# B47819

# STATE BOARD OF ACCOUNTS 302 West Washington Street Room E418 INDIANAPOLIS, INDIANA 46204-2769

FINANCIAL STATEMENT AND

FEDERAL SINGLE AUDIT REPORT

 $\mathsf{OF}$ 

HENRY COUNTY, INDIANA

January 1, 2014 to December 31, 2014



 $\mathsf{FILED}_{03/15/2017}$ 

Reissued June 14, 2018, to correct the Schedule of Expenditures of Federal Awards, related reports, and Federal Findings

# TABLE OF CONTENTS

Description	<u>Page</u>
Schedule of Officials	2
Independent Auditor's Report	3-5
Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of the Financial Statement Performed in Accordance with <i>Government Auditing Standards</i>	6-7
Financial Statement and Accompanying Notes: Statement of Receipts, Disbursements, and Cash and Investment Balances - Regulatory Basis Notes to Financial Statement	
Other Information - Unaudited: Combining Schedule of Receipts, Disbursements, and Cash and Investment Balances - Regulatory Basis Schedule of Payables Schedule of Leases and Debt Schedule of Capital Assets	42 43
Supplemental Audit of Federal Awards: Independent Auditor's Report on Compliance for Each Major Federal Program and on Internal Control over Compliance Schedule of Expenditures of Federal Awards and Accompanying Notes: Schedule of Expenditures of Federal Awards Notes to Schedule of Expenditures of Federal Awards Schedule of Findings and Questioned Costs	50 51
Auditee-Prepared Document: Corrective Action Plan	68-75
Other Reports	76

# SCHEDULE OF OFFICIALS

Office	<u>Official</u>	Term
County Auditor	Patricia A. French	01-01-11 to 12-31-18
County Treasurer	Byron G. Bundy	01-01-11 to 12-31-18
Clerk of the Circuit Court	Debra Walker	01-01-11 to 12-31-18
County Sheriff	Bruce (Butch) Baker Richard McCorkle	01-01-11 to 12-31-14 01-01-15 to 12-31-18
County Recorder	Susan Hufford Linda Winchester	01-01-11 to 12-31-14 01-01-15 to 12-31-18
President of the Board of County Commissioners	Joseph E. Yanos Bruce (Butch) Baker	01-01-13 to 12-31-16 01-01-17 to 12-31-18
President of the County Council	Nathan S. LaMar	01-01-13 to 12-31-18



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# INDEPENDENT AUDITOR'S REPORT

TO: THE OFFICIALS OF HENRY COUNTY, INDIANA

# **Report on the Financial Statement**

We have audited the accompanying financial statement of Henry County (County), which comprises the financial position and results of operations for the year ended December 31, 2014, and the related notes to the financial statement as listed in the Table of Contents.

#### Management's Responsibility for the Financial Statement

Management is responsible for the preparation and fair presentation of this financial statement in accordance with the financial reporting provisions of the Indiana State Board of Accounts as allowed by state statute (IC 5-11-1-6). Management is responsible for and has determined that the regulatory basis of accounting, as established by the Indiana State Board of Accounts, is an acceptable basis of presentation. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of a financial statement that is free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to express an opinion on this financial statement based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statement is free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statement. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statement, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the County's preparation and fair presentation of the financial statement in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the County's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statement.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### INDEPENDENT AUDITOR'S REPORT (Continued)

#### Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles

As discussed in Note 1 of the financial statement, the County prepares its financial statement on the prescribed basis of accounting that demonstrates compliance with the reporting requirements established by the Indiana State Board of Accounts as allowed by state statute (IC 5-11-1-6), which is a basis of accounting other than accounting principles generally accepted in the United States of America.

The effects on the financial statement of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

#### Adverse Opinion on U.S. Generally Accepted Accounting Principles

In our opinion, because of the significance of the matter discussed in the *Basis for Adverse Opinion* on U.S. Generally Accepted Accounting Principles paragraph, the financial statement referred to above does not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position and results of operations of the County for the year ended December 31, 2014.

#### **Opinion on Regulatory Basis of Accounting**

In our opinion, the financial statement referred to above presents fairly, in all material respects, the financial position and results of operations of the County for the year ended December 31, 2014, in accordance with the financial reporting provisions of the Indiana State Board of Accounts described in Note 1.

#### **Other Matters**

#### Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the County's financial statement. The accompanying Schedule of Expenditures of Federal Awards is presented for purposes of additional analysis as required by the *U.S. Office of Management and Budget Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations,* and is not a required part of the financial statement. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statement. The information has been subjected to the auditing procedures applied in the audit of the financial statement and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statement itself, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the Schedule of Expenditures of Federal Awards is fairly stated, in all material respects, in relation to the financial statement taken as a whole.

#### Other Information

Our audit was conducted for the purpose of forming an opinion on the County's financial statement. The Combining Schedule of Receipts, Disbursements, and Cash and Investment Balances - Regulatory Basis, Schedule of Payables, Schedule of Leases and Debt, and Schedule of Capital Assets, as listed in the Table of Contents, are presented for additional analysis and are not required parts of the financial statement. They have not been subjected to the auditing procedures applied by us in the audit of the financial statement and, accordingly, we express no opinion on them.

#### INDEPENDENT AUDITOR'S REPORT (Continued)

#### Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued a report dated January 25, 2017, except for the Schedule of Expenditures of Federal Awards as to which the date is June 14, 2018, on our consideration of the County's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements, and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the County's internal control over financial reporting and compliance.

Paul D. Joyce Paul D. Joyce, CPA State Examiner

January 25, 2017, except for the Schedule of Expenditures of Federal Awards as to which the date is June 14, 2018



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# INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF THE FINANCIAL STATEMENT PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

# TO: THE OFFICIALS OF HENRY COUNTY, INDIANA

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statement of Henry County (County), which comprises the financial position and results of operations for the year ended December 31, 2014, and the related notes to the financial statement, and have issued our report thereon dated January 25, 2017, except for the Schedule of Expenditures of Federal Awards as to which the date is June 14, 2018, wherein we noted the County followed accounting practices the Indiana State Board of Accounts prescribes rather than accounting principles generally accepted in the United States of America.

#### **Internal Control over Financial Reporting**

In planning and performing our audit of the financial statement, we considered the County's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statement, but not for the purpose of expressing an opinion on the effectiveness of the County's internal control. Accordingly, we do not express an opinion on the effectiveness of the County's internal control.

Our consideration of the internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and, therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as described in the accompanying Schedule of Findings and Questioned Costs, we identified certain deficiencies in internal control over financial reporting that we consider to be material weaknesses.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statement will not be prevented, or detected and corrected, on a timely basis. We consider the deficiencies described in the accompanying Schedule of Findings and Questioned Costs as items 2014-001 and 2014-002 to be material weaknesses.

#### INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF THE FINANCIAL STATEMENT PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS (Continued)

#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the County's financial statement is free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards* and which are described in the accompanying Schedule of Findings and Questioned Costs as items 2014-001 and 2014-002.

#### Henry County's Response to Findings

The County's response to the findings identified in our audit is described in the accompanying Corrective Action Plan. The County's response was not subjected to the auditing procedures applied in the audit of the financial statement and, accordingly, we express no opinion on it.

#### **Purpose of This Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the County's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the County's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Paul D. Joyce Paul D. Joyce, CPA State Examiner

January 25, 2017, except for the Schedule of Expenditures of Federal Awards as to which the date is June 14, 2018

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# FINANCIAL STATEMENT AND ACCOMPANYING NOTES

The financial statement and accompanying notes were approved by management of the County. The financial statement and notes are presented as intended by the County.

#### HENRY COUNTY STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CASH AND INVESTMENT BALANCES -REGULATORY BASIS For the Year Ended December 31, 2014

Fund		Cash and Investments 01-01-14		Receipts	Disb	ursements		Cash and Investments 12-31-14
Sheriff's Inmate Trust	\$	14 552	¢	700.060	\$	704 452	¢	10.460
Jail Commissary	Þ	14,553 22,435	Ф	700,060 171,991	Ф	704,153 166,520	ф	27,906
,		,		,		,		,
Clerk's Trust		603,607		4,079,193		4,077,810		604,990
Sheriff's Cashbook		127		674,957		674,957		127 220
General Accident Report		335,657 379		8,596,163 4,147		8,931,600 3,186		1.340
Child Advocacy		2.085		4,147		3,100		2.085
		,		-		-		,
City and Town Court Costs		38,657		14,735		- 17,320		53,392
Clerk's Records Perpetuation		17,639		16,891		,		17,210
Community Corrections		11,110		131,950		143,060		-
Community Transition Program		46,003 20.060		22,370		15,211		53,162 2,508
Congressional School Interest		-,		-		17,552		,
Congressional School Principal		21,969		- 5,835		- E 016		21,969
Sales Disclosure- County Share		4,347		,		5,016		5,166
Cumulative Bridge Cumulative Capital Development		774,749 4,616		369,714 247,456		521,751 245,412		622,712 6,660
Drug Free Community		4,010 54,426		62.605		245,412 57,602		59.429
5 ,				- ,		57,002		, -
Electronic Map Generation		596		585		-		1,181
Emergency Planning/ Right To Know		13,130		4,411		1,167		16,374
Emergency Telephone System		101,474		481,805		558,533		24,746
Firearms Training		7,729		21,260		20,053		8,936
Food and Beverage Tax		-		474,303		474,303		-
General Drain Improvement		93,663		110,768		78,815		125,616
Health		27,139		443,710		465,515		5,334
Identification Security Protection		51,328		3,584		-		54,912
Local Health Maintenance		106,457		88,030		125,497		68,990
Local Road and Street		292,300		414,127		400,396		306,031
Medical Care for Inmates		5,703		3,718		-		9,421
Misdemeanant		16,757		34,448		24,013		27,192
Motor Vehicle Highway		900,717		3,169,348		3,086,340		983,725
Park Nonreverting Operating		2,499		175,600		170,962		7,137
Plat Book		40,735		14,636		122		55,249
Rainy Day		302,644		263		99,388		203,519
Reassessment- 2015		60,957		202,829		261,703		2,083
Recorder's Records Perpetuation		121,697		70,709		43,950		148,456
Sex and Violent Offender Administration Supplemental Public Defender Services		5,282		4,713		2,952		7,043 804
Supplemental Public Defender Services		1,884		9,610		10,690 84,499		244.330
1		134,094		194,735 10.451		04,499 21.625		244,330 45.896
Surveyor's Corner Perpetuation		57,070		-, -		,		- ,
Tax Sale Redemption Tax Sale Surplus		12,553 649,461		161,820 413,700		156,993 539,357		17,380 523,804
Local Health Department Trust Account		2,764		29,572		24,266		8,070
Vehicle Inspection		422		29,572		1,213		131
GAL/ CASA		11.655		60.905		,		23.645
		,		,		48,915		- ,
County Elected Officials Training County Offender Transportation Fund		8,804 2,085		3,584 750		150		12,238 2,835
Adult Probation Administrative		20,998		129,136		- 138,331		2,835
Juvenile Probation Administrative		,		,		,		,
Supplemental Juvenile Probation Services		5,403 30,971		14,836		18,955		1,284 30.971
County User Fee		7,960		- 12,824		- 16,383		4,401
5		,		,		,		,
Drainage Maintenance		640,103		488,171		212,366 63,197		915,908 102,976
Drug Task Force		108,634		57,539		,		,
Collection Agency Fees		204		117 38.012		117 51 507		204
Donations		26,755		, -		51,597		13,170
TIF Capital Projects Debt Service		- 438,514		1,208,420		1,208,420		-
Self- Insurance		438,514 440,269		1,566,440 3,319,233		1,379,000 3,409,831		625,954 349,671
		440,209		3,319,233		5, <del>4</del> 09,631		549,071

The notes to the financial statement are an integral part of this statement.

	Cash and Investments			Cash and Investments
Fund	01-01-14	Receipts	Disbursements	12-31-14
Payroll Clearing	11,408	4,492,293	4,491,222	12,479
Settlement	-	28,883,124	28,883,124	-
Wheel Tax/ Surtax Combined Wheel Tax	91,130 220	932,725	840,677	183,178 140
Surtax	220	115,656	115,736	140
CVET Agency	-	1,101,592 181,582	1,101,426 181,582	100
Financial Institution Tax		274,049	274,049	
CEDIT Homestead Credit	30,347	1,993,992	1,997,810	26,529
HEA 1001 State Homestead Credit	23,321	1,000,002	23,321	-
Homestead Credit Rebate	665	-		665
State Fines and Forfeitures	1,925	13,044	12,640	2,329
Infraction Judgements	4,885	63,067	63,677	4,275
Overweight Vehicle Fines	574	4,956	5,460	70
Special Death Benefit	420	4,395	4,125	690
Sales Disclosure- State Share	400	5,835	5,640	595
Coroners Training & Con't Education	337	5,104	4,441	1,000
Mortgage Recording Fees- State Share	-	3,316	3,058	258
Child Restraint Violations Fines	-	776	726	50
Inheritance Tax	7,935	40,572	24,122	24,385
Education Plate Fees Agency	-	563	544	19
Innkeepers Tax Collections	10,284	39,678	48,087	1,875
COIT Distribution	-	7,971,080	7,971,080	
93.563 Prosecutor PCA	3,487	7,046	4,228	6,305
93.563 ARRA Prosecutor IV-D Incentive	13,589	-	-	13,589
93.563 ARRA Clerk IV-D Incentive	66,933	-	36,624	30,309
93.563 Title IV-D Incentive 93.563 Prosecutor IV-D Incentive- Prior To Oct '99	14,980	20,494	31,846	3,628
93.563 Prosecutor IV-D Incentive- Phot To Oct 99	7,291 167,104	30 837	2,467 7,437	4,824
93.563 Clerk IV-D Incentive- Prior To Oct '99	35,728	30,837	7,437	190,504 35,728
93.563 Clerk IV-D Incentive- Post Oct '99	12,747	20,494	20,384	12,857
Juvenile Programs- Probation	5,379	20,404	- 20,004	5,379
Henry County Youth League	2,000	-	-	2,000
Levy Excess	, 1	5,188	-	5,189
Comm Corrections- User Fee	628,321	290,276	363,430	555,167
Pre-Trial Diversion	107,405	36,531	57,354	86,582
Supplemental/ CC II	11,419	9,395	11,344	9,470
Jury Pay Fund	24,235	7,111	13,675	17,671
Co Law Enf Cont Education	441	2,524	2,625	340
D.A.R.E. Fund	2,552	16,047	11,387	7,212
Health Dept Donations	7	-	-	7
Park Commemorative Fund	152	1,106	306	952
Ema Donation Fund	1,295	19,219	14,106	6,408
Ivy Tech Donation Fund	518	1,500	-	2,018
Health Dept Enforcement Fund	2,863	850	-	3,713
Treasurer Technology Fund	967	2,100	300	2,767
Food & Beverage- First Merchants Community Correction- 0600	1,311,313 2	480,889	295,360 143,611	1,496,842 30,802
Pace Forfeiture Fund	542,137	174,411 148,512	500,842	189,802
Sheriff Critical Care	310,596	1,573,516	1,628,403	255,709
Haz-Mat Fund	981	1,070,010	301	680
DUI Impact Fund	26,045	7,118	3,885	29,278
National Road Heritage Trail	524	-	-	524
Court Alcohol & Drug Program	3,354	32,258	33,180	2,432
Common School Trust Fund	1,064	,_50		1,064
Golf Course Non-Reverting	483,994	-	-	483,994
Alter Dispute Resolution	27,737	4,958	10,640	22,055
Medicare Supplemental Retirement	2,905	55,994	56,257	2,642
Retirement- Under 65	739	26,829	26,478	1,090

The notes to the financial statement are an integral part of this statement.

Fund	Cash and Investments 01-01-14	Receipts	Disbursements	Cash and Investments 12-31-14
Drug Force Forfeiture	44,691	2,625	11,365	35,951
Bio-Terrorism Grant	9,054	21,500	30,268	286
H1N1 Vaccine Grant	2,901	-	-	2,901
Airport Project Grant	5,000	172,973	165,381	12,592
Rural Correctional Grant	710	-	-	710
LEP Sub-Grant	69	-	-	69
EMA Fire Training/ Infrastructure	9	-	-	9
EMA-LET GIS/07 Grant	354	30	180	204
EMA Enhancement Grant	4,188	-	-	4,188
NACCHO Health Grant	1,575	3,500	1,565	3,510
Haz-Mat Response Team Grant	105	-	-	105
Young Women Prg/Just Us	2,650	-	1,292	1,358
Family Court Project Fund	11,816	-	7,385	4,431
Family Court Grant	866	-	-	866
Park Community Foundation Grant	-	14,000	-	14,000
EMA/ Community Foundation Grant	1,200	-	-	1,200
Health Dept Grant Fund	15	-	-	15
Treasurer	835,504	41,498,989	41,046,931	1,287,562
Redevelopment Capital Projects	874,430	1,576,983	1,043,020	1,408,393
Redevelopement Debt Service	538,627	358,181	284,153	612,655
Henry Co Redevelopment Commission	58,409	223,883	113,119	169,173
County Option Income Tax Fund	259,345	4,029,540	4,190,978	97,907
CC II Supplemental PD Planning Enforcement Fund	4,275	8,699	8,730	4,244
0	22,300	-	11,689	10,611
Wilbur Wright Trails Airport Leased Ground	7,638 7,215	41,582 16,921	47,235 7,576	1,985 16,560
Probation Interstate Fee Fund	63	750	813	10,500
Riverboat Gambling- Rev Share	03	293,009	293,009	-
Henry Co E-911 Wireless Fund	-	3,500	293,009	3,500
Auditor Ineligble Deduction	_	6,304		6,304
E-911 City Reimbursement Fund		240,600	86,284	154,316
Surveyor Drainage Fee Fund	_	6,450	3,803	2,647
Homestead Ineligible- State	_	6,100	6,000	2,017
HCCC JAG Grant/ Substance Abuse	_	23,243	32,693	(9,450)
EMA Competitive Grant	-	5,204	5,204	(0,100)
EMA/ Amateur Radio Grant	-	1,553	1,553	-
EMA Hazardous Materials Grant	-	2,250	2,250	-
JDAI Grant Fund	-	82,297	20,979	61,318
Campaign Finance Enforcement Fund	-	750		750
SEMA	13,433	-	-	13,433
	.0,100			,
Totals	\$ 13,434,927	\$ 126,275,615	\$ 125,527,242	\$ 14,183,300

The notes to the financial statement are an integral part of this statement.

#### HENRY COUNTY NOTES TO FINANCIAL STATEMENT

# Note 1. Summary of Significant Accounting Policies

#### A. Reporting Entity

The County was established under the laws of the State of Indiana. The County operates under a Council-Commissioner form of government and provides some or all of the following services: public safety (police), highways and streets, health welfare and social services, culture and recreation, public improvements, planning and zoning, and general administrative services.

The accompanying financial statement presents the financial information for the County.

#### B. Basis of Accounting

The financial statement is reported on a regulatory basis of accounting prescribed by the Indiana State Board of Accounts in accordance with state statute (IC 5-11-1-6), which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. The basis of accounting involves the reporting of only cash and investments and the changes therein resulting from cash inflows (receipts) and cash outflows (disbursements) reported in the period in which they occurred.

The regulatory basis of accounting differs from accounting principles generally accepted in the United States of America, in that receipts are recognized when received in cash, rather than when earned, and disbursements are recognized when paid, rather than when a liability is incurred.

#### C. Cash and Investments

Investments are stated at cost. Any changes in fair value of the investments are reported as receipts in the year of the sale of the investment.

D. Receipts

Receipts are presented in the aggregate on the face of the financial statement. The aggregate receipts include the following sources:

*Taxes.* Amounts received from one or more of the following: property tax, certified shares (local option tax), property tax replacement credit (local option tax), county option income tax, wheel tax, innkeeper's tax, food and beverage tax, county economic development income tax, boat and trailer excise tax, county adjusted gross income tax, and other taxes that are set by the County.

*Licenses and permits*. Amounts received from businesses, occupations, or nonbusinesses that must be licensed before doing business within the government's jurisdiction, or permits levied according to the benefits presumably conferred by the permit. Examples of licenses and permits include the following: peddler licenses, animal licenses, auctioneer licenses, building and planning permits, demolition permits, electrical permits, sign permits, and gun permits.

Intergovernmental receipts. Amounts received from other governments in the form of operating grants, entitlements, or payments in lieu of taxes. Examples of intergovernmental receipts include, but are not limited to, the following: federal grants, state grants, cigarette tax distributions received from the state, motor vehicle highway distributions received from the state, local road and street distributions received from the state, financial institution tax received from the state, auto excise surtax received from the state, commercial vehicle excise tax received from the state, major moves distributions received from the state, and riverboat receipts received from the County.

*Charges for services*. Amounts received for services including, but not limited to, the following: planning commission charges, building department charges, copies of public records, copy machines charges, accident report copies, gun permit applications, 911 telephone services, recycling fees, dog pound fees, emergency medical service fees, park rental fees, swimming pool receipts, cable TV receipts, ordinance violations, fines and fees, bond forfeitures, court costs, and court receipts.

*Fines and forfeits.* Amounts received from fines and penalties imposed for the commission of statutory offenses, violation of lawful administrative rules and regulations (fines), and for the neglect of official duty and monies derived from confiscating deposits held as performance guarantees (forfeitures).

*Other receipts.* Amounts received from various sources, including, but not limited to, the following: net proceeds from borrowings; interfund loan activity; transfers authorized by statute, ordinance, resolution, or court order; internal service receipts; and fiduciary receipts.

#### E. Disbursements

Disbursements are presented in the aggregate on the face of the financial statement. The aggregate disbursements include the following uses:

*Personal services.* Amounts disbursed for salaries, wages, and related employee benefits provided for all persons employed. In those units where sick leave, vacation leave, over-time compensation, and other such benefits are appropriated separately, such payments would also be included.

*Supplies.* Amounts disbursed for articles and commodities that are entirely consumed and materially altered when used and/or show rapid depreciation after use for a short period of time. Examples of supplies include, but are not limited to, the following: office supplies, operating supplies, and repair and maintenance supplies.

*Other services and charges.* Amounts disbursed for services including, but not limited to, the following: professional services, communication and transportation, printing and advertising, insurance, utility services, repairs and maintenance, and rental charges.

*Capital outlay.* Amounts disbursed for land, infrastructure, buildings, improvements, and machinery and equipment having an appreciable and calculable period of usefulness.

*Other disbursements*. Amounts disbursed for various other purposes including, but not limited to, the following: interfund loan payments; loans made to other funds; internal service disbursements; and transfers out that are authorized by statute, ordinance, resolution, or court order.

# F. Interfund Transfers

The County may, from time to time, make transfers from one fund to another. These transfers, if any, are included as a part of the receipts and disbursements of the affected funds and as a part of total receipts and disbursements. The transfers are used for cash flow purposes as provided by various statutory provisions.

# G. Fund Accounting

Separate funds are established, maintained, and reported by the County. Each fund is used to account for amounts received from and used for specific sources and uses as determined by various regulations. Restrictions on some funds are set by statute while other funds are internally restricted by the County. The amounts accounted for in a specific fund may only be available for use for certain, legally-restricted purposes. Additionally, some funds are used to account for assets held by the County in a trustee capacity as an agent of individuals, private organizations, other funds, or other governmental units and, therefore, the funds cannot be used for any expenditures of the unit itself.

# Note 2. Budgets

The operating budget is initially prepared and approved at the local level. The fiscal officer of the County submits a proposed operating budget to the governing board for the following calendar year. The budget is advertised as required by law. Prior to adopting the budget, the governing board conducts public hearings and obtains taxpayer comments. Prior to November 1, the governing board approves the budget for the next year. The budget for funds for which property taxes are levied or highway use taxes are received is subject to final approval by the Indiana Department of Local Government Finance.

# Note 3. Property Taxes

Property taxes levied are collected by the County Treasurer and are scheduled to be distributed to the County in June and December; however, situations can arise which would delay the distributions. State statute (IC 6-1.1-17-16) requires the Indiana Department of Local Government Finance to establish property tax rates and levies by February 15. These rates were based upon the preceding year's March 1 (lien date) assessed valuations adjusted for various tax credits. Taxable property is assessed at 100 percent of the true tax value (determined in accordance with rules and regulations adopted by the Indiana Department of Local Government Finance). Taxes may be paid in two equal installments which normally become delinquent if not paid by May 10 and November 10, respectively.

#### Note 4. Deposits and Investments

Deposits, made in accordance with state statute (IC 5-13), with financial institutions in the State of Indiana, at year end, should be entirely insured by the Federal Depository Insurance Corporation or by the Indiana Public Deposit Insurance Fund. This includes any deposit accounts issued or offered by a qualifying financial institution.

State statutes authorize the County to invest in securities including, but not limited to, the following: federal government securities, repurchase agreements, and certain money market mutual funds. Certain other statutory restrictions apply to all investments made by local governmental units.

#### Note 5. Risk Management

The County may be exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; job-related illnesses or injuries to employees; medical benefits to employees, retirees, and dependents; and natural disasters.

These risks can be mitigated through the purchase of insurance, establishment of a self-insurance fund, and/or participation in a risk pool. The purchase of insurance transfers the risk to an independent third-party. The establishment of a self-insurance fund allows the County to set aside money for claim settlements. The self-insurance fund would be included in the financial statement. The purpose of participation in a risk pool is to provide a medium for the funding and administration of the risks.

# Note 6. Pension Plans

# A. Public Employees' Retirement Fund

#### Plan Description

The Indiana Public Employees' Retirement Fund (PERF) is a defined benefit pension plan. PERF is a cost-sharing multiple-employer public employee retirement system, which provides retirement benefits to plan members and beneficiaries. All full-time employees are eligible to participate in this defined benefit plan. State statutes (IC 5-10.2 and 5-10.3) govern, through the Indiana Public Retirement System (INPRS) Board, most requirements of the system, and give the County authority to contribute to the plan. The PERF retirement benefit consists of the pension provided by employer contributions plus an annuity provided by the member's annuity savings account. The annuity savings account consists of members' contributions, set by state statute at 3 percent of compensation, plus the interest credited to the member's account. The employer may elect to make the contributions on behalf of the member.

INPRS administers the plan and issues a publicly available financial report that includes financial statements and required supplementary information for the plan as a whole and for its participants. That report may be obtained by contacting:

Indiana Public Retirement System One North Capitol, Suite 001 Indianapolis, IN 46204 Ph. (888) 526-1687

# Funding Policy and Annual Pension Cost

The contribution requirements of the plan members for PERF are established by the Board of Trustees of INPRS.

# B. County Police Retirement Plan

#### Plan Description

The County Police Retirement Plan is a single-employer defined benefit pension plan. With the approval of the County's fiscal body, the plan is administered by the sheriff's department and an appointed trustee as authorized by state statute (IC 36-8-10-12) for full-time police officers. The plan provides retirement, death, and disability benefits to plan members and beneficiaries. Funds designated for payments related to this plan are accounted for in a pension trust fund. The activity of this trust fund has not been reflected in the financial statement. The trustee issues a publicly available financial report that includes financial statements and required supplementary information of the plan. The report may be obtained by contacting the county sheriff.

# Funding Policy

The contribution requirements of plan members for the County Police Retirement Plan are established by state statute.

# C. County Police Benefit Plan

# Plan Description

The County Police Benefit Plan is a single-employer defined benefit pension plan. With the approval of the County's fiscal body, the plan is administered by the sheriff's department and an appointed trustee as authorized by state statute (IC 36-8-10-12) for full-time police officers. The plan provides dependent pensions, life insurance, and disability benefits to plan members and beneficiaries. Funds designated for payments related to this plan are accounted for in a pension trust fund. The activity of this trust fund has not been reflected in the financial statement. The trustee issues a publicly available financial report that includes financial statements and required supplementary information of the plan. The report may be obtained by contacting the county sheriff.

#### Funding Policy

The contribution requirements of plan members for the County Police Benefit Plan are established by state statute.

#### Note 7. Cash Balance Deficit

The financial statement contains a fund with deficit in cash. This is a result of the fund being set up for reimbursable grant. The reimbursement for expenditures made by the County was not received by December 31, 2014.

#### Note 8. Holding Corporation

The County has entered into a capital lease with the Henry County Government Center Building Corporation (the lessor). The lessor was organized as a for-profit corporation pursuant to state statute for the purpose of financing and constructing or reconstructing facilities for lease to the County. The lessor has been determined to be a related-party of the County. Lease payments during the year 2014 totaled \$1,379,000.

#### Note 9. Other Postemployment Benefits

The County provides to eligible retirees and their spouses the following benefit: health insurance. This benefit pose a liability to the County for this year and in future years. Information regarding the benefit can be obtained by contacting the County.

#### **OTHER INFORMATION - UNAUDITED**

The County's Annual Financial Report information can be found on the Indiana Gateway for Government Units website: <u>https://gateway.ifionline.org/</u>.

Differences may be noted between the financial information presented in the financial statement contained in this report and the financial information presented in the County's Annual Financial Report referenced above. These differences, if any, are due to adjustments made to the financial information during the course of the audit. This is a common occurrence in any financial statement audit. The financial information presented in this report is audited information, and the accuracy of such information can be determined by reading the opinion given in the Independent Auditor's Report.

The other information presented was approved by management of the County. It is presented as intended by the County.

Cash and investments - beginning	Sheriff's Inmate Trust \$ 14,553	Jail Commissary \$ 22,435	Clerk's Trust \$ 603,607	Sheriff's Cashbook \$ 127	General \$ 335,657	Accident Report \$ 379	Child Advocacy \$2,085	City and Town Court Costs \$ 38,657
Receipts: Taxes Licenses and permits Intergovernmental receipts Charges for services Fines and forfeits Other receipts	700,060	- - - - 171,991	4,500 - - 4,074,693	- - - - - 674,957	6,122,676 221,364 1,292,503 374,693 247,658 337,269	- - 4,147 - -	- - - - -	- - - 14,735
Total receipts	700,060	171,991	4,079,193	674,957	8,596,163	4,147		14,735
Disbursements: Personal services Supplies Other services and charges Capital outlay Other disbursements Total disbursements	704,153	- - - - - - - - - - - - - - - - - - -	- - - - 4,077,810 4.077,810	- - - - 674,957 674.957	7,210,668 251,470 1,355,681 80,581 33,200 8,931,600	- - - - - 3,186 3,186		
Excess (deficiency) of receipts over disbursements	(4,093)	5,471	1,383		(335,437)	961		14,735
Cash and investments - ending	\$ 10,460	\$ 27,906	\$ 604,990	\$ 127	\$ 220	\$ 1,340	\$ 2,085	\$ 53,392

	Clerk's Records Perpetuation	Community Corrections	Community Transition Program	Congressional School Interest	Congressional School Principal	Sales Disclosure- County Share	Cumulative Bridge	Cumulative Capital Development
Cash and investments - beginning	<u>\$ 17,639</u>	<u>\$ 11,110</u>	\$ 46,003	\$ 20,060	<u>\$ 21,969</u>	\$ 4,347	<u>\$ 774,749</u>	\$ 4,616
Receipts: Taxes Licenses and permits	-	-	-	-	-	-	293,505	198,083
Intergovernmental receipts Charges for services Fines and forfeits	1,112 - 15,770	-	22,370	-	-	- 5,835	75,940 -	21,934
Other receipts	15,779						269	27,439
Total receipts	16,891	131,950	22,370			5,835	369,714	247,456
Disbursements: Personal services		88,099	14,882		-	-	58,980	-
Supplies Other services and charges	- 17,320	7,525	-	-	-	- 5,016	-	- 245,412
Capital outlay Other disbursements		-	- 329	17,552	-	-	462,771	-
Total disbursements	17,320	143,060	15,211	17,552		5,016	521,751	245,412
Excess (deficiency) of receipts over disbursements	(429	)(11,110)	7,159	(17,552)		819	(152,037)	2,044
Cash and investments - ending	<u>\$ 17,210</u>	\$	\$ 53,162	\$ 2,508	<u>\$ 21,969</u>	\$ 5,166	\$ 622,712	\$ 6,660

	Drug Free Community	Electronic Map Generation	Emergency Planning/ Right To Know	Emergency Telephone System	Firearms Training	Food and Beverage Tax	General Drain Improvement
Cash and investments - beginning	\$ 54,426	<u>\$596</u>	<u>\$ 13,130</u>	<u>\$ 101,474</u>	\$ 7,729	<u>\$</u>	\$ 93,663
Receipts: Taxes Licenses and permits Intergovernmental receipts Charges for services Fines and forfeits	- - - 62,605	- - 585 -	- - 4,411 - -	- - 481,805 -	21,260	474,303 - - -	110,768 - - - -
Other receipts	- 62,605	585	- 4,411	481,805	- 21,260	474,303	- 110,768
Disbursements:	02,003			401,003	21,200	474,000	110,700
Personal services Supplies Other services and charges	- -	-	- 51 446 670	425,560 - 122,472	-	-	-
Capital outlay Other disbursements	57,602			3,866 6,635	20,053	474,303	- 78,815
Total disbursements	57,602		1,167	558,533	20,053	474,303	78,815
Excess (deficiency) of receipts over disbursements	5,003	585	3,244	(76,728)	1,207		31,953
Cash and investments - ending	\$ 59,429	<u>\$ 1,181</u>	\$ 16,374	\$ 24,746	\$ 8,936	<u>\$</u>	\$ 125,616

	Health	Identification Security Protection	Local Health Maintenance	Local Road and Street	Medical Care for Inmates	Misdemeanant	Motor Vehicle Highway
Cash and investments - beginning	\$ 27,139	\$ 51,328	\$ 106,457	\$ 292,300	\$ 5,703	\$ 16,757	<u>\$ 900,717</u>
Receipts:							
Taxes Licenses and permits	328,075	-	-	-	-	-	-
Intergovernmental receipts	36,319	-	33,139	414,127	-	34,378	3,028,309
Charges for services Fines and forfeits	77,890	3,584	54,065	-	3,718	-	450
Other receipts	1,426		826			70	140,589
Total receipts	443,710	3,584	88,030	414,127	3,718	34,448	3,169,348
Disbursements:							
Personal services	465,515	-	49,211	-	-	-	1,521,905
Supplies	-	-	28,168	-	-	-	1,095,011
Other services and charges Capital outlay	-	-	28,618 19,500	400,396	-	24,013	197,205 272,219
Other disbursements							
Total disbursements	465,515		125,497	400,396		24,013	3,086,340
Excess (deficiency) of receipts over disbursements	(21,805)	3,584	(37,467)	13,731	3,718	10,435	83,008
Cash and investments - ending	\$ 5,334	\$ 54,912	\$ 68,990	\$ 306,031	\$ 9,421	\$ 27,192	\$ 983,725

	Park Nonreverting Operating	Plat Book	Rainy Day	Reassessment- 2015	Recorder's Records Perpetuation	Sex and Violent Offender Administration	Supplemental Public Defender Services
Cash and investments - beginning	\$ 2,499	\$ 40,735	\$ 302,644	\$ 60,957	<u>\$ 121,697</u>	\$ 5,282	\$ 1,884
Receipts:							
Taxes Licenses and permits	123,623	-	-	180,028	-	-	-
Intergovernmental receipts	- 13,673	-	- 263	- 19,940	-	-	-
Charges for services	37,037	14,636	-	-	70,709	-	-
Fines and forfeits Other receipts	- 1,267	-	-	- 2,861	-	4,713	9,610
·							
Total receipts	175,600	14,636	263	202,829	70,709	4,713	9,610
Disbursements:							
Personal services	166,801	-	-	16,641	-	-	-
Supplies Other services and charges	3,159 1,002	- 122	- 5,990	4,464 177,348	43,950	- 2,952	- 10,690
Capital outlay	-		-	63,250	-	-,	-
Other disbursements			93,398				
Total disbursements	170,962	122	99,388	261,703	43,950	2,952	10,690
Excess (deficiency) of receipts over							
disbursements	4,638	14,514	(99,125)	(58,874)	26,759	1,761	(1,080)
Cash and investments - ending	\$ 7,137	\$ 55,249	\$ 203,519	\$ 2,083	\$ 148,456	\$ 7,043	\$ 804

	Surplus Tax	Surveyor's Corner Perpetuation	Tax Sale Redemption	Tax Sale Surplus	Local Health Department Trust Account	Vehicle Inspection	GAL/ CASA
Cash and investments - beginning	\$ 134,094	\$ 57,070	\$ 12,553	\$ 649,461	<u>\$ 2,764</u>	<u>\$ 422</u>	<u>\$11,655</u>
Receipts:							
Taxes	-	-	-	-	-	-	-
Licenses and permits Intergovernmental receipts		-	-	-	- 25,867	-	- 20,830
Charges for services	-	10,451	-	-	3,705	922	
Fines and forfeits	-	-	-	-	-	-	-
Other receipts	194,735		161,820	413,700			40,075
Total receipts	194,735	10,451	161,820	413,700	29,572	922	60,905
Disbursements:							
Personal services	-	-	-	-	-	-	-
Supplies	-	-	-	-	-	-	-
Other services and charges Capital outlay	-	-	-	-	-	-	-
Other disbursements	84,499	21,625	156,993	539,357	24,266	1,213	48,915
Total disbursements	84,499	21,625	156,993	539,357	24,266	1,213	48,915
Excess (deficiency) of receipts over							
disbursements	110,236	(11,174)	4,827	(125,657)	5,306	(291)	11,990
Cash and investments - ending	\$ 244,330	\$ 45,896	\$ 17,380	\$ 523,804	\$ 8,070	<u>\$ 131</u>	\$ 23,645

	County Elected Officials Training	County Offender Transportation Fund	Adult Probation Administrative	Juvenile Probation Administrative	Supplemental Juvenile Probation Services	County User Fee	Drainage Maintenance
Cash and investments - beginning	\$ 8,804	<u>\$ 2,085</u>	\$ 20,998	\$ 5,403	\$ 30,971	\$ 7,960	\$ 640,103
Receipts:							
Taxes	-	-	-	-	-	-	488,171
Licenses and permits	-	-	-	-	-	-	-
Intergovernmental receipts	-	-	-	-	-	-	-
Charges for services Fines and forfeits	3,584	- 750	- 109.597	- 10.461	-	- 12,824	-
Other receipts	-	750	19,539	4,375	-	12,024	-
			10,000	4,010			
Total receipts	3,584	750	129,136	14,836		12,824	488,171
Disbursements:							
Personal services	-	-	-	18,955	-	-	-
Supplies	-	-	-	-	-	-	-
Other services and charges	-	-	-	-	-	-	-
Capital outlay	-	-	-	-	-	-	212,366
Other disbursements	150		138,331			16,383	
Total disbursements	150		138,331	18,955		16,383	212,366
Excess (deficiency) of receipts over disbursements	3,434	750	(9,195)	(4,119)		(3,559)	275,805
Cash and investments - ending	\$ 12,238	\$ 2,835	\$ 11,803	\$ 1,284	\$ 30,971	\$ 4,401	\$ 915,908

	Drug Task Force	Collection Agency Fees	Donations	TIF Capital Projects	Debt Service	Self- Insurance	Payroll Clearing
Cash and investments - beginning	\$ 108,634	<u>\$ 204</u>	<u>\$ 26,755</u>	<u>\$</u> -	<u>\$ 438,514</u>	\$ 440,269	<u>\$ 11,408</u>
Receipts: Taxes Licenses and permits	-	:	-	1,208,420	1,428,855	-	-
Intergovernmental receipts Charges for services Fines and forfeits	1,316 - -			-	137,585 - -		-
Other receipts	56,223	117	38,012			3,319,233	4,492,293
Total receipts	57,539	117	38,012	1,208,420	1,566,440	3,319,233	4,492,293
Disbursements: Personal services Supplies	-	-	-	-	-	3,409,831	4,491,222
Other services and charges Capital outlay Other disbursements	63,197 - -	- - 117	51,597 - -	- - 1,208,420	- 1,379,000 -	-	
Total disbursements	63,197	117	51,597	1,208,420	1,379,000	3,409,831	4,491,222
Excess (deficiency) of receipts over disbursements	(5,658)		(13,585)		187,440	(90,598)	1,071
Cash and investments - ending	\$ 102,976	\$ 204	\$ 13,170	\$	\$ 625,954	\$ 349,671	\$ 12,479

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	Settlement	Wheel Tax/ Surtax Combined	Wheel Tax	Surtax	CVET Agency	Financial Institution Tax	CEDIT Homestead Credit
Cash and investments - beginning	<u>\$ -</u>	<u>\$ 91,130</u>	<u>\$ 220</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 30,347</u>
Receipts: Taxes Licenses and permits Intergovernmental receipts Charges for services Fines and forfeits Other receipts	28,883,124 - - - - - -	932,725 - - - - -	115,656 - - - - -	1,101,592 - - - - -	- - 181,582 - - -	- 274,049 - - -	1,993,992 - - - - -
Total receipts	28,883,124	932,725	115,656	1,101,592	181,582	274,049	1,993,992
Disbursements: Personal services Supplies Other services and charges Capital outlay Other disbursements	- - 28,883,124	- - 840,677 -	- - - 115,736	- - 1,101,426	- - - 181,582	- - - 274,049	- - - 1,997,810
Total disbursements	28,883,124	840,677	115,736	1,101,426	181,582	274,049	1,997,810
Excess (deficiency) of receipts over disbursements		92,048	(80)	166			(3,818)
Cash and investments - ending	\$ -	\$ 183,178	\$ 140	\$ 166	\$-	\$-	\$ 26,529

	HEA 1001 State Homestead Credit	Homestead Credit Rebate	State Fines and Forfeitures	Infraction Judgements	Overweight Vehicle Fines	Special Death Benefit	Sales Disclosure- State Share	
Cash and investments - beginning	\$ 23,321	<u>\$ 665</u>	<u>\$ 1,925</u>	\$ 4,885	<u>\$                                    </u>	<u>\$ 420</u>	<u>\$ 400</u>	
Receipts: Taxes Licenses and permits Intergovernmental receipts Charges for services	- - -					- - 4,395	- - 5,835	
Fines and forfeits Other receipts	-		13,044	63,067	- 4,956 	-		
Total receipts			13,044	63,067	4,956	4,395	5,835	
Disbursements: Personal services Supplies Other services and charges Capital outlay	- - -	- - -	- - -	-	-		- - -	
Other disbursements	23,321		12,640	63,677	5,460	4,125	5,640	
Total disbursements	23,321		12,640	63,677	5,460	4,125	5,640	
Excess (deficiency) of receipts over disbursements	(23,321)	)	404	(610)	(504)	270	195	
Cash and investments - ending	\$ -	\$ 665	\$ 2,329	\$ 4,275	\$ 70	\$ 690	\$ 595	

	Coroners Mortgage Training Recording & Fees- Con't State Education Share		Child Restraint Violations Fines	Inheritance Tax	Education Plate Fees Agency	Innkeepers Tax Collections	COIT Distribution
Cash and investments - beginning	<u>\$ 337</u>	<u>\$</u> -	<u>\$</u>	<u>\$ 7,935</u>	<u>\$</u> -	<u>\$ 10,284</u>	<u>\$</u>
Receipts: Taxes Licenses and permits Intergovernmental receipts	-	:	:	40,572	:	39,678 -	7,971,080
Charges for services Fines and forfeits Other receipts	5,104	3,316 - -	776		- - - 563		
Total receipts	5,104	3,316	776	40,572	563	39,678	7,971,080
Disbursements: Personal services Supplies Other services and charges Capital outlay Other disbursements	4,441	- - - 3,058	- - - 726	- - - 24,122	- - - 544	- - - 48,087	- - - 7,971,080
Total disbursements	4,441	3,058	726	24,122	544	48,087	7,971,080
Excess (deficiency) of receipts over disbursements	663_	258	50	16,450	19	(8,409)	<u> </u>
Cash and investments - ending	\$ 1,000	\$ 258	\$ 50	\$ 24,385	\$ 19	\$ 1,875	\$

	93.563 Prosecutor PCA	93.563 ARRA Prosecutor IV-D Incentive	93.563 ARRA Clerk IV-D Incentive	93.563 93.563 Prosecutor Title IV-D IV-D Incentive- Incentive Prior To Oct '99		93.563 Prosecutor IV-D Incentive- Post Oct '99	93.563 Clerk IV-D Incentive- Prior To Oct '99
Cash and investments - beginning	\$ 3,487	\$ 13,589	\$ 66,933	\$ 14,980	\$ 7,291	<u>\$ 167,104</u>	\$ 35,728
Receipts: Taxes Licenses and permits	:	-	-	-	-	-	-
Intergovernmental receipts Charges for services	7,046	-	-	20,494	-	30,837	-
Fines and forfeits Other receipts	-		-		-		-
Total receipts	7,046			20,494		30,837	
Disbursements:							
Personal services Supplies	-	-	-	-	-	-	-
Other services and charges Capital outlay	-	-	-	-	-	-	-
Other disbursements	4,228		36,624	31,846	2,467	7,437	
Total disbursements	4,228		36,624	31,846	2,467	7,437	
Excess (deficiency) of receipts over disbursements	2,818		(36,624)	(11,352)	(2,467)	23,400	
Cash and investments - ending	\$ 6,305	\$ 13,589	\$ 30,309	\$ 3,628	\$ 4,824	\$ 190,504	\$ 35,728

	93.563 Clerk IV-D Incentive- Post Oct '99	Juvenile Programs- Probation	Henry County Youth League	Levy Excess	Comm Corrections- User Fee	Pre-Trial Diversion	Supplemental/ CC II	
Cash and investments - beginning	<u>\$ 12,747</u>	<u>\$                                    </u>	\$ 2,000	<u>\$1</u>	<u>\$ 628,321</u>	\$ 107,405	\$ 11,419	
Receipts:								
Taxes	-	-	-	-	-	-	-	
Licenses and permits	-	-	-	-	-	-	-	
Intergovernmental receipts	20,494	-	-	-	-	-	-	
Charges for services Fines and forfeits	-	-	-	-	289,261	- 36,531	- 9,344	
Other receipts	-	-	-	- 5,188	- 1,015	30,331	9,344 51	
Other receipts				5,100	1,015			
Total receipts	20,494		-	5,188	290,276	36,531	9,395	
Disbursements:								
Personal services	-	-	-	-	201,082	23,696	-	
Supplies	-	-	-	-	13,684	5,000	-	
Other services and charges	-	-	-	-	114,472	6,262	-	
Capital outlay	-	-	-	-	31,828	2,049	-	
Other disbursements	20,384				2,364	20,347	11,344	
Total disbursements	20,384				363,430	57,354	11,344	
Excess (deficiency) of receipts over disbursements	110			5,188	(73,154)	(20,823)	(1,949)	
Cash and investments - ending	\$ 12,857	\$ 5,379	\$ 2,000	\$ 5,189	\$ 555,167	\$ 86,582	<u>\$ 9,470</u>	

	Jury Pay Fund	Co Law Enf Cont Education	D.A.R.E. Fund	Health Dept Donations	Park Commemorative Fund	Ema Donation Fund	lvy Tech Donation Fund
Cash and investments - beginning	<u>\$ 24,235</u>	<u>\$ 441</u>	<u>\$ 2,552</u>	<u>\$7</u>	<u>\$ 152</u>	<u>\$ 1,295</u>	<u>\$518</u>
Receipts: Taxes Licenses and permits Intergovernmental receipts Charges for services Fines and forfeits Other receipts	- - - 6,967 144	2,524	- - 11,016 - 5,031	- - - - -	- - - 1,106	- - - - 19,219	- - - - 1,500
Total receipts	7,111	2,524	16,047		1,106	19,219	1,500
Disbursements: Personal services Supplies Other services and charges Capital outlay Other disbursements	- - 13,675 - -	- 2,625 -	- - - 11,387	- - - -	- - - 306	- - - 14,106	- - - -
Total disbursements	13,675	2,625	11,387		306	14,106	
Excess (deficiency) of receipts over disbursements	(6,564)	(101)	4,660		800	5,113	1,500
Cash and investments - ending	\$ 17,671	\$ 340	\$ 7,212	\$ 7	\$ 952	\$ 6,408	\$ 2,018

	Health Dept Enforcement Fund		Treasurer Technology Fund	Food & Beverage- First Merchants	Community Correction- 0600	Pace Forfeiture Fund		Sheriff Critical Care		Haz-Mat Fund	
Cash and investments - beginning	\$	2,863	<u>\$ 967</u>	<u>\$                                    </u>	<u>\$</u> 2	\$	542,137	\$	310,596	\$	981
Receipts: Taxes Licenses and permits		-	-	480,867	-		-		-		-
Intergovernmental receipts Charges for services Fines and forfeits		- - 850	2,100	-	174,411 -		- - 148,512		- 1,572,348 -		-
Other receipts		-		22			-		1,168		-
Total receipts		850	2,100	480,889	174,411		148,512		1,573,516		-
Disbursements: Personal services		-	-	-	134,609		-		-		-
Supplies Other services and charges Capital outlay		-	-	-	- 4,000 5,000		-		-		-
Other disbursements			300	295,360	2		500,842		1,628,403		301
Total disbursements			300	295,360	143,611		500,842		1,628,403		301
Excess (deficiency) of receipts over disbursements		850	1,800	185,529	30,800		<u>(352,330</u> )		(54,887)		(301)
Cash and investments - ending	\$	3,713	\$ 2,767	\$ 1,496,842	\$ 30,802	\$	189,807	\$	255,709	\$	680
	DUI Impact Fund	National Road Heritage Trail	Court Alcohol & Drug Program	Common School Trust Fund	Golf Course Non-Reverting	Alter Dispute Resolution	Medicare Supplemental Retirement				
---	-----------------------	---------------------------------------	--	-----------------------------------	---------------------------------	--------------------------------	--				
Cash and investments - beginning	\$ 26,045	<u>\$ 524</u>	<u>\$ 3,354</u>	<u>\$ 1,064</u>	\$ 483,994	<u>\$ 27,737</u>	<u>\$ 2,905</u>				
Receipts:											
Taxes	-	-	-	-	-	-	-				
Licenses and permits	-	-	-	-	-	-	-				
Intergovernmental receipts	-	-	-	-	-	-	-				
Charges for services	-	-		-	-		-				
Fines and forfeits	6,858	-	32,258	-	-	4,958	-				
Other receipts	260						55,994				
Total receipts	7,118		32,258			4,958	55,994				
Disbursements:											
Personal services		-	-			-	56,257				
Supplies	-	-	-	-	-	-					
Other services and charges	-	-	-	-	-	-	-				
Capital outlay	-	-	-	-	-	-	-				
Other disbursements	3,885		33,180			10,640					
Total disbursements	3,885		33,180			10,640	56,257				
Excess (deficiency) of receipts over disbursements	3,233		(922)			(5,682)	(263)				
Cash and investments - ending	\$ 29,278	\$ 524	\$ 2,432	\$ 1,064	\$ 483,994	\$ 22,055	\$ 2,642				

	Retirement- Under 65	Drug Force Forfeiture	Bio-Terrorism Grant	H1N1 Vaccine Grant	Airport Project Grant	Rural Correctional Grant	LEP Sub-Grant
Cash and investments - beginning	<u>\$ 739</u>	\$ 44,691	\$ 9,054	\$ 2,901	\$ 5,000	<u>\$710</u>	<u>\$69</u>
Receipts: Taxes Licenses and permits Intergovernmental receipts	- -		- - 21,500	- -	- - 162,604	-	- -
Charges for services Fines and forfeits Other receipts	- - 26,829	2,625 - -	-	-	- - 10,369	-	-
Total receipts	26,829	2,625	21,500		172,973		
Disbursements: Personal services Supplies Other services and charges Capital outlay	26,478				-	-	-
Other disbursements		11,365	30,268		165,381		
Total disbursements	26,478	11,365	30,268		165,381		
Excess (deficiency) of receipts over disbursements	351	(8,740)	(8,768)		7,592		<u> </u>
Cash and investments - ending	\$ 1,090	\$ 35,951	\$ 286	\$ 2,901	\$ 12,592	\$ 710	\$ 69

	EM/ Fire Traini Infrastru	e ng/	EMA-LET GIS/07 Grant	EMA Enhancement Grant	NACCHO Health Grant	Haz-Mat Response Team Grant	Young Women Prg/Just Us	Family Court Project Fund
Cash and investments - beginning	\$	9	<u>\$ 354</u>	\$ 4,188	\$ 1,575	<u>\$ 105</u>	\$ 2,650	<u>\$ 11,816</u>
Receipts: Taxes Licenses and permits Intergovernmental receipts Charges for services		- - -		- - -	- - 3,500	- - -	- - -	- - -
Fines and forfeits Other receipts		-	- 30		-		-	-
Total receipts		_	30		3,500			
Disbursements: Personal services Supplies Other services and charges		-	-	- -	-	- -	1,292 - -	5,336 - -
Capital outlay Other disbursements		-	- 180	-	- 1,565	-		- 2,049
Total disbursements		_	180		1,565		1,292	7,385
Excess (deficiency) of receipts over disbursements			(150)		1,935		(1,292)	(7,385)
Cash and investments - ending	\$	9	\$ 204	\$ 4,188	\$ 3,510	\$ 105	\$ 1,358	\$ 4,431

	Family Court Grant	Park Community Foundation Grant	EMA/ Community Foundation Grant	Health Dept Grant Fund	Dept Redeve Grant Ca		Redevelopement Debt Service
Cash and investments - beginning	\$ 866	<u>\$</u> -	<u>\$ 1,200</u>	<u>\$ 15</u>	\$ 835,504	\$ 874,430	\$ 538,627
Receipts: Taxes Licenses and permits Intergovernmental receipts Charges for services Fines and forfeits Other receipts	- - - -	- - - 14,000	- - - -	- - - -	- - - 41,498,989	- - - 1,576,983	- - - 358,181
Total receipts		14,000			41,498,989	1,576,983	358,181
Disbursements: Personal services Supplies Other services and charges Capital outlay Other disbursements	- - - -	- - - -	- - - -		- - - 41,046,931	- - - 1,043,020	- - - 284,153
Total disbursements					41,046,931	1,043,020	284,153
Excess (deficiency) of receipts over disbursements		14,000			452,058	533,963	74,028
Cash and investments - ending	\$ 866	\$ 14,000	\$ 1,200	\$ 15	\$ 1,287,562	\$ 1,408,393	\$ 612,655

	Henry Co Redevelopment Commission	County Option Income Tax Fund	CC II Supplemental PD	Planning Enforcement Fund	Wilbur Wright Trails	Airport Leased Ground	Probation Interstate Fee Fund
Cash and investments - beginning	\$ 58,409	\$ 259,345	\$ 4,275	\$ 22,300	<u>\$7,638</u>	<u>\$7,215</u>	<u>\$ 63</u>
Receipts: Taxes Licenses and permits	:	4,029,540	-	-	-	-	-
Intergovernmental receipts Charges for services	-	-	-	-	41,582	-	-
Fines and forfeits Other receipts	- - 223,883	-	- 8,699 -	-	-	- - 16,921	750
Total receipts	223,883	4,029,540	8,699		41,582	16,921	750
Disbursements:							
Personal services	-	378,101	-	-	-	-	-
Supplies Other services and charges	-	112,381 3,489,539	- 8.730	-	-	-	-
Capital outlay	-	210,957	-	-	47,235	7,576	-
Other disbursements	113,119			11,689			813
Total disbursements	113,119	4,190,978	8,730	11,689	47,235	7,576	813
Excess (deficiency) of receipts over disbursements	110,764	(161,438)	(31)	(11,689)	(5,653)	9,345	(63)
Cash and investments - ending	\$ 169,173	\$ 97,907	\$ 4,244	\$ 10,611	\$ 1,985	\$ 16,560	<u>\$</u> -

	Riverboat Gambling- Rev Share	Henry Co E-911 Wireless Fund	Auditor Ineligble Deduction	E-911 City Reimbursement Fund	Surveyor Drainage Fee Fund	Homestead Ineligible- State	HCCC JAG Grant/ Substance Abuse
Cash and investments - beginning	<u>\$</u> -	<u>\$ -</u>	<u>\$ -</u>	<u>\$</u> -	<u>\$</u> -	<u>\$ -</u>	<u>\$ -</u>
Receipts: Taxes Licenses and permits	-	:	:	:	-	:	-
Intergovernmental receipts Charges for services Fines and forfeits	293,009	-	- 6,304 -		- 6,450 -	-	23,243 - -
Other receipts		3,500		240,600		6	
Total receipts	293,009	3,500	6,304	240,600	6,450	6	23,243
Disbursements:							
Personal services Supplies	-	-	-	-	-	-	-
Other services and charges	-	-	-	-	-	-	-
Capital outlay Other disbursements	-	-	-	- 86,284	- 3,803	-	- 32,693
Other disbursements	293,009			00,204	3,803	6	32,093
Total disbursements	293,009			86,284	3,803	6	32,693
Excess (deficiency) of receipts over disbursements		3,500	6,304	154,316	2,647	<u> </u>	(9,450)
Cash and investments - ending	<u>\$</u> -	\$ 3,500	\$ 6,304	\$ 154,316	\$ 2,647	<u>\$</u> -	\$ (9,450)

	EMA Competitive Grant	EMA/ Amateur Radio Grant	EMA Hazardous Materials Grant	JDAI Grant Fund	Campaign Finance Enforcement Fund	SEMA	Totals
Cash and investments - beginning	<u>\$ -</u>	<u>\$ -</u>	<u>\$</u> -	<u>\$ -</u>	<u>\$</u> -	<u>\$ 13,433</u>	<u>\$ 13,434,927</u>
Receipts: Taxes Licenses and permits Intergovernmental receipts Charges for services Fines and forfeits Other receipts	- 5,180 - 24	- - 1,553 - - - -	- 2,250 - - -	- 82,297 - - -	750		56,545,333 221,364 6,662,597 3,083,854 827,052 58,935,415
Total receipts	5,204	1,553	2,250	82,297	750		126,275,615
Disbursements: Personal services Supplies Other services and charges Capital outlay Other disbursements	- - 5,204	- - - 1,553	- - 2,250	12,719 - - - 8,260		- - - -	18,777,840 1,520,913 6,039,770 4,057,493 95,131,226
Total disbursements	5,204	1,553	2,250	20,979			125,527,242
Excess (deficiency) of receipts over disbursements				61,318	750		748,373
Cash and investments - ending	<u>\$</u> -	\$-	\$-	\$ 61,318	\$ 750	\$ 13,433	\$ 14,183,300

HENRY COUNTY SCHEDULE OF PAYABLES December 31, 2014	
	Accounts

Government or Enterprise	Accounts Payable
Governmental activities	\$ 597,312

#### HENRY COUNTY SCHEDULE OF LEASES AND DEBT December 31, 2014

Lessor	Purpose	Annual Lease Payment	Lease Beginning Date	Lease Ending Date
Henry County Government Center Building Corporation	Improvements to Government Center	\$ 1,379,000	7/1/2011	1/10/2024
	Description of Debt	Ending Principal	Principal and Interest Due Within One	
Туре	Purpose	Balance	Year	
Governmental activities: Revenue bonds Revenue bonds Revenue bonds Revenue bonds Revenue bonds Revenue bonds	FOOD & BEVERAGE TAX REVENUE & REFUNDING BONDS 2012 REDEVELOPMENT DISTRICT TAX INCREMENT REVENUE BONDS OF 2004 REDEVELOPMENT DISTRICT TAXABLE INCREMENT REVENUE BONDS OF 2011 FOOD & BEVERAGE SERIES 2004 BONDS ECONOMIC DEVELOPEMENT REVENUE BOND SERIES 2014/BOARSHEAD REDEVELOPMENT DISTRICT TAX INCREMENT REVENUE BONDS OF 2011	\$ 2,060,000 860,000 1,090,000 310,000 12,220,000 2,345,000	126,869 104,800 92,470 - 198,013	
Notes and loans payable Notes and loans payable	2015 SHERIFF CAR LEASES 2014 PARK LOAN 2014 HIGHWAY FREIGHTLINERS 2014 CHIP SPREADER 2012 LOAN 90292656 / AMBULANCE 2013 AMBULANCE LOAN 2013 HIGHWAY FREIGHTLINERS	127,485 34,425 201,226 168,500 25,589 222,757 201,226	43,648 17,874 52,950 36,297 15,000 42,738 52,950	
Notes and loans payable Notes and loans payable	E-911 EQUIPMENT LEASE AGREEMENT 2010 LOAN 90202653 / AMBULANCE 2010 LOAN 90292654 / CHEVY SILVERADO 2010 FORD E 450 BRAUN CHIEF & 2010 CHEV SILVERADO / LOAN#90292655 LOAN # 90292650 / AMBULANCE BUILDING	1,053,297 55,255 2,870 21,633 1,682	130,742 24,048 2,904 21,963 1,705	
Total governmental activities		21,000,945	1,141,344	
Totals		\$ 21,000,945	\$ 1,141,344	

#### HENRY COUNTY SCHEDULE OF CAPITAL ASSETS December 31, 2014

Capital assets are reported at actual or estimated historical cost based on appraisals or deflated current replacement cost. Contributed or donated assets are reported at estimated fair value at the time received.

	 Ending Balance
Governmental activities:	
Land	\$ 1,204,710
Infrastructure	33,827,549
Buildings	24,941,264
Improvements other than buildings	2,533,396
Machinery, equipment, and vehicles	 12,749,098
Total governmental activities	 75,256,017
Total capital assets	\$ 75,256,017

## SUPPLEMENTAL AUDIT OF

## FEDERAL AWARDS



STATE BOARD OF ACCOUNTS 302 WEST WASHINGTON STREET ROOM E418 INDIANAPOLIS, INDIANA 46204-2769

> Telephone: (317) 232-2513 Fax: (317) 232-4711 Web Site: www.in.gov/sboa

## INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE

### TO: THE OFFICIALS OF HENRY COUNTY, INDIANA

#### **Report on Compliance for Each Major Federal Program**

We have audited Henry County's (County) compliance with the types of compliance requirements described in the *U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement* that could have a direct and material effect on each major federal program for the year ended December 31, 2014. The County's major federal programs are identified in the Summary of Auditor's Results section of the accompanying Schedule of Findings and Questioned Costs.

#### Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

#### Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of the County's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the County's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the County's compliance.

#### Basis for Qualified Opinion on Equitable Sharing Program

As described in items 2014-004, 2014-006, and 2014-007 in the accompanying Schedule of Findings and Questioned Costs, the County did not comply with requirements regarding Activities Allowed or Unallowed, Subrecipient Monitoring, and Special Tests and Provisions that are applicable to its Equitable Sharing Program. Compliance with such requirements is necessary, in our opinion, for the County to comply with requirements applicable to that program.

#### INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR THE MAJOR FEDERAL PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE (Continued)

#### **Qualified Opinion on Equitable Sharing Program**

In our opinion, except for the noncompliance described in the *Basis for Qualified Opinion on Equitable Sharing Program* paragraph, the County complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on the Equitable Sharing Program for the year ended December 31, 2014.

#### Unmodified Opinion on the Other Major Federal Program

In our opinion, the County complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on its other major federal program identified in the Summary of Auditor's Results section of the accompanying Schedule of Findings and Questioned Costs for the year ended December 31, 2014.

#### **Other Matters**

The results of our auditing procedures disclosed instances of noncompliance, which are required to be reported in accordance with OMB Circular A-133 and which are described in the accompanying Schedule of Findings and Questioned Costs as item 2014-005. Our opinion on each major federal program is not modified with respect to these matters.

The County's response to the noncompliance findings identified in our audit is described in the accompanying Corrective Action Plan. The County's response was not subjected to the auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

This report is replacing a report previously issued on March 15, 2017. The original report was reissued as a result of the discovery that subsequent to the date of the original report, the County had another major program that was required to be audited. The revised report has a qualified opinion, non-compliance reported in the Other Matters section, and reported material weaknesses that the original report did not contain.

#### **Report on Internal Control over Compliance**

Management of the County is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the County's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing our opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the County's internal control over compliance.

Our consideration of internal control over compliance was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies and, therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as discussed below, we identified certain deficiencies in internal control over compliance that we consider to be material weaknesses.

#### INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR THE MAJOR FEDERAL PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE (Continued)

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. We consider the deficiencies in internal control over compliance described in the accompanying Schedule of Findings and Questioned Costs as items 2014-003, 2014-004, 2014-005, 2014-006, and 2014-007 to be material weaknesses.

The County's response to the internal control over compliance findings identified in our audit is described in the accompanying Corrective Action Plan. The County's response was not subjected to the auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133. Accordingly, this report is not suitable for any other purpose.

Paul D. Joyce

Paul D. Joyce, CPA State Examiner

January 25, 2017, except for the Equitable Sharing Program as to which the date is June 14, 2018

## SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS AND ACCOMPANYING NOTES

The Schedule of Expenditures of Federal Awards and accompanying notes presented were approved by management of the County. The schedule and notes are presented as intended by the County.

#### HENRY COUNTY SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS For The Year Ended December 31, 2014

Federal Grantor Agency Cluster Title/Program Title/Project Title	Pass-Through Entity or Direct Grant	Federal CFDA Number	Pass-Through Entity (or Other) Identifying Number	Pass-Through To Subrecipient	Total Federal Awards Expended
<u>Department of Justice</u> JAG Program Cluster Edward Byrne Memorial Justice Assistance Grant Program	Indiana Criminal Justice Institute	16.738	2013-DJ-BX-0039	\$ -	\$ 23,243
Total - JAG Program Cluster					23,243
Bulletproof Vest Partnership Program	Direct	16.607	201BUBX12064696	-	263
Equitable Sharing Program	Direct	16.922	IN0330000-2014	352,965	499,981
Total - Department of Justice				352,965	523,487
Department of Transportation Highway Planning and Construction Cluster Highway Planning and Construction Wilbur Wright Trails Cumulative Bridge	Indiana Department of Transportation	20.205	DES#0301158 DES#1173179 0801063		41,582 31,766
Total - Highway Planning and Construction Cluster					73,348
Highway Safety Cluster State and Community Highway Safety	Indiana Department of Transportation	20.600	FY2012		1,316
Total - Highway Safety Cluster					1,316
Airport Improvement Program	Direct	20.106	3-18-0061-13 3-18-0061-14		75,570 73,273
Total - Airport Improvement Program				<u> </u>	148,843
Interagency Hazardous Materials Public Sector Training and Planning Grants	Indiana Department of Homeland Security	20.703	C44P-4-455B2014		2,250
Total - Department of Transportation				<u> </u>	225,757
Department of Health and Human Services. Hospital Preparedness Program (HPP) and Public Health Emergency Preparedness (PHEP) Aligned Cooperative Agreements	Indiana Department of Health	93.074	2013		15,000
Emergency System for Advance Registration of Volunteer Health Professionals	Indiana Department of Health	93.089	BHP-132-1		6,500
Child Support Enforcement Courts IV-D Prosecutor IV-D Indirect Costs Clerk IV-D Title IV-D Incentive Clerk Incentive Prosecutor Incentive CCB Child Support	Indiana Department of Child Services	93.563	2014 2014 2014 104IN4004 1104IN4004 A70-10531603 FY2014		29,552 180,162 130,330 127,756 31,846 20,383 7,437 7,046
Total - Child Support Enforcement					534,512
Total - Department of Health and Human Services					556,012
Department of Homeland Security Emergency Management Performance Grants	Indiana Department of Homeland Security	97.042	#C44P-2-340A CC44P-4-492B		13,000 5,180
Total - Emergency Management Performance Grants Program					18,180
Homeland Security Grant Program	Indiana Department of Homeland Security	97.067	CC44P-4-082B		1,553
Total - Department of Homeland Security					19,733
Total federal awards expended				\$ 352,965	\$ 1,324,989

The accompanying notes are an integral part of the Schedule of Expenditures of Federal Awards.

### HENRY COUNTY NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

## Note 1. Basis of Presentation

The accompanying Schedule of Expenditures of Federal Awards (SEFA) includes the federal grant activity of the County under programs of the federal government for the year ended December 31, 2014. The information in the SEFA is presented in accordance with the requirements of the Office of Management and Budget (OMB) Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Because the SEFA presents only a select portion of the operations of the County, it is not intended to and does not present the financial position of the County.

#### Note 2. Summary of Significant Accounting Policies

Expenditures reported on the SEFA are reported on the cash basis of accounting. Such expenditures are recognized following, as applicable, either the cost principles in OMB Circular A-87, *Cost Principles for State, Local, and Indian Tribal Governments,* or the cost principles contained in Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards,* wherein certain types of expenditures are not allowed or are limited as to reimbursement. When federal grants are received on a reimbursement basis, the federal awards are considered expended when the reimbursement is received.

#### Section I - Summary of Auditor's Results

Financial Statement:	
Type of auditor's report issued:	Adverse as to GAAP; Unmodified as to Regulatory Basis
Internal control over financial reporting: Material weaknesses identified? Significant deficiencies identified?	yes none reported
Noncompliance material to financial statement noted?	yes
Federal Awards:	
Internal control over major programs: Material weaknesses identified? Significant deficiencies identified?	yes none reported
Type of auditor's report issued on compliance for major programs:	Qualified for the Equitable Sharing Program; Unmodified for Child Support Enforcement
Any audit findings disclosed that are required to be reported in accordance with section .510(a) of OMB Circular A-133?	yes
Identification of Major Programs:	

CFDA Number	Name of Federal Program or Cluster
16.922	Equitable Sharing Program
93.563	Child Support Enforcement

Dollar threshold used to distinguish between Type A and Type B programs: \$300,000

Auditee qualified as low-risk auditee?

no

## Section II - Financial Statement Findings

## FINDING 2014-001

Subject: Preparation of the Schedule of Expenditures of Federal Awards Audit Audit Findings: Material Weakness, Noncompliance

#### Condition

The County did not have a proper system of internal control in place to prevent, or detect and correct, errors on the Schedule of Expenditures of Federal Awards (SEFA).

#### Context

The lack of controls was a systemic problem throughout the audit period. The SEFA contained the following errors:

- 1. The Highway Planning and Construction Cluster was understated by \$4,500.
- 2. The Child Support Enforcement program was understated by \$11,352.
- 3. The Equitable Sharing Program's total federal awards expended were understated by \$364,361 and the total pass-through to subrecipients was understated by \$352,965.

Audit adjustments were proposed, accepted by the County, and made to the SEFA.

#### Criteria

The Indiana State Board of Accounts (SBOA) is required under Indiana Code 5-11-1-27(e) to define the acceptable minimum level of internal control standards. To provide clarifying guidance, the State Examiner compiled the standards contained in the manual, *Uniform Internal Control Standards for Indiana Political Subdivisions*. All political subdivisions subject to audit by SBOA are expected to adhere to these standards. The standards include adequate control activities. According to this manual:

"Control activities are the actions and tools established through policies and procedures that help to detect, prevent, or reduce the identified risks that interfere with the achievement of objectives. Detection activities are designed to identify unfavorable events in a timely manner whereas prevention activities are designed to deter the occurrence of an unfavorable event. Examples of these activities include reconciliations, authorizations, approval processes, performance reviews, and verification processes.

An integral part of the control activity component is segregation of duties. . . .

There is an expectation of segregation of duties. If compensating controls are necessary, documentation should exist to identify both the areas where segregation of duties are not feasible or practical and the compensating controls implemented to mitigate the risk...."

OMB Circular A-133, Subpart C, section .300 states in part: "The auditee shall: . . . (d) Prepare appropriate financial statements, including the schedule of expenditures of Federal awards in accordance with \_.310. . . ."

OMB Circular A-133, Subpart C, section .310(b) states:

"Schedule of expenditures of Federal awards. The auditee shall also prepare a schedule of expenditures of Federal awards for the period covered by the auditee's financial statements. While not required, the auditee may choose to provide information requested by Federal awarding agencies and pass-through entities to make the schedule easier to use. For example, when a Federal program has multiple award years, the auditee may list the amount of Federal awards expended for each award year separately. At a minimum, the schedule shall:

(1) List individual Federal programs by Federal agency. For Federal programs included in a cluster of programs, list individual Federal programs within a cluster of programs. For R&D, total Federal awards expended shall be shown either by individual award or by Federal agency and major subdivision within the Federal agency. For example, the National Institutes of Health is a major subdivision in the Department of Health and Human Services.

- (2) For Federal awards received as a subrecipient, the name of the pass-through entity and identifying number assigned by the pass-through entity shall be included.
- (3) Provide total Federal awards expended for each individual Federal program and the CFDA number or other identifying number when the CFDA information is not available.
- (4) Include notes that describe the significant accounting policies used in preparing the schedule.
- (5) To the extent practical, pass-through entities should identify in the schedule the total amount provided to subrecipients from each Federal program.
- (6) Include, in either the schedule or a note to the schedule, the value of the Federal awards expended in the form of non-cash assistance, the amount of insurance in effect during the year, and loans or loan guarantees outstanding at year end. While not required, it is preferable to present this information in the schedule."

#### Cause

Management had not established a system of internal control that would have ensured proper reporting of the SEFA.

#### Effect

Without a proper system of internal control in place that operated effectively, material misstatements of the SEFA remained undetected. The SEFA contained the errors identified in the *Context*.

#### Recommendation

We recommended that the County's management establish effective controls related to the preparation of the SEFA.

#### Views of Responsible Officials

For the views of responsible officials, refer to the Corrective Action Plan that is part of this report.

#### FINDING 2014-002

Subject: Financial Reporting Audit Findings: Material Weakness, Noncompliance

#### Condition

The County's financial statement contained errors and did not properly reflect the financial activity of some of the offices of the County. The CAR-1 reports of the following offices contained the following errors in their CAR-1 report submitted to the County Auditor's office to be included in the County's 2014 Annual Financial Report, which is used to compile the County's financial statement.

County Treasurer's office - the activity of some excise tax transactions in the County Treasurer's office in the amount of \$2,108,901 were excluded.

County Redevelopment Commission's office - \$146,247 in receipts, \$144,847 in disbursements, and \$1,400 from the ending balance of the County Redevelopment Commission's office were excluded.

County Sheriff's office - a check that was voided and subsequently posted as a receipt in the amount of \$144,875 was erroneously included.

Audit adjustments were proposed, accepted by the County, and made to the financial statement.

#### Criteria

The Indiana State Board of Accounts (SBOA) is required under Indiana Code 5-11-1-27(e) to define the acceptable minimum level of internal control standards. To provide clarifying guidance, the State Examiner compiled the standards contained in the manual, *Uniform Internal Control Standards for Indiana Political Subdivisions*. All political subdivisions subject to audit by SBOA are expected to adhere to these standards. The standards include adequate control activities. According to this manual:

"Control activities are the actions and tools established through policies and procedures that help to detect, prevent, or reduce the identified risks that interfere with the achievement of objectives. Detection activities are designed to identify unfavorable events in a timely manner whereas prevention activities are designed to deter the occurrence of an unfavorable event. Examples of these activities include reconciliations, authorizations, approval processes, performance reviews, and verification processes.

An integral part of the control activity component is segregation of duties. . . .

There is an expectation of segregation of duties. If compensating controls are necessary, documentation should exist to identify both the areas where segregation of duties are not feasible or practical and the compensating controls implemented to mitigate the risk...."

Indiana Code 5-11-1-4(a) states:

"The state examiner shall require from every municipality and every state or local governmental unit, entity, or instrumentality financial reports covering the full period of each fiscal year. These reports shall be prepared, verified, and filed with the state examiner not later than sixty (60) days after the close of each fiscal year. The reports must be in the form and content prescribed by the state examiner and filed electronically in the manner prescribed under IC 5-14-3.8-7."

#### Cause

Management of the County offices had not established a proper system of internal control to ensure that all financial activity of the County offices were properly reported to the County Auditor's office to be included in the County's Annual Financial Report and financial statement.

#### Effect

The failure to establish an internal control system resulted in improper reporting in the County's Annual Financial Report and financial statement.

#### Views of Responsible Officials

For the views of responsible officials, refer to the Corrective Action Plan that is part of this report.

#### Section III - Federal Award Findings and Questioned Costs

#### FINDING 2014-003

Subject: Equitable Sharing Program - Level of Effort, Suspension and Debarment Federal Agency: Department of Justice Federal Program: Equitable Sharing Program CFDA Number: 16.922 Federal Award Number and Year (or Other Identifying Number): IN0330000-2014 Pass-Through Entity: Direct Grant Compliance Requirements: Matching, Level of Effort, Earmarking; Procurement and Suspension and Debarment Audit Finding: Material Weakness

#### Condition

An effective internal control system was not in place at the County in order to ensure compliance with requirements related to the grant agreement and the following compliance requirements: Matching, Level of Effort, Earmarking and Procurement and Suspension and Debarment.

#### Level of Effort

The County had one employee primarily responsible for monitoring compliance with Level of Effort requirements. There was no segregation of duties documented, such as an oversight, review or approval process, or other compensating control.

#### Suspension and Debarment

The County had one employee primarily responsible for verifying that entities were not suspended or debarred when entering into covered transactions. There was no segregation of duties, such as an oversight, review or approval process, or other compensating control.

#### Context

The lack of internal controls was a systemic problem throughout the audit period affecting the grant award listed above.

#### Criteria

OMB Circular A-133, Subpart C, section .300 states in part:

"The auditee shall: . . . (b) Maintain internal control over Federal programs that provides reasonable assurance that the auditee is managing Federal awards in compliance with laws, regulations, and the provisions of contracts or grant agreements that could have a material effect on each of its Federal programs. . . ."

#### Cause

Management had not developed a system of internal controls that segregated key functions.

#### Effect

The failure to establish an effective internal control system placed the County at risk of noncompliance with the grant agreement and the compliance requirements. A lack of segregation of duties within an internal control system could have also allowed noncompliance with the compliance requirements and allowed the misuse and mismanagement of federal funds and assets by not having proper oversight, reviews, and approvals over the activities of the program.

#### **Questioned Costs**

There were no questioned costs identified.

#### Recommendation

We recommended that the County's management establish controls related to the grant agreement and the compliance requirements listed above.

#### Views of Responsible Officials

For the views of responsible officials, refer to the Corrective Action Plan that is part of this report.

#### FINDING 2014-004

Subject: Equitable Sharing Program - Activities Allowed or Unallowed
Federal Agency: Department of Justice
Federal Program: Equitable Sharing Program
CFDA Number: 16.922
Federal Award Number and Year (or Other Identifying Number): IN0330000-2014
Pass-Through Entity: Direct Grant
Compliance Requirement: Activities Allowed or Unallowed
Audit Findings: Material Weakness, Modified Opinion

#### Condition

An effective internal control system was not in place at the County in order to ensure compliance with requirements related to the grant agreement and the Activities Allowed or Unallowed compliance requirement. Grant expenditures were reviewed by the department head and the Board of County Commissioners; however, the controls in place did not detect the following errors:

The County purchased items for other law enforcement agencies participating in the Pro-Active Criminal Enforcement (PACE) team in the amount of \$35,918.08, which was impermissible after July 2014.

The County paid from program funds the higher salary and fringe benefits of an officer assigned to the PACE team, rather than the lesser salary and fringe benefit costs of the officer hired to backfill the PACE team officer's regular position. We consider the difference in personnel costs of \$1,905.80 to be questioned costs.

#### Context

The lack of internal controls and the personnel costs incorrectly paid were systemic problems throughout the audit period. The impermissible items purchased for other law enforcement agencies was a systemic problem after July 2014.

#### Criteria

OMB Circular A-133, Subpart C, section .300 states in part:

"The auditee shall: . . . (b) Maintain internal control over Federal programs that provides reasonable assurance that the auditee is managing Federal awards in compliance with laws, regulations, and the provisions of contracts or grant agreements that could have a material effect on each of its Federal programs. . . ."

The U.S. Department of Justice's *Guide to Equitable Sharing for State and Local Law Enforcement Agencies* pp. 17-22 states in part:

"Shared funds may be used for any permissible agency expenditure and may be used by both sworn and non-sworn law enforcement personnel, except as noted in salaries. The fact that shared property was forfeited by a particular unit or as a result of a particular federal violation does not limit its use to purchases only for that unit or to further investigations only for that particular federal violation. If an agency wishes to support a multi-agency expenditure, such as a new payroll system or city municipal building, with a non-law enforcement agency, the law enforcement agency's costs based on its use may be calculated on a pro-rata basis.

#### 1. Permissible uses . . .

**k. Transfers to other law enforcement agencies**—cash transfers of shared funds from one state or local law enforcement agency to another. In order to receive a cash transfer of shared funds, the law enforcement agency must be compliant with the Agreement, Certification, and Audit provisions of this *Guide* (see Section X). All cash transfers must be used in accordance with the permissible use provisions of this *Guide*. The agency transferring funds is responsible for verifying that the recipient agency is eligible to receive sharing. The transfer must be reported on the Equitable Sharing Agreement and Certification form filed by both the transferring and recipient agencies. Transferring agencies must verify the recipient agency's compliance at the time of transfer on the agency compliance list found on AFMLS' public website....

#### 2. Impermissible uses ....

**h.** Purchase of items for other law enforcement agencies – Shared funds may not be used to purchase equipment or other permissible items for other law enforcement agencies. To ensure proper tracking and accounting of funds, agencies wishing to support other participating law enforcement agencies must transfer the cash

required for such purchases to the recipient law enforcement agency. The recipient law enforcement agency must report the receipt of funds and the expenditure on its annual Equitable Sharing Agreement and Certification form. See Section V.B.1.k for inter-agency transfer of funds....

#### 3. Salaries

Equitable sharing funds may not be used to pay the salaries and benefits of sworn or non-sworn law enforcement personnel. The purpose of this rule is to protect the integrity of the Asset Forfeiture and Equitable Sharing Programs so that the prospect of receiving equitable sharing funds does not influence, or appear to influence, law enforcement decisions.

**Exceptions:** Equitable sharing funds may be used to pay the salaries and benefits of current law enforcement officers and personnel in the limited situations listed below.

Task force agencies may only pay salaries as a match to a federal grant or officer overtime. To avoid a conflict of interest, at no time can a task force member's full salary be paid with equitable sharing funds.

- (1) **Matching federal grants**—Shared funds may be used to pay the match requirement for the salaries and benefits of current sworn and non-sworn law enforcement personnel funded by federal grant programs.
- (2) **Overtime of officers and investigators**—Shared funds may be used to pay the overtime and benefits of current sworn and non-sworn law enforcement personnel involved in law enforcement operations.
- (3) Salary of an officer hired to replace an officer assigned to a task force—Shared funds may be used to pay the salary and benefits of current, sworn law enforcement officers hired to fill vacancies created when a law enforcement agency assigns officers to a task force. The replacement officer cannot engage in the seizure of assets or narcotics law enforcement as a principal duty. A principal duty is a duty that the officer is expected to perform regularly.

In order to pay the replacement officer's salary with equitably shared funds, the task force to which the agency assigned an officer must be a law enforcement entity constituted under federal, state, or local law that is primarily engaged in specific and targeted law enforcement activities involving more than one law enforcement agency. In addition, the chief law enforcement officer of the agency assigning an officer must not maintain direct day-to-day operational control of the task force although he or she may participate in the policy-level control of such task force.

When a law enforcement agency has assigned an officer and paid for the replacement as specified above, and it becomes necessary to return the officer from the task force, the law enforcement agency may continue to use forfeited funds to pay for the salary and benefits of the replacement officer for a period not to exceed six months. . . ."

#### Cause

Management had not developed a system of internal controls that segregated key functions.

#### Effect

The failure to establish internal controls enabled material noncompliance to go undetected. The failure to comply with the compliance requirement could have resulted in the loss of federal funds to the County.

#### **Questioned Costs**

Known questioned costs of \$37,823.88 were identified, as detailed in the Condition.

#### Recommendation

We recommended that the County's management establish controls related to the grant agreement and the Activities Allowed or Unallowed compliance requirement.

#### Views of Responsible Officials

For the views of responsible officials, refer to the Corrective Action Plan that is part of this report.

#### FINDING 2014-005

Subject: Equitable Sharing Program - Reporting Federal Agency: Department of Justice Federal Program: Equitable Sharing Program CFDA Number: 16.922 Federal Award Number and Year (or Other Identifying Number): IN0330000-2014 Pass-Through Entity: Direct Grant Compliance Requirement: Reporting Audit Findings: Material Weakness, Other Matters

#### Condition

An effective internal control system was not in place at the County in order to ensure compliance with requirements related to the grant agreement and the Reporting compliance requirement. One individual was responsible for preparing required reports. The reports were reviewed and signed by a second individual; however, the review did not detect the following errors:

The Equitable Sharing Agreement and Certification report submitted in 2014 for the year 2013 contained the following errors:

- 1. The Agency Current FY Budget amount reported was understated by \$4,889,364.
- 2. The Federal Sharing Funds received was understated by \$11,873.
- 3. No interest income was reported.

#### Context

The internal control and noncompliance issues were systemic, occurring throughout the audit period.

#### Criteria

OMB Circular A-133, Subpart C, section .300 states in part:

"The auditee shall: . . . (b) Maintain internal control over Federal programs that provides reasonable assurance that the auditee is managing Federal awards in compliance with laws, regulations, and the provisions of contracts or grant agreements that could have a material effect on each of its Federal programs. . . ."

2 CFR 200.302(b) states in part:

"The financial management system of each non-Federal entity must provide for the following

. . .

(2) Accurate, current, and complete disclosure of the financial results of each Federal award or program in accordance with the reporting requirements set forth in §§ 200.327 Financial reporting and 200.328 Monitoring and reporting program performance. . . ."

#### Cause

Management had not developed a system of internal controls that segregated key functions.

#### Effect

The failure to establish internal controls enabled material noncompliance to go undetected. The failure to comply with the compliance requirement could have resulted in the loss of federal funds to the County.

#### Questioned Costs

There were no questioned costs identified.

#### Recommendation

We recommended that the County's management establish controls related to the grant agreement and the Reporting compliance requirement.

#### Views of Responsible Officials

For the views of responsible officials, refer to the Corrective Action Plan that is part of this report.

### FINDING 2014-006

Subject: Equitable Sharing Program - Subrecipient Monitoring Federal Agency: Department of Justice Federal Program: Equitable Sharing Program CFDA Number: 16.922 Federal Award Number and Year (or Other Identifying Number): IN0330000-2014 Compliance Requirement: Subrecipient Monitoring Audit Findings: Material Weakness, Modified Opinion

#### Condition

An effective internal control system was not in place at the County in order to ensure compliance with requirements related to the grant agreement and the Subrecipient Monitoring compliance requirement.

A portion of equitable sharing funds received by the County was transferred to other law enforcement agencies who participated on the PACE team. The County did not comply with Subrecipient Monitoring requirements to ensure that the law enforcement agencies complied with federal requirements. The County reviewed reimbursement requests submitted by the law enforcement agencies, but the supporting documentation presented was not sufficient to ensure that the law enforcement agencies complied with the program requirements. No evidence of site visits or other monitoring procedures performed was presented for audit.

Funds transferred to other law enforcement agencies were used for the following unallowable purposes:

- 1. A stipend was paid to a PACE team officer in 2014 above the individual's regular salary in the amount of \$2,600.
- 2. Salary and fringe benefits in the amount of \$81,277.17 were paid to an officer assigned to the PACE team, without backfilling the position.

#### Context

The internal control and noncompliance issues were systemic, occurring throughout the audit period.

#### Criteria

OMB Circular A-133, Subpart C, section .300 states in part:

"The auditee shall: . . . (b) Maintain internal control over Federal programs that provides reasonable assurance that the auditee is managing Federal awards in compliance with laws, regulations, and the provisions of contracts or grant agreements that could have a material effect on each of its Federal programs. . . ."

2 CFR 200.331 states in part:

"All pass-through entities must: . . .

(d) Monitor the activities of the subrecipient as necessary to ensure that the subaward is used for authorized purposes, in compliance with Federal statutes, regulations, and the terms and conditions of the subaward; and that subaward performance goals are achieved. ...."

#### Cause

Management had not developed a system of internal controls that segregated key functions.

#### Effect

The failure to establish internal controls enabled material noncompliance to go undetected. The failure to comply with the compliance requirement could have resulted in the loss of federal funds to the County.

#### **Questioned Costs**

Known questioned costs of \$83,877.17 were identified as detailed in the Condition.

#### Recommendation

We recommended that the County's management establish controls related to the grant agreement and the Subrecipient Monitoring compliance requirement.

#### Views of Responsible Officials

For the views of responsible officials, refer to the Corrective Action Plan that is part of this report.

#### FINDING 2014-007

Subject: Equitable Sharing Program - Special Tests and Provisions Federal Agency: Department of Justice Federal Program: Equitable Sharing Program CFDA Number: 16.922 Federal Award Number and Year (or Other Identifying Number): IN0330000-2014 Pass-Through Entity: Direct Grant Compliance Requirement: Special Tests and Provisions Audit Findings: Material Weakness, Modified Opinion

#### Condition

An effective internal control system was not in place at the County in order to ensure compliance with requirements related to the grant agreement and the Special Tests and Provisions compliance requirement.

1. The County did not maintain separate revenue accounts or accounting codes to be used solely for Equitable Sharing Program funds.

- 2. Equitable Sharing Program funds were commingled with funds from other sources.
- 3. Interest income earned on Equitable Sharing program funds was not receipted into the funds used to account for the shared funds.
- 4. A log and copies of all DAG-71 forms forwarded to the Department of Justice was not maintained, or updated when e-share notifications were received.

#### Context

The internal control and noncompliance issues were systemic, occurring throughout the audit period.

#### Criteria

OMB Circular A-133, Subpart C, section .300 states in part:

"The auditee shall: . . . (b) Maintain internal control over Federal programs that provides reasonable assurance that the auditee is managing Federal awards in compliance with laws, regulations, and the provisions of contracts or grant agreements that could have a material effect on each of its Federal programs. . . ."

The U.S. Department of Justice's *Guide to Equitable Sharing for State and Local Law Enforcement Agencies* p. 26 states in part:

"The state or local participating law enforcement agency must:

- 1. Establish a separate revenue account or accounting code through the agency's finance department for the proceeds from the Department of Justice Equitable Sharing Program. This account or accounting code will be used solely for funds from the Department of Justice Equitable Sharing Program. No other funds may be included in this account or with this accounting code....
- 2. Not commingle Department of Justice equitable sharing funds with funds from any other source. Corrective measures must be taken if this occurs.
- 3. Deposit any interest income earned on equitably shared funds in the same revenue account or under the accounting code established solely for the shared funds.
- 4. Maintain a log and copies of all Forms DAG-71 forwarded to the Department of Justice. A consecutive numbering system should be used for control purposes. The log should contain seizure type (property or currency), amount, share amount requested, amount received, and date received.
- 5. Update the log when an E-Share notification is received. The amount received may differ from the amount requested. . . . "

#### Cause

Management had not developed a system of internal controls that segregated key functions.

#### Effect

The failure to establish internal controls enabled material noncompliance to go undetected. The failure to comply with the compliance requirements could have resulted in the loss of federal funds to the County.

### **Questioned Costs**

There were no questioned costs identified.

### Recommendation

We recommended that the County's management establish controls related to the grant agreement and the Special Tests and Provisions compliance requirements.

### Views of Responsible Officials

For the views of responsible officials, refer to the Corrective Action Plan that is part of this report.

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## AUDITEE-PREPARED DOCUMENT

The subsequent document was provided by management of the County. The document is presented as intended by the County.

### Patricia A. French

Henry County Auditor 101 South Main Street New Castle IN 47362

## **CORRECTIVE ACTION PLAN**

January 25, 2017

Responsible Party:

Patricia A. French

Finding:

2014 - 001

We concur with the finding. In the future, we will have a proper system of internal control in place to prevent or detect and correct, errors on the Schedule of expenditures of Federal Awards (SEFA). This occurred due to human error, and is corrected on the 2016 SEFA schedule.

Sincerely,

Petricia A. French

Patricia A. French Henry County Auditor

### CORRECTIVE ACTION PLAN

FINDING 2014-002 Audit Contact Person Responsible for Corrective Action: Byron G. Bundy Jr.

Contact Phone Number (765-529-4404)

Views of Responsible Official:

The issue is that we did not have a starting balance or ending balance for CEDIT, so there was no receipts included on the cash sheet. We have been doing it this way since 2009 and nothing was said about doing it differently. My disagreement is now we are being written up instead of being told that it was being done incorrectly and we need to change the way we are doing the cash sheet. Then if it was still not completed correctly we should be written up

The Chief Deputy for the Henry County Treasurer has been doing this job for over thirty years and prides herself in doing it correctly, you can check that by seeing how many times the Treasurer's office has been written up. I would think it would be a common courtesy to explain to someone the proper procedure and give them the opportunity to correct any changes in that procedure. Most importantly there is no money missing and never has been for more than thirty years and more probably much longer than that.

Description of Corrective Action Plan

Went through the 2014 cashbook and accounted for the differences. Then made a list and the list was given to the State Board of Accounts.

**Anticipated Completion Date** 

Have already corrected CAR-1 and given to the State Board of Accounts. We have immediately accounted for the differences since this office prides itself in not only being correct but correcting any deficiencies immediately.

Septer GeneBundy 2

Byron Gene Bundy Jr.

Lenny Count Thessure

Title

N. M. M

1-20-17

Date

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## HENRY COUNTY REDEVELOPMENT COMMISSION

## CORRECTIVE ACTION PLAN

FINDING 2014-002 Audit Contact Person Responsible for Corrective Action: Corey Murphy

Contact Phone Number: (765) 521-7402

Views of Responsible Official: We concur with findings.

Description of Corrective Action Plan: The receipts and expenditures were pass through professional fees related to a new bond issue dated September 29, 2014. Our office will coordinate with the Redevelopment Commission's Bond Trustee to confirm complete and accurate reporting for Henry County's CAR-1.

Anticipated Completion Date: Annually on or before January 31.

(dey J RDC 100 SOUTH MAIN STREET, SUITE 203 · NEW CASTLE, INDIANA 47362 -71-



**OFFICE OF HENRY COUNTY SHERIFF** 

127 North 12th Street New Castle, Indiana 47362

## CORRECTIVE ACTION PLAN

FINDING 2014-002 Audit Contact Person Responsible for Corrective Action:

Ric McCorkle Contact Phone Number: (765) 521-7033

Views of Responsible Official: We concur with findings. We reviewed the cashbook entries for March 25, 2014 and viewed the receipt # 331425 reflecting the amount of \$144,875 and a check written, 15032, on 3/31/2014 for \$144,875. On April 10, 2014, an adjustment was made for \$144,875 on adjustment receipt 0. On 4/14/14 the amounts of \$4,346.04 was dispersed on check number 15044, \$140,494.74 on check number 15046 and \$34.22 on check number 15047 dated 4/25/14.

Description of Corrective Action Plan: These transactions duplicated the receipts and disbursements for the FY2014. We have implemented a plan for year end prior to reporting the balances on the CAR Report submitted to the Auditor of Henry County to compare the receipts and disbursements in our software against the bank statements to insure that they balance with each report.

Anticipated Completion Date: Annually on or before January 31

Ra M Call

Sheriff Henry County



# OFFICE OF HENRY COUNTY SHERIFF

127 North 12<sup>th</sup> Street New Castle, IN 47362

Law Enforcement Division 112 S Main Street, New Castle, IN 47362

May 31, 2018

## CORRECTIVE ACTION PLAN

*FINDING 2014-003* Contact Person Responsible for Corrective Action: Rebecca Baker Contact Phone Number: 765-521-7033

Views of Responsible Official: We concur with the finding.

Description of Corrective Action Plan:

The sheriff's matron attended US DOJ financial training and has documented work instructions to insure any funds sent to participating agencies are compliant within the Asset Forfeiture Programs located at <u>https://systems.forfeiture.gov/EquitableSharing</u> and locate the agency. The compliance status will be printed and put with the claim sent to the Henry County Auditor for payment.

Anticipated Completion Date: 06/01/2018

FINDING 2014-004 Contact Person Responsible for Corrective Action: Rebecca Baker Contact Phone Number: 765-521-7033

Views of Responsible Official: We concur with the finding.

Description of Corrective Action Plan:

Documented training and work instructions are in place to review participating agencies expenditures on a monthly basis and review the current policy in effect to insure any changes are documented.

Anticipated Completion Date: 06/01/2018

FINDING 2014-005

Contact Person Responsible for Corrective Action: Rebecca Baker, Sheriff Ric McCorkle Contact Phone Number: 765-521-7033

Views of Responsible Official: We concur with the finding.

Description of Corrective Action Plan:

FY Budgets shall be reviewed by the sheriff and the matron by obtaining a copy of the final, advertised budgets from the auditor before reporting the ESAC annually. A monthly audit of the separate fund housing federal funds shall be completed and approved by the sheriff. The treasurer opened a separate bank account for US DOJ funds and the interest shall be reviewed monthly with the auditor and immediate corrective action will be taken if errors are found.

Anticipated Completion Date: 06/01/2018

*FINDING 2014-006* Contact Person Responsible for Corrective Action: Rebecca Baker Contact Phone Number: 765-521-7033

Views of Responsible Official: We concur with the finding

Description of Corrective Action Plan:

Proof of compliance shall be required before any dispersement of funds are shared with participating agencies. A review of participating agencies shall be audited on a monthly basis and corrective action shall be taken immediately with reimbursement to the forfeiture fund housed in Henry County if any non-compliance is found.

Anticipated Completion Date: 06/01/2018

FINDING 2014-007 Contact Person Responsible for Corrective Action: Rebecca Baker Contact Phone Number: 765-521-7033

Views of Responsible Official: We concur with the finding.

Description of Corrective Action Plan:

The Henry County Commissioners established a new county ordinance for separate funds. The Henry County Treasurer opened a separate bank account to store US DOJ Federal Forfeiture Funds for interest

that shall be recorded in the fund monthly. A log is now kept electronically at <u>https://systems.forfeiture.gov/AFMSPortal</u> and can be provided.

Anticipated Completion Date: 06/01/2018

k (Signature)

Deriff (Title)

(Date)

## OTHER REPORTS

In addition to this report, other reports may have been issued for the County. All reports can be found on the Indiana State Board of Accounts' website: <u>http://www.in.gov/sboa/</u>.