, equipment, and vehicles		410,971
Total governmental activities		5,053,641
Total capital assets	\$	5,053,641

OTHER REPORTS		
In addition to this report, other reports may have been issued for the Authority. found on the Indiana State Board of Accounts' website: <a href="http://www.in.gov/sboa/">http://www.in.gov/sboa/</a> .	All reports can be	