# B46733

# STATE BOARD OF ACCOUNTS 302 West Washington Street Room E418 INDIANAPOLIS, INDIANA 46204-2769

FINANCIAL STATEMENT AND FEDERAL SINGLE AUDIT REPORT OF

WHITE RIVER VALLEY SCHOOL DISTRICT GREENE COUNTY, INDIANA

July 1, 2012 to June 30, 2014





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# SCHEDULE OF OFFICIALS

# <u>Office</u>

# **Official**

Dr. Jerrill Vandeventer (Interim)

# <u>Term</u>

07-01-12 to 06-30-16

07-01-12 to 01-11-13

01-12-13 to 01-31-13

02-01-13 to 06-30-13

07-01-13 to 06-30-16

Treasurer

Superintendent of Schools

President of the School Board

Robert M. Hacker

Jayne A. Kaho

Layton Wall

(Vacant)

Jason Davidson

07-01-12 to 06-30-16



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# INDEPENDENT AUDITOR'S REPORT

# TO: THE OFFICIALS OF THE WHITE RIVER VALLEY SCHOOL DISTRICT, GREENE COUNTY, INDIANA

# **Report on the Financial Statement**

We have audited the accompanying financial statement of the White River Valley School District (School Corporation), which comprises the financial position and results of operations for the period of July 1, 2012 to June 30, 2014, and the related notes to the financial statement as listed in the Table of Contents.

# Management's Responsibility for the Financial Statement

Management is responsible for the preparation and fair presentation of this financial statement in accordance with the financial reporting provisions of the Indiana State Board of Accounts as allowed by state statute (IC 5-11-1-6). Management is responsible for and has determined that the regulatory basis of accounting, as established by the Indiana State Board of Accounts, is an acceptable basis of presentation. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of a financial statement that is free from material misstatement, whether due to fraud or error.

# Auditor's Responsibility

Our responsibility is to express an opinion on this financial statement based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statement is free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statement. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statement, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the School Corporation's preparation and fair presentation of the financial statement in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School Corporation's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statement.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

# INDEPENDENT AUDITOR'S REPORT (Continued)

# Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles

As discussed in Note 1 of the financial statement, the School Corporation prepares its financial statement on the prescribed basis of accounting that demonstrates compliance with the reporting requirements established by the Indiana State Board of Accounts as allowed by state statute (IC 5-11-1-6), which is a basis of accounting other than accounting principles generally accepted in the United States of America.

The effects on the financial statement of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

# Adverse Opinion on U.S. Generally Accepted Accounting Principles

In our opinion, because of the significance of the matter discussed in the *Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles* paragraph, the financial statement referred to above does not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position and results of operations of the School Corporation for the period of July 1, 2012 to June 30, 2014.

# **Opinion on Regulatory Basis of Accounting**

In our opinion, the financial statement referred to above presents fairly, in all material respects, the financial position and results of operations of the School Corporation for the period of July 1, 2012 to June 30, 2014, in accordance with the financial reporting provisions of the Indiana State Board of Accounts described in Note 1.

# **Other Matters**

### Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the School Corporation's financial statement. The accompanying Schedule of Expenditures of Federal Awards is presented for purposes of additional analysis as required by the *U.S. Office of Management and Budget Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations,* and is not a required part of the financial statement. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statement. The information has been subjected to the auditing procedures applied in the audit of the financial statement and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other additional statement or to the financial statement itself, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the Schedule of Expenditures of Federal Awards is fairly stated, in all material respects, in relation to the financial statement taken as a whole.

### Other Information

Our audit was conducted for the purpose of forming an opinion on the School Corporation's financial statement. The Combining Schedules of Receipts, Disbursements, Other Financing Sources (Uses), and Cash and Investment Balances - Regulatory Basis, Schedule of Payables and Receivables, Schedule of Leases and Debt, and Schedule of Capital Assets, as listed in the Table of Contents, are presented for additional analysis and are not required parts of the financial statement. They have not been subjected to the auditing procedures applied by us in the audit of the financial statement and, accordingly, we express no opinion on them.

# INDEPENDENT AUDITOR'S REPORT (Continued)

# Other Reporting Required by Government Auditing Standards

In accordance with Government Auditing Standards, we have also issued a report dated April 14, 2016, on our consideration of the School Corporation's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements, and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the School Corporation's internal control over financial reporting and compliance.

Paul D. Joyce Paul D. Joyce, CPA

State Examiner

April 14, 2016



STATE BOARD OF ACCOUNTS 302 WEST WASHINGTON STREET ROOM E418 INDIANAPOLIS, INDIANA 46204-2769

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# INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF THE FINANCIAL STATEMENT PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

# TO: THE OFFICIALS OF THE WHITE RIVER VALLEY SCHOOL DISTRICT, GREENE COUNTY, INDIANA

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statement of the White River Valley School District (School Corporation), which comprises the financial position and results of operations for the period of July 1, 2012 to June 30, 2014, and the related notes to the financial statement, and have issued our report thereon dated April 14, 2016, wherein we noted the School Corporation followed accounting practices the Indiana State Board of Accounts prescribes rather than accounting principles generally accepted in the United States of America.

# **Internal Control over Financial Reporting**

In planning and performing our audit of the financial statement, we considered the School Corporation's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statement, but not for the purpose of expressing an opinion on the effectiveness of the School Corporation's internal control. Accordingly, we do not express an opinion on the effectiveness of the School Corporation's internal control.

Our consideration of the internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and, therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as described in the accompanying Schedule of Findings and Questioned Costs, we identified certain deficiencies in internal control over financial reporting that we consider to be a material weakness.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statement will not be prevented, or detected and corrected, on a timely basis. We consider the deficiencies described in the accompanying Schedule of Findings and Questioned Costs as item 2014-001 to be a material weakness.

# INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF THE FINANCIAL STATEMENT PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS (Continued)

# **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the School Corporation's financial statement is free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards* and which are described in the accompanying Schedule of Findings and Questioned Costs as item 2014-001.

# White River Valley School District's Response to Findings

The School Corporation's response to the findings identified in our audit is described in the accompanying Corrective Action Plan. The School Corporation's response was not subjected to the auditing procedures applied in the audit of the financial statement and, accordingly, we express no opinion on it.

### **Purpose of This Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School Corporation's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School Corporation's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Paul D. Joyce Paul D. Joyce, CPA State Examiner

April 14, 2016

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# FINANCIAL STATEMENT AND ACCOMPANYING NOTES

The financial statement and accompanying notes were approved by management of the School Corporation. The financial statement and notes are presented as intended by the School Corporation.

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Fund	Ir	Cash and vestments 07-01-12		Receipts	Dis	bursements	Other Financing Sources (Uses)	)	Cash and Investments 06-30-13	Receipts	Di	sbursements	Other Financing Sources (Uses)	Ir	Cash and ovestments 06-30-14
													<u>_</u>		
General	\$	4,043,147	\$	5,521,967	\$	9,460,518		- \$		\$ 5,550,711	\$	5,512,444		\$	142,863
Debt Service		218,141		243,330		206,500	(23,576	5)	231,395	195,099		160,000	(10,352)		256,142
Retirement/Severance Bond Debt Service		15,369		305,238		299,089	-	-	21,518	411,157		303,353	-		129,322
Capital Projects		659,673		1,035,987		820,066	(350,000	))	525,594	1,122,694		835,227	(200,000)		613,061
School Transportation		34,125		682,902		536,920	-	-	180,107	729,273		545,353	425		364,452
School Bus Replacement		279,753		41,319		-	(250,000		71,072	28,971		-	(25,000)		75,043
Rainy Day		778,648		110,000		575,785	433,000	)	745,863	-		-	-		745,863
Retirement/Severance Bond		73,647		-		73,647		-	-	-		-	-		-
School Lunch		(6,171)	)	354,155		597,480	111,000	)	(138,496)	381,689		452,751	225,000		15,442
Textbook Rental		5,606		72,637		113,636	79,776	3	44,383	79,494		52,628	10,352		81,601
Repair and Replacement		485		2,756		1,751	-	-	1,490	84,497		27,250	-		58,737
Child Care Program		685		41,730		36,512		-	5,903	37,810		35,657	-		8,056
Educational License Plates		145		226		-		-	371	150		-	-		521
Rowe Fund		-		85		-		-	85	88		-	-		173
Powers Trip Fund		-		500		-		-	500	525		106	-		919
Philanthropic		-		-		-		-	-	477		27	-		450
Elementary Tobacco Cessation		-		-		-		-	-	50			-		50
Adult and Continuing Education		22,595		6,445		4,521		_	24,519	5,679		24,848	-		5.350
Miscellaneous Programs		8,560		0,110		4,021		_	8,560	0,070		24,040	-		8,560
Instruction Support		(9,009)		26,556		17,547	-	-	0,000	27,554		40,356	-		(12,802)
Secured Schools Safety Grant		(9,009)	,	20,550		17,547		-	-	27,004		40,330 8,970	-		(8,970)
Scholarships and Awards		- 55		-		-	-	-	-	-		0,970	-		(0,970)
		55 75		-		-	(55		- 75	-		-	-		- 75
Non-English Speaking Programs P.L. 273-1999				-		-				-		-	-		
School Technology		9,414		4,839		-	-		14,253	4,836		1,412	-		17,677
Greene County Consortium		15,517		-		6,047	-		9,470	-		-	-		9,470
Consortium 2010+		170,334		134,621		157,469	55	2	147,541	60,000		127,340	(80,201)		-
Career Fair		1,800		-		-		-	1,800	-		-	-		1,800
Student Council Grant Fund		1,000		-		-		-	1,000	-		-	-		1,000
Ireland Healthy Lifestyle		1,346		2,926		3,540	-	-	732	-		-	-		732
E Rate		53,741		16,390		37,441	-	-	32,690	23,541		56,170	-		61
Innovation Planning Grant		-		30,000		22,359	-	-	7,641	-		6,693	-		948
Project Success		343		-		-	-	-	343	-		-	-		343
Title I 2011-2012		(32,465)		31,299		30,089	31,255		-	-		-	-		-
Title I 2010-2011		31,255		-		-	(31,255	5)	-	-		-	-		-
Title I 2012-2013		-		191,871		191,751		-	120	171,939		172,059	-		-
Title I 2013-2014		-		-		-		-	-	277,774		278,516	-		(742)
Serve America		2,271		-		-	-	-	2,271	-		-	-		2,271
Drug Free Schools 2010-2011		(22,935)	)	-		-		-	(22,935)	-		12,313	36,059		811
Drug Free Schools 2009-2010		550		-		-		-	550	-		550	-		-
Vocational and Technical Board Grants		78		-		-		-	78	-		-	-		78
Enhanced Act Education Programs		86		160,118		173,947		-	(13,743)	77,829		159,360	80,201		(15,073)
Other Federal Programs		(3,025)	)	-		-		-	(3,025)	-		-	-		(3,025)
Improving Teaching Quality, No Child Left, Title II, Part A		(23,038)	)	37,628		48,384		-	(33,794)	21,864		(15,506)	(22,922)		(19,346)
ITQ, Enhanced Education Through Technology, Title II, Part D		(169)		-		-		-	(169)	-		-	-		(169)
Rural Schools Achievement		500		-		-		-	500	-		-	-		500
Rural Schools and Low Income Program - Pass Through State		(14,505)		20,041		28,746		-	(23,210)	16,138		(18,086)	(13,137)		(2,123)
REMS Grant		(61,556)		83,216		21,660		-	(,0)			(,:00)	(,		(_,
Security Resource Officer		(01,000)	<i>'</i>			21,000		-	-	-		2,820	-		(2,820)
Special Education - Part B		40		-		-	-	-	40	-		2,020	-		40
Education Jobs		40		4,069		4,069		-	40	-		-	-		
		220.052					-	-	16 000	1 711 240		1 662 000	-		62 570
Payroll Withholdings		220,053		1,508,433		1,712,403			16,083	 1,711,316		1,663,829			63,570
Totals	\$	6,476,164	\$	10,671,284	\$	15,181,877	\$ 200		1,965,771	\$ 11,021,155	\$	10,446,440	\$ 425	\$	2,540,911

The notes to the financial statement are an integral part of this statement.

# Note 1. Summary of Significant Accounting Policies

# A. Reporting Entity

School Corporation, as used herein, shall include, but is not limited to, school townships, school towns, school cities, consolidated school corporations, joint schools, metropolitan school districts, township school districts, county schools, united schools, school districts, cooperatives, educational service centers, community schools, community school corporations, and charter schools.

The School Corporation was established under the laws of the State of Indiana. The School Corporation operates under a Board of School Trustees form of government and provides educational services.

The accompanying financial statement presents the financial information for the School Corporation.

# B. Basis of Accounting

The financial statement is reported on a regulatory basis of accounting prescribed by the Indiana State Board of Accounts in accordance with state statute (IC 5-11-1-6), which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. The basis of accounting involves the reporting of only cash and investments and the changes therein resulting from cash inflows (receipts) and cash outflows (disbursements) reported in the period in which they occurred.

The regulatory basis of accounting differs from accounting principles generally accepted in the United States of America, in that receipts are recognized when received in cash, rather than when earned, and disbursements are recognized when paid, rather than when a liability is incurred.

# C. Cash and Investments

Investments are stated at cost. Any changes in fair value of the investments are reported as receipts in the year of the sale of the investment.

# D. Receipts

Receipts are presented in the aggregate on the face of the financial statement. The aggregate receipts include the following sources:

Local sources, which include taxes, revenue from local governmental units other than school corporations, transfer tuition, transportation fees, investment income, food services, School Corporation activities, revenue from community services activities, and other revenue from local sources.

Intermediate sources, which include distributions from the County for fees collected for or on behalf of the School Corporation including educational license plate fees, congressional interest, riverboat distributions, and other similar fees.

State sources, which include distributions from the State of Indiana and are to be used by the School Corporation for various purposes. Included in state sources are unrestricted grants, restricted grants, revenue in lieu of taxes, and revenue for or on behalf of the School Corporation.

Federal sources, which include distributions from the federal government and are to be used by the School Corporation for various purposes. Included in federal sources are unrestricted grants, restricted grants, revenue in lieu of taxes, and revenue for or on behalf of the School Corporation.

Interfund loans, which include money temporarily transferred from one fund to a depleted fund for use in paying current operating expenses. Such advancement shall not be made for a period extending beyond the budget year.

Other receipts, which include amounts received from various sources which include return of petty cash, return of cash change, insurance claims for losses, sale of securities, and other receipts not listed in another category above.

# E. Disbursements

Disbursements are presented in the aggregate on the face of the financial statement. The aggregate disbursements include the following uses:

Instruction, which includes outflows for regular programs, special programs, adult and continuing education programs, summer school programs, enrichment programs, remediation, and payments to other governmental units.

Support services, which include outflows for support services related to students, instruction, general administration, and school administration. It also includes outflows for central services, operation and maintenance of plant services, and student transportation.

Noninstructional services, which include outflows for food service operations and community service operations.

Facilities acquisition and construction, which includes outflows for the acquisition, development, construction, and improvement of new and existing facilities.

Debt services, which include fixed obligations resulting from financial transactions previously entered into by the School Corporation. It includes all expenditures for the reduction of the principal and interest of the School Corporation's general obligation indebtedness.

Nonprogrammed charges, which include outflows for donations to foundations, securities purchased, indirect costs, scholarships, and self-insurance payments.

Interfund loans, which include money temporarily transferred from one fund to a depleted fund for use in paying current operating expenses. Such advancement shall not be made for a period extending beyond the budget year.

# F. Other Financing Sources and Uses

Other financing sources and uses are presented in the aggregate on the face of the financial statement. The aggregate other financing sources and uses include the following:

Sale of capital assets, which includes money received when land, buildings, or equipment owned by the School Corporation is sold.

Transfers in, which includes money received by one fund as a result of transferring money from another fund. The transfers are used for cash flow purposes as provided by various statutory provisions.

Transfers out, which includes money paid by one fund to another fund. The transfers are used for cash flow purposes as provided by various statutory provisions.

# G. Fund Accounting

Separate funds are established, maintained, and reported by the School Corporation. Each fund is used to account for money received from and used for specific sources and uses as determined by various regulations. Restrictions on some funds are set by statute while other funds are internally restricted by the School Corporation. The money accounted for in a specific fund may only be available for use for certain, legally restricted purposes. Additionally, some funds are used to account for assets held by the School Corporation in a trustee capacity as an agent of individuals, private organizations, other funds, or other governmental units and, therefore, the funds cannot be used for any expenditures of the unit itself.

# Note 2. Budgets

The operating budget is initially prepared and approved at the local level. The fiscal officer of the School Corporation submits a proposed operating budget to the governing board for the following calendar year. The budget is advertised as required by law. Prior to adopting the budget, the governing board conducts public hearings and obtains taxpayer comments. Prior to November 1, the governing board approves the budget for the next year. The budget for funds for which property taxes are levied or highway use taxes are received is subject to final approval by the Indiana Department of Local Government Finance.

# Note 3. Property Taxes

Property taxes levied are collected by the County Treasurer and are scheduled to be distributed to the School Corporation in June and December; however, situations can arise which would delay the distributions. State statute (IC 6-1.1-17-16) requires the Indiana Department of Local Government Finance to establish property tax rates and levies by February 15. These rates were based upon the preceding year's March 1 (lien date) assessed valuations adjusted for various tax credits. Taxable property is assessed at 100 percent of the true tax value (determined in accordance with rules and regulations adopted by the Indiana Department of Local Government Finance). Taxes may be paid in two equal installments which normally become delinquent if not paid by May 10 and November 10, respectively.

# Note 4. Deposits and Investments

Deposits, made in accordance with state statute (IC 5-13), with financial institutions in the State of Indiana, at year end, should be entirely insured by the Federal Depository Insurance Corporation or by the Indiana Public Deposit Insurance Fund. This includes any deposit accounts issued or offered by a qualifying financial institution.

State statutes authorize the School Corporation to invest in securities including, but not limited to, federal government securities, repurchase agreements, and certain money market mutual funds. Certain other statutory restrictions apply to all investments made by local governmental units.

# Note 5. Risk Management

The School Corporation may be exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; job-related illnesses or injuries to employees; medical benefits to employees, retirees, and dependents; and natural disasters.

These risks can be mitigated through the purchase of insurance, establishment of a self-insurance fund, and/or participation in a risk pool. The purchase of insurance transfers the risk to an independent third-party. The establishment of a self-insurance fund allows the School Corporation to set aside money for claim settlements. The self-insurance fund would be included in the financial statement. The purpose of participation in a risk pool is to provide a medium for the funding and administration of the risks.

# Note 6. Pension Plans

# A. Public Employees' Retirement Fund

### Plan Description

The Indiana Public Employees' Retirement Fund (PERF) is a defined benefit pension plan. PERF is a cost-sharing multiple-employer public employee retirement system, which provides retirement benefits to plan members and beneficiaries. All full-time employees are eligible to participate in this defined benefit plan. State statutes (IC 5-10.2 and 5-10.3) govern, through the Indiana Public Retirement System (INPRS) Board, most requirements of the system, and give the School Corporation authority to contribute to the plan. The PERF retirement benefit consists of the pension provided by employer contributions plus an annuity provided by the member's annuity savings account. The annuity savings account consists of members' contributions, set by state statute at 3 percent of compensation, plus the interest credited to the member's account. The employer may elect to make the contributions on behalf of the member.

INPRS administers the plan and issues a publicly available financial report that includes financial statements and required supplementary information for the plan as a whole and for its participants. That report may be obtained by contacting:

Indiana Public Retirement System One North Capitol, Suite 001 Indianapolis, IN 46204 Ph. (888) 526-1687

# Funding Policy and Annual Pension Cost

The contribution requirements of the plan members for PERF are established by the Board of Trustees of INPRS.

# B. Teachers' Retirement Fund

# Plan Description

The Indiana Teachers' Retirement Fund (TRF) is a defined benefit pension plan. TRF is a cost-sharing multiple-employer public employee retirement system, which provides retirement benefits to plan members and beneficiaries. All employees engaged in teaching or in the supervision of teaching in the public schools of the State of Indiana are eligible to participate in TRF. State statute (IC 5-10.2) governs, through the Indiana Public Retirement System (INPRS) Board, most requirements of the system, and gives the School Corporation authority to contribute to the plan. The TRF retirement benefit consists of the pension provided by employer contributions plus an annuity provided by the member's annuity savings account. The annuity savings account consists of members' contributions, set by state statute at 3 percent of compensation, plus the interest credited to the member's account. The School Corporation may elect to make the contributions on behalf of the member.

INPRS issues a publicly available financial report that includes financial statements and required supplementary information for the TRF plan as a whole and for its participants. That report may be obtained by contacting:

Indiana Public Retirement System One North Capitol, Suite 001 Indianapolis, IN 46204 Ph. (888) 286-3544

# Funding Policy and Annual Pension Cost

The School Corporation contributes the employer's share to TRF for certified employees employed under a federally funded program and all the certified employees hired after July 1, 1995. The School Corporation currently receives partial funding, through the school funding formula, from the State of Indiana for this contribution. The employer's share of contributions for certified personnel who are not employed under a federally funded program and were hired before July 1, 1995, is considered to be an obligation of, and is paid by, the State of Indiana.

# Note 7. Negative Receipts and Disbursements

The financial statement contains some receipts and/or disbursements that appear as negative entries. This is a result of the correction of errors from prior periods. The errors made in the prior period were corrected by reversing the original entry. Since the original entry and the correction were made in separate periods, a negative receipt/disbursement was shown in the current period.

# Note 8. Cash Balance Deficits

The financial statement contains some funds with deficits in cash. This is a result of some funds being set up for reimbursable grants. Reimbursements for expenditures made by the School Corporation were not received by June 30, 2013, or June 30, 2014. The School Lunch fund has experienced declining receipts resulting in a cash balance deficit at June 30, 2013.

# Note 9. Other Postemployment Benefits

The School Corporation provides to eligible retirees a \$3,000 life insurance policy. This benefit poses a liability to the School Corporation for this year and in future years. Information regarding this benefit can be obtained by contacting the School Corporation.

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# **OTHER INFORMATION - UNAUDITED**

The School Corporation's Financial Reports can be found on the Indiana Department of Education website: <u>http://mustang.doe.state.in.us/TRENDS/fin.cfm</u>. This website is maintained by the Indiana Department of Education. More current financial information is available from the School Corporation Treasurer's Office. Additionally, some financial information of the School Corporation can be found on the Gateway website: <u>https://gateway.ifionline.org/</u>.

Differences may be noted between the financial information presented in the financial statement contained in this report and the financial information presented in the Financial Reports of the School Corporation which are referenced above. These differences, if any, are due to adjustments made to the financial information during the course of the audit. This is a common occurrence in any financial statement audit. The financial information presented in this report is audited information, and the accuracy of such information can be determined by reading the opinion given in the Independent Auditor's Report.

The other information presented was approved by management of the School Corporation. It is presented as intended by the School Corporation.

	General	Debt Service	Retirement/ Severance Bond Debt Service	Capital Projects	School Transportation	School Bus Replacement	Rainy Day	Retirement/ Severance Bond	School Lunch
Cash and investments - beginning	\$ 4,043,147	<u>\$ 218,141</u>	<u>\$ 15,369</u>	\$ 659,673	<u>\$ 34,125</u>	<u>\$ 279,753</u>	\$ 778,648	\$ 73,647	<u>\$ (6,171</u> )
Receipts: Local sources Intermediate sources	49,967 208	243,330	305,238	1,035,987	682,902	41,319 -	-	-	160,744 -
State sources Federal sources Interfund loans	5,471,792 - -	-	-	-	-	- -	- - 110,000	-	3,705 189,706 -
Other Total receipts	5,521,967	243,330	305,238	1,035,987	682,902	41,319	110,000		354,155
Disbursements: Current: Instruction Support services	3,718,048 1,560,594	-	-	416,962	983 468,880	-	384,061 190,500	73,647	82,422
Noninstructional services Facilities acquisition and construction Debt services Nonprogrammed charges Interfund loans	181,876 - 4,000,000 - -	- 206,500 -	- - 299,089 - -	403,104 - -	3,000 64,057	-	- 1,224 - -		440,058 - - - 75,000
Total disbursements	9,460,518	206,500	299,089	820,066	536,920		575,785	73,647	597,480
Excess (deficiency) of receipts over disbursements	(3,938,551)	36,830	6,149	215,921	145,982	41,319	(465,785)	(73,647)	(243,325)
Other financing sources (uses): Sale of capital assets Transfers in Transfers out	- -	- - (23,576)	- 27,290 (27,290)	- - (350,000)	-	(250,000)	- 646,290 (213,290)	-	- 130,000 (19,000)
Total other financing sources (uses)		(23,576)		(350,000)		(250,000)	433,000		111,000
Excess (deficiency) of receipts and other financing sources over disbursements and other financing uses	(3,938,551)	13,254	6,149	(134,079)	145,982	(208,681)	(32,785)	(73,647)	(132,325)
Cash and investments - ending	\$ 104,596	\$ 231,395	<u>\$ 21,518</u>	\$ 525,594	\$ 180,107	\$ 71,072	\$ 745,863	<u>\$</u> -	\$ (138,496)

	Textbook Rental	Repair and Replacement	Child Care Program	Educational License Plates	Rowe Fund	Powers Trip Fund	Philanthropic	Elementary Tobacco Cessation	Adult and Continuing Education
Cash and investments - beginning	\$ 5,600	<u>\$ 485</u>	<u>\$ 685</u>	<u>\$ 145</u>	<u>\$</u> -	<u>\$ -</u>	<u>\$</u> -	<u>\$</u> -	\$ 22,595
Receipts:									
Local sources	41,33	5 -	41,730	-	85	500	-	-	6,445
Intermediate sources			-	226	-	-	-	-	-
State sources	31,302	- 2	-	-	-	-	-	-	-
Federal sources			-	-	-	-	-	-	-
Interfund loans			-	-	-	-	-	-	-
Other		- 2,756							
Total receipts	72,63	2,756	41,730	226	85	500			6,445
Disbursements: Current:									
Instruction	78,630	- S	36,512	-	-	-	-	-	4,521
Support services	. 0,000	- 1,751		-	-	-	-	-	.,
Noninstructional services			-	-	-	-	-	-	-
Facilities acquisition and construction			-	-	-	-	-	-	-
Debt services			-	-	-	-	-	-	-
Nonprogrammed charges			-	-	-	-	-	-	-
Interfund loans	35,000	)							
Total disbursements	113,636	<u> </u>	36,512						4,521
Excess (deficiency) of receipts over									
disbursements	(40,999	9)1,005	5,218	226	85	500			1,924
Other financing sources (uses): Sale of capital assets	200	,							
Transfers in	79,576		-	-	-	-	-	-	-
Transfers out	,		-	-	-	-	-	-	-
							-		
Total other financing sources (uses)	79,776	<u> </u>							
Excess (deficiency) of receipts and other financing sources over disbursements									
and other financing uses	38,77	1,005	5,218	226	85	500			1,924
Cash and investments - ending	\$ 44,383	3 \$ 1,490	\$ 5,903	\$ 371	<u>\$85</u>	\$ 500	\$-	<u>\$</u> -	\$ 24,519

	Miscella Progra		Instruction Support	Secured Schools Safety Grant	Scholarships and Awards	Non-English Speaking Programs P.L. 273-1999	School Technology	Greene County Consortium	Consortium 2010+	Career Fair
Cash and investments - beginning	\$	8,560	<u>\$ (9,009</u> )	<u>\$</u>	<u>\$ 55</u>	<u>\$75</u>	<u>\$ 9,414</u>	<u>\$ 15,517</u>	<u>\$ 170,334</u>	<u>\$ 1,800</u>
Receipts: Local sources Intermediate sources		-	-	-	. <u>-</u>	-	-	-	133,051	-
State sources Federal sources Interfund loans		-	26,556	-		-	4,839	-	1,570	-
Other										
Total receipts			26,556				4,839		134,621	
Disbursements: Current:										
Instruction Support services Noninstructional services		-	29,941 (12,394) -	-	· -	-	-	278 5,769	150,269 7,200	-
Facilities acquisition and construction Debt services		-	-	-		-	-	-	-	-
Nonprogrammed charges Interfund loans				-	- 				-	- 
Total disbursements			17,547		<u> </u>			6,047	157,469	
Excess (deficiency) of receipts over disbursements			9,009		·		4,839	(6,047)	(22,848)	
Other financing sources (uses): Sale of capital assets		-	-	-		-	-	-		-
Transfers in Transfers out		-			(55)				55 	- -
Total other financing sources (uses)		_			(55)				55	
Excess (deficiency) of receipts and other financing sources over disbursements and other financing uses			9,009				4,839	(6,047)	(22,793)	
Cash and investments - ending	\$	8,560	<u> </u>	<u>\$</u> -	<u> </u>	<u>\$75</u>	\$ 14,253	\$ 9,470	\$ 147,541	\$ 1,800

	C (	udent ouncil Grant Fund	Ireland Healthy Lifestyle	 E Rate	Innovation Planning Grant		 Project Success	itle I 11-2012	-itle I 0-2011	Title I 2012-2013	Title I 2013-2014
Cash and investments - beginning	\$	1,000	\$ 1,346	\$ 53,741	\$	-	\$ 343	\$ (32,465)	\$ 31,255	<u>\$</u>	<u>\$ -</u>
Receipts: Local sources Intermediate sources State sources		-	2,926	16,390 -	30,0	-	-	-	-	-	-
Federal sources Interfund loans Other		-	-	-	30,0	-	-	- 31,299 -	-	- 191,871 -	-
Total receipts			 2,926	 - 16,390	30,0	-	 	 31,299	 	191,871	
Disbursements: Current:											
Instruction Support services Noninstructional services		-	3,540 -	3,343 34,098 -	18,5	- 69 -	-	12,199 15,914 1,976	-	173,478 8,676 4,583	-
Facilities acquisition and construction Debt services Nonprogrammed charges		-	-	-	3,7	90 - -	-	- - -	-	- - 5,014	-
Interfund loans			 	 		-	 	 <u> </u>	 <u> </u>		
Total disbursements Excess (deficiency) of receipts over		-	 3,540	 37,441	22,3	59	 	 30,089	 	191,751	
disbursements			 (614)	 (21,051)	7,6	<u>41</u>	 	 1,210	 	120	
Other financing sources (uses): Sale of capital assets Transfers in		-	-	-		-	-	- 31,255	-	-	-
Transfers out Total other financing sources (uses)			 <u> </u>	 		-	 <u> </u>	 - 31,255	 (31,255)		<u> </u>
Excess (deficiency) of receipts and other			 	 			 	 01,200	 (01,200)		
financing sources over disbursements and other financing uses			 (614)	 (21,051)	7,6	<u>41</u>	 	 32,465	 (31,255)	120	
Cash and investments - ending	\$	1,000	\$ 732	\$ 32,690	\$ 7,6	41	\$ 343	\$ 	\$ 	\$ 120	\$

	Serve America	Drug Free Schools 2010-2011	Drug Free Schools 2009-2010	Vocational and Technical Board Grants	Enhanced Act Education Programs	Other Federal Programs	Improving Teaching Quality, No Child Left, Title II, Part A	ITQ, Enhanced Education Through Technology, Title II, Part D
Cash and investments - beginning	\$ 2,271	<u>\$ (22,935</u> )	<u>\$                                    </u>	\$ 78	<u>\$ 86</u>	\$ (3,025)	<u>\$ (23,038)</u>	<u>\$ (169</u> )
Receipts: Local sources Intermediate sources State sources	-	-	-	-	157,500 2,618	-	726	-
Federal sources Interfund loans Other	-	-	-	-	-	-	36,902	-
Total receipts					160,118		37,628	
Disbursements: Current: Instruction Support services Noninstructional services	-	-	-	-	143,661 27,252	-	48,384	-
Facilities acquisition and construction Debt services Nonprogrammed charges	-	-	-	-	3,034	-	-	-
Interfund loans Total disbursements							48,384	
Excess (deficiency) of receipts over disbursements					(13,829)		(10,756)	<u>-</u>
Other financing sources (uses): Sale of capital assets Transfers in Transfers out	- - -	- - 	- - -	- - -	-	- - -	-	- - -
Total other financing sources (uses)								
Excess (deficiency) of receipts and other financing sources over disbursements and other financing uses					(13,829)		(10,756)	<u>-</u> _
Cash and investments - ending	\$ 2,271	<u>\$ (22,935)</u>	\$ 550	\$ 78	<u>\$ (13,743)</u>	\$ (3,025)	\$ (33,794)	\$ (169)

	S	Rural chools ievement	Lo F	Rural chools and ow Income Program - ss Through State	<u> </u>	REMS Grant	Security Resource Officer	Edu	pecial location - Part B	Education Jobs	Payroll hholdings	 Totals
Cash and investments - beginning	\$	500	\$	(14,505)	\$	(61,556)	<u>\$</u>	\$	40	<u>\$ -</u>	\$ 220,053	\$ 6,476,164
Receipts: Local sources Intermediate sources State sources Federal sources Interfund loans Other				- - 20,041 -		- - 83,216 -	-			- - 4,069 -	- - - 1,508,433	2,920,175 3,052 5,569,764 557,104 110,000 1,511,189
Total receipts				20,041		83,216		<u></u>		4,069	 1,508,433	 10,671,284
Disbursements: Current: Instruction Support services Noninstructional services Facilities acquisition and construction Debt services Nonprogrammed charges Interfund loans Total disbursements				24,585 4,161 - - - 28,746		15,858 - - - - - - - - - - - - - - - - - -			- - - - - - - - - - - - -	13,039 (8,970) - - - - - - - - - - - - - - - - - - -	 - - - - - - - - - - - - - - - - - - -	 4,911,443 2,824,924 628,493 414,152 4,569,646 1,723,219 110,000 15,181,877
Excess (deficiency) of receipts over disbursements				(8,705)		61,556					 (203,970)	 (4,510,593)
Other financing sources (uses): Sale of capital assets Transfers in Transfers out				- - -		- - -			- - -		 - -	 200 914,466 (914,466)
Total other financing sources (uses)								<u></u>			 	 200
Excess (deficiency) of receipts and other financing sources over disbursements and other financing uses				(8,705)		61,556		. <u> </u>			 (203,970)	 (4,510,393)
Cash and investments - ending	\$	500	\$	(23,210)	\$	-	<u>\$</u>	\$	40	\$	\$ 16,083	\$ 1,965,771

	Ge	eneral	Debt Service		Retirement/ Severance Bond Debt Service		apital bjects	Tra	School ansportation	E	chool Bus Icement	 Rainy Day	Retirement Severance Bond		School Lunch
Cash and investments - beginning	\$	104,596	\$ 231,395	<u>5</u> <u>\$</u>	21,518	\$	525,594	\$	180,107	\$	71,072	\$ 745,863	\$	_	\$ (138,496)
Receipts:															
Local sources		142,369	195,099	)	411,157	1	,122,694		729,273		28,971	-		-	129,773
Intermediate sources		189		-	-		-		-		-	-		-	-
State sources	5	5,408,153		-	-		-		-		-	-		-	2,965
Federal sources		-		-	-		-		-		-	-		-	248,951
Other					-				-		-	 -		-	-
Total receipts	5	5,550,711	195,099	)	411,157	1	,122,694		729,273		28,971	 			381,689
Disbursements: Current:															
Instruction	3	3,688,668		-	-		-		3,151		-	-		-	-
Support services	1	1,633,822		-	-		533,647		530,202		-	-		-	38,390
Noninstructional services		189,954		-	-		-		-		-	-		-	414,361
Facilities acquisition and construction		-		-	-		301,580		12,000		-	-		-	-
Debt services		-	160,000	)	303,353		-		-		-	-		-	-
Nonprogrammed charges												 		-	
Total disbursements	5	5,512,444	160,000	)	303,353		835,227		545,353			 			452,751
Excess (deficiency) of receipts over															
disbursements		38,267	35,099	)	107,804		287,467		183,920		28,971	 -			 (71,062)
Other financing sources (uses):															
Sale of capital assets		-		-	-		-		425		-	-		-	-
Transfers in		-		-	-		-		-		-	225,000		-	225,000
Transfers out	. <u> </u>	-	(10,352	2)	-		(200,000)		-		(25,000)	 (225,000)			 
Total other financing sources (uses)			(10,352	<u>?)</u>			(200,000)		425		(25,000)	 			225,000
Excess (deficiency) of receipts and other financing sources over disbursements															
and other financing uses		38,267	24,747		107,804		87,467		184,345		3,971	 -			153,938
Cash and investments - ending	\$	142,863	\$ 256,142	2 \$	129,322	\$	613,061	\$	364,452	\$	75,043	\$ 745,863	\$	-	\$ 15,442

	Textbook Rental	Repair and Replacement	Child Care Program	Educational License Plates	Rowe Fund	Powers Trip Fund	Philanthropic	Elementary Tobacco Cessation	Adult and Continuing Education
Cash and investments - beginning	\$ 44,383	<u>\$ 1,490</u>	\$ 5,903	<u>\$ 371</u>	<u>\$85</u>	<u>\$ 500</u>	<u>\$</u>	<u>\$</u>	<u>\$ 24,519</u>
Receipts: Local sources Intermediate sources State sources	46,622 - 32,872	9,600	37,810	- 150	88	525	477	- 50	5,749
Federal sources Other	-	- 74,897	-	-	-	-		-	(70)
Total receipts	79,494	84,497	37,810	150	88	525	477	50	5,679
Disbursements: Current: Instruction Support services Noninstructional services Facilities acquisition and construction Debt services Nonprogrammed charges	52,628 - - - -	27,250 - - -	35,657 - - - - -		- - - -	- 106 - - -	27 - - - - -		24,848 - - - -
Total disbursements	52,628	27,250	35,657			106	27		24,848
Excess (deficiency) of receipts over disbursements	26,866	57,247	2,153	150	88	419	450	50	(19,169)
Other financing sources (uses): Sale of capital assets Transfers in Transfers out	- 10,352 -								- -
Total other financing sources (uses)	10,352								<u> </u>
Excess (deficiency) of receipts and other financing sources over disbursements and other financing uses	37,218	57,247	2,153	150	88	419_	450_	50	(19,169)
Cash and investments - ending	\$ 81,601	\$ 58,737	\$ 8,056	\$ 521	<u>\$ 173</u>	<u>\$919</u>	\$ 450	\$ 50	\$ 5,350

		laneous grams	Instruction Support	Secured Schools Safety Grant	Scholarships and Awards	Non-English Speaking Programs P.L. 273-1999	School Technology	Greene County Consortium	Consortium 2010+	Career Fair
Cash and investments - beginning	<u>\$</u>	8,560	<u>\$</u> -	<u>\$</u> -	<u>\$</u>	<u>\$75</u>	\$ 14,253	\$ 9,470	<u>\$ 147,541</u>	\$ 1,800
Receipts:										
Local sources		-	-	-	-	-	-	-	60,000	-
Intermediate sources		-	-	-	-	-	-	-	-	-
State sources		-	27,554	-	-	-	4,836	-	-	-
Federal sources		-	-	-	-	-		-	-	-
Other		-								
Total receipts			27,554				4,836		60,000	<u> </u>
Disbursements:										
Current:										
Instruction		-	40,356	-	-	-	76	-	30,482	-
Support services		-	-	8,970	-	-	1,336	-	3,000	-
Noninstructional services		-	-	-	-	-	-	-	93,858	-
Facilities acquisition and construction		-	-	-	-	-		-	-	-
Debt services		-	-	-	-	-		-	-	-
Nonprogrammed charges		-								
Total disbursements			40,356	8,970			1,412		127,340	<u> </u>
Excess (deficiency) of receipts over										
disbursements			(12,802)	(8,970)			3,424		(67,340)	<u> </u>
Other financing sources (uses):										
Sale of capital assets		-	-	-	-	-	-	-	-	-
Transfers in		-	-	-	-	-	-	-	20,201	-
Transfers out									(100,402)	
Total other financing sources (uses)									(80,201)	<u> </u>
Excess (deficiency) of receipts and other financing sources over disbursements and other financing uses		<u>-</u>	(12,802)	(8,970)			3,424		(147,541)	<u> </u>
Cash and investments - ending	\$	8,560	\$ (12,802)	\$ (8,970)	\$ -	\$ 75	\$ 17,677	\$ 9,470	s -	\$ 1,800
cash and involution to onding	Ψ	0,000	÷ (12,002)	÷ (0,010)	<b>*</b>	÷ 10	÷ 11,011	÷ 0,470	¥	÷ 1,000

	Student Council Grant Fund	Ireland Healthy Lifestyle	E Rate	Innovation Planning Grant	Project Success	Title I FY 2011-2012	Title I 2010-2011	Title I 2012-2013	Title I 2013-2014
Cash and investments - beginning	<u>\$ 1,000</u>	<u>\$ 732</u>	\$ 32,690	<u>\$</u> 7,641	<u>\$ 343</u>	<u>\$</u>	<u>\$</u>	<u>\$ 120</u>	<u>\$ -</u>
Receipts: Local sources Intermediate sources State sources	-	-	23,541 -	-	-	-	-	:	-
Federal sources Other	-	-	- - -	- - -	-	-	-	- 171,939 -	277,774
Total receipts			23,541					171,939	277,774
Disbursements: Current:									
Instruction Support services Noninstructional services	-	-	3,368 52,802	- 2,943 -	-	-	-	128,101 42,508 1,450	261,850 8,824 7,842
Facilities acquisition and construction Debt services Nonprogrammed charges	-	-	- - 	3,750	-	-	- - 	-	
Total disbursements			56,170	6,693				172,059	278,516
Excess (deficiency) of receipts over disbursements			(32,629)	(6,693)				(120)	(742)
Other financing sources (uses): Sale of capital assets Transfers in Transfers out			-				-	-	- - -
Total other financing sources (uses)									
Excess (deficiency) of receipts and other financing sources over disbursements and other financing uses			(32,629)	(6,693)				(120)	(742)
Cash and investments - ending	\$ 1,000	\$ 732	<u>\$61</u>	\$ 948	\$ 343	<u> </u>	\$	<u> </u>	<u>\$ (742)</u>

	Serve merica	Drug Free Schools 2010-2011	Drug Free Schools 2009-2010	Vocational and Technical Board Grants	Enhanced Act Education Programs	Other Federal Programs	Improving Teaching Quality, No Child Left, Title II, Part A	ITQ, Enhanced Education Through Technology, Title II, Part D
Cash and investments - beginning	\$ 2,271	<u>\$ (22,935</u> )	<u>\$ 550</u>	<u>\$ 78</u>	<u>\$ (13,743</u> )	<u>\$ (3,025)</u>	\$ (33,794)	<u>\$ (169</u> )
Receipts: Local sources Intermediate sources	-	-	-	-	77,579 250	-	13,278	-
State sources Federal sources Other	 -	-	- - 				- 8,586 	- - -
Total receipts	 				77,829		21,864	
Disbursements: Current: Instruction Support services	-	12,313	550 -	-	135,807 23,479	-	(11,336) (4,170)	-
Noninstructional services Facilities acquisition and construction Debt services Nonprogrammed charges	 -		- - -	- - -	- 74 -	- - - -		- - -
Total disbursements	 	12,313	550		159,360		(15,506)	
Excess (deficiency) of receipts over disbursements	 	(12,313)	(550)		(81,531)		37,370	
Other financing sources (uses): Sale of capital assets Transfers in Transfers out	 - - -	- 36,059 -			- 80,201 -		- - (22,922)	- - -
Total other financing sources (uses)	 	36,059			80,201		(22,922)	<u> </u>
Excess (deficiency) of receipts and other financing sources over disbursements and other financing uses	 	23,746	(550)	. <u> </u>	(1,330)	<u>-</u>	14,448	<u> </u>
Cash and investments - ending	\$ 2,271	\$ 811	<u>\$</u>	\$ 78	\$ (15,073)	\$ (3,025)	\$ (19,346)	<u>\$ (169)</u>

	S	Rural chools evement	Rural Schools and Low Income Program - Pass Throug State	•	REMS Grant		Security Resource Officer	Special Educatior Part B		Education Jobs	Payroll thholdings	 Totals
Cash and investments - beginning	\$	500	<u>\$ (23,2</u>	<u>10</u> )	\$	<u>- </u> \$	<u> </u>	\$	40	<u>\$</u> -	\$ 16,083	\$ 1,965,771
Receipts:												
Local sources		-		-		-	-		-	-	-	3,034,605
Intermediate sources		-		-		-	-		-	-	-	639
State sources Federal sources		-	16,13	-		-	-		-	-	-	5,476,380 723,388
Other		-	10, 1	-		-	-		-	-	- 1,711,316	1,786,143
Total receipts			16,1;	38					_		 1,711,316	 11,021,155
							<u> </u>				 .,,	 ,021,100
Disbursements: Current:												
Instruction		-	(18,0)	86)		-	-		-	-	-	4,388,460
Support services		-		-		-	2,820		-	-	-	2,905,929
Noninstructional services		-		-		-	-		-	-	-	707,465
Facilities acquisition and construction		-		-		-	-		-	-	-	317,404
Debt services Nonprogrammed charges		-		-		-	-		-	-	- 1,663,829	463,353 1,663,829
Nonprogrammed charges				_							 1,003,029	 1,003,629
Total disbursements			(18,08	<u>36</u> )			2,820		_		 1,663,829	 10,446,440
Excess (deficiency) of receipts over												
disbursements			34,22	24			(2,820)				 47,487	 574,715
Other financing sources (uses):												
Sale of capital assets		-		-		-	-		-	-	-	425
Transfers in		-		-		-	-		-	-	-	596,813
Transfers out			(13,13	<u>37</u> )					-		 	 (596,813)
Total other financing sources (uses)			(13,13	<u>37</u> )					_		 	 425
Excess (deficiency) of receipts and other financing sources over disbursements												
and other financing uses			21,08	37			(2,820)		-		 47,487	 575,140
Cash and investments - ending	\$	500	\$ (2,12	23)	\$	- \$	(2,820)	\$	40	<u>\$</u>	\$ 63,570	\$ 2,540,911

#### WHITE RIVER VALLEY SCHOOL DISTRICT SCHEDULE OF PAYABLES AND RECEIVABLES As of June 30, 2014

Government or Enterprise	ccounts Payable	Accounts Receivable		
Governmental activities	\$ 274,055	\$ 22,213		

### WHITE RIVER VALLEY SCHOOL DISTRICT SCHEDULE OF LEASES AND DEBT As of June 30, 2014

Lessor	Purpose	Annual Lease Payment	Lease Beginning Date	Lease Ending Date
Governmental activities: Don Wilson G E Capital	Lease Fuel Barn Copiers	\$ 12,000 26,113	7/1/2011 4/1/2010	6/30/2015 3/31/2016
Total governmental activities		 38,113		
Total of annual lease payments		\$ 38,113		

De	Ending Principal	Principal and Interest Due Within One			
Туре	Purpose	Balance	Year		
Governmental activities: General obligation bonds General obligation bonds	Retirement/Severance Bonds Qualified School Construction Bonds	\$     1,605,000 1,583,000	. ,		
Total governmental activities		3,188,000	461,841		
Totals		<u>\$ 3,188,000</u>	<u>\$ 461,841</u>		

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#### WHITE RIVER VALLEY SCHOOL DISTRICT SCHEDULE OF CAPITAL ASSETS As of June 30, 2014

Capital assets are reported at actual or estimated historical cost based on appraisals or deflated current replacement cost. Contributed or donated assets are reported at estimated fair value at the time received.

	 Ending Balance	
Governmental activities:		
Land	\$ 129,000	
Buildings	19,431,920	
Improvements other than buildings	1,533,523	
Machinery, equipment, and vehicles	 4,071,515	
Total capital assets	\$ 25,165,958	

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### SUPPLEMENTAL AUDIT OF

### FEDERAL AWARDS



STATE BOARD OF ACCOUNTS 302 WEST WASHINGTON STREET ROOM E418 INDIANAPOLIS, INDIANA 46204-2769

> Telephone: (317) 232-2513 Fax: (317) 232-4711 Web Site: www.in.gov/sboa

### INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE

### TO: THE OFFICIALS OF THE WHITE RIVER VALLEY SCHOOL DISTRICT, GREENE COUNTY, INDIANA

### Report on Compliance for Each Major Federal Program

We have audited the White River Valley School District's (School Corporation) compliance with the types of compliance requirements described in the *U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement* that could have a direct and material effect on each of its major federal programs for the period of July 1, 2012 to June 30, 2014. The School Corporation's major federal programs are identified in the Summary of Auditor's Results section of the accompanying Schedule of Findings and Questioned Costs.

### Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

### Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of the School Corporation's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the School Corporation's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the School Corporation's compliance.

#### **Opinion on Each Major Federal Program**

In our opinion, the School Corporation complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the period of July 1, 2012 to June 30, 2014.

### INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE (Continued)

### **Other Matters**

The results of our auditing procedures disclosed instances of noncompliance, which are required to be reported in accordance with OMB Circular A-133 and which are described in the accompanying Schedule of Findings and Questioned Costs as items 2014-002 and 2014-004. Our opinion on each major federal program is not modified with respect to these matters.

The School Corporation's response to the noncompliance findings identified in our audit is described in the accompanying Corrective Action Plan. The School Corporation's response was not subjected to the auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

#### **Report on Internal Control over Compliance**

Management of the School Corporation is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the School Corporation's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing our opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the School Corporation's internal control over compliance.

Our consideration of internal control over compliance was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies and, therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as discussed below, we identified certain deficiencies in internal control over compliance that we consider to be material weaknesses.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. We consider the deficiencies in internal control over compliance described in the accompanying Schedule of Findings and Questioned Costs as items 2014-002, 2014-003, and 2014-004 to be material weaknesses.

The School Corporation's response to the internal control over compliance findings identified in our audit is described in the accompanying Corrective Action Plan. The School Corporation's response was not subjected to the auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133. Accordingly, this report is not suitable for any other purpose.

Paul D. Joyce

Paul D. Joyce, CPA State Examiner

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## SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS AND ACCOMPANYING NOTES

The Schedule of Expenditures of Federal Awards and accompanying notes presented were approved by management of the School Corporation. The schedule and notes are presented as intended by the School Corporation.

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#### WHITE RIVER VALLEY SCHOOL DISTRICT SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS For the Years Ended June 30, 2013 and 2014

Federal Grantor Agency Cluster Title/Program Title/Project Title	Pass-Through Entity or Direct Grant	Federal CFDA Number	Pass-Through Entity (or Other) Identifying Number	Total Federal Awards Expended 06-30-13	Total Federal Awards Expended 06-30-14
DEPARTMENT OF AGRICULTURE					
Child Nutrition Cluster School Breakfast Program	Indiana Department of Education	10.553		<u>\$ 41,766</u>	<u>\$ 56,237</u>
National School Lunch Program	Indiana Department of Education	10.555		171,367	216,965
Total - Child Nutrition Cluster				213,133	273,202
Total - Department of Agriculture				213,133	273,202
DEPARTMENT OF EDUCATION Title I, Part A Cluster	Indiana Donotmant of Education	84.010	12-2980	31,295	
Title I Grants to Local Educational Agencies	Indiana Department of Education	84.010	13-2980 13-2980 14-2980	191,871	- 171,939 277,774
Total - Title I, Part A Cluster				223,166	449,713
Special Education Cluster Special Education - Grants to States (IDEA, Part B)	Indiana Department of Education	84.027	14211-024-PN01 14212-024-PN01 14213-024-PN01 14214-024-PN01 99914-024-PN01	10,147 38,272 138,442 - -	7,230 64,890 116,292 3,169
Total - Special Education - Grants to States (IDEA, Part B)				186,861	191,581
Special Education - Preschool Grants (IDEA Preschool)	Indiana Department of Education	84.173	45712-024-PN01 45713-024-PN01 45714-024-PN01	2,491 6,161 	- 3,921 5,538
Total - Special Education - Preschool Grants (IDEA Preschool)				8,652	9,459
Total - Special Education Cluster				195,513	201,040
Readiness and Emergency Management for Schools REMS Grant	Direct Grant	84.184E	Q184E0100404	83,216	<u> </u>
Rural Education Rural & Low Income Program	Indiana Department of Education	84.358	FY 11	20,041	16,138
Improving Teacher Quality State Grants	Indiana Department of Education	84.367	11-2980	36,902	8,586
Education Jobs Fund	Indiana Department of Education	84.410	FY 11-12	4,069	<u> </u>
Total - Department of Education				562,907	675,477
Total federal awards expended				\$ 776,040	\$ 948,679

The accompanying notes are an integral part of the Schedule of Expenditures of Federal Awards.

### WHITE RIVER VALLEY SCHOOL DISTRICT NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

### Note 1. Basis of Presentation

The accompanying Schedule of Expenditures of Federal Awards (SEFA) includes the federal grant activity of the School Corporation and is presented in accordance with the cash and investment basis of accounting used in the preparation of the financial statement. Accordingly, the amount of federal awards expended is based on when the disbursement related to the award occurs except when the federal award is received on a reimbursement basis. In these instances the federal awards are considered expended when the reimbursement is received.

Circular A-133 requires an annual audit of nonfederal entities expending a total amount of federal awards equal to or in excess of \$500,000 in any fiscal year unless by constitution or statute a less frequent audit is required. In accordance with Indiana Code (IC 5-11-1-25), audits of school corporations shall be conducted biennially. Such audits shall include both years within the biennial period.

### Note 2. Noncash Assistance

The School Corporation expended the following amount of noncash assistance for the years ending June 30, 2013 and 2014. This noncash assistance is also included in the federal expenditures presented in the SEFA.

Program Title	Federal CFDA Number	2013	2014	
Child Nutrition Cluster: Food Commodities: National School Lunch Program	10.555	<u>\$ 23,427</u>	<u>\$ 24,251</u>	

### Section I - Summary of Auditor's Results

**Financial Statement:** Type of auditor's report issued: Adverse as to GAAP: Unmodified as to Regulatory Basis Internal control over financial reporting: Material weaknesses identified? ves Significant deficiencies identified? none reported Noncompliance material to financial statement noted? yes Federal Awards: Internal control over major programs: Material weaknesses identified? ves Significant deficiencies identified? none reported Type of auditor's report issued on compliance for Unmodified major programs: Any audit findings disclosed that are required to be reported in accordance with section .510(a) of OMB Circular A-133? yes Identification of Major Programs: Name of Federal Program or Cluster

> Title I, Part A Cluster Special Education Cluster

Dollar threshold used to distinguish between Type A and Type B programs: \$300,000

Auditee qualified as low-risk auditee?

no

### Section II - Financial Statement Findings

### FINDING 2014-001 - INTERNAL CONTROLS OVER FINANCIAL TRANSACTIONS AND REPORTING

There were several deficiencies in the internal control system of the School Corporation related to financial transactions and reporting.

 Lack of Segregation of Duties: The School Corporation had not separated incompatible activities related to cash and receipts. One person was solely responsible for the preparation of the bank reconciliations and for all aspects of the receipt process, including issuing receipts, depositing the funds, and recording the transactions in the records. There was no segregation of duties, such as an oversight, review, or approval process. The failure to establish these controls could enable material misstatements or irregularities to remain undetected. Control activities should have been in place to reduce the risks of errors in financial reporting.

- 2. Monitoring of Controls: An evaluation of the School Corporation's system of internal control had not been conducted. The failure to monitor the internal control system placed the School Corporation at risk that controls may not have been either designed properly or operating effectively to provide reasonable assurance that controls would prevent, or detect and correct, material misstatements in a timely manner. Additionally, the School Corporation had no process to identify or communicate corrective actions to improve controls. Effective internal controls over financial reporting require the School Corporation to monitor and assess the quality of the system of internal control.
- 3. Preparation of the Schedule of Expenditures of Federal Awards (SEFA): The School Corporation did not have a proper system of internal control in place to prevent or detect errors on the SEFA. During the audit of the SEFA, there were the following errors: a Readiness and Emergency Management for Schools direct grant awarded by the Department of Education had not been listed for FY2013; the Child Nutrition Cluster funds awarded by the Department of Agriculture had not been listed for FY2014 and commodities had been omitted for both fiscal years; Title I Grants to Local Educational Agencies awards from the Department of Education had not been listed with the accurate amount of the award for FY2014. Audit adjustments of \$935,059 were proposed, accepted by the School Corporation, and made to the SEFA presented in this report.

Governmental units should have internal controls in effect which provide reasonable assurance regarding the reliability of financial information and records, effectiveness and efficiency of operations, proper execution of management's objectives, and compliance with laws and regulations. Among other things, segregation of duties, safeguarding controls over cash and all other assets and all forms of information processing are necessary for proper internal control.

Controls over the receipting, disbursing, recording, and accounting for the financial activities are necessary to avoid substantial risk of invalid transactions, inaccurate records and financial statements and incorrect decision making. (Accounting and Uniform Compliance Guidelines Manual for Indiana Public School Corporations, Chapter 9)

OMB Circular A-133, Subpart C, section .300 states in part: "The auditee shall: . . . (d) Prepare appropriate financial statements, including the schedule of expenditures of Federal awards in accordance with section .310."

OMB Circular A-133, Subpart C, section .310(b) states:

"<u>Schedule of expenditures of Federal awards</u>. The auditee shall also prepare a schedule of expenditures of Federal awards for the period covered by the auditee's financial statements. While not required, the auditee may choose to provide information requested by Federal awarding agencies and pass-through entities to make the schedule easier to use. For example, when a Federal program has multiple award years, the auditee may list the amount of Federal awards expended for each award year separately. At a minimum, the schedule shall:

(1) List individual Federal programs by Federal agency. For Federal programs included in a cluster of programs, list individual Federal programs within a cluster of programs. For R&D, total Federal awards expended shall be shown either by individual award or by Federal agency and major subdivision within the Federal agency. For example, the National Institutes of Health is a major subdivision in the Department of Health and Human Services.

- (2) For Federal awards received as a subrecipient, the name of the pass-through entity and identifying number assigned by the pass-through entity shall be included.
- (3) Provide total Federal awards expended for each individual Federal program and the CFDA number or other identifying number when the CFDA information is not available.
- (4) Include notes that describe the significant accounting policies used in preparing the schedule.
- (5) To the extent practical, pass-through entities should identify in the schedule the total amount provided to subrecipients from each Federal program.
- (6) Include, in either the schedule or a note to the schedule, the value of the Federal awards expended in the form of non-cash assistance, the amount of insurance in effect during the year, and loans or loan guarantees outstanding at year end. While not required, it is preferable to present this information in the schedule."

### Section III - Federal Award Findings and Questioned Costs

#### FINDING 2014-002 - CASH MANAGEMENT, REPORTING, AND PERIOD OF AVAILABILITY

Federal Agency: Department of Education Federal Programs: Special Education - Grants to States (IDEA, Part B), Special Education - Preschool Grants (IDEA Preschool) CFDA Numbers: 84.027, 84.173 Federal Award Numbers and Years: 14211-024-PN01, 14212-024-PN01, 14213-024-PN01, 14214-024-PN01, 99914-024-PN01, 45712-024-PN01, 45713-024-PN01, 45714-024-PN01

Pass-Through Entity: Indiana Department of Education

The School Corporation was a member of the Greene-Sullivan Special Education Cooperative (Cooperative). The Cooperative operated the Special Education programs and managed the Special Education grant funds.

Management of the Cooperative had not established an effective internal control system, which includes segregation of duties, related to the grant agreement and the Cash Management, Reporting, and Period of Availability compliance requirements that have a direct and material effect on the programs.

The failure to establish an effective internal control system placed the Cooperative at risk of noncompliance with the grant agreement and the compliance requirements. A lack of segregation of duties within an internal control system could have also allowed noncompliance with compliance requirements and allowed the misuse and mismanagement of federal funds and assets by not having proper oversight, reviews, and approvals over the activities of the programs.

An internal control system, including segregation of duties, should be designed and operate effectively to provide reasonable assurance that material noncompliance with the grant agreement or a compliance requirement of a federal program will be prevented, or detected and corrected, on a timely basis. In order to have an effective internal control system, it is important to have proper segregation of duties. This is

accomplished by making sure proper oversight, reviews, and approvals take place and to have a separation of functions over certain activities related to the programs. The fundamental premise of segregation of duties is that an individual or small group of individuals should not be in a position to initiate, approve, undertake, and review the same activity.

OMB Circular A-133, Subpart C, section .300 states in part:

"The auditee shall: . . . (b) Maintain internal control over Federal programs that provides reasonable assurance that the auditee is managing Federal awards in compliance with laws, regulations, and the provisions of contracts or grant agreements that could have a material effect on each of its Federal programs. . . ."

Requests for Reimbursement were prepared and filed by the Cooperative's Treasurer. The Cooperative had not designed or implemented adequate policies and procedures to ensure that required reports were accurately prepared, that the expenditures submitted for reimbursement were paid prior to the request, and that all obligations for expenditures made from program funds were incurred and liquidated during the period of availability.

There were the following instances of noncompliance:

The period of availability to obligate the funds for Federal Award Number 14211-024-PN01, was July 1, 2010 through September 30, 2012; the Cooperative had until December 15, 2012, to spend the funds obligated by September 30, 2012.

On September 28, 2012, the Cooperative encumbered \$82,112 for an office renovation project that was going to be paid from the grant. The final reimbursement request for the grant was made by the Cooperative on December 15, 2012, for \$75,724.93, which equaled the remaining unclaimed balance of the grant award amount. Documentation provided by the Cooperative to support the disbursements made for the renovation project and claimed on the reimbursement request totaled \$59,655.64 that was paid November 26, 2012 to March 12, 2013. Of the amount claimed in December 2012 for the grant \$16,069.19 was not supported by actual expenditures and was considered a questioned cost. The portion of the \$16,069.19 considered to be guestioned costs allocable to the School Corporation was \$1,904.20.

In addition, of the payments made to support the December reimbursement request, \$57,899.74 was made after December 15, 2012, the cutoff date for the liquidation of obligations for the grant, and was, therefore, made outside the period of availability. The portion of the payments that were allocable to the School Corporation was \$6,861.12.

34 CFR 80.21 states in part:

"...(b) *Basic standard*. Methods and procedures for payment shall minimize the time elapsing between the transfer of funds and disbursement by the grantee or subgrantee, in accordance with Treasury regulations at 31 CFR part 205....

(d) *Reimbursement*. Reimbursement shall be the preferred method when the requirements in paragraph (c) of this section are not met. . . ."

31 CFR 205.12(b)(5) states: "Reimbursable funding means that a Federal Program Agency transfers Federal funds to a State after that State has already paid out the funds for Federal assistance program purposes."

34 CFR 80.23 states:

"(a) General. Where a funding period is specified, a grantee may charge to the award only costs resulting from obligations of the funding period unless carryover of unobligated balances is permitted, in which case the carryover balances may be charged for costs resulting from obligations of the subsequent funding period.

Liquidation of obligations. A grantee must liquidate all obligations incurred under the (b) award not later than 90 days after the end of the funding period (or as specified in a program regulation) to coincide with the submission of the annual Financial Status Report (SF-269). The Federal agency may extend this deadline at the request of the grantee."

The failure to establish internal controls enabled material noncompliance to go undetected. Noncompliance of the grant agreement or the compliance requirements could result in the loss of federal funds to the School Corporation.

We recommended that the School Corporation's management develop and implement procedures and establish controls to monitor the Cooperative.

### FINDING 2014-003 - LEVEL OF EFFORT

Federal Agency: Department of Education Federal Programs: Special Education - Grants to States (IDEA, Part B), Special Education - Preschool Grants (IDEA Preschool) CFDA Numbers: 84.027, 84.173 Federal Award Numbers and Years: 14211-024-PN01, 14212-024-PN01, 14213-024-PN01, 14214-024-PN01, 99914-024-PN01, 45712-024-PN01, 45713-024-PN01, 45714-024-PN01

Pass-Through Entity: Indiana Department of Education

The School Corporation was a member of the Greene-Sullivan Special Education Cooperative (Cooperative). The Cooperative operated the Special Education program and managed the Special Education grant funds. The School Corporation was responsible for maintaining level of effort.

Management of the School Corporation had not established an effective internal control system for the Special Education program related to the grant agreement and the Level of Effort compliance requirement. There was no segregation of duties, such as an oversight, review, or approval process to ensure information was submitted and correctly reported.

The failure to establish an effective internal control system placed the corporation at risk of noncompliance with the grant agreement and the compliance requirement. A lack of segregation of duties within an internal control system could have also allowed noncompliance with compliance requirements and allowed the misuse and mismanagement of federal funds and assets by not having proper oversight, reviews, and approvals over the activities of the programs.

OMB Circular A-133, Subpart C, section .300 states in part:

"The auditee shall: . . . (b) Maintain internal control over Federal programs that provides reasonable assurance that the auditee is managing Federal awards in compliance with laws, regulations, and the provisions of contracts or grant agreements that could have a material effect on each of its Federal programs. . . ."

The failure to establish internal controls could have enabled material noncompliance to go undetected. Noncompliance of the grant agreement or the compliance requirement could result in the loss of federal funds to the School Corporation.

We recommended that the School Corporation's management establish controls, including segregation of duties, related to the grant agreement and compliance requirement listed above.

### FINDING 2014-004 - ALLOWABLE COSTS/COST PRINCIPLES AND REPORTING

Federal Agency: Department of Education Federal Program: Title I Grants to Local Educational Agencies CFDA Number: 84.010 Federal Award Numbers and Years (or Other Identifying Number): 12-2980, 13-2980, 14-2980 Pass-Through Entity: Indiana Department of Education

Management of the School Corporation had not established an effective internal control system, which would include segregation of duties, related to the grant agreement and the following compliance requirements: Allowable Costs/Cost Principles and Reporting.

The School Corporation did not have a system in place to ensure compliance with time and effort reporting. Semi-Annual Certifications for employees that worked solely on the Title I program were not all signed by the employee or a supervisory official having first-hand knowledge of the work performed by the employee.

The Request for Reimbursement reports were prepared by the Treasurer and submitted electronically via the Indiana Department of Education (IDOE) website. The Treasurer also submitted the Final Expenditure Report. There was no segregation of duties, such as an oversight, review, or approval process to ensure information was submitted and correctly reported.

The failure to establish an effective internal control system placed the School Corporation at risk of noncompliance with the grant agreement and the compliance requirements. A lack of segregation of duties within an internal control system could have also allowed noncompliance with compliance requirements and allowed the misuse and mismanagement of federal funds and assets by not having proper oversight, reviews, and approvals over the activities of the program.

An internal control system, including segregation of duties, should be designed and operate effectively to provide reasonable assurance that material noncompliance with the grant agreement or a compliance requirement of a federal program will be prevented, or detected and corrected, on a timely basis. In order to have an effective internal control system, it is important to have proper segregation of duties. This is accomplished by making sure proper oversight, reviews, and approvals take place and to have a separation of functions over certain activities related to the program. The fundamental premise of segregation of duties is that an individual or small group of individuals should not be in a position to initiate, approve, undertake, and review the same activity.

OMB Circular A-133, Subpart C, section .300 states in part:

"The auditee shall: . . . (b) Maintain internal control over Federal programs that provides reasonable assurance that the auditee is managing Federal awards in compliance with laws, regulations, and the provisions of contracts or grant agreements that could have a material effect on each of its Federal programs. . . ."

OMB Circular A-87, Attachment B, Section 8(h)(3) states:

"Where employees are expected to work solely on a single Federal award or cost objective, charges for their salaries and wages will be supported by periodic certifications that the employees worked solely on that program for the period covered by the certification. These certifications will be prepared at least semi-annually and will be signed by the employee or supervisory official having first-hand knowledge of the work performed by the employee."

The failure to establish internal controls enabled material noncompliance to go undetected. Noncompliance of the grant agreement or the compliance requirements could result in the loss of federal funds to the School Corporation.

We recommended that the School Corporation's management establish controls, including segregation of duties, to ensure compliance and comply with the Allowable Costs/Cost Principles and Reporting requirements of the program. (This page intentionally left blank.)

# AUDITEE PREPARED DOCUMENT

The subsequent document was provided by management of the School Corporation. The document is presented as intended by the School Corporation.

# WHITE RIVER VALLEY SCHOOL DISTRICT

"Home of the Wolverines"

Mr. Robert M. Hacker, Superintendent Mrs. Jayne Kaho, Treasurer Mrs. Michelle Emmons, Payroll 5644 West State Road 54 PO Box 1470 Switz City, Indiana 4746

Board of Education Mr. Jason Davidson, President Mr. Andy Davis, VP Mr. Chris Cornelius, Secretary Mr. Joe Decker Mr. Brock Hostetter Mr. David Reed Mr. Roger Shake

**Corrective Action Plan** 

Finding 2014-001 Contact Person Responsible for Corrective Action: Mrs. Jayne Kaho, WRV Treasurer Contact Phone Number: 812-659-1424 Description of Corrective Action Plan:

- Lack of Segregation of Duties: The corporation treasurer will issue receipts, make deposits, and post transactions. The deputy treasurer will review the receipts, deposits, and transactions listing before the receipts are posted. The superintendent will review and approve the monthly bank reconciliations. The lunchroom supervisor will issue, record, and reconcile receipts and disbursements for the lunchroom accounts. Another lunchroom employee will review the receipts and disbursements. The information will then be taken to the building ECA treasurer who will do the same.
- 2. Monitoring of Controls: The corporation treasurer and superintendent will develop a system of internal control, including segregation of duties, and monitor it periodically to ensure that employees are following procedures. The plan will be developed and updated to ensure effectiveness. The Board of Education will pass an Internal Control Policy that directs the superintendent to implement the plan.
- 3. Preparation of the Schedule of Expenditures of Federal Awards (SEFA): The corporation treasurer will meet with the employee directly responsible for the Federal grants of each entity to align a process that will provide checks and balances over the various amounts included in the grant awards and the expenditures that are made within those grants.

Anticipated Completion Date:

- 1. Immediately
- 2. Immediately and throughout the year as operating procedures are completed. Policy Adopted in April and May Board of Education Public Meetings.
- 3. June 30, 2016

Finding 2014-002

Contact Person Responsible for the Corrective Action: Mrs. Jayne Kaho, WRV Treasurer Contact Phone Number: 812-659-1424 Description of Corrective Action Plan:

1. Internal Control over Level of Effort: The corporation treasurer must go into appropriate detail regarding the keeping of documentation in regards to monetary amounts brought in and expended in regards to any grants

received through the Greene-Sullivan Special Education Cooperative. The superintendent will review the monthly grant reconciliation to ensure proper documentation regarding revenue and expenditures is kept accordingly.

Anticipated Completion Date:

1. Immediately

Finding 2014-003 Contact Person Responsible for the Corrective Action: Mrs. Jayne Kaho, WRV Treasurer Contact Phone Number: 812-659-1424 Description of Corrective Action Plan:

1. Internal Control System Established between School District and Special Education Cooperative: The corporation treasurer and superintendent will develop a system of internal control that establishes a checks and balances over monetary and enrollment numbers ADM amounts that shall include the treasurer of the Greene-Sullivan Special Education Co-operative.

Anticipated Completion Date:

1. Immediately

### Finding 2014-004

Contact Person Responsible for the Corrective Action: Mrs. Jayne Kaho, WRV Treasurer Contact Phone Number: 812-659-1424 Description of Corrective Action Plan:

1. Internal Control over Title 1 Grant to Local Education Agencies: The corporation must segregate duties between the corporation treasurer and the Title 1 grant supervisor. The time and effort semi-annual certifications must be signed by both the employees employed by the Title 1 grant and the supervisory official of the grant. Verification of reimbursement must be signed by both the treasurer and the Title 1 Supervisor. The final expenditure report must be reviewed and signed by the Title 1 grant supervisor, the corporation treasurer and the superintendent. The tracking system for reimbursement must be reviewed and signed off on by the Title 1 grant supervisor and the corporation treasurer.

**Anticipated Completion Date:** 

1. Immediately

A. Kaho

Mrs. Jayne Kaho

Treasurer

Treasurer

04/14/16

Date

## OTHER REPORTS

In addition to this report, other reports may have been issued for the School Corporation. All reports can be found on the Indiana State Board of Accounts' website: <u>http://www.in.gov/sboa/</u>.