

**STATE OF INDIANA** AN EQUAL OPPORTUNITY EMPLOYER

STATE BOARD OF ACCOUNTS 302 WEST WASHINGTON STREET ROOM E418 INDIANAPOLIS, INDIANA 46204-2769

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August 25, 2016

Board of Directors Whitewater Community Television, Inc. 2325 Chester Blvd. Richmond, IN 47374

We have reviewed the audit report prepared by Webb & Associates, for the period July 1, 2014 to June 30, 2015. In our opinion, the audit report was prepared in accordance with the guidelines established by the State Board of Accounts. Per the Independent Public Accountants' opinion, the financial statements included in the report present fairly the financial condition of Whitewater Community Television, Inc., as of June 30, 2015, and the results of its operations for the period then ended, on the basis of accounting described in the report.

The Independent Public Accountants' report is filed with this letter in our office as a matter of public record.

Paul D. Joyce

Paul D. Joyce, CPA State Examiner

# WHITEWATER COMMUNITY

TELEVISION, INC. FINANCIAL STATEMENTS JUNE 30, 2015 AND 2014

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## INDEPENDENT AUDITOR'S REPORT

To the Board of Directors of Whitewater Community Television, Inc.

We have audited the accompanying financial statements of Whitewater Community Television, Inc. (a nonprofit organization), which comprise the statement of financial position as of June 30, 2015 and 2014, and the related statements of activities, functional expenses and cash flows for the years then ended, and the related notes to the financial statements.

## Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatements, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatements of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Whitewater Community Television, Inc. as of June 30, 2015 and 2014, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

#### WEBB & ASSOCIATES

December 14, 2015

# WHITEWATER COMMUNITY TELEVISON, INC STATEMENTS OF FINANCIAL POSITION June 30, 2015 and 2014

# ASSETS

	2015		2014
CURRENT ASSETS			
Cash Indiana University Reserve Accounts Receivable Prepaid Expenses	\$ 318,148 30,036 0 3,129	\$	250,941 31,223 15,000 1,086
TOTAL CURRENT ASSETS	 351,313	_	298,250
FIXED ASSETS			
Equipment Less: Accumulated Depreciation	183,072 (147,366)		173,852 (130,381)
NET FIXED ASSETS	 35,706	_	43,471
TOTAL ASSETS	\$ 387,019	\$	341,721

# LIABILITIES AND NET ASSETS

	2015		2014
CURRENT LIABILITIES			
Accounts Payable Accrued Payroll - IUE Accrued Vacation/PTO	\$ 652 5,959 14,313	\$	383 4,478 12,504
TOTAL CURRENT LIABILITIES	 20,924	_	17,365
NET ASSETS			
Unrestricted	 366,095		324,356
TOTAL NET ASSETS	 366,095	_	324,356
TOTAL LIABILITIES AND NET ASSETS	\$ 387,019	\$	341,721

# WHITEWATER COMMUNITY TELEVISION, INC. STATEMENTS OF ACTIVITIES Years Ended June 30, 2015 and 2014

		2015		2014
UNRESTRICTED NET ASSETS				
Revenue and Support				
Special Events				
Revenue	\$	11,013	\$	9,348
Direct Costs	-	(6,588)	Ψ	(6,220)
		4,425		3,128
Franchise Fees		202,719		196,434
Production Services		16,820		9,545
Contributions and Grants		15,322		23,700
In-kind Contributions		30,800		30,150
Memberships		10,310		9,175
Duplication		1,007		1,053
Sponsorships		700		1,925
Interest Income		1,339		717
TOTAL SUPPORT AND REVENUE		283,442	+ ; ;	275,827
FUNCTIONAL EXPENSES				
Program		152,629		154 058
Management and General		87,528		154,058 79,480
Fund Raising		1,546		1,496
TOTAL FUNCTIONAL EXPENSES		241,703		235,034
INCREASE IN UNRESTRICTED NET ASSETS		41,739		40,793
NET ASSETS AT BEGINNING OF YEAR		324,356		283,563
NET ASSETS AT END OF YEAR	\$	366,095	\$	324,356

# WHITEWATER COMMUNITY TELEVISION, INC. STATEMENTS OF FUNCTIONAL EXPENSES Years Ended June 30, 2015 and 2014

	P	rogram	agement General	Fund <u>Raising</u>	Т	otals for <u>2015</u>	Т	otals for <u>2014</u>
Salaries	\$	71,167	\$ 42,554	\$ 1,135	\$	114,856	\$	112,039
Fringe Benefits		11,202	6,698	178		18,078		21,339
Payroll Taxes		4,600	3,125	83		7,808		8,423
Retirement Benefits		11,471	4,086	109		15,666		15,641
Office Rental - In-kind		27,531	1,528	41		29,100		29,100
Telephone		0	2,854	0		2,854		2,921
Insurance		0	3,549	0		3,549		3,299
Legal and Professional		0	8,480	0		8,480		8,100
IU Administrative Fee		0	4,190	0		4,190		4,431
License and Permits		5,625	27	0		5,652		610
Donations		0	125	0		125		125
Dues and Subscriptions		0	0	0		0		3,762
Printing and Publications		0	92	0		92		3
Supplies and Postage		3,063	2,105	0		5,168		4,651
Repairs and Maintenance		654	0	0		654		2,536
Depreciation		16,984	0	0		16,984		15,054
Travel and Meals		0	136	0		136		850
Professional Development		120	0	0		120		140
Advertising		0	4,664	0		4,664		60
Website Development		0	0	0		0		0
Business Development		0	0	0		0		1,089
Volunteer Program		212	0	0		212		216
Contract Services		0	3,250	0		3,250		0
Miscellaneous		0	 65	0		65	-	645
TOTAL EXPENSES	\$	152,629	\$ 87,528	\$ 1,546	\$	241,703	\$	235,034

# WHITEWATER COMMUNITY TELEVISION, INC. STATEMENTS OF CASH FLOWS Years Ended June 30, 2015 and 2014

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	2015	2014
CASH FLOWS FROM OPERATING ACTIVITIES:		
Increase in Net Assets	\$ 41,739 \$	40,793
ADJUSTMENTS TO RECONCILE INCREASE IN NET ASSETS TO NET CASH PROVIDED BY OPERATING ACTIVITIES:		
Depreciation	16,984	15,054
Decrease (Increase) in Indiana University Reserve Decrease (Increase) in	1,187	(378)
Accounts Receivable	15,000	(15,000)
(Decrease) Increase in Prepaid Insurance	(2,043)	58
Increase in Accounts Payable	269	51
Increase (Decrease) in Accrued Expenses	 3,290	(11,314)
NET CASH PROVIDED BY OPERATING ACTIVITIES	76,426	29,264
CASH FLOWS FROM INVESTING ACTIVITIES:		
Purchase of Equipment	 (9,219)	(14,931)
NET CASH USED BY INVESTING ACTIVITIES	(9,219)	(14,931)
		_
NET INCREASE IN CASH	67,207	14,333
CASH BEGINNING OF YEAR	 250,941	236,608
CASH END OF YEAR	\$ 318,148 \$	250,941

# Note #1 - Summary of Significant Accounting Policies

## Nature of Operations

Whitewater Community Television, Inc. (WCTV) was incorporated as a not-for-profit organization on April 7, 1988, under the laws of the state of Indiana. The organization was created to provide a public, educational and government access television center to the residents of Wayne County, Indiana at no cost to the public. WCTV is primarily supported by franchise fees from the City of Richmond, Indiana and Wayne County.

The financial statements of WCTV have been prepared on the accrual basis. The significant accounting policies followed are described to enhance the usefulness of the financial statements to the reader.

## **Prior Year Amounts**

The amounts shown for June 30, 2014 in the accompanying financial statements are presented to provide a basis for comparison with June 30, 2015.

#### Net Asset Classifications

The financial statements have been prepared in accordance with the Financial Accounting Standards Board in its Statement of Financial Accounting Standards (SFAS) No. 117, *Financial Statements of Not-For-Profit Organizations*. SFAS No. 117 requires that the financial statements report information regarding its financial position and activities according to three classes of net assets:

- 1. Unrestricted expendable funds for current operations.
- 2. Temporarily restricted funds temporarily restricted as to program purpose or time restrictions by the donor. WCTV does not have any temporarily restricted net assets.
- Permanently restricted funds restricted by the donor that stipulates resources be maintained permanently but permits the organization to use part or all of the income derived from the donated assets. WCTV does not have any permanently restricted net assets.

#### Support and Revenue

WCTV reports assets as restricted support if they are received with donor stipulations that limit the use of the donated assets. When donor restrictions expire, that is, when a stipulated time restriction ends or purpose restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statements of activities as net assets released from restrictions. If donor-imposed restrictions are met in the same reporting period in which the contribution is received, WCTV reports the contribution as unrestricted support.

## Cash and Cash Equivalents

WCTV considers all liquid investments with original maturities of three months or less to be cash equivalents. Cash consists of bank deposits in federally insured accounts and petty cash. WCTV had no cash equivalents at June 30, 2015 and 2014.

## Indiana University Reserve

WCTV employee related expenses and other selected expenses are administered by Indiana University and then reimbursed by WCTV. The reserve represents 2/12ths of the WCTV IU budget for salaries, benefits and retirement.

#### **Financial Estimates**

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of income and expenses during the reporting period. Actual results could differ from those estimated.

## Advertising

WCTV uses advertising to promote its programs among the audiences it serves. The production costs of advertising are expensed as incurred.

SEE INDEPENDENT AUDITOR'S REPORT

## Note #1 - Summary of Significant Accounting Policies (continued)

## **Property and Equipment**

WCTV capitalizes all expenditures for equipment in excess of \$500 and a useful life of one year or longer. Equipment is carried at cost or, if donated, at the approximate fair value at the date of donation. Depreciation is computed using the straight-line method over the useful lives of the assets, ranging from five to seven years. Routine repairs and maintenance are expensed when incurred.

Upon the sale of equipment, the cost and related accumulated depreciation are eliminated from the respective accounts and the resulting gain or loss is included in current revenues.

#### **Donated Property and Equipment**

WCTV reports gifts of equipment as unrestricted support unless explicit donor stipulations specify how the donated assets must be used. Gifts of long-lived assets with explicit restrictions that specify how the assets are to be used and gifts of cash or other assets that must be used to acquire long-lived assets must be maintained. WCTV reports expirations of donor restrictions when the donated or acquired long-lived assets are placed in service, as instructed by the donor. WCTV reclassifies temporarily restricted net assets to unrestricted net assets at that time.

#### **In-Kind Contributions**

In addition to receiving cash contributions, WCTV receives usage of furnished office space from Indiana University East. The value of the office space that is included as in-kind contributions and the corresponding rent expense is \$29,100 and \$29,100 for the years ended June 30, 2015 and 2014. Other in-kind contributions consisted of auditing and accounting services of \$1,100 and \$1,050 for the years ended June 30, 2015 and 2014 and \$600 used camera for the year ending June 30, 2015.

#### Income Taxes

WCTV is exempt from income taxes under Section 501(c)(3) of the U.S. Internal Revenue Code and is not considered to be a private foundation.

The Organization's Forms 990, *Return of Organization Exempt from Income Tax*, for the years ending June 30, 2013, 2014 and 2015 are subject to examination by the Internal Revenue Service, generally for three years after they are filed.

## **Functional Allocation of Expenses**

The costs of providing the various programs and other activities have been summarized on a functional basis in the statement of functional expenses. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

#### **Receivables and Payables**

Receivables and payables are shown in the statement of financial position. All are considered current.

#### Note #2 - Leases

WCTV leases approximately 2,600 square feet from Indiana University for operational space. The lease is part of an overall contract with Indiana University that also includes certain personnel services being provided. The contract is valid indefinitely, although either party may terminate it in whole or in part with 60 days prior written notice. Indiana University has agreed to waive all lease payments for WCTV. Management estimates the fair market value of the space to be \$29,100 per annum.

# Note #3 - Concentration of Support and Schedule of Awards

The following support is a direct result of franchise fees paid by Comcast, formerly Insight Communications and represents approximately 71.52% and 71.22% of WCTV's total revenue and support for the years ended June 30, 2015 and 2014.

	Franchise Fees	Equipment Grants	Total
June 30, 2015			
City of Richmond Indiana	\$ 184,419	\$ 0	\$ 184,419
Wayne County	18,300	0	18,300
	\$ <u>202,719</u>	\$ <u>0</u>	\$ 202,719
June 30, 2014			
City of Richmond Indiana	\$ 178,434	\$ 0	\$ 178,434
Wayne County	18,000	0	18,000
	\$_196,434	\$0	\$ 196,434

#### Note #4 - Pension Plan

Plan contribution expenses for the years ended June 30, 2015 and 2014 were \$15,666 and \$15,641. Descriptions of the various plans are summarized below.

#### Support and Service Staff

WCTV, through Indiana University offers all salaried non-professional employees that are at least 50% full-time equivalent employees hired after July 1, 2013 a Retirement and Savings Plan. The plan has two separate components. Participants receive an amount equal to 4% of their actual base wage for each regular pay per period they are eligible to participate in the Plan. A participant will also receive a matching contribution of their designated contributions up to 4% of their actual base wage received during each pay period. Participants in the plan are subject to a three-year cliff vesting requirement.

For salaried non-professional employees hired before July 1, 2013 WCTV, through Indiana University offers a plan that falls under the umbrella of the Indiana Public Employees Retirement Fund (PERF). The Plan consists of two parts and fully funded by the employer. The first part is a defined benefit for eligible employees where contributions vest when at least 10 years of service have been achieved. The rate is established by the State of Indiana. The second part is an annuity savings account where vesting is immediate. This portion is an employer contribution equal to 3% of the participant's compensation per pay period.

#### **Professional Staff**

WCTV, through Indiana University, maintains a tax-deferred annuity plan qualified under Section 403(b) of the Internal Revenue Code. The plan covers professional staff that are 50% or more full-time equivalent employees of the Organization. For employees hired on or after July 1, 1999, the Organization contributes 10% or 12% if grade 16 or above of the base salary. For employees enrolled prior to July 1, 1999, but after July 1, 1989, the contribution rate is 11.25% or 15% if grade 16 or above. There is no waiting period for new employees to enroll in the Plan, and participants are immediately 100% vested in the funds contributed on their behalf.

#### Supplemental Plans

WCTV, through Indiana University offers two additional plans, a Retirement Savings Plan and a Tax Deferred Annuity Retirement Plan to employees meeting the eligibility requirements for either of the Plans described above. Participants may elect to defer a percentage of their compensation each year up to the maximum allowed by the Internal Revenue Code. Participants are 100% vested.

# Note #5 - Net Assets

Unrestricted Net Assets consist of the following:

	June, 30, 2015	June 30, 2014
General Fund	\$ 350,815	\$ 309,076
Capital Equipment Fund	15,280	15,280
	\$_366,095	\$ 324,356

The Capital Equipment Fund is a board designated fund.

There were no temporarily restricted net assets at June 30, 2015 and 2014.

## Note #6 - Concentration of Credit Risk

The Organization maintains its cash balances in one financial institution. The balances are insured by the Federal Deposit Insurance Corporation up to \$250,000. The Organization's uninsured cash balances total \$78,880 and \$17 as of June 30, 2015 and 2014, respectively.

## Note #7 - Evaluation of Subsequent Events

WCTV has evaluated subsequent events through December 14, 2015, the date which the financial statements were available to be issued.