

**STATE BOARD OF ACCOUNTS**  
**302 West Washington Street**  
**Room E418**  
**INDIANAPOLIS, INDIANA 46204-2769**

SUPPLEMENTAL COMPLIANCE REPORT

OF

MILAN TOWNSHIP

ALLEN COUNTY, INDIANA

January 1, 2012 to December 31, 2015



**FILED**  
06/16/2016



TABLE OF CONTENTS

<u>Description</u>	<u>Page</u>
Schedule of Officials .....	2
Transmittal Letter .....	3
Examination Results and Comments:	
Appropriations.....	4
Wage Reporting.....	4
Exit Conference .....	5

SCHEDULE OF OFFICIALS

<u>Office</u>	<u>Official</u>	<u>Term</u>
Trustee	Chad MacDowell	01-01-11 to 12-31-18
Chairman of the Township Board	Mark Bradtmueller	01-01-12 to 12-31-12
	Dan Meyer	01-01-13 to 12-31-13
	David Krohn	01-01-14 to 12-31-14
	Mark Bradtmueller	01-01-15 to 12-31-15
	Dan Meyer	01-01-16 to 12-31-16



**STATE OF INDIANA**  
AN EQUAL OPPORTUNITY EMPLOYER

STATE BOARD OF ACCOUNTS  
302 WEST WASHINGTON STREET  
ROOM E418  
INDIANAPOLIS, INDIANA 46204-2769

Telephone: (317) 232-2513  
Fax: (317) 232-4711  
Web Site: [www.in.gov/sboa](http://www.in.gov/sboa)

TO: THE OFFICIALS OF MILAN TOWNSHIP, ALLEN COUNTY, INDIANA

This report is supplemental to our examination report of Milan Township (Township), for the period from January 1, 2012 to December 31, 2015. It has been provided as a separate report so that the reader may easily identify any Examination Results and Comments that pertain to the Township. It should be read in conjunction with our Financial Statements Examination Report of the Township, which provides our opinion on the Township's financial statements. This report may be found at [www.in.gov/sboa/](http://www.in.gov/sboa/).

As authorized under Indiana Code 5-11-1, we performed procedures to determine compliance with applicable Indiana laws and uniform compliance guidelines established by the Indiana State Board of Accounts. The Examination Results and Comments contained herein describe the identified reportable instances of noncompliance found as a result of these procedures. Our tests were not designed to identify all instances of noncompliance; therefore, noncompliance may exist that is unidentified.

Any Official Response to the Examination Results and Comments, incorporated within this report, was not verified for accuracy.

*Paul D. Joyce*  
Paul D. Joyce, CPA  
State Examiner

April 7, 2016

MILAN TOWNSHIP, ALLEN COUNTY  
EXAMINATION RESULTS AND COMMENTS

**APPROPRIATIONS**

The records presented for audit indicated the following expenditures in excess of budgeted appropriations:

<i>Fund</i>	<i>Years</i>	<i>Excess Amount Expended</i>
<i>Township</i>	<i>2012</i>	\$ 3,608
<i>Township</i>	<i>2013</i>	1,906
<i>Township</i>	<i>2014</i>	2,386
<i>Rainy Day</i>	<i>2014</i>	2,038

Indiana Code 6-1.1-18-4 states in part: ". . . the proper officers of a political subdivision shall appropriate funds in such a manner that the expenditures for a year do not exceed its budget for that year as finally determined under this article."

**WAGE REPORTING**

The Township participates in a defined benefit pension plan through the Public Employees Retirement Fund (PERF). The Trustee was the only covered employee during the examination period. Deductions for the 3 percent mandatory employee contributions to PERF were excluded from taxable income on the Trustee's W-2.

Internal Revenue Service guidance on pension plans states: "Where no deferral election is possible (such as in a defined benefit plan), employee contributions are included in income."

Political subdivisions are required to comply with all grant agreements, rules, regulations, bulletins, directives, letters, letter rulings, and filing requirements concerning reports and other procedural matters of federal and state agencies, including opinions of the Attorney General of the State of Indiana, and court decisions. Governmental units should file accurate reports required by federal and state agencies. Non-compliance may require corrective action. (Accounting and Uniform Compliance Guidelines Manual for Townships, Chapter 13)

MILAN TOWNSHIP, ALLEN COUNTY  
EXIT CONFERENCE

The contents of this report were discussed on April 7, 2016, with Chad MacDowell, Trustee, and Bonnie MacDowell, former Clerk.