



**OF INDIANA**  
AN EQUAL OPPORTUNITY EMPLOYER

B46830

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August 25, 2016

Board of Directors  
Northern Indiana Workforce Board, Inc.  
600 E. Carmel Drive, Suite 145  
Carmel, IN 46302

We have reviewed the audit report prepared by Comer, Nowling and Associates, PC, for the period July 1, 2014 to June 30, 2015. In our opinion, the audit report was prepared in accordance with the guidelines established by the State Board of Accounts. Per the Independent Public Accountants' opinion, the financial statements included in the report present fairly the financial condition of Northern Indiana Workforce Board, Inc., as of June 30, 2015, and the results of its operations for the period then ended, on the basis of accounting described in the report.

The Independent Public Accountants' report is filed with this letter in our office as a matter of public record.

*Paul D. Joyce*  
Paul D. Joyce, CPA  
State Examiner

**Northern Indiana  
Workforce Board, Inc.**

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**Financial Statements  
For The Years Ended  
June 30, 2015 and 2014  
(With Single Audit Section)**

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*Certified Public Accountants*

**NORTHERN INDIANA WORKFORCE BOARD, INC.**

**FINANCIAL STATEMENTS  
JUNE 30, 2015 AND 2014**

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## INDEPENDENT AUDITOR'S REPORT

To the Board of Directors of  
Northern Indiana Workforce Board, Inc.

### **Report on the Financial Statements**

We have audited the accompanying financial statements of Northern Indiana Workforce Board, Inc. (a nonprofit organization), which comprise the statements of financial position as of June 30, 2015 and 2014, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditor's Responsibility***

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

## ***Opinion***

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Northern Indiana Workforce Board, Inc. as of June 30, 2015 and 2014, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

## ***Other Matters***

Our audits were conducted for the purpose of forming an opinion on the financial statements of Northern Indiana Workforce Board, Inc. as a whole. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

## ***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated January 15, 2016, on our consideration of Northern Indiana Workforce Board, Inc.'s internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

***Comer, Nowling And Associates, P.C.***

Comer, Nowling And Associates, P.C.

Indianapolis, Indiana

January 15, 2016

**NORTHERN INDIANA WORKFORCE BOARD, INC.**  
**STATEMENTS OF FINANCIAL POSITION**  
**JUNE 30, 2015 AND 2014**

<b>ASSETS</b>		<b>2015</b>	<b>2014</b>
		<u>          </u>	<u>          </u>
<b>CURRENT ASSETS:</b>			
Cash		\$ 47,817	\$ 463,035
Accounts receivable		374	506
Grants receivable		913,732	312,824
Prepaid expenses		<u>71,329</u>	<u>94,952</u>
Total current assets		<u>1,033,252</u>	<u>871,317</u>
Total assets		<u><u>\$ 1,033,252</u></u>	<u><u>\$ 871,317</u></u>
 <b>LIABILITIES AND NET ASSETS</b>			
<b>CURRENT LIABILITIES:</b>			
Accounts payable		\$ 654,995	\$ 607,090
Accrued expenses		175,268	218,371
Deferred revenue		<u>198,295</u>	<u>45,234</u>
Total current liabilities		<u>1,028,558</u>	<u>870,695</u>
<b>NET ASSETS - UNRESTRICTED</b>		<u>4,694</u>	<u>622</u>
Total liabilities and net assets		<u><u>\$ 1,033,252</u></u>	<u><u>\$ 871,317</u></u>

See accompanying notes to financial statements.

**NORTHERN INDIANA WORKFORCE BOARD, INC.**  
**STATEMENTS OF ACTIVITIES**  
**FOR THE YEARS ENDED JUNE 30, 2015 AND 2014**

	<u>2015</u>	<u>2014</u>
<b>REVENUE</b>		
Federal grant revenue	\$ 6,851,119	\$ 5,234,220
Other grant revenue	959,900	552,083
Other income	4,208	4,910
Total revenue	<u>7,815,227</u>	<u>5,791,213</u>
 <b>EXPENSES</b>		
Program activities	7,377,506	5,403,546
Management and general	433,649	387,667
Total expenses	<u>7,811,155</u>	<u>5,791,213</u>
 <b>CHANGE IN NET ASSETS</b>	<u>4,072</u>	<u>-</u>
 <b>UNRESTRICTED NET ASSETS, BEGINNING</b>	<u>622</u>	<u>622</u>
 <b>UNRESTRICTED NET ASSETS, END</b>	<u><u>\$ 4,694</u></u>	<u><u>\$ 622</u></u>

See accompanying notes to financial statements.

**NORTHERN INDIANA WORKFORCE BOARD, INC.**  
**STATEMENT OF FUNCTIONAL EXPENSES**  
**FOR THE YEAR ENDED JUNE 30, 2015**

<b>OPERATING EXPENSES</b>	<u>Program</u>	<u>Management and General</u>	<u>2015 Total</u>
Salaries and taxes	\$ 3,073,176	\$ 312,598	\$ 3,385,774
Employee benefits	127,405	61,550	188,955
Travel, training and meetings	154,680	5,746	160,426
Communications	58,154	1,014	59,168
Rent and occupancy	463,042	7,898	470,940
Office supplies and postage	31,428	5,865	37,293
Office equipment	65,832	5,013	70,845
Professional fees	74,624	27,227	101,851
Other expenses	33,309	575	33,884
Other program expenses	2,419,259	-	2,419,259
Subcontractor expense	876,597	6,163	882,760
	<u>\$ 7,377,506</u>	<u>\$ 433,649</u>	<u>\$ 7,811,155</u>

See accompanying notes to financial statements.



**NORTHERN INDIANA WORKFORCE BOARD, INC.**  
**STATEMENT OF FUNCTIONAL EXPENSES**  
**FOR THE YEAR ENDED JUNE 30, 2014**

<b>OPERATING EXPENSES</b>	<u>Program</u>	<u>Management and General</u>	<u>2014 Total</u>
Salaries and taxes	\$ 610,669	\$ 286,893	\$ 897,562
Employee benefits	106,129	56,872	163,001
Travel, training and meetings	113,289	7,095	120,384
Communications	69,881	1,071	70,952
Rent and occupancy	429,170	7,467	436,637
Office supplies and postage	23,073	3,411	26,484
Office equipment	153,053	3,466	156,519
Professional fees	62,462	21,282	83,744
Other expenses	47,021	110	47,131
Other program expenses	1,011,754	-	1,011,754
Subcontractor expense	2,777,045	-	2,777,045
	<hr/>	<hr/>	<hr/>
Total operating expenses	<u>\$ 5,403,546</u>	<u>\$ 387,667</u>	<u>\$ 5,791,213</u>

See accompanying notes to financial statements.

**NORTHERN INDIANA WORKFORCE BOARD, INC.**  
**STATEMENTS OF CASH FLOWS**  
**FOR THE YEARS ENDED JUNE 30, 2015 AND 2014**

	<b>2015</b>	<b>2014</b>
<b>CASH FLOWS FROM OPERATING ACTIVITIES:</b>		
Change in net assets	\$ 4,072	\$ -
Adjustments to reconcile change in net assets to net cash provided by operating activities:		
Increase (decrease) in cash from changes in:		
Grants receivable	(600,908)	29,378
Accounts receivable	132	4,028
Prepaid expenses	23,623	(19,844)
Accounts payable	47,905	389,657
Accrued expenses	(43,103)	149,654
Deferred revenue	153,061	(519,411)
	<u>(415,218)</u>	<u>33,462</u>
Net cash provided by (used in) operating activities	<u>(415,218)</u>	<u>33,462</u>
<b>CASH, BEGINNING OF YEAR</b>	<u>463,035</u>	<u>429,573</u>
<b>CASH, END OF YEAR</b>	<u>\$ 47,817</u>	<u>\$ 463,035</u>

See accompanying notes to financial statements.

**NORTHERN INDIANA WORKFORCE BOARD, INC.**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**JUNE 30, 2015 AND 2014**

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**NATURE OF OPERATIONS**

Northern Indiana Workforce Board, Inc. (the “Organization”) is an Indiana non-profit corporation comprised of representatives from the private sector, labor, education, economic development and community based organizations. The Organization addresses workforce issues for Elkhart, Fulton, Kosciusko, Marshall, and St. Joseph counties.

Prior to July 2011, the Organization operated as a Regional Workforce Board. Subsequent to June 2011, the Organization operates as a Workforce Investment Board (WIB) after approving the structure change by the Northern Indiana Workforce Board.

**BASIS OF ACCOUNTING**

The financial statements of the Organization have been prepared on the accrual basis of accounting and accordingly reflect all significant receivables, payables, and other liabilities.

**FINANCIAL STATEMENT PRESENTATION**

Financial statement presentation follows the recommendations of the Financial Accounting Standards Board in its Presentation of Financial Statements Topic of the FASB Accounting Standards Codification. Under this guidance, the Organization is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets and permanently restricted net assets. A description of the unrestricted, temporarily and permanently restricted net asset classes follows:

*Unrestricted net assets* represent the portion of net assets of the Organization that is neither permanently restricted nor temporarily restricted by donor-imposed stipulations.

*Unrestricted net assets* include expendable funds available for the support of the Organization.

*Temporarily restricted net assets* represent contributions and other inflows of assets whose use by the Organization is limited by donor-imposed stipulations that either expire by passage of time or can be fulfilled and removed by actions of Northern Indiana Workforce Board, Inc. pursuant to those stipulations.

*Temporarily restricted net assets* also include, pursuant to Indiana law, cumulative appreciation and reinvested gains on permanently restricted net assets, which has not been appropriated by the Board of Directors.

**NORTHERN INDIANA WORKFORCE BOARD, INC.**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**JUNE 30, 2015 AND 2014**

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

**FINANCIAL STATEMENT PRESENTATION (continued)**

*Permanently restricted net assets* represent contributions and other inflows of assets whose use by Northern Indiana Workforce Board, Inc. is limited by donor-imposed stipulations that neither expire by passage of time nor can be fulfilled or otherwise removed by actions of the Organization.

As of June 30, 2015 and 2014, the Organization did not have any temporarily or permanently restricted net assets.

**EXPENSE ALLOCATION**

The costs of providing various programs and other activities have been summarized on a functional basis in the statements of activities. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

**GOVERNMENT GRANTS**

Support funded by grants is recognized as the Organization performs the contracted services under grant agreements. Grant revenue is recognized as earned as the eligible expenses are incurred. No allowance for uncollectible grants has been recorded. Grant expenditures are subject to audit and acceptance by the granting agency and, as a result of such audit, adjustments could be required. Amounts received prior to expenditures being incurred are reflected as unearned revenue in the statement of financial position.

**INCOME TAX STATUS**

The Organization is exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code. In addition, the Organization qualifies for the charitable contribution deduction under Section 170(b)(1)(A) and has been classified as an organization that is not a private foundation under Section 509(a)(2).

Effective July 1, 2011, the Organization adopted the accounting policy to recognize a tax benefit only if it is more likely than not the tax position would be sustained in a tax examination, with a tax examination being presumed to occur as required by the Income Taxes Topic of the FASB Accounting Standards Codification. The amount recognized will be the largest amount of tax benefit that is greater than 50% likely of being realized on examination. For tax positions not meeting the more-likely-than-not test, no tax benefit will be recorded.

**NORTHERN INDIANA WORKFORCE BOARD, INC.**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**JUNE 30, 2015 AND 2014**

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

**INCOME TAX STATUS-(continued)**

The Organization files the required federal and state information returns. Whenever tax returns are filed, the filing organization must evaluate the merits of its tax positions and determine if they will be ultimately sustained. Those tax positions for the Organization include maintaining their tax-exempt status and the taxability of any unrelated business income. The Organization believes these positions are sustainable. Although the Organization has not incurred any interest and penalties associated with these positions, it is their policy to expense them in the statement of activities. With few exceptions, the Organization is generally no longer subject to examination by taxing authorities for fiscal years before June 30, 2012.

**CONTRIBUTIONS**

The Organization reports gifts of cash and other assets as restricted support if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statements of activities as net assets released from restrictions. If a restriction is fulfilled in the same time period in which the contribution is received, the Organization reports the support as unrestricted. The Organization did not receive contributions during the years ended June 30, 2015 and 2014.

**CONTRIBUTED SERVICES**

Contributions of services are recognized as revenue at their estimated fair value only when the services received create or enhance non-financial assets or require specialized skills possessed by the individuals providing the service and the service would typically need to be purchased if not donated.

No amounts have been reflected in the financial statements for donated services. The Organization pays for most services requiring specific expertise. However, many individuals volunteer their time and perform a variety of tasks that assist the Organization with specific assistance programs, solicitations, and various committee assignments. The volunteers' time does not meet the requirements for recognition as defined by the *Accounting for Contributions Received and Contributions Made* topic of the FASB Accounting Standards Codification.

**PROPERTY AND EQUIPMENT**

As of June 30, 2015 and 2014, all property and equipment acquired by the Organization was purchased with funds provided by the State of Indiana and therefore owned by the State of Indiana. Expenditures for maintenance and repairs are expensed when incurred.

**NORTHERN INDIANA WORKFORCE BOARD, INC.  
NOTES TO THE FINANCIAL STATEMENTS  
JUNE 30, 2015 AND 2014**

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

**USE OF ESTIMATES**

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Management uses estimates and assumptions in preparing financial statements. Those estimates and assumptions affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities, and the reported revenues and expenses.

**SUBSEQUENT EVENTS**

Subsequent events are evaluated through January 15, 2016, which is the date the financial statements were available to be issued.

**NOTE 2 – GRANTS RECEIVABLE**

Grants receivable as of June 30, 2015 and 2014 consisted of the following:

	<u>2015</u>	<u>2014</u>
Indiana Department of Workforce Development	\$ 784,660	\$ 273,327
Senior Service America	128,929	-
Other	<u>143</u>	<u>39,497</u>
	<u>\$ 913,732</u>	<u>\$ 312,824</u>

**NOTE 3 – CONCENTRATION OF CREDIT RISK**

The Organization maintains a cash balance at a single bank. The account is insured by the Federal Deposit Insurance Corporation up to \$250,000. At times throughout the year, the balance in this account may exceed \$250,000. As of June 30, 2015 and 2014, the Organization’s uninsured balance is \$0 and \$299,918, respectively.

The Organization receives a substantial amount of its support from federal and state governments. A significant reduction of the level of support, if this were to occur, may have a significant effect on the Organization’s programs and activities.

**NORTHERN INDIANA WORKFORCE BOARD, INC.**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**JUNE 30, 2015 AND 2014**

**NOTE 3 – CONCENTRATION OF CREDIT RISK – (continued)**

Financial awards from federal, state and local governmental entities in the form of grants are subject to financial and compliance audits by funding agencies. Such audits could result in claims against the Organization for disallowed costs or noncompliance with grantor restrictions. No provision has been made for any liabilities that may arise from such audits since the amounts, if any, cannot be determined at this date.

**NOTE 4 – STATE OWNED PROPERTY AND EQUIPMENT**

As of June 30, 2015 and 2014, the Organization controlled State owned equipment and furniture costing \$961,040 and \$950,334, respectively. These assets were purchased with funds provided by the State of Indiana. Per contract and grant agreements, title to any assets purchased with State funds remains with the State and are reported as assets in the financial statements of the State of Indiana. Therefore, assets purchased with State funds are not reflected in the financial statements of the Organization.

**NOTE 5 – OPERATING LEASES**

The Organization leases multiple facilities for operation of its programs. Rent expense for the years ended June 30, 2015 and 2014 was \$298,156 and \$288,489, respectively.

Future minimum lease payments, including subleased space on leases having non-cancelable terms beyond June 30, 2015 are as follows:

2016	\$ 291,374
2017	269,067
2018	60,408
2019	-0-
2020 and thereafter	<u>-0-</u>
	<u>\$ 620,849</u>

**NOTE 6 – EMPLOYEE RETIREMENT PLAN**

The Organization has a safe harbor 401(k) plan open to full time employees following the end of their introductory period. The Organization matches 100% of the first 4% of the employees' contributions. The Organization's contributions for the years ended June 30, 2015 and 2014 were \$34,753 and \$33,785, respectively.

**SUPPLEMENTARY INFORMATION**



**NORTHERN INDIANA WORKFORCE BOARD, INC.**  
**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS**  
**FOR THE YEAR ENDED JUNE 30, 2015**

<b>FEDERAL GRANTOR AGENCY</b> <b>Passthrough Agency</b> <b>Program Title</b>	<b>Federal</b> <b>CFDA</b> <b>Number</b>	<b>Grant or</b> <b>Identifying</b> <b>Number</b>	<b>Federal</b> <b>Expenditures</b>
<b>U.S. DEPARTMENT OF LABOR</b>			
Passed through the Indiana Department of Workforce Development			
Workforce Investment Act (WIA) Cluster:			
WIA Adult Program	17.258	WIB-3-02	\$ 1,385,399
WIA Adult Program	17.258	WIB-4-02	748,571
			<u>2,133,970</u>
WIA Youth Program	17.259	WIB-3-02	1,169,002
WIA Youth Program	17.259	WIB-4-02	493,353
			<u>1,662,355</u>
WIA Dislocated Worker	17.278	WIB-3-02	1,564,533
WIA Dislocated Worker	17.278	WIB-4-02	328,539
Rapid Response	17.278	RR-2-02	14,918
Business Consultant	17.278	BC-3-02	65,337
			<u>1,973,327</u>
Sub-total for WIA Cluster			<u>5,769,652</u>
Business Consultant - Wagner Peyser	17.207	BC-3-02	56,544
Integrated Services - Wagner Peyser	17.207	IS-2-02	56,458
Integrated Services - Wagner Peyser	17.207	IS-4-02	98,226
Disability Employment Initiative	17.207	DEI-2-02	49,899
Disability Employment Initiative	17.207	DEIDC	9,554
Integrated Services - LVER	17.804	IS-2-02	1,251
Integrated Services - LVER	17.804	IS-4-02	10,062
Integrated Services - DVOP	17.801	IS-2-02	2,466
Integrated Services - DVOP	17.801	IS-4-02	11,561
Sub-total for Employment Service Cluster			<u>296,021</u>

See accompanying notes to Schedule of Expenditures of Federal Awards

**NORTHERN INDIANA WORKFORCE BOARD, INC.**  
**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS**  
**FOR THE YEAR ENDED JUNE 30, 2015**

<b>FEDERAL GRANTOR AGENCY</b> <b>Passthrough Agency</b> <b>Program Title</b>	<b>Federal</b> <b>CFDA</b> <b>Number</b>	<b>Grant or</b> <b>Identifying</b> <b>Number</b>	<b>Federal</b> <b>Expenditures</b>
<b>U.S. DEPARTMENT OF LABOR (continued)</b>			
Passed through the Indiana Department of Workforce Development (continued)			
NEG-DWT	17.277	NEGDWT-3-02	<u>71,906</u>
Integrated Services - UI	17.225	IS-2-02	71,246
Integrated Services - UI	17.225	IS-4-02	130,841
Sub-total for Integrated Services UI			<u>202,087</u>
Integrated Services - TAA	17.245	IS-2-02	3,833
Integrated Services - TAA	17.245	IS-4-02	8,181
Sub-total for Integrated Services UI			<u>12,014</u>
Total passed through Indiana Department of Workforce Development			<u>6,351,680</u>
Passed through Senior services America, Inc. Senior Community Service Employment Program	17.235	328	<u>499,439</u>
<b>Total U.S. Department of Labor</b>			<u>6,851,119</u>
<b>Total Expenditures of Federal Awards</b>			<u><u>\$ 6,851,119</u></u>

See accompanying notes to Schedule of Expenditures of Federal Awards

**NORTHERN INDIANA WORKFORCE BOARD, INC.  
NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
FOR THE YEAR ENDED JUNE 30, 2015**

**NOTE 1 – BASIS OF PRESENTATION**

The accompanying Schedule of Expenditures of Federal Awards includes the federal grant activity of Northern Indiana Workforce Board, Inc. and is presented in accordance with the requirements of *OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations*. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements.

**NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

Expenditures reported on the Schedule of Expenditures of Federal Awards are reported on the accrual basis of accounting. Such Expenditures are recognized following the cost principles contained in OMB Circular A-122, Cost Principles for Non-profit Organizations, wherein certain types of expenditures are not allowable or are limited as to reimbursement. Pass-through entity identifying numbers are presented where available.

**NORTHERN INDIANA WORKFORCE BOARD, INC.  
SUMMARY SCHEDULE OF PRIOR YEAR FINDINGS  
FOR THE YEAR ENDED JUNE 30, 2015**

**Section II – Financial Statement Findings**

There were no financial statements findings for the year ended June 30, 2014.

**Section III – Federal Award Findings and Questioned Costs**

There were no federal award findings for the year ended June 30, 2014.

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER  
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS  
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN  
ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

To the Board of Directors  
Northern Indiana Workforce Board, Inc.

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Northern Indiana Workforce Board, Inc. (a nonprofit organization), which comprise the statement of financial position as of June 30, 2015, and the related statements of activities, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated January 15, 2016.

**Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we considered Northern Indiana Workforce Board, Inc.'s internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Northern Indiana Workforce Board, Inc.'s internal control. Accordingly, we do not express an opinion on the effectiveness of the organization's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the organization's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

## **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Northern Indiana Workforce Board, Inc.'s financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

## **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Comer, Nowling And Associates, P.C.*

Comer, Nowling And Associates, P.C.

Indianapolis, Indiana

January 15, 2016

**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR  
EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE  
REQUIRED BY OMB CIRCULAR A-133**

To the Board of Directors  
Northern Indiana Workforce Board, Inc.

**Report on Compliance for Each Major Federal Program**

We have audited Northern Indiana Workforce Board, Inc.'s compliance with the types of compliance requirements described in the *OMB Circular A-133 Compliance Supplement* that could have a direct and material effect on each of Northern Indiana Workforce Board, Inc.'s major federal programs for the year ended June 30, 2015. Northern Indiana Workforce Board, Inc.'s major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

***Management's Responsibility***

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

***Auditor's Responsibility***

Our responsibility is to express an opinion on compliance for each of Northern Indiana Workforce Board, Inc.'s major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Northern Indiana Workforce Board, Inc.'s compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of Northern Indiana Workforce Board, Inc.'s compliance.

## ***Opinion on Each Major Federal Program***

In our opinion, Northern Indiana Workforce Board, Inc. complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2015.

## **Report on Internal Control over Compliance**

Management of Northern Indiana Workforce Board, Inc. is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered Northern Indiana Workforce Board, Inc.'s internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Northern Indiana Workforce Board, Inc.'s internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133. Accordingly, this report is not suitable for any other purpose.

*Comer, Nowling And Associates, P.C.*

Comer, Nowling And Associates, P.C.  
Indianapolis, Indiana  
January 15, 2016



**NORTHERN INDIANA WORKFORCE BOARD, INC.  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
FOR THE YEAR ENDED JUNE 30, 2015**

**Section I – Summary of Auditor’s Results**

**Financial Statements**

Type of auditor’s report issued: Unmodified

Internal control over financial reporting:

- Material weakness(es) identified? Yes  No
- Significant deficiencies identified? Yes  No

Noncompliance material to financial statements noted? Yes  No

**Federal Awards**

Internal control over major programs:

- Material weakness(es) identified? Yes  No
- Significant deficiencies identified? Yes  No

Type of auditor’s report issued: Unmodified

Any audit findings disclosed required to be reported in  
Accordance with Section 510(a) of Circular A-133 Yes  No

Program tested as major program:

<u>CFDA Number</u>	<u>Name of Federal Program or Cluster</u>
17.258*	U.S. Department of Labor – WIA Adult Program
17.259*	U.S. Department of Labor – WIA Youth Activities
17.278*	U.S. Department of Labor – WIA Dislocated Worker Formula Grants
17.235	U.S. Department of Labor – Senior Community Service Employment

\*Denotes program cluster. A cluster of programs is treated as a single program for the purpose of meeting the audit requirements of OMB Circular A-133.

Dollar threshold used to distinguish between type A and type B programs \$300,000

Auditee qualified as low-risk auditee? Yes  No

**NORTHERN INDIANA WORKFORCE BOARD, INC.  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
FOR THE YEAR ENDED JUNE 30, 2015**

**Section II – Financial Statement Findings**

There are no financial statements findings for the year ended June 30, 2015.

**Section III – Federal Award Findings and Questioned Costs**

There are no federal award findings for the year ended June 30, 2015.